

**Solid Waste Interjurisdictional Technical Staff Work Group
Governance Discussion Summary
December 13, 2006
King Street Center**

Meeting Attendees:

City Staff:

Sharon Hlavka- City of Auburn
Alison Bennett – City of Bellevue
Elaine Borjeson – City of Kirkland
Nina Rivkin – City of Redmond
Amy Ensminger – City of Woodinville
Valarie Jarvi – City of Woodinville

County Staff:

Mike Huddleston – Council Staff
Gemma Alexander – SWD
Kevin Kiernan – SWD
Diane Yates – SWD
Jane Gateley- SWD

I. Approval of Minutes

The October 24 and 31 minutes were approved by consensus with minor changes.

The November 8 minutes were approved as submitted.

The November 15 minutes were approved with minor changes.

II. Updates

SWAC discussed the addition of a dedicated UAC position, and was not opposed to the idea. They decided to gauge UAC interest before taking action. The presidents of all six councils were contacted. So far, only the Four Creeks council (which includes the area near Cedar Hills) has responded that it will bring the question up at its December 20 meeting. The division will follow up with staff to the other councils.

The budget proviso regarding waste to energy (WTE) requires a report be submitted to council by July. The division is moving forward with a consultant contract for the analysis. The scope of work will be discussed at the January MSWMAC meeting. The budget for the contract is approximately \$400,000.

Subcommittees may be necessary to complete the governance discussions, WTE analysis and the work for the Comp Plan update. The division is working on a new schedule. The third party review of the Transfer and Waste Export System Plan may not be completed and adopted before April. An amendment of Ordinance 14971 may be required before then in order to establish deadlines for the milestone reports.

The division is close to completing the transfer of the landfill gas contract to a new developer that has experience converting landfill gas to pipeline gas.

Regarding capital improvements in 2007, the division reported that:

- First NE Transfer Station will reopen in the fall
- The Bow Lake Station project will move forward with acquisition of adjacent property owned by Washington DOT, reissuing the Determination of Nonsignificance for environmental review, and breaking ground in late 2007 or early 2008.
- Consultants are working on finding a balance between solid waste needs and commercial development opportunities at the Eastgate site. The division will continue discussion with Bellevue in the first quarter of 2007.

Huddleston requested that this information be included in the Comp Plan schedule.

Huddleston reported that reorganization of the council is done, so they will be able to begin working immediately in January. Larry Gossett is the new council chair and Larry Phillips is the new chair of the Utilities, Natural Resources and Growth Management Committee. Huddleston will provide ITSG members with the new organization chart.

III. Governance Report

There was discussion about the executive summary. Opinions varied on whether the summary was needed in addition to the introduction. Items that were identified as appropriate for the summary included the report's place in the planning process, the recommendations, and next steps.

The paragraph in lines 202-210 should include a description of each of the three documents that are generally referred to as "the ILAs."

At 280, a new paragraph using language from the ILAs should describe the benefits of maintaining an interlocal forum.

At line 323, the option is not as well defined as other options and needs to be fleshed out. Also, the options should be reordered to present the status quo first, followed by the preferred option, and then the last two choices.

Line 411 should explicitly state what is required from council in order to proceed.

ITSG discussed the recommendation at line 659, and decided that to pursue this recommendation, the Association of Washington Cities and Association of Washington Counties should be asked to advance legislation. The \$1.2 million in question currently goes to the state general fund.

ITSG agreed that the next steps in each section should be as specific as possible, and should all be brought forward to the general next steps section.

The section on unincorporated areas should be framed as, "How are these areas represented on solid waste issues," and the title should be changed to reflect that. The concept that unincorporated area residents will be a decreasing percentage of solid waste customers over time as annexations and incorporations take place should be added.

On other issues, the recommendation is to defer changes until the issues are fleshed out. The report should state up front which issues should be deferred for future discussion by MSWMAC and RPC. The final bullet list on the MSWMAC handout identifies these.

Next Steps

Technical writer Jane Gateley will incorporate the changes into the report and it will be emailed to ITSG members for further comments. ITSG will meet again on January 5th to review the next draft.