

**Solid Waste Interjurisdictional Technical Staff Work Group
Governance Discussion Summary
January 5, 2007
King Street Center**

Meeting Attendees:

City Staff:

Sharon Hlavka- City of Auburn
Alison Bennett – City of Bellevue
Rob Van Orsow – City of Federal Way
Elaine Borjeson – City of Kirkland
Nina Rivkin – City of Redmond
Kristn McArthur – City of Redmond

County Staff:

Beth Mountsier– Council Staff
Gemma Alexander – SWD
Kevin Kiernan – SWD
Diane Yates – SWD
Jane Gateley- SWD
Bill Reed - SWD

I. Approval of Minutes and Agenda Review

The December 13 minutes were approved by consensus.

Intergovernmental Relations Liaison Diane Yates said she added review of the Cedar Hills Landfill Lifespan Capacity Report Outline to today’s agenda in case there was time for it at the end of the discussion on the Governance Report. If discussion does not take place today, it will be on the next ITSG agenda.

II. Updates

Engineering Services Manager Kevin Kiernan reported that there are a large number of deliverables planned for 2007, and with the Comp Plan milestone reports taking such a large portion of ITSG’s time, some of the division’s work – such as the residential recycling phone survey, and latex paint management issue, will not make it onto ITSG’s agendas. ITSG will receive information on this work and can choose to either provide input via e-mail or can ask that it be added to a meeting agenda. These items will also be discussed at Recycling Coordinator meetings. The division will continue to meet with Jean Garber to determine which issues will be on MSWMAC’s agendas.

The division has reissued a mitigated Determination of Nonsignificance for Bow Lake Transfer Station. The comment period closes in mid-January.

Mark Buscher has moved back to the Wastewater Division. His position with Solid Waste is currently being advertised nationally.

III. Governance Report

Technical Writer Jane Gateley reported that comments received to date have been incorporated in the draft report in redline format. She suggested that ITSG pay particular attention to the “Other Issues” section, which is not completely developed.

ITSG decided to work through the document to approve or reject changes, and add new comments. ITSG agreed to some global presentation changes, such as adding descriptions wherever items are numbered. ITSG decided to add a list of acronyms. There was discussion about which topics belonged in “Next Steps” and which in “Other Issues.” The introduction to “Other Issues” was rewritten. The list of issues was reformatted to briefly identify and describe each option, followed by an explanation of

whether the issue has been resolved or a description of the work that remains. The first issue, dealing with Comp Plan amendments, has largely been addressed by the formation of MSWMAC and the discussion of dispute resolution processes. The two items relating to interlocal agreements (ILA's) were merged. The new bullet will broadly address ILA issues from the cities' original concerns and the timing issues related to bonds and rates.

The division agreed to contact Mike Huddleston for clarification of the bullet on recycling. This bullet may be removed.

A conclusion section will be added. This section will mirror the executive summary, but will emphasize the recommendations and next steps rather than background and history.

Next Steps

The division will include the governance report on the agenda that will be sent to MSWAC later today. There will not be a presentation to MSWMAC next Friday. Rather, MSWMAC will be given time to review the document page by page.

The next draft of the report will be sent to ITSG on Monday. ITSG members will have until 10 AM Tuesday to comment, using "Reply All." Comments will not include questions, and must include specific language for inclusion in the report. The division will incorporate final changes and send the report to MSWMAC by Tuesday afternoon.