

INSTREAM PROJECT DESIGN CHECKLIST

*For Design and Construction of Flood and Erosion Protection
Facilities and Habitat Restoration Projects that May Include
Large Wood Placement or Natural Wood Recruitment*

Project Name _____ Project Manager _____

River/River Mile/Bank _____ Date _____

Check one or both:

- Project includes placement of large wood elements
- Project may influence the recruitment, mobility and accumulation of natural large wood.

Note: If the project is comprised of emergency work, then fill out and file this form within 30 days of completion of emergency work.

I. Project Background and Preliminary Design (30-40 Percent) Information

(Provide general information at a conceptual level)

1. Describe the overall river management context, strategy and objectives for the river reach. Refer to pertinent plans, policies or documents pertaining to flood hazards, salmon recovery, etc.
2. Describe the goals and objectives of the project and its relative importance to the success of DNRP program goals and mandates. Identify funding source(s) and describe any applicable requirements or constraints.
3. Describe the existing (and historic, if relevant) site and reach conditions, including structural features, channel form, and the presence of naturally-deposited large wood. Describe known utilization by salmonids and any important or unique biological or ecological attributes.
4. Describe what is known about adjacent land uses and the type, frequency, and seasonality of recreational uses in the project area. Are there nearby trail corridors, schools or parks? What is the source(s) of your information?
5. If the project includes wood placement, describe the conceptual design of large wood elements of the project, including, if known at this stage in the design, the amount, size, location, orientation, elevation, anchoring techniques, and type of interaction with the river and stream at a range of flows.
6. If the project includes wood placement, what is the intended structural, ecological or hydraulic function of the placed wood? What role does the placed wood have in meeting the project's goals and objectives? Is the project intended to recruit or trap additional large wood that may be floating in the river?

7. Is the project likely to affect the recruitment, mobility or accumulation of natural large wood, e.g., by encouraging wood deposition on or near the site or promoting bank erosion that may cause tree toppling? Describe expected site evolution and its potential effects on natural wood dynamics.

8. Describe how public safety considerations have been incorporated into the preliminary project design. For placed wood, address each of the considerations:
 - a. Type, frequency, and seasonality of recreational use;
 - b. Wood location, positioning, and anchoring techniques;
 - c. Maximizing achievement of project goals and objectives while minimizing potential public safety risks;
 - d. Use of established and recognized engineering, geological, and ecological expertise.

9. Has the project been reviewed and approved by a Licensed Professional Civil Engineer? Please list other licensed technical staff who have reviewed and provided input on the design (e.g., Licensed Geologist and Licensed Engineering Geologist). Specify the Engineer of Record for the design and any other Licensed Professionals who have sealed their portion of the design plans. Were all reviews and approvals completed?

10. Has the project been reviewed and approved by a King County Professional Ecologist (e.g., person with an advanced degree in aquatic and/or biological sciences from an accredited university or equivalent level of experience) if ecological benefits are an intended project objective, to evaluate the consistency of the design with project goals, existing environmental policies and regulations, and expected or known permit conditions? Specify the Reviewing Ecologist for the project. Was this review and approval completed? What is the anticipated schedule for completing project milestones (30-40% design, final design, major construction/earthmoving) and for soliciting public input)?

Project Manager Date

Supervising Engineer, Project Supervisor or Unit Manager Date

II. Pre-Construction Information (70% or 100% design with permits) *These questions relate to the designed and permitted project. Information should include input resulting from permit review process, SEPA, boater safety meetings and any other stakeholders.*

11. Have any answers provided in Section I at the Preliminary Design Phase changed in the interim? If so, provide the new answers and the rationale for the change.

12. What regulatory review or permits are required for the project (e.g. HPA, Clearing and Grading permit, COE permits)? List any conditions or requirements included in the permit approvals relevant to placement of large wood in the project.

13. What specific actions or project elements were employed to address public safety in the final, permit-approved design?

14. Describe how the project team solicited public input on the preliminary design. Describe the input received from the public and how, if appropriate, the project team has responded to this input.

15. Describe any additional design modifications or mitigating actions that were or will be taken in response to the public comments.

16. Will further educational or informational materials be made available to the public to heighten awareness of the project (e.g., public meeting, press release, informational website, or temporary or permanent signage posted in the vicinity of the project)? If so, explain.

17. If the project is expected to influence the recruitment, mobility or accumulation of natural wood, has a Public Safety Management Plan been completed?

Project Manager Date

Supervising Engineer, Project Supervisor or Unit Manager Date

III. Post-Construction Actions or Project Modifications

18. Have any answers provided in Sections I and II at the Preliminary design and Pre-Construction phases changed in the interim? If so, provide the new answers and the rationale for the change.

19. Briefly describe the scope and timing of post-construction monitoring and inspection activities planned for the project as they relate to large wood. If a Public Safety Management Plan or Monitoring Plan has been developed for the project, you may simply reference and attach that document.

20. If post construction monitoring or inspections result in modifications to the project, please describe the action taken and the rationale and consistency with the Public Safety Management Plan, if applicable.

Project Manager Date

Supervising Engineer, Project Supervisor or Unit Manager Date