



## Classroom Energy Monitor Checklist

### Morning Checklist

- Open curtains or blinds
- Make sure heating vents are clear (free of papers/books, etc.)

### Recess Checklist

- Turn off classroom lights
- Turn off computer monitor(s)



### Lunch Checklist (or when leaving classroom for more than 15 minutes)

- Turn off classroom lights
- Turn off computer monitor(s)
- Turn off Smart board or projector
- Turn off any personal fans or heaters

### End of Day Checklist

- Turn off classroom lights
- Turn off computers, monitor(s), and printers
- Turn off Smart board and projector
- Turn off any personal fans or heaters or other appliances
- Close classroom windows
- Close curtains or blinds

Consider: On bright, sunny days, for additional energy savings, classrooms with plenty of natural light may turn off some or all of their lights.

Thank you for helping to conserve resources!