

**King County Solid Waste Advisory Committee
 May 17, 2013 - 9:30 a.m. to 11:30 a.m.
 King Street Center 8th Floor Conference Room**

Meeting Minutes

<u>Members Present</u>	<u>King County Staff</u>	<u>Others</u>
Jerry Bartlett	Jeff Gaisford	April Atwood
William Beck	Kathy Hashagen	Chris Husband
Joe Casalini	Morgan John	Dwight Miller
Jean Garber	Kevin Kiernan	Kimberly Shanley
Steve Gerritson	Ross Marzolf	
Keith Livingston	Laila McClinton	
Joan McGilton	Pat McLaughlin	
Suellen Mele	Diane Yates	
Philipp Schmidt-Pathmann		
Stephen Strader		

Approve April Meeting Minutes; Review Agenda

Action Item: The April minutes were approved as written.

Updates

SWD

To date 30 cities have signed the ILA. Including the unincorporated areas, this represents 91.5% of the system tonnage. Pacific made a clerical error when attempting to sign the ILA at its April 8th meeting. City staff is working to get the ILA back on a council agenda for action. The four point cities (and Bothell who has already signed a slightly different extended ILA) remain to take action on the ILA.

The comp plan is at the Executive's office.

The Board of Health will hold a public hearing on May 16 about establishing a medicine take back program in King County

MSWMAC

MSWMAC authorized Joan McGilton to speak in favor of the medicine take back program at the Board of Health meeting. They formed a sub-committee to recommend which SWD performance measures to show MSWMAC and how that information can best be shared with the group. MSWMAC discussed the Solid Waste Transfer and Waste Management plan and the importance of ensuring that the array of stations in the plan is relevant to current tonnage projections. Per the ILA, MSWMAC also created a subcommittee to work on financial policies.

Other

Because SWAC members are appointed by the Executive and confirmed by Council they are subject to the county's ethics rule. As such, members considering submitting a proposal for a contract for county work must leave the room during any discussions related to that work. Schmidt-Pathmann identified that he is considering such a proposal and will leave the room during any discussion related to the Sustainable Solid Waste Management Study.

SWD Quarterly Report

Previously, the division suggested to SWAC that a regular review of division performance measures could be useful to the group. There are many measures used in the division to chart and track progress. The division's quarterly leadership team meetings have a two hour agenda item that reviews only some of those measures. It is challenging to know which of those measures to share on a quarterly basis. Recommended topics to report on included:

Recycling and Environmental Services

- Recycling (curbside and transfer station)
- Moderate risk waste
- Outreach and education

Engineering

- Capital project status
- Regulatory monitoring

Operations

- Air space utilization
- Landfill gas conversion (BEW)
- Cost per ton

Special Projects

- ILA implementation
- Sustainable Solid Waste Management Study

SWAC agreed that a review of performance measures would be useful and provided the following comments.

- Provide background and historical information as well as performance measures.
- Consider measures for waste reduction as well as a measure of recycling as well as measures for use of airspace at the landfill, LFG conversion.
- It is particularly hard to report progress on some topic such as the impact of outreach/education and waste prevention/decreasing packaging.
- Customers don't see the hidden cost of recycling; it's hidden in their overall disposal costs. Long term it will be important to show the cost structure of waste diversion/avoidance efforts.
- Consider also including information about illegal dumping in the performance measures.

ILA Implementation

SWAC received a [presentation](#) on the key differences between the current and [extended ILA](#). After it has been signed the division will work with cities to implement the ILA. Some of the tasks include working to identify disposal alternatives at least seven years before projected landfill closure, working with the cities on financial policies which may include the concept of differential rates, looking for environmental liability insurance and creating a liability reserve fund.

Illegal Dumpsite Clean-up

SWAC received a [presentation](#) about the community litter clean-up program. The program which can clean up illegal dumping and littering on public property is funded by a grant from the state Department of Ecology. Since the program began in 1997, over 600 tons of debris has been cleaned up and over 180 tons of debris was recycled.

Summer Tour

SWAC agreed to have a tour in lieu of their July meeting. MSWMAC has also agreed to a tour. To allow members of each group to attend a tour that best fits their interests' a tour will be provided on July 12 (Cedar Hills and BEW) and 19 (Total Reclaim and Ecolights.) SWAC members will receive details via email and will respond with their preference.

Member Presentation

The division suggested that it may be valuable for committee members to present information during meetings. Members could also ask to hear about specific things. After discussion the group agreed that those with information to share may make a request during the updates portion of the meeting and the group will decide if they would like to hear the presentation. Presentations would be scheduled in advance, time limited and would not include sales presentations.

The division will draft criteria and a procedure for future SWAC discussion.

Open Forum

A member suggested that Robert's Rules of Order be added to the bylaws as the guiding rules for SWAC. The specific concern was regarding officer elections.

The group agreed to review their bylaws and consider incorporating Robert's Rules of Order. The review will specifically include a review of officer's election protocols.