

### Cooperative Purchasing Agreement

In accordance with Chapter 39.34 RCW, King County and the City of Lynwood agree to a cooperative governmental purchasing agreement for various equipment and supplies using King County's competitively awarded contracts.

King County therefore extends the use of its contracts to the City of Lynwood to the extent provided by law and upon the following terms:

(1) The vendor(s) agree to extend to the City of Lynwood the terms and conditions of King County's contract(s).

(2) The City of Lynwood accepts responsibility for compliance with any additional or varying laws and regulations governing its purchases. Any purchases by the City of Lynwood shall be effected by a purchase order from the City of Lynwood and directed to the vendor.

(3) King County accepts no responsibility for the performance of any of the purchasing contracts by the vendor.

(4) King County accepts no responsibility for payment of the purchase price by the City of Lynwood.

This agreement may be revoked at any time in writing by either party.

Accepted for King County

Accepted for City of Lynwood

David R. Leach

Steven A. Cole for -  
Procurement Manager

Jenny Locke  
Title: Purchasing Manager

Date: June 22, 2000

Date: June 22, 2000



RECEIVED  
KING COUNTY - PCSPD  
07 SEP 12 PM 2:27

King County  
701 Fifth Ave. Suite 3210  
Seattle, WA 98104

Re: Changes Which Will Be Effective December 1, 2007, Concerning Your Arrangements with the City of Lynnwood Regarding:

1. Interlocal Cooperative Purchasing Agreement (mutual "Piggy-Back" provisions);
2. Shared Small Works Roster; and/or
3. Shared Architects & Engineers Roster

Mr. David Leach

In 1998, the City of Lynnwood created, and has since offered to nearly 100 other jurisdictions a mutual reciprocal interlocal agreement which: (1) allows our two jurisdictions to "piggy-back" on each others competitively bid contracts for the purchases of supplies, materials, and other items; and (2) allows your jurisdiction to be able to select and use nearly 1,000 contractors and consultants from Lynnwood's Shared Small Works Roster, and its Shared Architects & Engineers Roster. The City of Lynnwood has done the work and provided this service during the last decade at *no cost* to the jurisdictions, contractors and or consultants involved.

However, on June 11, 2007, the City of Lynnwood made a decision to cease operations of both the *Shared Small Works Roster* and the *Shared Architects & Engineers Roster* on November 30<sup>th</sup>, but **NOT** cease the "piggy-back" provisions regarding the reciprocal use of each others competitively bid contracts.

Lynnwood will be transferring responsibility and operation of both the *Shared Small Works Roster* and the *Architects & Engineers Roster* to the Municipal Research Services Center of Washington, better known as MRSC.

**Enclosed is an introductory letter from MRSC explaining the changes involved in the transfer of operations of these two rosters.**

**Please read that letter.**

Based upon our city's decision of June 11, 2007, we are notifying you that **effective December 1, 2007**, the Municipal Research and Services Center of Washington will take over operations of ONLY the *Small Works Roster* and *Architects & Engineers Roster*. The City of Lynnwood, therefore, gives notice that those provisions of the interlocal agreement dated 6/22/2000 and related to the operation of both the *Small Works Roster* and *Architects & Engineers Roster*, will terminate **effective Friday, November 30, 2007, at 4:00 p.m.** The portion of the Lynnwood website dedicated to these two rosters will also cease operation at that time.



**All other provisions** concerning cooperative purchasing agreement/arrangements (“piggy-backing”) between our two jurisdictions on competitively bid contracts will **remain in full effect**.

To effect an orderly transfer of these systems to MRSC, please be advised that **no new jurisdictions** are being allowed to join the *Shared Works Roster* and *Architects & Engineers Roster* via an interlocal agreement with Lynnwood. Accordingly, **no new contractors or consults** are being allowed to join the rosters either at this time. **Only automated inquires** for **existing jurisdictions** for **existing roster information** through the City of Lynnwood website will be processed from now through Friday November 30, 2007, at 4:00 p.m.

Operating these two rosters has been a very good experience. We’ve received a lot of expressions of appreciation from the jurisdictions that have participated, been helped, and benefited by having this cooperative shared roster available. However, some good things have to come to an end so that other good things can be created and continue forward. We believe that notifying you now, will give you sufficient time to make arrangements with the MRSC should you choose to do so. If you have questions regarding these changes:

Related to the transfer to MRSC and its operations of both the *Shared Small Works Roster* and the *Architects & Engineers Roster*, please contact MRSC via John Carpita at [jcarpita@mrsc.org](mailto:jcarpita@mrsc.org) or call him at (206) 625-1300; or

Related to the City of Lynnwood’s continuation of cooperative “piggy-backing” on competitive bid contracts between our two jurisdictions, please contact Marty Manegold at [mmanegold@ci.lynnwood.wa.us](mailto:mmanegold@ci.lynnwood.wa.us) or at (425) 670-6602.

Thank you for your attention to these matters.

Very Truly Yours



Don Gough, Mayor