



KingCounty

**Finance and Business Operations Division**  
Procurement and Contracts Services Section  
Department of Executive Services

CNK-ES-0340                      206-263-9400 Ph  
3<sup>rd</sup> Floor                            206-296-7676 Fax  
401 5<sup>th</sup> Avenue                TTY Relay: 771  
SEATTLE, WA 98104            [www.kingcounty.gov](http://www.kingcounty.gov)

**CONTRACTOR:**  
BIRCH EQUIPMENT  
1619 KENTUCKY ST

BELLINGHAM, WA 98229 United States  
Fax: (360) 7346873

**SHIP TO:**  
KC DES FBOD PCSS GOODS AND SERVICES  
401 5TH AVE, CNK-ES-0340  
SEATTLE, WA 98104

**BILL TO:**  
KC DES FBOD ACCOUNTS PAYABLE  
401 5TH AVE, CNK-ES-0320  
SEATTLE, WA 98104

CONTRACT		
CONTRACT NO. 5711883	REVISION 0	PAGE 1 of 1
CREATION DATE 15-SEP-2014	BUYER PAUL PRICE	
DATE OF REVISION	BUYER	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
560427	NET30DAYS	Paid	DESTINATION, FREIGHT PAID	Best Way	Telephone: (360) 734-5744

DESCRIPTION
<p><b>CONTRACT PURCHASE AGREEMENT</b></p> <p>FURNISH WACKER BRAND (SECONDARY SUPPLIER) LANDSCAPE &amp; CONSTRUCTION EQUIPMENT TO KING COUNTY PERSONNEL AS REQUESTED DURING THE PERIOD OF OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2019, IN ACCORDANCE WITH ITB #1164-14 AND RESPONDING OFFER OF BIRCH EQUIPMENT BOTH INCORPORATED BY REFERENCE AS IF FULLY SET FORTH HEREIN.</p> <p>INDIVIDUAL STANDARD PURCHASE ORDERS WITH UNIQUE PURCHASE ORDER NUMBERS REFERENCING THIS CONTRACT PURCHASE AGREEMENT WILL BE ISSUED BY KING COUNTY TO AUTHORIZE THE PURCHASE AND PAYMENT OF GOODS AND SERVICES.</p> <p>ALL INVOICES MUST REFERENCE THE INDIVIDUAL STANDARD PURCHASE ORDER NUMBER TO AVOID DELAY IN PAYMENTS.</p> <p>ESTIMATED ANNUAL CONTRACT VALUE \$10,000.</p>
 _____ Authorized Signature

ITB# 1164-14-PAP - Pricing for Birch Equipment

Item No.	Est. Annual Quantity	UOM	Part Number/Description	Catalog or List Price	Discount Percent	Discount	Unit Price	Extended Total
<b>Schedule 4 - Wacker Brand Products</b>								
42	1	EA	Rammer BS60-2i #0645 oil injected 2 stroke	\$4,615.00	25.80%	\$1,190.67	\$3,424.33	\$3,424.33
43	1	EA	RammerBS60-4s #5200014910 w/ Honda Engine	\$4,615.00	25.80%	\$1,190.67	\$3,424.33	\$3,424.33
44	1	EA	Rammer BS70-2i #0650 oil injected 2 stroke	\$5,025.00	25.80%	\$1,296.45	\$3,728.55	\$3,728.55
45	1	EA	Vibratory CompactorWP1550W #9324 w/ water tank	\$2,895.00	25.80%	\$746.91	\$2,148.09	\$2,148.09
46	1	EA	Vibratory Compactor WP1550A #7579 Honda w/o H2O tank	\$2,720.00	25.80%	\$701.76	\$2,018.24	\$2,018.24
47	1	EA	Vibratory Compactor - WPP1550AW #7576	\$2,895.00	25.80%	\$746.91	\$2,148.09	\$2,148.09
48	1	EA	Vibratory Compactor - VP1550AW #9028	\$2,235.00	25.80%	\$576.63	\$1,658.37	\$1,658.37
49	1	EA	Reversible Compactor -DPU-4545He #5100000679	\$15,475.00	25.80%	\$3,992.55	\$11,482.45	\$11,482.45
50	1	EA	Reversible Compactor -DPU-5545He #0610402	\$17,705.00	25.80%	\$4,567.89	\$13,137.11	\$13,137.11
51	1	EA	Reversible Compactor - DPU-6555He #0610357	\$21,965.00	25.80%	\$5,666.97	\$16,298.03	\$16,298.03
52	\$ 1,500.00		<b>Other as-needed Wacker Brand items not listed above</b>		26%	\$ 390.00		\$ 1,110.00

# Invitation to Bid



Department of Executive Services  
 Finance and Business Operations Division  
**Procurement and Contract Services Section**  
 206-263-9400 TTY Relay: 711

**ADVERTISED DATE: JULY 29, 2014**

Invitation to Bid (ITB) Title: Landscape & Construction Equipment to include: Stihl, Echo, Honda, Wacker, Multiquip, ICS/Blount, & Ariens Brand Products

ITB Number: 1164-14-PAP

Due Date: August 12, 2014 - 2:00 p.m.

Buyer: Paul Price, paul.price@kingcounty.gov, 206-263-9309

Alternate Buyer: Lonnie Platt, lonnie.platt@kingcounty.gov, 206-263-1287

Provide small landscape & construction equipment as requested by King County personnel in accordance with the attached instructions, requirements and specifications.

<b>TOTAL BID PRICE FOR EACH SCHEDULE:</b>	Schedule 1 \$ <u>N/A</u>	Schedule 5 \$ <u>2,981.78</u>
	Schedule 2 \$ <u>N/A</u>	Schedule 6 \$ <u>2,792.70</u>
	Schedule 3 \$ <u>N/A</u>	Schedule 7 \$ <u>N/A</u>
	Schedule 4 \$ <u>60,577.59</u>	

**NO PRE-BID CONFERENCE**

Sealed Bids are hereby solicited and will only be received by:  
 King County Procurement Services Section  
 Chinook Building, 3rd Floor 401 Fifth Avenue Seattle, WA 98104  
 Office Hours: 8:00 a.m. – 5:00 p.m. Monday - Friday

**BIDDERS SHALL COMPLETE AND SIGN THE FORM BELOW.**

We acknowledge that all Addenda have been examined as part of the Contract documents. The submittal is signed by an authorized representative of the Bidder accepting all terms and conditions contained in the bid and any addenda. We acknowledge that attaching our terms and conditions or modifying the ITB terms and conditions may result in our bid being rejected.

Company Name

Birch Equipment Co., Inc.

Address

1619 Kentucky St

City/State /Postal Code

Bellingham, WA 98229

Signature

[Handwritten Signature]

Print name and title

Cara Buckingham, Information Director

Email

planning@birchequipment.com

Phone

360.734.5744, x109

Fax

360.734.6373

SCS/DBE Certification Number

Upon request, this Invitation to Bid will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities.

## **SECTION 1      Instruction to Bidders**

### **1.1      Introduction**

The purpose of this Invitation to Bid is to establish a contract to provide goods or services on an as-needed basis. Any quantities listed herein are for bidding purposes only and represent King County's estimated annual requirements. The County will be neither obligated nor restricted to the quantities or locations indicated.

### **1.2      Bid Submittal Procedure**

The **original and (1) copy** of this solicitation document shall be completed, signed and submitted. Failure to return the solicitation document may result in disqualification of the Bidder. The original shall be noted or stamped "original". Bids and modifications thereof shall be enclosed in a sealed envelope, with the "Bid Opening Label" completed and affixed.

Bidders are encouraged to use recycled paper in the preparation of additional documents submitted with this solicitation, and shall use both sides of paper sheets where practicable.

Sealed bids shall contain all required attachments and information and be submitted to King County (hereinafter "County") no later than the date, time and place stated on the front of this ITB or as amended. The bidder shall show the title and number, the due date specified, and the name and address of the bidder on the face of the envelope. Bidders are cautioned that failure to comply may result in non-acceptance of the bid. The Bidder accepts all risks of late delivery of mailed bids or of mis-delivery regardless of fault. Bids properly and timely submitted will be publicly opened.

Bids will only be accepted from Contractors able to complete the delivery of goods or services described in the specifications. Joint ventures shall submit one bid for the team, with accompanying proof of the joint venture agreement.

If a company chooses not to submit a bid, the County requests the company advise the Buyer by email if they desire to remain listed for the subject of this ITB and state reason they did not submit a bid.

### **1.3      Electronic Commerce and Correspondence**

King County is committed to reducing costs and facilitating quicker communication to the community by using electronic means to convey information. As such, most Invitations to Bid, Requests for Proposal, and Requests for Qualifications as well as related exhibits, appendices, and issued addenda can be found on the King County Internet Web Site, located at <http://www.kingcounty.gov/procurement>. Current bidding opportunities and information are available by accessing the "Solicitations" tab in the left hand column.

King County Procurement Services features an Online Vendor Registration (OVR) program that permits vendors, consultants and contractors to register their business with the County. This OVR system allows interested parties to either directly register their firm by creating a unique User ID, or to visit the website as a guest. Information regarding bid documents will be available to all users; however, site visitors accessing the site as a guest will not be able to document their interest in a project or add their name to the document holder's list. They will receive no automatic notification of issued addenda. As such, the County encourages full

## **SECTION 5 Technical Specifications**

The intent of this invitation to bid is to establish a contract for providing King County with the required Landscape & Construction Equipment. The ITB is broken into schedules covering the 7 brands of equipment needed by the County. The brands are Stihl, Honda, Wacker, Multiquip, ICS/Blount, & Ariens. Product types include: mowers, blowers, rammers, brush cutters, chainsaws, generators, compactors & water pumps.

### **5.1 Contractor Requirements**

- A. The Contractor shall currently be the manufacturer or authorized distributor of the awarded products.
- B. The Contractor shall assign one dedicated account representative to service King County. This person shall be familiar with the contract.
- C. The Contractor shall be licensed, registered, insured, and shall adhere to all applicable federal, state, and local laws.
- D. Contractor shall maintain the necessary resources including but not limited to: facilities, skilled and trained personnel, supervision, tools, materials, equipment, parts, consumables, and supplies required to perform the work specified in this bid document.

### **5.2 Equipment And Parts**

All items shall be: new, set-up to be service field ready, fully tested, and tagged as ready for operation. All pumps shall be complete with fittings and quick disconnect.

**SECTION 6 Bid Response**

**6.1 Rules of Price Evaluation**

Bids meeting all requirements of this ITB will be evaluated on price. Bids stating price in effect at the time of shipment will not be accepted. The County intends to award by schedule to the lowest priced responsible and responsive bidder for each schedule. The County may at its discretion award a secondary vendor for a schedule. A bidder may bid on any or all schedules.

**6.2 Delivery**

Delivery is required as soon as possible and not later than seven (7) days after placement of an order. Bid prices shall include delivery, FOB destination, to any location with-in King County. It's estimated that most deliveries will be to the following location:

King County Dept. of Transportation

Roads Maintenance, Building A

155 Monroe Ave NE

Renton, WA 98056

**6.3 Bidder's Contact Information**

A. Primary Location

Physical Address: 1619 Kentucky St., Bellingham, WA 98229

Mailing Address: PO Box 30918, Bellingham, WA 98228

Name of Contact Person: Jordan Mellich

Email: planning@birchequipment.com

Telephone No. (Local/Toll Free): 360.734.5744, ext. 104

Fax No. (Local/Toll Free): 360.734.6873

UBI No.: 601-361-936

Washington State Contractor's License (if applicable): NA

State hours and days of operation:

Hours: 7 a.m. to 5 p.m. Days: Mon to Sat

**6.4 Remit Address (where payment will be mailed):**

Birch Equipment Co, Inc.

PO Box 30918

Bellingham, WA 98228

**6.5 Retail and Stocking/Warehouse Facility Locations (if applicable)**

The Contractor shall attach a separate list of the location(s) for all facilities including the address, contact name(s), email(s), telephone number(s), and fax number(s), for each facility.

**6.6 Prompt Pay Discount**

Prompt payment discounts offered by Contractors shall be used to calculate the low bid provided the discount offered allows a minimum of 20 days for payment. The number of days is calculated from the date of acceptance of goods or services or from the date a complete invoice is date stamped as received by King County, whichever event occurs last, and the check/warrant date. The County will take advantage of any prompt payment discount terms bid. Discount periods shall be extended if:

- The date printed on the invoice is more than three days earlier than the invoice receipt date;
- The delay is caused awaiting a credit memo, invoice correction, adjustment or reissue;
- An invoice is received prior to receiving goods ordered.

Prompt pay discount offered 0 % - \_\_\_\_\_ Days, Net \_\_\_\_\_

**6.1 Purchasing Card (P-Card) Acceptance**

Contractors are requested to have the capability of accepting the King County's authorized VISA Procurement Card (p-card) as a method of payment. Price change(s) or additional fee(s) may not be assessed when accepting the p-card as a form of payment. The successful bidder may receive payment from King County by a p-card in the same manner as other VISA purchases.

**VISA acceptance is preferred, but is not the exclusive method of payment.**

Accept VISA cards: Yes  No

Additional purchasing (charge) cards accepted:

- America Express
- Discover
- MasterCard
- Other: \_\_\_\_\_

**6.2 Pricing**

- A. Estimated quantities are the County's anticipated requirements during a one (1) year period and do not constitute a guarantee of work. Estimated quantities are used for bid evaluation purposes only.
- B. Pricing is all inclusive and includes: profit, labor, surcharges, equipment, shipping, and all other direct and indirect overhead costs. No other charges will be allowed.

- C. Bidders shall submit pricing using Attachment A, Pricing Sheet. Attachment A shall be completed in accordance with the requirements in this Subsection. A hard paper copy of Attachment A, Pricing Sheet shall be submitted as part of the sealed bid submittal.
- D. Bidders shall fill in the Discount Percentage (if any) offered, the Discount Amount, and the Extended Total. If no Discount Percentage is offered, enter 0% in the appropriate space. The Discount is calculated by multiplying the Discount Percentage and estimated annual usage amount.
- E. The MSLP pricing shall be the manufacturers current published Catalog Price or List Price.
- F. Pricing shall not include tax.
- G. In the event of a discrepancy between the unit price and extended total, the unit price will prevail.
- H. This is firm fixed pricing contract and the Contractor may request increases in accordance with Section 4.3.
- I. Contractors shall not alter the specification, pricing information section, and the terms and conditions of this Invitation to Bid Number 1164-14-PAP. Any alteration may render a bid non-responsive.