

The following purchase order is agency specific. For piggy-backing opportunities you must contact the buyer.



**Finance and Business Operations Division
Procurement and Contracts Services Section
Department of Executive Services**

CNK-ES-0340 206-263-9400 Ph
3rd Floor 206-296-7676 Fax
401 5th Avenue TTY Relay: 771
SEATTLE, WA 98104 www.kingcounty.gov

SHIP TO:
KC DOT RENTON FLEET
155 MONROE AVE NE, RSD-TR-0155
RENTON, WA 98056

CONTRACTOR:
KUT KWICK CORPORATION
1927 NEWCASTLE ST

BRUNSWICK, GA 31520 United States
Fax: (912)

BILL TO:
KC DES FBOD ACCOUNTS PAYABLE
401 5TH AVE, CNK-ES-0320
SEATTLE, WA 98104

CONTRACT		
CONTRACT NO. 5405423	REVISION 4	PAGE 1 of 1
CREATION DATE 03-FEB-2012	BUYER JORDAN JUNGNITZ	
DATE OF REVISION 12-APR-2013	BUYER JORDAN JUNGNITZ	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
9217	NET30DAYS	Paid	DESTINATION	Seller Chooses	Telephone: (912) 265-1630

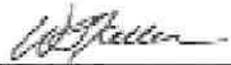
DESCRIPTION

Term Purchase Agreement

Change Order Number 1 (Issued April 12, 2013)

This change order is issued to accept technical revisions and authorize price increases, effective January 1, 2013, in accordance with the letter of Kut Kwick Corporation dated March 22, 2013, King County ITB number 1275-10-PLR and the responding bid of Kut Kwick Corporation, all incorporated by reference as if fully set forth herein.

All other terms and conditions remain unchanged.



 Authorized Signature

Item No.	Est. Annual Qty	UOM	Description	Kut Kwik October 12, 2010		Kut Kwik March 22, 2013		% Increase in Price
				Unit Price	Extended Price	Unit Price	Extended Price	
1	1	Each	Slope Mower - Kut-Kwik SuperSlopeMaster SSM38-72D or Approved Equal.	\$52,132.00	\$52,132.00	\$54,371.00	\$54,371.00	4.295%

The change in price from the original bid on October 12, 2010 to the increase request on March 22, 2013 is 4.295%. This represents a -1.27% deviation from the CPI adjustment over the same period of time.

The screenshot shows the top portion of the Bureau of Labor Statistics website. The browser address bar displays a URL from data.bls.gov. The website header includes the logo and name of the Bureau of Labor Statistics, along with navigation links for 'Home', 'Subject Areas', 'Databases & Tools', 'Publications', 'Economic Releases', and 'Beta'. A search bar is also visible.

Databases, Tables & Calculators by Subject

Change Output Options: From: 2003 To: 2013 GO
 include graphs

[More Formatting Options](#) →

Data extracted on: April 9, 2013 (12:50:06 PM)

Consumer Price Index - All Urban Consumers

Series Id: CUURA423SA0, CUUSA423SA0
 Not Seasonally Adjusted
 Area: Seattle-Tacoma-Bremerton, WA
 Item: All items
 Base Period: 1982-84=100

Download: [.xls](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2003		191.3		192.3		191.7		194.4		193.7		191.0	192.3	191.6	193.1
2004		193.5		194.3		195.3		194.6		196.5		195.1	194.7	194.0	195.4
2005		197.6		201.3		199.8		199.9		203.3		200.9	200.2	199.2	201.3
2006		203.6		207.4		208.2		209.6		209.8		209.3	207.6	205.8	209.5
2007		211.704		215.767		215.510		215.978		218.427		218.966	215.656	213.810	217.502
2008		221.728		223.196		228.068		227.745		225.915		222.580	224.719	223.569	225.869
2009		224.737		225.918		227.257		227.138		226.277		225.596	226.028	225.580	226.475
2010		226.085		226.513		226.118		227.645		227.251		226.862	226.693	226.195	227.190
2011		229.482		231.314		233.250		233.810		235.916		234.812	232.765	230.815	234.715
2012		235.744		237.931		239.540		240.213		241.355		237.993	238.663	237.344	239.981
2013		239.898													

The screenshot shows a standard Windows Calculator application. The display area shows the result of a calculation: 0.0556521203427048. The calculator interface includes buttons for numbers, basic arithmetic operations, and memory functions.

NOTICE: ALL PRICES AND
SPECIFICATIONS ARE SUBJECT
TO CHANGE WITHOUT PRIOR NOTICE

Kut Kwick

KUT KWICK CORPORATION
Post Office Box 984, Brunswick, GA 31521-0984
Telephone 800-248-5945
E-Mail: mowers@kutkwick.com
Web site: www.kutkwick.com

GSA PRICE LIST EFFECTIVE January 1, 2013

SuperSlopeMaster SSM SERIES

STANDARD SPECIFICATIONS:

Mower: Slope cutting to 40 degrees, riding, 72" cut, rear discharge, outfront rotary, 38 HP water-cooled diesel, speed to 8 mph, skid steered through twin, closed loop hydraulic drive systems, independently powering 26" x 12"-12" dual drive wheels on each side at the rear. 19" x 6" puncture proof casters support the cutter deck from the front. For safety, the operator is seated on a tilting seat located at the rear extremity of the machine. The cutter deck has 1 1/2" to 6 1/2" of height adjustment, the cutter assembly is decked with 1/4" thick steel; the deck supports the chassis from the front while pivoting to the sides to follow the contour of the turf. Standard with Roll Bar and retractable seat belt.

<u>MODEL NUMBER</u>	<u>WIDTH OF CUT</u>	<u>CUTTER TYPE</u>	<u>H.P. ENGINE</u>	<u>TYPE OF FUEL</u>	<u>FACTORY BASE PRICE FOB BRUNSWICK, GA</u>
SSM38-72D	72"	Rotary	38	DIESEL	\$ 54,371

OPTIONS AND ACCESSORIES: are listed below. They are priced to be installed as an addition to or a substitution for basic equipment at the time of original manufacture. Add the price indicated for the elected option or accessory to the base price.

<u>DESCRIPTION</u>	<u>ADD-ON</u>
HIGH LIFT BLADES - 3/8" thick	No Charge
MEDIUM LIFT BLADES - 3/8" thick	No Charge
CANOPY - Factory installation at time of manufacture	\$ 721
LIGHT KIT - Factory installation at time of manufacture	\$ 513
ROTARY BEACON - In lieu of flashing light included in light kit above - Factory installation at time of manufacture	\$ 124
DELUXE ENGINE GAUGE PACKAGE - Includes oil pressure, volt meter, water temperature, hour meter - Factory installation at time of manufacture	\$ 399

CRATING: A crating charge of \$700.00 net will apply when required for shipping or when requested by customer.

King County Technical Specifications/Revisions

5.4.A. The mower shall be equipped with a twin, closed loop hydraulic system. Hydraulic system shall be factory filled with Chevron DELO 400 15W40 oil (as specified by hydraulic pump and motor manufacturers).

5.4.B.1. Hydraulic pumps and modular wheel motors, powering the forward or reverse rotation of the wheels.

5.5.D. Mower to have multi-disc, fail safe brakes located within each modular wheel motor assembly. They are both automatically activated when the engine is shut off.

5.5.E. The brakes can also be manually activated with a switch if the engine must be run for maintenance/service work.



KingCounty

Finance and Business Operations Division
Procurement and Contracts Services Section
Department of Executive Services

CNK-ES-0340
3rd Floor
401 5th Avenue
SEATTLE, WA 98104

206-263-9400 Ph
206-296-7676 Fax
TTY Relay: 771
www.kingcounty.gov

CONTRACTOR:
KUT KWICK CORPORATION
1927 NEWCASTLE ST

BRUNSWICK, GA 31520 United States
Fax: (912)

BILL TO:
KC DES FBOD ACCOUNTS PAYABLES
401 5TH AVE, CNK-ES-0320
SEATTLE, WA 98104

SHIP TO:
KC DOT RENTON FLEET
155 MONROE AVE NE, RSD-TR-0155
RENTON, WA 98056

CONTRACT		
CONTRACT NO. 5405423	REVISION 0	PAGE 1 of 1
CREATION DATE 03-FEB-2012	BUYER PATRICIA REID	
DATE OF REVISION	BUYER	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
9217	NET30DAYS	Paid	DESTINATION	Seller Chooses	Telephone: (912) 265-1630

DESCRIPTION
<p>THIS CONTRACT AGREEMENT NUMBER 5405423 IS ISSUED AS A REPLACEMENT/CONTINUATION AGREEMENT FOR NUMBER B22905B EFFECTIVE JANUARY 1, 2012. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.</p> <p>WHEN ACTIVE, STANDARD PURCHASE ORDERS REFERENCING THIS CONTRACT AGREEMENT NUMBER WILL BE ISSUED BY KING COUNTY TO AUTHORIZE THE PURCHASE AND PAYMENT OF GOODS AND/OR SERVICES. ALL INVOICES MUST REFERENCE THE INDIVIDUAL STANDARD PURCHASE ORDER NUMBER TO AVOID DELAY IN PAYMENT.</p> <p>ESTIMATED ANNUAL CONTRACT VALUE \$50,000.00</p>

Invitation to Bid



Department of Executive Services
Finance and Business Operations Division
Procurement and Contract Services Section
206-263-9400 TTY Relay: 711

ADVERTISED DATE: **SEPTEMBER 23, 2010**

Invitation to Bid (ITB) Title: **Slope Mower**

ITB Number: **1275-10-PLR**

Due Date: **October 12, 2010 – 2:00 p.m.**

Buyer: **Patty Reid, patty.reid@kingcounty.gov, 206-263-9304**

Term Supply Requirement

Furnish Slope Mower - Kut-Kwick SuperSlopeMaster SSM38-72D or Approved Equal as requested by King County DOT/ER&R personnel in accordance with the attached instructions, requirements and specifications.

TOTAL BID PRICE: \$ **52,132.00**

NO PRE-BID CONFERENCE

Sealed Bids are hereby solicited and will only be received by:
King County Procurement Services Section
Chinook Building, 3rd Floor
401 Fifth Avenue
Seattle, WA 98104
Office Hours: 8:00 a.m. – 5:00 p.m.
Monday - Friday

BIDDERS SHALL COMPLETE AND SIGN THE FORM BELOW.

We acknowledge that Addenda numbered _____ to _____ have been examined as part of the Contract documents. The submittal is signed by an authorized representative of the Bidder accepting all terms and conditions contained in the bid and any addenda. We acknowledge that attaching our terms and conditions or modifying the ITB terms and conditions may result in our bid being rejected.

Company Name

KUT KWICK CORP.

Address

1927 NEWCASTLE

City/State /Postal Code

BRUNSWICK, GA 31520

Signature

Print name and title

STEPHEN L. JOHNSON

Email

sjohnson@kutkwick.com

Phone

912-265-1630

Fax

912-265-6774

SCS/DBE Certification Number

Upon request, this Invitation to Bid will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities.

(Handwritten initials)
OK
53

SECTION 1 Instruction To Bidders

1.1 Introduction

The purpose of this Invitation to Bid is to establish a contract to provide goods on an as-needed basis. Any quantities listed herein are for bidding purposes only and represent King County's estimated annual requirements. The County will be neither obligated nor restricted to the quantities or locations indicated.

1.2 Bid Submittal Procedure

The **original and two (2) copies** of this solicitation document shall be completed, signed and submitted. Failure to return the solicitation document may result in disqualification of the Bidder. The original shall be noted or stamped "original". Bids and modifications thereof shall be enclosed in a sealed envelope, with the "Bid Opening Label" completed and affixed.

Bidders are encouraged to use recycled paper in the preparation of additional documents submitted with this solicitation, and shall use both sides of paper sheets where practicable.

Sealed bids shall contain all required attachments and information and be submitted to King County (hereinafter "County") no later than the date, time and place stated on the front of this ITB or as amended. The bidder shall show the title and number, the due date specified, and the name and address of the bidder on the face of the envelope. Bidders are cautioned that failure to comply may result in non-acceptance of the bid. The Bidder accepts all risks of late delivery of mailed bids or of mis-delivery regardless of fault. Bids properly and timely submitted will be publicly opened.

Bids will only be accepted from Contractors able to complete the delivery of goods or services described in the specifications. Joint ventures shall submit one bid for the team, with accompanying proof of the joint venture agreement.

If a company chooses not to submit a bid, the County requests the company advise the Buyer by email if they desire to remain listed for the subject of this ITB and state reason they did not submit a bid.

1.3 Electronic Commerce and Correspondence

King County is committed to reducing costs and facilitating quicker communication to the community by using electronic means to convey information. As such, most Invitations to Bid, Requests for Proposal, and Requests for Qualifications as well as related exhibits, appendices, and issued addenda can be found on the King County Internet Web Site, located at <http://www.kingcounty.gov/procurement>. Current bidding opportunities and information are available by accessing the "Solicitations" tab in the left hand column.

King County Procurement Services features an **Online Vendor Registration (OVR)** program that permits vendors, consultants and contractors to register their business with the County. This OVR system allows interested parties to either directly register their firm by creating a unique User ID, or to visit the website as a guest. Information regarding bid documents will be available to all users; however, site visitors accessing the site as a guest will not be able to document their interest in a project or add their name to the document holder's list. They will receive no automatic notification of issued addenda. As such, the County encourages full registration in order to directly communicate with document holders regarding any issued addenda or other important information concerning the solicitation.

After submittals have been opened in public, the County will post a listing of the businesses submitting proposals, and later, any final award determination.

Full information on vendor registration is available at the website.

1.4 Alterations to Document

Any addition, limitation or provision made or attached to the bid may render it non-responsive and/or irregular and be cause for its rejection.

Bidders may be required to submit additional documents as part of the bid package. Any alteration of such documents by erasure or interlineations shall be explained or noted and initialed by the Bidder.

1.5 Late Bids

Bids, modifications of bids, and withdrawal of bids received at the office designated in the solicitation after the exact hour and date specified for receipt will not be considered.

1.6 Cancellation of ITB or Postponement of Bid Opening

The County reserves the right to cancel the ITB at any time.

The County may change the date and time for submitting bids prior to the date and time established for submittal.

1.7 Addenda

Bidder shall acknowledge receipt of all "Addenda" issued during the bid process. Failure to acknowledge receipt of all addenda may result in a bid being determined non-responsive.

If at any time, the County changes, revises, deletes, clarifies, increases, or otherwise modifies the ITB, the County will issue a written Addendum to the ITB.

1.8 Questions and Interpretation of the ITB

No oral interpretations of the ITB will be made to any Bidder. All questions and any explanations must be requested in writing and directed to the Buyer no later than seven (7) days prior to the due date specified in the solicitation. Oral explanations or instructions are not binding. Any information modifying a solicitation will be furnished to all bidders by an addendum.

Days, as referenced in this document, are calendar days unless otherwise specified.

Communications concerning this bid, with other than the listed Buyer may cause the Bidder to be disqualified.

1.9 Examination of Bid Documents

The submission of a bid shall constitute an acknowledgement upon which the County may rely that the Bidder has thoroughly examined and is familiar with the ITB, including any work site identified in the ITB, and has reviewed and inspected all applicable statutes, regulations, ordinances and resolutions addressing or relating to the goods or services to be provided hereunder.

The failure of a Bidder to comply with above requirement shall in no way relieve the Bidder from any obligations with respect to its bid or to any Contract awarded pursuant to this ITB. No claim for additional compensation shall be allowed which is based upon a lack of knowledge or misunderstanding of this ITB.

1.10 Modifications of Bid or Withdrawal of Bid Prior to Bid Due Date

At any time before the time and date set for submittal of bids, a Bidder may submit a modification of a bid previously submitted to the County. All bid modifications shall be made in writing, executed and submitted in the same form and manner as the original bid.

Bids may be withdrawn by written notice received prior to the exact hour and date specified for receipt of bids. A bid also may be withdrawn in person by a Bidder or authorized representative provided their

identity is made known and they sign a receipt for the bid, but only if the withdrawal is made prior to the exact hour and date set for receipt of bids. All requests for modification or withdrawal of bids, whether in person or written, shall not reveal the amount of the original bid.

1.11 Bid Withdrawal After Public Opening

Except for claims of error granted by the County, no Bidder may withdraw a bid after the date and time established for submitting bids, or before the award and execution of a Contract pursuant to this ITB, unless the award is delayed for a period exceeding the period for bid effectiveness.

Requests to withdraw a bid due to error must be submitted in writing along with supporting evidence for such claim for review by the county. Evidence must be delivered to the county within two (2) business days after request to withdraw. The County reserves the right to require additional records or information to evaluate the request. Any review by the County of a bid and/or any review of such a claim of error, including supporting evidence, creates no duty or liability on the County to discover any other bid error or mistake, and the sole liability for any bid error or mistake rests with the Bidder.

1.12 Cost of Bid and Samples

The County is not liable for any costs incurred by Bidder in the preparation and evaluation of bids submitted. Samples of items required must be submitted to the location and by the time specified. Unless otherwise specified, samples shall be submitted with no expense to the County. If not destroyed by testing, samples may be returned at the bidder's request and expense.

1.13 Collusion

By signing this bid, the Bidder certifies that they have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding. If the County determines that collusion has occurred among Bidders, none of the bids from the participants of such collusion will be considered. The County's determination will be final.

1.14 Bid Effective Date

All bids submitted shall be a firm bid for a minimum period of 90 days after the bid opening date, unless otherwise stated in writing in the bid. The County may request a Bidder grant an extension of the bid effective period.

1.15 Bid Price and Tax

The bid price shall include everything necessary for the prosecution and completion of the Contract, except as may be provided otherwise in this ITB.

Bid Prices shall include all freight charges, FOB to the designated delivery point(s).

Taxes: Sales/use taxes and Federal excise taxes shall not be included in the bid price. The County shall pay any Washington State sales/use taxes applicable to the Contract price or tender an appropriate amount to the Contractor for payment to Washington State. The Bidder is cautioned that taxes may be a factor in evaluating the total cost of bid.

The County is exempt from Federal excise and Transportation taxes. All other government taxes, duties, fees, licenses, permits, royalties, assessments and charges shall be included in the bid price. Said exemption is made pursuant to Chapter 32 of the Internal Revenue Code and Registry No. A-1 02374. When requested, an exemption certificate will be furnished.

1.16 Protest Procedures

King County has a process in place for receiving protests based upon invitation to bid or contract awards. The protest procedures are available at <http://www.kingcounty.gov/procurement/faq>, Suppliers web page.

OK
SS

SECTION 2 Bid Evaluation and Contract Award

2.1 Evaluation of Bids

Bids will be evaluated by the County to determine which bid, if any, may be deemed to be the low responsive bid from a responsible bidder, and should be accepted in the best interest of the County.

The King County Contracting Opportunities Program is incorporated in this ITB. The determination of lowest responsive, responsible bidder will include the application of the five (5) percent incentive factor for Small Contractors and Suppliers (SCS).

King County may use prompt payment discount terms in evaluation of this ITB; however, discounts terms of less the twenty (20) days will not be considered. Minimum acceptable payment terms by the County without benefit of twenty (20) day discount will be net 30 days.

In the event of a discrepancy between the unit price and the extended amount for a bid item, the unit price will govern.

2.2 Responsive and Responsible

Responsive

The County will consider all the material submitted by the Bidder, and other evidence it may obtain otherwise, to determine whether the Bidder is in compliance with the terms and conditions set forth in this ITB.

Responsible

In determining the responsibility of the bidder, the County may consider:

- the ability, capacity and skill to perform the Contract or provide the service required (inspection of the bidder's facility may be required prior to award);
- the character, integrity, reputation, judgment and efficiency;
- financial resources to perform the Contract properly and within the times specified;
- the quality and timeliness of performance on previous contracts with the County and other agencies, including, but not limited to, the effort necessarily expended by the County and other agencies in securing satisfactory performance and resolving claims;
- compliance with federal, state and local laws and ordinances relating to public contracts;
- other information having a bearing on the decision to award the Contract.

Failure of a bidder to be deemed responsible or responsive may result in the rejection of a bid.

2.3 Financial Resources and Auditing

If requested by the County, prior to the award of a contract, the bidder shall submit proof of adequate financial resources available to carry out the execution and completion of work required by this contract.

King County reserves the right to audit the Contractor throughout the term of this contract to assure the Contractor's financial fitness to perform and comply with all terms and conditions contained within this contract. King County will be the sole judge in determining the Contractor's financial fitness in carrying out the terms of this contract.

2.4 King County Contracting Opportunities Program

The purpose of the King County Contracting Opportunities Program is to maximize the participation of Small Contractors and Suppliers (SCS) through the use of a five percent (5%) incentive factor in the award of King County contracts for the purchase of goods or services. The Program is open to all SCS firms certified by King County's Business Development and Contract Compliance Office. To learn more about this program, or becoming a Certified Firm, as well as a list of Certified Firms, may be obtained by visiting the King County Contracting Opportunities Program Web-site at <http://www.kingcounty.gov/BDCC> or contacting the Program office at 206-205- 3443.

2.5 Substitutions

When specific brands, materials, design, style or size are named, such specifications may be construed to be shown solely for the purpose of indicating the standard of quality, performance or intended use.

Where indicated, brands of equal quality, performance and use may be considered by the county, provided the bidder submits with their bid the brand, model, product number and other data necessary for comparison. The county retains the sole right to accept or reject substitutions.

2.6 Forms Required Before Contract Award

The Bidder shall submit, within five (5) Days of notification from the County, the applicable documents, insurance, bonds, sworn statements, and other requirements prior to award. Failure by the Bidder to submit required documents may result in rejection of the bid.

Equal Benefit Worksheet and Declaration Form

Internal Revenue Service Form W-9 *

*If not on file with the County

2.7 Rejection of Bids

The County reserves the right to reject any bid for any reason or to waive informalties and irregularities in bids.

In consideration for the County's review and evaluation of its bid, the Bidder waives and releases any claims against the County arising from any rejection of any or all bids, including any claim for costs incurred by Bidders in the preparation and presentation of bids submitted in response to this ITB. In addition, Bidders waive the costs of providing additional information requested.

2.8 Single Bid Receipt

If the County receives a single responsive, responsible bid, the County may request an extension of the bid acceptance period and/or conduct a price or cost analysis on such bid. The Bidder shall promptly provide all cost or pricing data, documentation and explanation requested by the County to assist in such analysis. By conducting such analysis, the County shall not be obligated to accept the single bid; the County reserves the right to reject such bid or any portion thereof.

2.9 Public Disclosure of Bids

This Contract shall be considered a public document and will be available for inspection and copying by the public in accordance with the Public Records Act, Chapter 42.56 RCW (the "Act").

If the Contractor considers any portion of any record provided to King County under this Contract, whether in electronic or hard copy form, to be protected under law, the Contractor shall clearly identify each such portion with words such as "CONFIDENTIAL," "PROPRIETARY" or "BUSINESS SECRET." If a request is made for disclosure of such portion, the County will determine whether the material

should be made available under the Act. If the County determines that the material is subject to disclosure, the County will notify the Contractor of the request and allow the Contractor ten (10) business days to take whatever action it deems necessary to protect its interests. If the Contractor fails or neglects to take such action within said period, the County will release the portions of record(s) deemed by the County to be subject to disclosure. King County shall not be liable to the Contractor for inadvertently releasing records pursuant to a disclosure request not clearly identified by the Contractor as "CONFIDENTIAL," "PROPRIETARY" or "BUSINESS SECRET."

2.10 Contract Award

Contract award, if any, will be made by the County to the low, responsive, responsible Bidder. The County will have no obligations until an award is made and an order placed with the Contractor. The County reserves the right to award one or more contracts as determined to be in the County's best interest. The County may accept any individual item, or group of items, or schedules of any bid, unless otherwise stated herein.

A written award mailed or otherwise furnished to a Contractor within the time for acceptance shall be a binding contract.

SECTION 3 Standard Contractual Terms and Conditions

3.1 Administration

This Contract is between the County and the Contractor who shall be responsible for providing the goods or services described herein. The County is not party to defining the division of work between the Contractor and its Subcontractors. The Contractor represents that it has or shall obtain all duly licensed or qualified personnel, materials and equipment required to perform work hereunder.

The Contractor's performance under this Contract may be monitored and reviewed by a Project Manager appointed by the County. Reports and data required to be provided by the Contractor shall be delivered to the Project Manager or Buyer. Questions by the Contractor regarding interpretation of the terms, provisions and requirements of this Contract shall be addressed to the Buyer or Project Manager for response.

3.2 Contract Amendments

No oral order or conduct by the County shall constitute a Contract Amendment. Contract Amendments shall only be effective upon written notification by the County. The County reserves the right to amend the contract to add or delete goods or services within the intended scope of this contract. This may include, but is not limited to:

Approval of replacements for discontinued items,

Add items of like function, or similar in nature or purpose to the originally listed products

The provision of ancillary services in response to minor changes in County needs

Extend the contract to include optional terms

Cost or Price Analysis may be required by the County for the evaluation of contract modifications, terminations, revision to contract requirements or other circumstances as determined by the County.

3.3 Invoices and Payment

The Contractor shall submit properly certified invoices to King County. The invoice(s) shall contain the following information: The purchase order/contract number, item numbers, description of supplies or services, quantities, unit prices, extended totals, and discounts, if applicable. For services, identify specific deliverables, and/or hourly rates, hours worked, total hours or related fees.

The Contractor shall bill to the address on the purchase order. The County will take advantage of any prompt payment discount terms bid. Discount periods shall be extended if the invoice is returned for credit or correction.

When a purchase order is issued against this Contract that has the potential for multiple or partial deliveries, a separate invoice shall be generated for each completed delivery accepted by the County.

Failure to comply with these requirements or to provide an invoice in conformance with the contract may delay payment.

Upon acceptance of payment, the Contractor waives any claims for the goods or services covered by the Invoice. No advance payment shall be made for the goods or services furnished by Contractor pursuant to this Contract.

King County will not be bound by prices contained in an invoice that are higher than those in the currently approved price list. If a price increase has not been accepted in writing by King County, the invoice may be rejected and returned to the Contractor for a correction.

3.4 Rejection of Goods Or Services

After award, the Buyer or authorized County representative shall have the option of rejecting or refusing delivery of any and all goods or services which are not in strict conformity with the requirements of the specification and the bid. All rejected goods or services shall be promptly replaced or re-performed and be subject to approval by the County. All replacement goods and services shall be provided at the Contractor's own expense.

3.5 Re-procurement Costs

When a Contractor fails to furnish goods or services in accordance with the terms of this Contract, and the County must purchase at a price greater than the contract price, the difference may be charged to the Contractor. The County may exercise this charge as a credit against invoices due the Contractor.

3.6 Termination For Convenience/Default/Non-appropriation

A. Termination for Convenience

The County for its convenience may terminate this Contract, in whole or in part, at any time by written notice sent certified mail, return receipt requested, to the Contractor. After receipt of a Notice of Termination ("Notice"), and except as directed by the County, the Contractor shall immediately stop work as directed in the Notice, and comply with all other requirements in the Notice. The Contractor will be paid its costs, including necessary and reasonable Contract close-out costs and profit on that portion of the work satisfactorily performed up to the date of termination as specified in the notice. The Contractor shall promptly submit its request for the termination payment, together with detailed supporting documentation. If the Contractor has any property in its possession belonging to the County, the Contractor shall account for the same and dispose of it in the manner the County directs. All termination payment requests may be subject to Cost or Price Analysis to determine reasonableness and compliance with the Contract and applicable laws and regulations.

B. Termination for Default

If the Contractor does not deliver work in accordance with the Contract, or the Contractor fails to perform in the manner called for in the Contract, or the Contractor fails to comply with any material provisions of the Contract, the County may terminate this Contract, in whole or in part, for default as follows:

A Notice to Cure will be served on the Contractor by certified mail (return receipt requested) or a delivery service capable of providing a receipt. The Contractor shall have ten (10) Days from the date the Notice to Cure was served to cure the default or provide the County with a detailed written plan, which indicates the time and methods needed to bring the work into compliance and cure the default.

If the Contractor has not cured the default or the plan to cure the default is not acceptable to the County, the County may terminate the Contract. Termination shall occur by serving a Notice of Termination by certified mail (return receipt requested) or delivery service capable of providing a receipt on the Contractor setting forth the manner in which the Contractor is in default and the effective date of termination.

The Contractor will only be paid for work delivered and Accepted, or work performed in accordance with the manner of performance set forth in the Contract less any damages to the County caused by or arising from such default. All termination payment requests are subject to Cost or Price Analysis to verify compliance with the Contract and applicable laws and regulations.

The termination of this Contract shall in no way relieve the Contractor from any of its obligations under this Contract nor limit the rights and remedies of the County hereunder in any manner.

C. Termination for Non-Appropriation

If expected or actual funding is withdrawn, reduced, or limited in any way prior to the termination date set forth in this Contract or in any amendment hereto, the County may, upon written notice to the Contractor, terminate this Contract in whole or in part.

In accordance with King County Code 4.04.040B.6, payment shall not exceed the appropriation for the year in which termination is effected. If this Contract is terminated for non-appropriation, the County shall be liable only for payment in accordance with the terms of this Contract for performance rendered prior to the effective date of termination; and, the Contractor shall be released from any obligation under this contract or a related Purchase Order to provide further work pursuant to the Contract as are affected by the termination.

Funding under this Contract beyond the current appropriation year is conditional upon the appropriation by the County Council of sufficient funds to support the activities described in this Contract. Should such an appropriation not be approved, the Contract shall terminate at the close of the current appropriation year. The appropriation year ends on December 31 of each year.

3.7 Force Majeure

The term force majeure shall include, without limitation by the following enumeration: acts of nature, acts of civil or military authorities, fire, accidents shutdowns for purpose of emergency repairs, industrial, civil or public disturbances, causing the inability to perform the requirements of this Contract. If any party is rendered unable, wholly or in part, by a force majeure event or any event cause not within such party's control, to perform or comply with any obligation or condition of this Contract, upon giving notice and reasonably full particulars to the other party, such obligation or condition shall be suspended only for the time and to the extent commercially practicable to restore normal operations. In the event the Contractor ceases to be excused pursuant to this provision, then the County shall be entitled to exercise any remedies otherwise provided for in this Contract, including Termination for Default.

Whenever a force majeure event causes the Contractor to allocate limited resources between or among the Contractor's customers, the County shall receive no less priority in respect to such allocation than any of the Contractor's other customers.

3.8 Taxes, Licenses, and Certificate Requirements

This Contract and any of the work provided hereunder is contingent and expressly conditioned upon the ability of the Contractor to provide the specified goods or services consistent with applicable federal, state or local laws and regulations. If, for any reason, the Contractor's required compliances are terminated, suspended, revoked or in any manner modified from their status at the time this Contract becomes effective, the Contractor shall notify the County immediately of such condition in writing.

The Contractor and subcontractor(s) shall maintain and be liable for all taxes (except sales/use taxes), fees, licenses, permits and costs as may be required by applicable federal, state or local laws and regulations as applicable to the work under this Contract.

3.9 Assignment

Neither party shall assign any interest, obligation or benefit under or in this Contract or transfer any interest in the same, whether by assignment or novation, without prior written consent of the other party. If assignment is approved, this Contract shall be binding upon and inure to the benefit of the successors of the assigning party. This provision shall not prevent the Contractor from pledging any proceeds from this Contract as security to a lender so long as King County Policy Fin10-1 (AP), paragraph 6.1.3 is followed. If assignment is approved, it shall be accepted by either party upon the

posting of all required bonds, securities and the like by the assignee, and the written agreement by assignee to assume and be responsible for the obligations and liabilities of the Contract, known and unknown, and applicable law.

3.10 Indemnification and Hold Harmless

A. In providing services under this Contract, the Contractor is an independent contractor, and neither the Contractor nor its officers, agents or employees are employees of the County for any purpose. The Contractor shall be responsible for all federal and/or state tax, industrial insurance and Social Security liability that may result from the performance of and compensation for these services and shall make no claim of career service or civil service rights which may accrue to a County employee under state or local law.

The County assumes no responsibility for the payment of any compensation, wages, benefits, or taxes by or on behalf of the Contractor, its employees and/or others by reason of this Contract. The Contractor shall protect, indemnify, defend and save harmless the County and its officers, agents and employees from and against any and all claims, costs, and/or losses whatsoever occurring or resulting from (1) the Contractor's failure to pay any such compensation, wages, benefits or taxes; and/or (2) the supplying to the Contractor work, services, materials, and/or supplies by Contractor employees or other suppliers in connection with or in support of the performance of this Contract.

B. The Contractor further agrees that it is responsible for and shall repay the County all indicated amounts following an audit exception which occurs due to the negligence, intentional act and/or failure for any reason to comply with the terms of this Contract by the Contractor, its officers, employees, agents, and/or representatives. This duty to repay shall not be diminished or extinguished by the prior termination of the Contract pursuant to the Duration of Contract, or the Termination section.

C. The Contractor shall protect, defend, indemnify, and save harmless the County, [and the State of Washington or US Government (when any funds for this Contract are provided by them)], their officers, employees, and agents from any and all costs, fees (including attorney fees), claims, actions, lawsuits, judgments, awards of damages or liability of any kind, arising out of or in any way resulting from the negligent acts or omissions of the Contractor, its officers, employees, subcontractors or any tier and/or agents. The Contractor agrees that its obligations under this paragraph extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees, subcontractors of any tier or agents.

In addition to injuries to persons and damage to property, the term "claims," for purposes of this paragraph C, shall include, but not be limited to, assertions that the use or transfer of any software, book, document, report, film, tape, or sound reproduction or material of any kind, delivered hereunder, constitutes an infringement of any copyright, patent, trademark, trade name, and/or otherwise results in unfair trade practice.

D. For purposes of paragraphs A and C above, the Contractor, by mutual negotiation, hereby waives, as respects the County only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW.

E. In the event the County incurs attorney fees and/or costs in the defense of claims within the scope of paragraphs A and C above, such attorney fees and costs shall be recoverable from the Contractor. In addition King County shall be entitled to recover from the Contractor its attorney fees, and costs incurred to enforce the provisions of this section.

- F. The indemnification, protection, defense and save harmless obligations contained herein shall survive the expiration, abandonment or termination of this Contract.
- G. Nothing contained within this provision shall affect and/or alter the application of any other provision contained within this Contract.

3.11 Applicable Law and Forum

Except as hereinafter specifically provided, this Contract shall be governed by and construed according to the laws of the State of Washington, including, but not limited to, the Uniform Commercial Code, Title 62A RCW. Any claim or suit concerning this Contract shall only be filed in either the King County Superior Court or U.S. District for the Western District of Washington, in Seattle.

3.12 Conflicts of Interest and Non-Competitive Practices

By entering into this Contract to perform work, the Contractor represents that it has no direct or indirect pecuniary or proprietary interest, and that it shall not require any interest that conflicts in any manner or degree with the work required to be performed under this Contract. The Contractor shall not employ any Person or agent having any conflict of interest. In the event that the Contractor or its agents, employees or representatives hereafter acquires such a conflict of interest, it shall immediately disclose such conflict to the County. The County shall require that the Contractor take immediate action to eliminate the conflict up to and including termination for default.

By entering into this Contract to perform work, the Contractor represents that no Persons except as designated by Contractor shall be employed or retained to solicit or secure this Contract with an agreement or understanding that a commission, percentage, brokerage, or contingent fee would be paid; and no gratuities, in the form of entertainment, gifts or otherwise, were bided or given by the Contractor or any of its agents; employees or representatives, to any official, member or employee of the County or other governmental agency with a view toward securing this Contract or securing favorable treatment with respect to the awarding or amending, or the making of any determination with respect to the performance of this Contract.

3.13 Disputes, Claims and Appeals

The Contractor shall address questions or claims regarding the Contract in writing to the Buyer and Project Manager, within ten (10) Days of the date on which the Contractor knows or should know of the question or claim. No claim by the Contractor shall be allowed if asserted after final payment under this Contract. No claim shall be allowed for any costs incurred more than ten (10) Days before the Contractor gives written notice, as required in this section. The Buyer and Project Manager shall ordinarily respond to the Contractor in writing with a decision, but absent such written response, the question or claim shall be deemed denied upon the tenth (10th) Day following receipt by the Buyer and Project Manager.

In the event the Contractor disagrees with the determination of the Buyer and Project Manager, the Contractor shall within five (5) Days of the date of such determination, appeal the determination in writing to the Procurement and Contract Services Section Manager. Such written notice of appeal shall include all information necessary to substantiate the appeal. The Procurement and Contract Services Section Manager shall review the appeal and make a determination in writing, which shall be final. Appeal to the Procurement and Contract Services Section Manager shall be a condition precedent to alternative dispute resolution or litigation.

Pending final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of the Contract and in accordance with the direction of the Buyer or Project Manager. Failure to comply precisely with the time deadlines under this subsection as to any claim shall operate as a waiver and release of that claim and an acknowledgement of prejudice to the County.



3.14 Maintenance of Records/Audits

The Contractor shall maintain, and shall require any sub-contractor to maintain, accounts and records, including personnel, property, financial, and programmatic records and such other records as may be deemed necessary by the County to ensure proper accounting for all contract funds and compliance with this Contract. All such records shall sufficiently and properly reflect all direct and indirect costs of any nature expended and services provided in the performance of this Contract. The Contractor shall make such documents available to the County for inspection, copying, and auditing upon request.

All records referenced in subsection (A) shall be maintained for a period of six (6) years after completion of work or termination hereof unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14, or unless a longer retention period is required by law.

The Contractor shall provide access to its facilities, including those of any sub-contractor, to the County, the State and/or federal agencies or officials at all reasonable times in order to monitor and evaluate the services provided under this Contract.

The Contractor agrees to cooperate with County or its designee in the evaluation of the services provided under this Contract and to make available all information reasonably required by any such evaluation process. The results and records of said evaluation shall be maintained and disclosed in accordance with RCW Chapter 42.56.

If the Contractor expended a total of \$500,000.00 or more in federal awards during its fiscal year, and is a non-profit organization, and is, under this Contract, carrying out or administering a program or portion of a program, it shall have an independent audit conducted in accordance with OMB Circular A-133, which shall comply with the requirements of GAAS (generally accepted auditing standards), GAO's Government Audit Standards and OMB Circular A-133, as amended and as applicable. Contractors expending federal awards from more than one source shall be responsible for determining if the combined financial awards are equal to or greater than \$500,000.00. The Contractor shall provide one copy of the audit report to each County division providing federal awards to the Contractor no later than nine (9) months subsequent to the end of the Contractor's fiscal year.

3.15 Other Public Agency Orders

The Washington State Interlocal Cooperative Act RCW 39.34 provides that other governmental agencies may purchase goods or services on this solicitation or contract in accordance with the terms and prices indicated therein if all parties agree. The County does not accept any responsibility or involvement in the purchase orders or contracts issued by other public agencies.

3.16 Environmental Purchasing Policy

Bidders able to supply products containing recycled and environmentally preferable materials that meet performance requirements are encouraged to offer them in bids and proposals.

The Bidder and Contractor shall use recycled paper for all printed and photocopied documents related to the submission of this solicitation and fulfillment of the contract and shall, whenever practicable, use both sides of the paper. (Reference: KCC 10.16 & King County Executive Policy CON 7-1-2).

3.17 Industrial and Hazardous Waste

The Contractor shall comply with all applicable local ordinances, state and federal statutes, and supporting rules and regulations governing the discharge of industrial waste to public sewer, private sewer, or side sewer tributary to the metropolitan sewer system.

Contractor shall handle and dispose of all hazardous wastes in compliance with all applicable local, state and federal laws and regulations, including the Resource Conservation and Recovery Act, the Washington Hazardous Waste Management Act, and applicable rules and regulations of the Environmental Protection Agency and the Department of Ecology governing the generation, storage, treatment, transportation or disposal of hazardous wastes.

3.18 Patents and Royalties

The Contractor is responsible for paying all license fees, royalties or the costs of defending claims for the infringement of any intellectual property that may be used in performing this Contract.

3.19 Supported Employment Program

The County encourages the creation of supported employment programs for developmentally and/or severely disabled individuals. The County itself has such a program and is actively seeking to do business with those Contractors and Consultants that share this employment approach. If your firm has such a program, or intends to develop such a program during the life of this Contract, please submit Documentation supporting this claim with your bid. If you have questions, or need additional information, please contact the Community and Human Services Division, Developmental Disabilities Division, 206-263-9061.

3.20 Nondiscrimination and Equal Employment Opportunity

- A. **Nondiscrimination in Employment** - During performance of this Contract, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of the employee or applicant's sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except by minimum age and retirement provisions, unless based upon a bona fide occupational qualification.
- B. **Equal Employment Opportunity Efforts** - The Contractor will undertake equal employment opportunity efforts to ensure that applicants and employees are treated, without regard to their sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age. The Contractor's equal employment opportunity efforts shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. The Contractor agrees to post in conspicuous places available to employees and applicants for employment notices setting forth this nondiscrimination clause. In accordance with KCC 12.16.010.J, "equal employment opportunity efforts" shall mean active efforts to ensure equal opportunity in employment that is free from all forms of discrimination.
- C. **Equal Benefits To Employees With Domestic Partners** - Pursuant to Ordinance 14823, King County's "Equal Benefits" (EB) ordinance, and related administrative rules adopted by the County Executive, as a condition of award of a contract is valued at \$25,000 or more, the Contractor agrees that it shall not discriminate in the provision of employee benefits between employees with spouses, and employees with domestic partners during the performance of this Contract. Failure to comply with this provision shall be considered a material breach of this Contract, and may subject the Contractor to administrative sanctions and remedies for breach.

When the contract is valued at \$25,000 or more, the Contractor shall complete a Worksheet and Declaration form for County review and acceptance prior to Contract execution. The EB Compliance forms, Ordinance 14823 (which is codified at KCC Chapter 12.19) and related administrative rules are incorporated herein by reference. They are also available online at <http://www.kingcounty.gov/procurement/forms>, Equal Benefits web page.

- D. **Nondiscrimination in Subcontracting Practices** - During the term of this Contract, the Contractor shall not create barriers to open and fair opportunities to participate in County contracts or to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction and services. In considering offers from and doing business with subcontractor and suppliers, the Contractor shall not discriminate against any person because of their sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except by minimum age and retirement provisions, unless based upon a bona fide occupational qualification.
- E. **Compliance with Laws and Regulations** - The Contractor shall comply fully with all applicable federal, state and local laws, ordinances, executive orders and regulations that prohibit discrimination. These laws include, but are not limited to, RCW Chapter 49.60, Titles VI and VII of the Civil Rights Act of 1964, the American with Disabilities Act, and the Restoration Act of 1987. In addition, King County Code chapters 12.16, 12.17 and 12.18 are incorporated herein by reference and the requirements in these code sections shall specifically apply to this contract. The Contractor shall further comply fully with any equal opportunity requirements set forth in any federal regulations, statutes or rules included or referenced in the contract documents.
- F. **Small Contractors and Suppliers and Minority and Women Business Enterprises Opportunities.** King County encourages the Contractor to utilize small businesses, including Small Contractors and Suppliers (SCS) and minority-owned and women-owned business enterprises certified by the Washington state Office of Minority and Women's Business Enterprises (OMWBE) in County contracts. The County encourages the Contractor to promote open competitive opportunities for small businesses, including SCS firms and minority-owned and women-owned business enterprises. Program information is available at <http://www.kingcounty.gov/bdcc>.
- G. **Sanctions for Violations** - Any violation of the mandatory requirements of the provisions of this Section shall be a material breach of contract, for which the Consultant may be subject to damages, withholding payment and any other sanctions provided for by contract and by applicable law.

3.21 Non-Waiver of Breach

No action or failure to act by the County shall constitute a waiver of any right or duty afforded to the County under the Contract; nor shall any such action or failure to act by the County constitute an approval of, or acquiescence in, any breach hereunder, except as may be specifically stated by the County in writing.

3.22 Severability

Whenever possible, each provision of this Contract shall be interpreted to be effective and valid under applicable law. If any provision is found to be invalid, illegal, or unenforceable, then such provision or portion thereof shall be modified to the extent necessary to render it legal, valid, and enforceable and have the intent and economic effect as close as possible to the invalid, illegal, and unenforceable provision. If it is not possible to modify the provision to render it legal, valid and enforceable, then the provision shall be severed from the rest of this Contract. The invalidity, illegality or unenforceability of any provision shall not affect the validity, legality or enforceability of any other provision of this Contract, which shall remain valid and binding.

3.23 Certification Regarding Debarment, Suspension and Other Responsibility Matters

This Contract is a covered transaction for purposes of 49 CFR Part 29. As such, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The Contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting this Contract, the Contractor certifies as follows:

The certification in this clause is a material representation of fact relied upon by King County. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to remedies available to King County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

3.24 Incorporation of Documents

The contract between the awarded bidder and King County shall include all documents mutually entered into at the time of contract award, specifically including the contract document, the solicitation, and the response to the solicitation. The contract must include, and be consistent with, the specifications and provisions stated in this solicitation. King County shall not be bound nor obligated to enter into or sign additional agreements and or documents other than those required by law.



SECTION 4 Specific Contractual Terms & Conditions

4.1 Contract Value

The estimated annual value of this contract is approximately \$55,000.00. King County will not be limited, restricted or bound by this dollar value, nor shall the County be obligated to purchase any items contained in this ITB.

4.2 Contract Term

The term of this Contract will be five (5) years, subject to the termination clauses contained herein. King County reserves the right to extend the term if determined to be in the best interest of the County.

Contracts or purchase orders will be issued by the County. Contract amendments or change orders issued by the County may reflect modification(s) of contract terms, funding or other matters.

King County reserves the right to purchase the goods or services described herein from other sources. The Contractor does not have the exclusive right to fill all of the County's requirements for the goods or services awarded nor will the County be obligated to purchase the estimated annual quantity, or any quantity contained in this Contract.

4.3 Contract Administrative Fee

This contract is subject to an Administrative Fee (Fee), of 1% (.01), when used by political subdivisions outside of King County's Departments, Divisions, or Agencies. The Fee shall be based on total sales made to each governmental entity, less sales/use tax, freight and any credit(s), (if applicable), in accordance contract terms and conditions. The Fee shall be paid by the contractor, payable and remitted to King County Procurement and Contract Services Section on July 31st and January 31st of each year and cover sales for the first and second half of the calendar year respectively. Fees submitted shall reference its respective contract number and include a sales report for the payment period showing the total sales to each governmental entity, excluding King County. The contractor shall not invoice the Fee to any contract user as an item on a sales invoice or by any other means.

4.4 Price Revisions

Prices shall remain firm for the duration of the Contract period. The Contractor may request price changes, and shall supply documentation satisfactory to King County such as changes to the Producers Price Index for the commodity, the Consumer Price Index for the Seattle-Tacoma-Bremerton area, or a manufacturer's published notification of price change(s). Reasonable price changes based on market conditions and price/cost analysis may be approved by King County.

King County will evaluate this information to determine if revising the pricing is considered fair and reasonable to the satisfaction of King County. Requests for any such change are to be made in writing to the Buyer in the Procurement Services Division office. A written change order issued by the County will institute the price adjustment, provide the new prices and establish the effective date for the new prices.

The Contractor shall endeavor to give the King County Procurement Services Section thirty (30) days but not less than fourteen (14) days written notice prior to the effective date of the price increase. The County may cancel the contract if the price increase request is not approved.

All price reductions at the manufacturer's or distributor's level shall be reflected in a reduction of the contract price(s) to King County retroactive to the effective date of the price reductions.

4.5 Shipping Charges

All prices shall include freight FOB to the designated delivery point. The County will reject requests for additional compensation for freight charges.

4.6 Packing Slips

Each delivery to the County shall have a packing slip enclosed that identifies the requester, purchase order number, part number, unit price and quantity of each part shipped. If the delivery is a partial shipment, indicate on the packing slip that it is not a complete shipment of that requisition and identify the items not shipped and provide a projected completion date of the order.

If the delivery combines items from more than one purchase order, separate packing slips shall be included in the shipment for each.

4.7 Use Report

The Contractor shall, if requested, submit to the Buyer a report of sales made to King County under this Contract. The report, in a format acceptable to King County, shall identify the detail required by the Buyer, which may include but is not limited to, delivery location, the item description, whether it's a Contract or non-Contract item, quantity, price and discount.

4.8 Warranty

The Contractor warrants that the work performed under this Contract shall be free from defects in material and workmanship, and shall conform to all requirements of this Contract, for a period stated in Subsection 5.13 Warranty Detail from date of acceptance of such work by the County. Any work corrected shall be subject to this subsection to the same extent as the work initially provided.

The bidder shall provide, upon request by the County, their standard warranty. The warranty shall be specific for all components of the equipment regardless of whether these components were built by the original equipment manufacturer or outside suppliers. King County may avail itself of the bidder or manufacturer's standard warranty if more beneficial to the County.

Conducting of tests or inspections, acceptance, or the processing of payment(s) by the County shall not constitute a waiver of any rights under this Contract or in law. The termination of this Contract shall in no way relieve the Contractor from its warranty responsibility.

The Contractor shall ensure that the warranty requirements of this Contract are enforceable through and against the Contractor's suppliers, vendors, distributors and Subcontractors. The Contractor shall cooperate with the County in facilitating warranty related work by such suppliers, vendors, distributors and Subcontractors.

Contractor warrants that the Services shall in all material respects conform to the requirements of this Contract. Contractor warrants that qualified professional personnel with in-depth knowledge shall perform the Services in a timely and professional manner; and that the Services shall conform to the standards generally observed in the industry for similar Services. Contractor warrants that the Services shall be in compliance with all applicable laws, rules and regulations.

4.9 Warranty Remedies

Whenever possible, the contractor shall provide "on the spot" settlement of warranty claims or disputes, and authorize local representatives to act on the equipment manufacturer's behalf.

If at any time during the period stated in Subsection 5.13 Warranty Detail immediately following acceptance of any work covered by this Contract, Contractor or the County discovers one or more material defects or errors in the work or any other aspect in which the work materially fails to meet the provisions of the warranty requirements herein Contractor shall, at its own expense and within thirty (30) Days of notification of the defect by the County, correct the defect, error or nonconformity.



The County shall give written notice of any defect to the Contractor. If the Contractor has not corrected defect within thirty (30) Days after receiving the written notice, the County, in its sole discretion, may correct the defect itself. In the case of an emergency where the County believes delay could cause serious injury, loss or damage, the County may waive the written notice and correct the defect. In either case the County shall charge-back the cost for such warranty repair to the Contractor.

The Contractor is responsible for all costs of repair or replacement in order to restore the work to the applicable Contract requirements, including shipping charges, for work found defective within the warranty period, regardless of who actually corrects the defect.

4.10 Pricing of Spare Parts

The County shall have the right to conduct a cost or Price Analysis on specific spare parts if pricing appears to be in excess of standard industry pricing for similar parts. Any difference shall be subject to negotiations to the satisfaction of the County. The County is not required to purchase spare parts under this contract if it can purchase the same item(s) from another source under terms that are more advantageous to the County.

OK
SD

SECTION 5 Technical Specifications

5.1 Introduction of Specifications

- A. Kut-Kwick SuperSlopeMaster SSM38-72D or Approved Equal
- B. Mower shall be side slope cutting to 40 degrees with operator seating and 72" cut with rear discharge

Minimum Specifications

**Check if requirement is met
State Item Offered or if spec is exceeded**

5.2 General Mower Specification

- A. Front rotary type.....
- B. Fuel capacity - 17 gals
- C. Tilting seat with retracting seat belt located at the rear of the machine
- D. Non-articulating design
- E. Able to perform normal rough and refined general purpose mowing
- F. Steep slope mowing to 40 degrees.....
- G. Straight up and down hill operation not acceptable

5.3 Safety:

- A. Mower shall have an operator safety switch with a lanyard that attaches to the operator so that when pulled it functions as an emergency brake and safety switch. It shall cut off and temporarily brake the machine should the operator separate themselves from the machine for any reason.....
- B. Mower shall include approved roll-over bar for operator protection

5.4 Hydraulic:

Self-propelled independently powering dual drive wheels with zero turning radius.

- A. The mower shall be equipped with a twin, closed loop hydraulic system. Hydraulic system shall be factory filled with **Bio-degradable hydraulic oil**. Certification shall be provided with machine delivery..... CHEVRON DELO 400
- B. The hydraulic system shall also include the following: 15W-40
 - 1. Hydraulic pumps and geared hydraulic wheel motors, powering the forward or reverse rotation of the wheels.
 - 2. 14-gallon minimum hydraulic reservoir with a 10-micron filter system. . .
 - 3. Total system capacity minimum 16 gallons.....
- C. Each hydraulic drive system shall be independently controlled through hand-activated directional control levers for direct drive wheel steering.....
- D. Hand levers shall be individually advanced to rotate the wheels forward or retarded from the neutral position to reverse the machine.....
- E. One set of drive wheels shall be capable of being rotated forward while the other set of drive wheels is reversed to turn the machine on slopes and in less than its length (0" turning radius).....

OK
35

5.5 Brakes:

- A. Operational braking shall be accomplished by returning the hand controls toward the neutral position. ✓
- B. When in neutral, the machines movement must be braked whether or not the engine is running, allowing only moderate creep on slopes. ✓
- C. When released, the spring-loaded handles are to return automatically to the neutral position, braking the machine in less than one foot per mile per hour of speed. ✓
- D. Mower to have automotive disc type parking brake located on the two drive wheel assemblies. ✓
- E. The brakes are to be actuated simultaneously through an independent cable system. ✓
- F. Mower to be equipped with freewheeling device that releases the hydraulic lock for towing. ✓

5.6 Operator Station:

- A. Mower shall be equipped with tilting seat with restraining arms. ✓
- B. The seat shall tilt automatically without the use of sensing devices such as mercury switches. ✓
- C. For safety, the chassis shall remain fixed stationary and not articulate or tilt. ✓

5.7 Tires and Wheels:

- A. Mower shall be equipped with dual drive wheels (2 sets) with minimum 26 x 12.00 x 12 4 ply, tractor tread tires. All tires shall have tire guards installed to protect tubes from punctures. ✓
 - B. The cutter assembly shall be supported by two front-mounted, caster type 19" x 6" solid segment tires. ✓
- TIRES ARE TUBLESS WITH-
OUT GUARDS.*

5.8 Deck:

- A. The cutter deck shall be driven hydraulically with the pump driven directly by the engine (no belts). ✓
- B. The deck drive motor shall be a heavy-duty unit, which incorporates extra heavy bearings and housing. ✓
- C. Cutter deck shall be caster type deck with minimum 1/4" thick steel and 19" x 6" puncture proof casters supporting the chassis from the front while pivoting to the sides to cut the contour of the turf. ✓

5.9 Controls:

- A. All controls shall be located within easy reach of the operator. ✓
- B. Controls and indicators shall be included as follows:
 - 1. Throttle. ✓
 - 2. Deluxe engine package including oil pressure, voltmeter, water temperature and matching hour meter. ✓
 - 3. Ignition switch. ✓

- 4. Cutter engagement lever.....
- 5. Propulsion control levers.....
- 6. Operator safety switch.....
- 7. Parking brake.....

5.10 Cutter:

- A. Cutter assembly shall be extra heavy duty, rear discharge type that will perform high speed mowing in both refined and rough applications.....
- B. The cutter assembly shall support the chassis from the front while pivoting to the sides to cut the contour of the turf.....
- C. Cutter shall trim on both sides.....
- D. The cutter assembly shall be equipped with three heat-treated, alloy steel blades, minimum 3/8" thick and 2 1/2" wide.....
- E. The blades shall be mounted on minimum 1" diameter hardened and ground alloy steel shafts, each supported by two precision bearings enclosed in a heavy machined housing.....
- F. The deck sides shall be skirted with 1" diameter solid steel skirts.....
- G. Minimum cutting height range is 1 1/2" through 6 1/2".....

5.11 Engine:

- A. Engine shall be a minimum 38 HP diesel, cast iron, overhead cam, water-cooled specially modified for steep slope mowing.....
- B. Engine air cleaner shall be multi-stage, centrifugal type with replacement element.....

5.12 General:

- A. Mower shall be delivered fully assembled and ready to operate.....
- B. Mower shall meet ANSI B 71.4 safety specifications for commercial turf care equipment.....
- C. The mower shall be designed not to start with blades engaged or propulsion system engaged.....

5.13 Warranty Detail: (See Subsections 4.8 Warranty and 4.9 Warranty Remedies)

- A. Mower shall include standard one (1) year parts and labor warranty. Technician travel time shall also be included in the standard one (1) year warranty..... WARRANTY INCLUDED
- B. Engine shall be covered by a 100%, twenty-four (24) month parts and labor warranty..... TRAVEL TIME NOT INCLUDED IN WARRANTY
- C. The County will be responsible for performing all warranty and recall work. The Contractor will reimburse the County for all warranty and recall work at the current shop rate of \$79.50 per hour. The County reserves the right to have the Contractor perform warranty work at the County's discretion. Contractor shall accept responsibility and cost for transportation of unit from King County to authorized repair facility and or field technician travel time to and from repairs for the base warranty period.....

05

- D. Warranty shall begin on date unit is placed into service, not delivery date. Contractor will be notified of service date.
- E. Additional data entry form shall be completed and delivered with vehicle

5.14 General:

- A. Only new models in current production which are cataloged by the manufacturer, and for which printed literature and specifications are available.
- B. All standard equipment and components necessary for operation and normally supplied shall be furnished, even if not called out in specifications.
- C. All equipment shall be new. Used, demonstration, rebuilt or remanufactured equipment is unacceptable. All items shall be factory available.
- D. Mower shall have full dealer preparation and be ready for service when delivered.
- E. The mower shall be delivered with the following items, and will not be considered delivered until all of the items are received and accepted by King County DOT, ER&R.
 - 1. Manufacturers statement of origin
 - 2. Original billing invoice per unit
 - 3. Certified weight slip per unit
 - 4. Two (2) lube charts per unit
 - 5. One (1) "complete" technical service manual per unit, CD preferred
 - 6. One (1) part manual per unit, CD preferred
 - 7. One (1) operator manual per unit
 - 8. One (1) complete set of filters per unit

OK
63

SECTION 6 Bid Response

6.1 Rules of Price Evaluation

- A. Bids meeting all requirements of this ITB will be evaluated on price. Bids stating price in effect at the time of shipment will not be accepted.
- B. A performance demonstration may be required before bid award. Demonstration will be of unit per basic specifications.

6.2 Delivery

Delivery is required as soon as possible and not later than 30 days after verbal placement of an order. Bid prices shall include delivery, FOB destination, to the following location:

King County Department of Transportation

Fleet Administration, ER&R
 155 Monroe Ave NE
 Renton, WA 98056
 Attn.: Bob Toppen
 Phone: (206) 296-8159

6.3 Submit with Bid

Bidders Shall submit with ITB

- A. Copies of all applicable warranties (See Subsection 5.13 Warranty Detail)

6.4 Prompt Pay Discount

Prompt payment discounts offered by Contractors shall be used to calculate the low bid provided the discount offered allows a minimum of 20 days for payment. The number of days is calculated from the date of acceptance of goods or services or from the date a complete invoice is date stamped as received by King County, whichever event occurs last, and the check/warrant date. The County will take advantage of any prompt payment discount terms bid. Discount periods shall be extended if:

- A. The date printed on the invoice is more than three days earlier than the invoice receipt date;
- B. The delay is caused awaiting a credit memo, invoice correction, adjustment or reissue;
- C. An invoice is received prior to receiving goods ordered.

Prompt pay discount offered N/A % - N/A Days, Net N/A

6.5 Pricing

In the event of a discrepancy between the unit price and the extended price, the unit price will prevail.

Item#	Estimated Qty	Description	Unit Price
1	1	Slope Mower - Kut-Kwick SuperSlopeMaster SSM38-72D or Approved Equal.	\$ 52,132.00
2	1	Option - Factory available warranty programs, above and beyond base warranty. State warranty detail.	\$ N/A

The markup percentage offered for Parts. For evaluation purposes, assume the following Estimated Annual Usage per year. State below the Markup Percent (if any) from the Dealers cost, if applicable, offered on Parts. To calculate the Extended Price: multiply the Markup x \$2,000.

Estimated Annual Usage		% Markup	Extended Price
Related Parts and Supplies			
3	\$2,000	0 %	\$ 0.00
Total Items #1, 2 & 3			\$ 52,132.00

Also place Total on Cover of ITB

6.6 References

List the names and addresses of four (4) customers, for whom the bidder has performed or provided similar goods and/or services, preferably in Washington State, for a period not less than one (1) year. Include dates, contact persons and telephone numbers. Should any reference submitted by a bidder be found unsatisfactory, King County, at its sole option, may reject that bidder's bid. King County shall be the sole judge in determining a satisfactory/unsatisfactory reference response. Reference shall be submitted with bid.

Company Name: CITY OF LYNNWOOD
 Company Address: LYNNWOOD, WA
 Company Phone: 425.670.5169
 Contact Person: CYNDIE EDDY
 Dates: SOLD MACHINE 3.09

Company Name: PENINSULA SERVICES
 Company Address: RANGOR SUB BASE, WA
 Company Phone: 360.340.2538
 Contact Person: DIANA PHEASANT
 Dates: SOLD MACHINE 3.07

Company Name: CITY OF SNOQUALMIE
 Company Address: SNOQUALMIE, WA
 Company Phone: 425.831.4919 (x 1146)
 Contact Person: GARY STEVENS
 Dates: SOLD MACHINE 9.08

Company Name: SKILS-KIN
 Company Address: SPOKANE, WA
 Company Phone: 509.244.5548
 Contact Person: MATT PRICE
 Dates: SOLD MACHINE 2.10

CITY OF DALLAS
 DALLAS, TX
 214.243.1539
 GREG GRIFFIN
 SOLD MACHINE 12.08

Bid Opening Label

Complete the form below (or a reasonable facsimile thereof) and affix to the exterior lower left hand corner of the submission package.

URGENT - SEALED BID ENCLOSED Do Not Delay - Deliver Immediately			
U R G E N T	 King County	King County Procurement & Contract Services Section Chinook Building, 3rd FL CNK-ES-0340 401 Fifth Avenue Seattle, WA 98104	U R G E N T
	Bid No.	1275-10-PLR	
	Bid Title	Slope Mower	
	Due Date		
	Vendor		



KUT-KWICK CORPORATION
ONE YEAR LIMITED WARRANTY FOR: NEW COMMERCIAL MOWING EQUIPMENT

Warranty Statement

Kut-Kwick Corporation warrants to the original purchaser of new and unused Kut-Kwick Commercial Mowers that Kut-Kwick will repair or replace, at Kut-Kwick's election, any part of the mower which, as delivered to the purchaser, is defective in material or workmanship during the warranty period. (Excluding items noted in the "non-coverage" section below)

Warranty Duration

The warranty begins immediately upon the sale, loan, lease or demonstration of the mower, and shall run for one year or 1500 hours, whichever occurs first.

Warranty Application

This warranty applies to all Kut-Kwick Commercial Mowers produced after January 1, 1986 provided they are new at the time of purchase. The warranty becomes invalid when the mower is resold by the original "user". It also becomes invalid when the mower is sold to anyone who purchases the mower for resale, with the exception of distributors or dealers who have purchased the mower directly from the factory.

Non-Coverage

This warranty does not cover:

1. Transportation costs related to warranty claims.
2. Batteries and engines sold with or on Kut-Kwick Commercial Mowers which are directly warranted by their respective manufacturer under separate limited Warranty and Adjustment policies.
3. Normal maintenance and/or replacement of maintenance and wear items including, but not limited to, blades, belts, tires, filters, hoses, clutch linings, spark plugs and oil.
4. Any product which has been altered or modified in ways not approved in writing by Kut-Kwick.
5. Depreciation or damage caused by normal wear, lack of reasonable and proper maintenance or use as specified for products, misuse, lack of proper protection during storage, or accident.
6. Repairs made using other than genuine Kut-Kwick replacement parts.

No Charge

Parts required for warranty repairs will be furnished by Kut-Kwick Corporation at no charge and labor will be performed at the expense of the Kut-Kwick Corporation at the Kut-Kwick hourly warranty labor rate in effect at the time of the repair.

Who Performs Warranty

To obtain performance of this warranty, the purchaser must request such service from an authorized Kut-Kwick Agent or from the Factory Customer Service Department. At the time of such request, the purchaser must make the product available at the agent's place of business and inform the agent of what the purchaser believes to be the defect in product. Kut-Kwick may, at its sole discretion, authorize the using purchaser in writing to perform the warranty repairs and thereafter directly compensate the user for the warranty repair per the current Kut-Kwick labor rate policy.

Components Used

Warranty repairs will be made only with new or remanufactured parts furnished by Kut-Kwick. Replacement parts are warranted for 90 days or until expiration of the applicable warranty term, whichever is later.

Warranty Registration

This warranty is valid only when the selling agent completes the Kut-Kwick Warranty Registration Card, and has it signed by the user's authorized agent acknowledging receipt of the mower, the operating instructions, and the safety warnings. The signing user's agent accepts the responsibility of instructing and warning all operators of this equipment about the operational procedures and safety instructions as stated in the owner's manual. The completed Warranty Registration Card must be mailed to Kut-Kwick within ten (10) days after the machine is delivered to a user or otherwise put into use.

Warranty Approval

Repairs under this warranty program will be authorized only by the Kut-Kwick Factory Service Department and repairs are not to be commenced until this authorization is received.

No Representation or Implied Warranty

Other than as stated in this certificate, neither Kut-Kwick nor any company affiliated with it makes any warranties, representations or promises as to the non-occurrence of any defective materials or workmanship or the quality or performance of the products covered under this warranty. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, TO THE EXTENT APPLICABLE, SHALL BE LIMITED IN DURATION TO THE TERMS OF THE WARRANTY MADE THROUGH THIS DOCUMENT. THE ONLY REMEDIES THE PURCHASER HAS IN CONNECTION WITH THE BREACH OR PERFORMANCE OF ANY WARRANTY ON KUT-KWICK PRODUCTS ARE THOSE SET FORTH HEREIN. IN NO EVENT WILL THE AGENT, KUT-KWICK OR ANY COMPANY AFFILIATED WITH KUT-KWICK BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. (NOTE: SOME STATES DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS OR THE EXCLUSION OF OUR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATIONS AND EXCLUSIONS MAY NOT APPLY TO YOU.)

The selling agent makes no warranty of his own on any item warranted by Kut-Kwick, and makes no warranty on any other items unless he delivers to the purchaser a separate written warranty certificate specifically warranting the item. The agent has no authority to make any representation or promise on behalf of Kut-Kwick, or to modify the terms or limitations of this warranty in any way.

NOTE: This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Design Changes

Kut-Kwick reserves the right to make changes in the design and other changes in its products at any time and from time to time without notice and without incurring any obligations with respect to any product previously ordered from it, sold or shipped by it.