



King County

Finance and Business Operations Division
Procurement and Contract Services Section
Department of Executive Services

CNK-ES-0340
3rd Floor
401 5th Avenue
Seattle, WA 98104

206-263-9400
206-296-7676 Fax
TTY Relay: 771
www.kingcounty.gov

VENDOR:

RIVANNA NATURAL DESIGN, INC.
1736 ALLIED STREET
CHARLOTTESVILLE, VA 22903

SHIP TO

KC DEPARTMENT OF EXEC SERVICES
PROCUREMENT-GOODS & SERVICES
401 5TH AVE, CNK-ES0340
SEATTLE, WA 98104
United States

BILL TO

KC DEPT OF EXECUTIVE SERVICES
ACCOUNTS PAYABLE, 3RD FLOOR
401 5TH AVE, CNK-ES0320
SEATTLE, WA 98104
United States

Purchase Order

PURCHASE ORDER NO.	REVISION	PAGE
402654	2	1

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CARTONS AND CORRESPONDENCES RELATED TO THIS ORDER.

CREATION DATE	BUYER
13-MAY-08	C, Austin
DATE OF REVISION	BUYER
19-JAN-10	M Poste

CUSTOMER ACCT #	VENDOR NO	PAYMENT TERMS	FREIGHT TERMS	F.O.B	SHIP VIA
	34065	2%20days/Net30days	Paid	Destination	SELLER CHOOSES

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
CRYSTAL MARIO (434) 2443447	

LINE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	1
	PRICING EFFECTIVE SEPTEMBER 1, 2009.						
	10 TO 15 YEAR SERVICE AWARD (PAPERWEIGHT)		\$	24.00			
	20 TO 25 YEAR SERVICE AWARD (QUATTRO)		\$	35.00			
	30 TO 35 YEAR SERVICE AWARD (SENECA)		\$	42.00			
	40 PLUS YEAR SERVICE AWARD (NORFOLK)		\$	107.00			
	RETIREMENT SERVICE AWARD (CIRRUS BLACK)		\$	120.00			
	RETIREMENT SERVICE AWARD (CIRRUS MAHOGANY)		\$	120.00			

	CHANGE ORDER #3 (3/18/10)						

	THIS CHANGE ORDER ISSUED EXTEND THE CONTRACT FOR SERVICE AND SAFETY AWARDS, AS REQUESTED BY AUTHORIZED KING COUNTY DEPARTMENTS, DIVISIONS AND AGENCIES DURING THE PERIOD MAY 16, 2010 THROUGH MAY 15, 2011.						

	ALL TERMS AND CONDITIONS REMIAN THE SAME.						
	Purchase Agreement						
	Effective From: 16-MAY-08 To: 15-MAY-11						
			Amount Agreed:				

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.	Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.	ACCEPTANCE: This purchase order expressly limits acceptance to the terms and conditions stated herein.	TOTAL Authorized signature
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King County 3/29/2010 10:43 PAGE 002/003 Fax Server

**PURCHASE ORDER
GENERAL TERMS AND CONDITIONS**

Compliance: By acceptance of this order, the vendor warrants full compliance with all applicable local, state or federal laws and regulations including specific statutory requirements of Federal Agencies. Upon request, the purchasing agent will provide applicable contract terms and conditions.

Acceptance/Changes: All goods or materials purchased hereunder are subject to approval by King County. No substitutions or changes of any nature under this purchase order will be accepted unless approved in writing by King County.

Inspections: By acceptance of this order, vendor grants the right to Buyer to make periodic visits to the vendor's plant or their subcontractor's for inspection of materials or to determine actual progress of manufacture.

Change Orders: Change orders modifying the terms and conditions herein will be without effect unless issued and authorized in writing by King County.

Cancellation: The County may cancel any purchase order or any part thereof by written notice at any time, without penalty, if the vendor fails to comply with the terms, specifications, delivery/completion date or to perform the work with diligence.

Invoices: Invoices must reference the purchase order number.

All vendors licensed to do business in Washington State must bill King County for applicable tax. Indicate discount terms to the County for prompt payment. Discount period to be extended if the invoice is returned for correction or clarification.

Shipping Instructions: All shipments must contain a packing slip. Unless otherwise specified, all goods are to be shipped prepaid, FOB Destination. Where shipping addresses indicate room numbers, the Vendor shall make delivery to that location at no additional charge, including, but not limited to delivery, packing and or crating.

Warranty: The Vendor warrants that all products delivered under this purchase order shall be free from defects in material and workmanship, and shall be fit for the intended purpose. This warranty is in addition to any standard warranty or guarantee given by vendor to the County. All products determined by King County to be defective shall be replaced within 15 days of notice by King County.

All costs of replacement, including shipping charges shall be borne by the Vendor. Vendor warrants that the merchandise is free and clear of all liens and encumbrances and that vendor has a good and marketable title to same. Vendor warrants that the equipment, materials or service on this order do not infringe any patent, registered trademark or copyright and agrees to hold King County harmless in the event of any infringement or claim thereof.

Certification Regarding Debarment, Suspension and Other Responsibility

Matters: By providing goods or services under this purchase order, the Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Order of Precedence: When this purchase order is issued subsequent to the results of a request for bid or proposal, the terms and conditions contained in the solicitation or resulting contract shall control.



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CREATION DATE	BUYER	
13-MAY-08	C, Austin	
DATE OF REVISION	BUYER	
08-APR-09	C Austin	

CUSTOMER ACCT #	VENDOR NO.	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA
	34065	2%20days/Net30days	Paid	Destination	SELLER CHOOSES

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
CRYSTAL MARIO (434) 2443447	

LINE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	T
	NEW PRICING EFFECTIVE SEPTEMBER 1, 2009.						
	10 TO 15 YEAR SERVICE AWARD (PAPERWEIGHT)				\$ 24.00		
	20 TO 25 YEAR SERVICE AWARD (QUATTRO)				\$ 35.00		
	30 TO 35 YEAR SERVICE AWARD (SENECA)				\$ 42.00		
	40 PLUS YEAR SERVICE AWARD (NORFOLK)				\$107.00		
	RETIREMENT SERVICE AWARD (CIRRUS BLACK)				\$120.00		
	RETIREMENT SERVICE AWARD (CIRRUS MAHOGANY)				\$120.00		
	CHANGE ORDER #2 (ISSUED AUGUST 21, 2009)						
	* THIS CHANGE ORDER ISSUED TO AUTHORIZE A PRICE INCREASE, EFFECTIVE SEPTEMBER 1, 2009, FOR SERVICE AND SAFETY AWARDS, ATTACHED AND FORMING THIS ORDER, IN ACCORDANCE WITH RIVANNA DESIGNS REQUEST LETTER DATED JULY 23, 2009, INCORPORATED BY REFERENCE AS IF FULLY SET FORTH HEREIN.						
	* ESTIMATED ANNUAL CONTRACT VALUE \$170,000.00.						
	* ALL TERMS AND CONDITIONS REMIAN THE SAME.						

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.	Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.	ACCEPTANCE: This purchase order expressly limits acceptance to the terms and conditions stated herein.	TOTAL Authorized signature
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King County 8/21/2009 12:54 PAGE 002/004 Fax Server



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DATE OF REVISION	BUYER	
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	34065	2*20days/Net30days	Paid	Destination	SELLER CHOOSES

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
CRYSTAL MARIO	(434) 2443447

JNE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	T
	Purchase Agreement Effective From: 16-MAY-08 To: 15-MAY-10	Amount Agreed:					

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			<i>DR Leach</i> Authorized signature

King County 8/21/2009 12:54 PAGE 003/004 Fax Server



Shipping Information: _____

King County Service Awards Order Sheet

for further information contact Gretchen Wirth

tel: 408.371.5543 fax: 703.783.0095

kcorders@rivannadesigns.com

Available for... (please check one)	Award Type		Color (please indicate first and second choice)	Price
<input type="checkbox"/> 10 years of service <input type="checkbox"/> 15 years of service	Paperweight (100% pc recycled glass) Color shown: Sapphire		<input type="checkbox"/> Ebony <input type="checkbox"/> Emerald <input type="checkbox"/> Sapphire	\$24
<input type="checkbox"/> 20 years of service <input type="checkbox"/> 25 years of service	Quattro (100% pc recycled glass) Color shown: Emerald		<input type="checkbox"/> Ebony <input type="checkbox"/> Emerald <input type="checkbox"/> Sapphire	\$35
<input type="checkbox"/> 30 years of service <input type="checkbox"/> 35 years of service	Seneca (recycled glass) Color shown: Ebony		<input type="checkbox"/> Ebony <input type="checkbox"/> Emerald <input type="checkbox"/> Sapphire	\$42
<input type="checkbox"/> 40 years of service <input type="checkbox"/> 45 years of service	Norfolk (100% pc recycled glass) Color shown: Sapphire		<input type="checkbox"/> Ebony <input type="checkbox"/> Emerald <input type="checkbox"/> Sapphire	\$107
<input type="checkbox"/> Retirement	Cirrus Black FSC recycled Ice Blue glass (100% pc recycled)		<input type="checkbox"/> Ice Blue glass only	\$120
<input type="checkbox"/> Retirement	Cirrus Mahogany FSC sustainably harvested Mahogany Ebony glass (recycled glass)		<input type="checkbox"/> Ebony glass only	\$120

Name on award _____
 Requestor _____
 Date needed _____

Retirement date (if applicable) _____
 Dept. _____



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CUSTOMER ACCT #	VENDOR NO.	PAYMENT TERMS	FREIGHT TERMS	F.O.B.	SHIP VIA		
	34065	2*20days/Net30days	Paid	Destination	SELLER CHOOSES		
CONFIRM TO / TELEPHONE			REQUESTOR / DELIVER TO				
CRYSTAL MARIO (434) 2443447							
LINE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	T
	ITB 1037-08 CXA SERVICE AND SAFETY AWARDS RIVANNA NATURAL DESIGN, INC SHALL PROVIDE SCHEDULE ONE (1) PRICELIST A. 10-15 Year Award Flat, 4" width x 4" height x 1/2" thick, 100% post-consumer recycled glass award. Face shall have a sandblasted encryption with King County logo, text honoring (recipient name) for (10 or 15) years of service to King County. 1 EACH @ \$19.00 B. 20-25 Year Award Flat, 6" width x 6" height x 5/8" thick, 100% post-consumer recycled glass award with stand. Face shall have a sandblasted encryption with King County logo, text honoring (recipient name) for (20 or 25) years of service to King County. 1 EACH @ \$35.00						

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.

Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.

ACCEPTANCE:

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TOTAL

DR Leach
Authorized signature



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CREATION DATE	BUYER	
13-MAY-08	C, Austin	
DATE OF REVISION	BUYER	
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CUSTOMER ACCT #	VENDOR NO	PAYMENT TERMS	FREIGHT TERMS	F.O.B	SHIP VIA		
	34065	2%20days/Net30days	Paid	Destination	SELLER CHOOSES		
CONFIRM TO / TELEPHONE			REQUESTOR / DELIVER TO				
CRYSTAL MARIO			(434) 2443447				
LINE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	T
	C. 30-35 Year Award Freestanding flat bottomed 5" width x4 «" height (approximately 1" thick at base), with a rounded top (approximately «" thick at top) 100% post-consumer recycled glass award. Face shall have a sandblasted encryption with King County logo, text honoring (recipient name) for (30 or 35) years of service to King County. 1 EACH @ \$42.00						
	D. 40+ Year Award Freestanding, triangular 10" height x 6" width at base, and 1" thick at top, with a thickness of 2" at the base, 100% post consumer recycled glass award. Face shall have a sandblasted encryption with King County logo, text honoring (recipient name) for (40 +) years of service to King County. 1 EACH @ \$107.00						
	E. 20 & 30 Year Retirement Plaque Freestanding or hangable, 10" tall plaque, made from 100% post-consumer recycled, sustainable, or environmentally-friendly harvested wood and glass. Face shall be engraved in gold or silver with the King County logo and additional text honoring (recipient name) for (20 or 30) years of service to King County. 1 EACH @ \$102.00						

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ACCEPTANCE:

This purchase order expressly limits acceptance to the terms and conditions stated herein.

TOTAL

DR Leach
Authorized signature

King County 4/13/2009 2:43 PAGE 003/005 Fax Server

04/13/2009 MON 14:49 TTY/RX NO 87871 0000



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402654	1	3

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CARTONS AND CORRESPONDENCES RELATED TO THIS ORDER.

CREATION DATE	BUYER
13-MAY-08	C, Austin

DATE OF REVISION	BUYER
08-APR-09	C Austin

CUSTOMER ACCT #	VENDOR NO	PAYMENT TERMS	FREIGHT TERMS	F.O.B.	SHIP VIA			
	34065	2%20days/Net30days	Paid	Destination	SELLER CHOOSES			
CONFIRM TO / TELEPHONE CRYSTAL MARIO (434) 2443447			REQUESTOR / DELIVER TO					
LINE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	T	
	CHANGE ORDER #1 (APRIL 8, 2009) THIS CHANGE ORDER IS ISSUED TO EXTEND THE CONTRACT FOR FURNISHING SERVICE AND SAFETY AWARDS AS REQUESTEE BY VARIOUS AUTHORIZED KING COUNTY DEPARTMENT, DIVISIONS AND AGENCIES PERSONNEL DURING THE PERIOD MAY 16, 2009 THROUGH MAY 15, 2010 IN ACCORDANCE WITH KING COUNTY ITB 1037-08 CXA AND THE RESPONDING BID OF RIVANNA NATURAL DESIGN, INC. BOTH INCORPORATED AS IF FULLY SET FORTH HEREIN. ALL OTHER TERM AND CONDITIONS REMAIN THE SAME. ESTIMATED ANNUAL CONTRACT VALUE \$150.00.00 Purchase Agreement Effective From: 16-MAY-08 To: 15-MAY-10						Amount Agreed:	
SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.					Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.		ACCEPTANCE: This purchase order expressly limits acceptance to the terms and conditions stated herein.	
					TOTAL		 Authorized signature	

4/13/2009 2:43 PAGE 004/005 Fax Server KING COUNTY

04/13/2009 MON 14:49 [TY/RX NO 87871] 17004

**PURCHASE ORDER
GENERAL TERMS AND CONDITIONS**

Compliance: By acceptance of this order, the vendor warrants full compliance with all applicable local, state or federal laws and regulations including specific statutory requirements of Federal Agencies. Upon request, the purchasing agent will provide applicable contract terms and conditions.

Acceptance/Changes: All goods or materials purchased hereunder are subject to approval by King County. No substitutions or changes of any nature under this purchase order will be accepted unless approved in writing by King County.

Inspections: By acceptance of this order, vendor grants the right to Buyer to make periodic visits to the vendor's plant or their subcontractor's for inspection of materials or to determine actual progress of manufacture.

Change Orders: Change orders modifying the terms and conditions herein will be without effect unless issued and authorized in writing by King County.

Cancellation: The County may cancel any purchase order or any part thereof by written notice at any time, without penalty, if the vendor fails to comply with the terms, specifications, delivery/completion date or to perform the work with diligence.

Invoices: Invoices must reference the purchase order number.

All vendors licensed to do business in Washington State must bill King County for applicable tax. Indicate discount terms to the County for prompt payment. Discount period to be extended if the invoice is returned for correction or clarification.

Shipping Instructions: All shipments must contain a packing slip. Unless other wise specified, all goods are to be shipped prepaid, FOB Destination. Where shipping addresses indicate room numbers, the Vendor shall make delivery to that location at no additional charge, including, but not limited to delivery, packing and or crating.

Warranty: The Vendor warrants that all products delivered under this purchase order shall be free from defects in material and workmanship, and shall be fit for the intended purpose. This warrantee is in addition to any standard warranty or guarantee give by vendor to the County. All products determined by King County to be defective shall be replaced within 15 days of notice by King County.

All costs of replacement, including shipping charges shall be borne by the Vendor. Vendor warrants that the merchandise is free and clear of all liens and encumbrances and that vendor has a good and marketable title to same. Vendor warrants that the equipment, materials or service on this order do not infringe any patent, registered trademark or copyright and agrees to hold King County harmless in the event of any infringement or claim thereof.

Certification Regarding Debarment, Suspension and Other Responsibility

Matters: By providing goods or services under this purchase order, the Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Order of Precedence: When this purchase order is issued subsequent to the results of a request for bid or proposal, the terms and conditions contained in the solicitation or resulting contract shall control.



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CRYSTAL MARIO	(434) 2443447

LINE	PART NUMBER - DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	1
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CUSTOMER ACCT #	VENDOR NO.	PAYMENT TERMS	FREIGHT TERMS	F.O.B.	SHIP VIA
	34065	2%20days/Net30days	Paid	Destination	SELLER CHOOSES

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
CRYSTAL MARIO	(434) 2443447

LINE	PART NUMBER - DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	1
C.	30-35 Year Award Freestanding flat bottomed 5" width x4 «" height (approximately 1" thick at base), with a rounded top (approximately «" thick at top) 100% post-consumer recycled glass award. Face shall have a sandblasted encryption with King County logo, text honoring (recipient name) for (30 or 35) years of service to King County. 1 EACH @ \$42.00						
D.	40+ Year Award Freestanding, triangular 10" height x 6" width at base, and 1" thick at top, with a thickness of 2" at the base, 100% post consumer recycled glass award. Face shall have a sandblasted encryption with King County logo, text honoring (recipient name) for (40 +) years of service to King County. 1 EACH @ \$107.00						
E.	20 & 30 Year Retirement Plaque Freestanding or hangable, 10" tall plaque, made from 100% post-consumer recycled, sustainable, or environmentally-friendly harvested wood and glass. Face shall be engraved in gold or silver with the King County logo and additional text honoring (recipient name) for (20 or 30) years of service to King County. 1 EACH @ \$102.00						

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.	Required Invoice Information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description, and Unit Price as stated on the purchase order, may result in payment delays.	ACCEPTANCE: This purchase order expressly limits acceptance to the terms and conditions stated herein.	TOTAL
			<i>DR Leach</i> Authorized signature



King County

Finance and Business Operations Division
Procurement and Contract Services Section
Department of Executive Services

CNK-ES-0340
3rd Floor
401 5th Avenue
Seattle, WA 98104

206-263-9400
206-296-7676 Fax
TTY Relay: 771
www.kingcounty.gov

VENDOR:

RIVANNA NATURAL DESIGN, INC.
1736 ALLIED STREET
CHARLOTTESVILLE, VA 22903

SHIP TO

KC DEPARTMENT OF EXEC SERVICES
PROCUREMENT-GOODS & SERVICES
401 5TH AVE, CNK-ES0340
SEATTLE, WA 98104
United States

BILL TO

KC DEPT OF EXECUTIVE SERVICES
ACCOUNTS PAYABLE, 3RD FLOOR
401 5TH AVE, CNK-ES0320
SEATTLE, WA 98104
United States

Purchase Order

PURCHASE ORDER NO.	REVISION	PAGE
402654	0	3
THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING SLIPS, CREDITORS AND CORRESPONDENCE RELATED TO THIS ORDER.		
CREATION DATE	BUYER	
13-MAY-08	C Austin	
DATE OF REVISION	BUYER	

CUSTOMER ACCT #	VENDOR NO.	PAYMENT TERMS	FREIGHT TERMS	F.O.B.	SHIP VIA
	34065	2*20days/Net30days	Paid	Destination	SELLER CHOOSES

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
CRYSTAL MARIO	(434) 2443447

LINE	PART NUMBER - DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	1
	Purchase Agreement Effective From: 16-MAY-08 To: 15-MAY-09	Amount Agreed:					

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.	Required Invoice Information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description, and Unit Price as stated on the purchase order, may result in payment delays.	ACCEPTANCE: This purchase order expressly limits acceptance to the terms and conditions stated herein.	TOTAL
			<i>DR Leach</i> Authorized signature

King County Service Awards Order Sheet

For more information please contact Gretchen Wirth at Rivanna Natural Designs, Inc.
408-371-5543 (tel) 703-783-0095 (fax) gwirth@rivannadesigns.com

<i>Available for...</i> <i>(please check one)</i>	<i>Award Type</i>		<i>Color</i> <i>(please indicate 1st</i> <i>& 2nd choice)</i>	<i>Price</i>
<input type="checkbox"/> 10 years of service <input type="checkbox"/> 15 years of service	Paperweight (100% pc recycled glass) Color shown: Ice Blue		<input type="checkbox"/> Amethyst <input type="checkbox"/> Cobalt <input type="checkbox"/> Emerald <input type="checkbox"/> Ice Blue	\$19
<input type="checkbox"/> 20 years of service <input type="checkbox"/> 25 years of service	Quattro (100% pc recycled glass) Color shown: Emerald		<input type="checkbox"/> Amethyst <input type="checkbox"/> Cobalt <input type="checkbox"/> Emerald <input type="checkbox"/> Ice Blue	\$35
<input type="checkbox"/> 30 years of service <input type="checkbox"/> 35 years of service	Luna (100% pc recycled glass) Color shown: Amethyst		<input type="checkbox"/> Amethyst <input type="checkbox"/> Cobalt <input type="checkbox"/> Emerald <input type="checkbox"/> Ice Blue	\$42
<input type="checkbox"/> 40 years of service <input type="checkbox"/> 45 years of service	Norfolk (100% pc recycled glass) Color shown: Cobalt		<input type="checkbox"/> Amethyst <input type="checkbox"/> Cobalt <input type="checkbox"/> Emerald <input type="checkbox"/> Ice Blue	\$107
<input type="checkbox"/> Retirement	Cirrus Black FSC Recycled Ice Blue Glass (100% pc recycled)		N/A	\$102
<input type="checkbox"/> Retirement	Cirrus Mahogany FSC Sustainably Harvested Mahogany Amethyst Glass (100% pc recycled)		N/A	\$102

Name on Award: _____

Retirement Date (if applicable): _____

Requestor: _____

Dept: _____

Date Needed: _____