



Contract Summary

Vehicle Glass Repair/Replacement

Contract#: 08212 **Replaces:** 09506

Contract for Vehicle Glass Repair/Replacment and Misc. Vehicle glass needs.

This contract is for the as needed purchase of vehicle glass repair/replacement. There are 2 vendors per region, Primary Awarded Vendor (vendor awarded as the least expensive responsive and responsible bidder) and Secondary Awarded Vendor (vendor awarded as the second least expensive responsive and responsible bidder). Please review Frequently Asked Questions (FAQ) Document for answers to the most common questions. Review Pricing and Ordering Information Document for instructions on ordering.

Current Term Start Date: 02-01-2013 **Award Date:** 01-14-2013

Est. Annual Worth: \$244,043

Current Term Ends On: 01-31-2018 **Final Term Ends On:** 01-31-2021

Commodity Code(s): 075-97 ,557-40 ,559-45 ,928-46 ,060-57

Diversity: 0% WBE 0% MBE

Contact Info: Master Contracts & Consulting – Philip Saunders at (360) 407-7962 or philip.saunders@des.wa.gov

Who can use this contract?

- ✎ Organizations with Master Contract Usage Agreements
- ✎ Oregon Coop Members

Current Documents Historical Documents Resources

- | | | |
|----------------------------------|-------------------------|--|
| ✎ Contract & Amendments | ✎ Original Solicitation | ✎ Contract Comments |
| ✎ Pricing & Ordering Information | ✎ Bid Tab | ✎ Vendor and Contract Performance Feedback |
| | | ✎ Best Buy Form |
| | | ✎ FAQ |

Contractors	OMWBE	Veteran	Small Business
GENUINE AUTO GLASS - w40897		N	N
GRIZZLY GLASS CENTERS - w41501		N	Y
SAFELITE FULFILLMENT, INC. - w2984		N	N

M=OMWBE Certified Minority Owned W=OMWBE Certified Women Owned MS=Self Identified Minority Owned WS=Self Identified Women Owned



KingCounty

**Finance and Business Operations Division
Procurement and Contracts Services Section
Department of Executive Services**

CNK-ES-0340
3rd Floor
401 5th Avenue
SEATTLE, WA 98104

206-263-9400 Ph
206-296-7676 Fax
TTY Relay: 771
www.kingcounty.gov

**CONTRACTOR:
SAFELITE FULFILLMENT INC
4005 6TH AVE S**

SEATTLE, WA 98134 United States
Fax: (206) 2330759

**BILL TO:
KC DES FBOD ACCOUNTS PAYABLES
401 5TH AVE, CNK-ES-0320
SEATTLE, WA 98104**

**SHIP TO:
KC DES FBOD PCSS GOODS AND SERVICES
401 5TH AVE, CNK-ES-0340
SEATTLE, WA 98104**

CONTRACT		
CONTRACT NO. 5540357	REVISION 1	PAGE 1 of 1
CREATION DATE 31-JAN-2013	BUYER PATRICIA REID	
DATE OF REVISION 07-FEB-2013	BUYER PATRICIA REID	

CONTRACTOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA	CONFIRM TO
7558	NET30DAYS	Paid	DESTINATION	Seller Chooses	Telephone: (206) 695-3704

DESCRIPTION

Contract Purchase Agreement

Furnish Vehicle Glass Repair/Replacement as requested by authorized King County personnel during the period February 1, 2013 through January 31, 2014, in accordance with Washington State contract number 08212 and the responding bid of Safelite Fulfillment, both incorporated by reference as if fully set forth herein.

Individual Standard Purchase orders with unique Purchase Order numbers referencing this contract purchase agreement will be issued by King County to authorize the purchase and payment of goods and services.

All invoices must reference the Individual Standard Purchase Order Number to avoid delay in payments.

Estimated contract value \$250,000.00.



Authorized Signature

Contract Search



Contract Summary

Printable
Version

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Current Term Start Date: 02-01-2013 **Award Date:** 01-14-2013

Est. Annual Worth: \$811,399

Current Term Ends On: 01-31-2014 **Final Term Ends On:** 01-31-2021

Commodity Code(s): 075-97 ,557-40 ,559-45 ,928-46 ,060-57

Diversity: 0% WBE 0% MBE

Contact Info: Master Contracts & Consulting – Steve Hatfield at (360) 407-9276 or steve.hatfield@des.wa.gov or for general information you may contact Customer Service at (360) 902-7400 or csmail@des.wa.gov

Who can use this contract?

- Washington State agencies
- Qualified Cooperative Members (Political Subdivisions/Non-Profit Organizations)
- Participating Colleges, Universities, Community & Technical Colleges
- Oregon Coop Members

Contract Documents & Resources

- [View Current Contract Information \(CCI\)](#)
- [Contract Activity](#)
- [Submit Contractor Feedback](#)
- [Best-buy Notification](#)

Contractor(s):
GENUINE AUTO GLASS
GRIZZLY GLASS CENTERS

SAFELITE FULFILLMENT, INC.



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Current Term Start Date: 02-01-2013 **Award Date:** 01-14-2013

Est. Annual Worth: \$811,399

Current Term Stop Date: 01-31-2014 **Final Term End On:** 01-31-2021 **Commodity Code(s):** 075-97 ,557-40 ,559-45 ,928 -46 ,060-57

Diversity: 0% WBE 0% MBE

Who can use this contract?

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Contract Documents & Resources

View Current Contract Information (CCI)	Contract Activity
Original Solicitation Document	Submit Contractor Feedback
Pricing & Ordering Information	Best-buy Notification
Solicitation Results Summary (Bid Tab)	

Contractors(s):

GENUINE AUTO GLASS

GRIZZLY GLASS CENTERS

SAFELITE FULFILLMENT, INC.



STATE OF WASHINGTON
 DEPARTMENT OF ENTERPRISE SERVICES
 1500 Jefferson, Olympia, WA 98504

08212, Vehicle Glass Repair/Replacement Contract Page

Effective Date: February 1, 2013

Award of Contract

Safelite  08212 Executed Contract - Safelite.pc Genuine  08212 Executed Contract - Genuine.p Grizzly  08212 Executed Contract - Grizzly.pdf	Primary Vendor	Secondary Vendor	
	Northwest Region	Safelite Fulfillment	Genuine Auto Glass
	Southwest Region	Safelite Fulfillment	Genuine Auto Glass
	Central Region	Safelite Fulfillment	Genuine Auto Glass
	Eastern Region	Safelite Fulfillment	Grizzly Glass



Safelite Pricing

Repairs (Chips & Cracks Flat Rates)	29.95 EA	For the first repair
	0 EA	For all other repairs same vehicle
	29.95 EA	For cracks up to 6 inches in length
Replacements (Percentage discounts from "NAGS" Calculator)	40 %	Curved Windshields
	40 %	Curved Glass except windshields
Other (Optional)	Additional Discount Including but not limited to: Flat Laminated, Flat Tempered, Safety Sheet, Safety Plate, External Mirror Replacement. 50%	
Preventative Maintenance Program (Optional)	Additional Discount applicable to multiple vehicle, same facility, scheduled mobile inspection & Repair of 0% Minimum Fleet Size _____ Vehicles	

AUTHORIZED OFFER AND CONTRACT SIGNATURE PAGE

In submitting this Response, the Authorized Signatory below acknowledges having read and understood the entire Solicitation and agrees to comply with the terms and conditions of the Solicitation including Certifications and Assurances. The Authorized Signatory also agrees to fulfill the offer made in this Response and any subsequently awarded Contract.

The Authorized Signatory below represents that he/she has the authority to bind the entity named below to the Response submitted and any Contract awarded as a result of this Solicitation.

Authorized Signature/Legal Notice Contact Information:

Company Name: SAFELITE FULFILLMENT	
Signature: 	Date: 12/17/12
Name (print): Jon A. CARDI	
Title: VP - NATIONAL SALES	
Company Mailing Address: 2400 FARMERS DR. COLUMBUS, OH 43235	
Entity Type: (LLC, LP, etc.): CORP. (INC.)	
Phone/Fax: contact ph#: 614-210-9209 Fax #: 614-210-9421	
Email: contact email: eric.ramsdell@safelite.com	

+++++

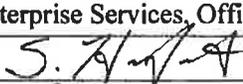
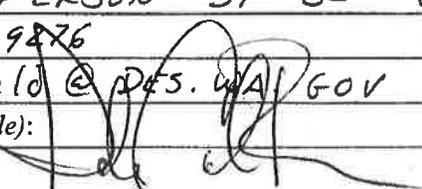
CONTRACT AWARD AND SIGNATURE (For State of Washington Use Only)

Contract 08212 Vehicle Glass Repair/Replacement

A Contract is hereby awarded between MCC and the above entity upon signature from MCC with delivery of a copy to the contractor.

The first day of performance shall be this 1 day of FEB., 2013. If DES needs to extend out the first day of performance, DES shall do so by written notification to the awarded contractor.

Purchasing Activity Authorized Signatures/ Legal Notice Contact Information:

Agency Name: Department Enterprise Services, Office of State Procurement	
Contracts Specialist Signature: 	Date: January 14, 2013
Name (print): Steve Hatfield	
Address: 1500 JEFFERSON ST SE Olympia WA. 98501	
Phone/Fax: 360-407-9876	
Email: Steve.Hatfield@DES.WA.GOV	
Manager Signature (if applicable): 	Date: 1-14-13

END PART 2

Contract Search



Contract Summary

Printable
Version

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GENUINE AUTO GLASS
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SAFELITE FULFILLMENT, INC.



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Contract Search



02906

Contract Updates

Contract Number:
09506

VEHICLE GLASS REPAIR/REPLACEMENT, STATEWIDE

11-26-2012 :	CONTRACT REBID:	Solicitation IFB 08212, Vehicle Glass Repair/Replacement - has been released and available for download on WEBS (http://www.ga.wa.gov/WeBS/index.html). Pre-bid meeting set for Friday November 30, 2012 at 1500 Jefferson St SE, Olympia WA. 98501 in room #2208 at 2:00 PM. All interested parties are encouraged to attend and participate. Any questions should be directed to the Contract Specialist Steve Hatfield at Steve.Hatfield@des.wa.gov or (360)407-9276.
08-01-2012 :	CONTRACT STATUS:	NO UPDATE AT THIS TIME
06-12-2012 :	ADMINISTRATIVE CHANGE:	Contract administrator has been changed from Tim Shay to Steve Hatfield. All future correspondence or contractual issues should be addressed to Steve Hatfield. Steve.Hatfield@des.wa.gov or (360)407-9276.
05-02-2011 :	CONTRACT STATUS:	NO UPDATE AT THIS TIME
04-04-2011 :	CONTRACT STATUS:	NO UPDATE AT THIS TIME
03-14-2011 :		NO UPDATE AT THIS TIME
02-04-2011 :	CONTRACT STATUS:	NO UPDATE AT THIS TIME
01-04-2011 :		CONTRACT EXTENSION: Contract CCI has been posted to the internet with an effective date of February 01, 2011.
12-08-2010 :		CONTRACT EXTENSION: All extension paperwork has been signed by the Unit Manager. The updated CCI will be posted to the internet in mid January.

12-06-2010 :	The effective date of the extension will be February 01, 2011.
	CONTRACT EXTENSION: Contract Extension paperwork has been returned from the vendor with an additional 1% discount on misc. Windshields and an additional 1% discount on tempered glass products for the next six months. Will now forward paperwork to the Unit Manager for signature.
11-16-2010 :	CONTRACT EXTENSION: Contract Extension paperwork has been sent to the vendor for signatures.
11-10-2010 :	CONTRACT EXTENSION: Contract Extension paperwork will be sent to the vendor in the next week for approval.
10-05-2010 :	CONTRACT EXTENSION: Waiting for last few vendor report cards to be issued. Will send extension paperwork to vendor first week of November.
09-13-2010 :	CONTRACT EXTENSION: Contract extension process has begun, Customer Performance evaluations have been issued to the five highest state agency users. Current term will end on January 31, 2011.
09-08-2010 :	RE-BID INFORMATION: The current term of this contract is a six year period ending on January 31, 2013. The re-bid process will begin in mid 2012, at that time the state will consider the possibility of awarding this contract by region or by county.
08-04-2010 :	NO UPDATES AT THIS TIME
07-02-2010 :	NO UPDATES AT THIS TIME.
06-11-2010 :	NO UPDATES AT THIS TIME
05-05-2010 :	NO UPDATES AT THIS TIME.
03-19-2010 :	ADMINISTRATIVE CHANGE: Updated Contractor Information and added rock chip repair information for Wenatchee to Mosses Lake Area.
02-11-2010 :	CONTRACT SPECIALIST CHANGE: Effective March 1, 2010 this contract will be assigned to Tim L. Shay. You may reach Tim at 360-902-7431v.
01-28-2010 :	1) Servicing Shop Locations Updated (page 8): a. Added Location- 938 NW Valley Ave Ste 101A Puyallup, WA 98371

01-08-2010 :	No action pending at this time.
12-10-2009 :	No action pending at this time.
11-12-2009 :	No action pending at this time.
10-15-2009 :	No action pending at this time.
09-15-2009 :	Safelite resolving WSP issue regarding billing concerns. Agencies may direct calls to our local sales representative, Cyndi Beveridge 360-402-6353 for quick assistance. Per 9/29/09 email from Cyndi/Safelite WSP issue resolved.
08-18-2009 :	No action pending
07-15-2009 :	No actions pending
06-12-2009 :	No actions pending
03-08-2009 :	1) Servicing Shop Locations Updated (page 8): a. Removed location- Auburn, 2401 Auburn Way N, Auburn WA 98002 b. Removed location- Lake City, 12559 Lake City Way NE, Lake City WA 98133 c. Added Location- Seattle, 12813 Aurora Ave N, Seattle, WA 98133 2) Contractor Representative Updated: Changed to Eric Ramsdell (page 7)
02-13-2009 :	Updated usage contact: removed Steve Brown and added Matt Perlman per request of Safelite/Rich Carlton
01-16-2009 :	Received updated insurance certificate from Safelite, issued on 01-09-09, valid from 12-31-08 to 12-31-09
01-08-2009 :	Contract Extension: Contract with Safelite extended for 24 months – February 1, 2009 through January 31, 2011. All other pricing, contract terms and conditions will remain unchanged.
12-10-2008 :	Resent Report card request to GA Fleet with due date of 12/31/08 as the first request in August they never responded to. Also, sent reminder to Rich/Steve at Safelite to report 2008 3rd qtr sales as they have not reported them as yet.
08-15-2008 :	Contract "stop date" approaching. Option to extend contract under review. Email questions/concerns to kcollin@ga.wa.gov
06-18-2008 :	Updated alternate contact and date of NAGS Calculator Prices, domestic & foreign.

04-03-2008 :		Updated current contract information to reflect Office of State Procurement's Contracts Specialist information.
01-10-2008 :		Update current contract information to remove Tacoma (5621 S. Tacoma Way, Tacoma WA) serving shop location. To remove Portland Oregon (503-221-6996) telephone number. To change Oregon Service contact information to Brenda Bjorndal.
12-20-2007 :		Update current contract information to update Office of State Procurement's Contracts Specialist and alternate contact information.
07-05-2007 :		Location update.
02-02-2007 :		Convenience use contract for vehicle glass repair and replacement has been awarded to Safelite Glass at a 35% windshield discount from the January 8, 2007 NAGS Benchmark Calculator. Windshield chip repairs are \$29.95.



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Project Management FAQs

- 1. Will the revised Project Manual be online?**
Yes. <http://dot.metrokc.gov/roads/engr/projectmgmt/manuals>
- 2. Will the Project Management Manual apply to all projects?**
Yes, to varying degrees.
For example, small projects will require less planning and Pre-Design analysis than large projects.
- 3. Is every project required to have a Project Plan?**
Yes, all projects need to have a Project Plan.
Use common sense when developing the Project Plan for your project. For example on a \$100,000 project, the project team should not spend and charge a large amount of hours to plan, schedule or charter.
- 4. Is a CDR required for every project?**
A CDR will be completed for every new project that is not otherwise completing an EIS. Current projects that are beyond 30% Design need not backtrack to create a CDR, unless no alternatives analysis has previously been done.
The level of detail in the CDR should be commensurate with the complexity of the project.
- 5. Can I prepare a Design Report or Feasibility Study in place of a CDR?**
No, all projects will require a CDR, which will take the place of other documents such as Design Reports.
- 6. If I am required to prepare a C3R report or T, S & L report, do I also need to prepare a CDR?**
Yes, modify/enhance the report to be a CDR.
- 7. Are there guidelines for what is a small, medium or large project?**
Small project: \$200,000 or less
Medium project: \$200,000 - \$750,000
Large: \$750,000 - \$2 million
Extra large: \$2 million or larger
- 8. Does every project need a constructability review?**
Yes, to varying degrees. The formality and scope of constructability reviews should be commensurate with the size and complexity of the project. For example, a small pathway project may only require a one-person cursory review for constructability; whereas, a mile-long major road-widening project may require several multi-person, multi-day reviews focused on various constructability issues.

9. When is everyone supposed to start using the manual?

As of June 2, 2004 everyone will be expected to understand and use this new release of the Project Management Manual. During the coming weeks everyone will be provided with examples, a list of subject matter experts, additional training and other resources to help them succeed.

10. When do all projects need to be in compliance with the manual?

All projects are required to have a charter and a Project Plan. There is no need to recreate history. Start from where you are now. If you are moving to the next milestone within 30 days of June 2, you can begin at the milestone. All projects need to be in compliance with the manual by August 31, 2004.

11. How is the manual better or different than the original?

The goals of revising the manual were to make it easier to read, to understand and to use.

12. How will differences in interpretation be resolved?

You should ask questions of supervising engineers. Supervising engineers will track questions and take them to their managers. Twice a month the managers will meet to discuss all the interpretation questions that have been raised. Once clarified the response will be posted electronically and communicated at unit staff meetings.

13. How will the manual be updated?

Minor edits and changes will be made on a regular basis and posted on the Project Management Manual website. If you believe a minor edit needs to be made, please email Janel London and David Hartwell with the suggested change. Suggested major changes to the manual will be reviewed by the management team. If approved, the changes will be made and posted electronically. A major review will take place every two years (more often if needed) with revisions sent out both in hard copy and posted online

14. What if certain people are not following the manual; how will they be held accountable?

There are gates at each phase of project management that must be approved by the Section Manager. These will involve meetings between the Supervising Engineer, Project Manager, Managing Engineer and Section Manager. It is the expectation that supervising engineers will be accountable for the engineers they supervise.

15. How do I schedule a "gate" review?

The project manager will schedule a meeting with the Section Manager, the Managing Engineer (Project Engineer) and the Supervising Engineer. The meeting should be scheduled four weeks in advance.

16. What if not everyone has been trained in MS Project?

There will be an opportunity to receive additional training on MS Project.

17. What if there are not enough MS Project licenses?

There is no plan to purchase additional licenses at this time. Each Project Manager was allocated two licenses for their projects.

18. Will names of individual project team members be in the resource loaded schedules so that others can see if certain individuals are available for new project teams?

Yes.

19. What does “published” mean in Enterprise? It shows up in the draft, so how can people know if it is a draft or final?

“Published” means the information has been saved to the server. (Draft)

“Published and Baselined” means the information has been saved to the server and the project information has been shared. (Final)

20. How will training for both the manual and Enterprise take place so that it is immediately applicable?

There may be some ‘classroom’ training on skills that are needed by all.

Otherwise training will be provided on a “just-in-time” basis where someone can meet with you or a small group and provide the skills training necessary so it can be applied immediately.