

The following purchase order is agency specific. For piggy-backing opportunities you must contact the buyer.



King County

Finance and Business Operations Division
Procurement and Contract Services Section
Department of Executive Services

CNK-ES-0340
3rd Floor
401 5th Avenue
Seattle, WA 98104

206-263-9400
206-296-7676 Fax
TTY Relay: 771
www.kingcounty.gov

VENDOR:

CASCADE HEALTHCARE
101 NICKERSON ST STE 200
SEATTLE, WA 98109-1620

SHIP TO

KC DEPARTMENT OF EXEC SERVICES
PROCUREMENT-GOODS & SERVICES
401 5TH AVE, CNK-ES0340
SEATTLE, WA 98104
United States

BILL TO

KC DEPT OF EXECUTIVE SERVICES
ACCOUNTS PAYABLE, 3RD FLOOR
401 5TH AVE, CNK-ES0320
SEATTLE, WA 98104
United States

Purchase Order

PURCHASE ORDER NO. 521835	REVISION 0	PAGE 1
THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CARTONS AND CORRESPONDENCES RELATED TO THIS ORDER.		
CREATION DATE 07-SEP-11	BUYER V Nakamichi	
DATE OF REVISION	BUYER	

CUSTOMER ACCT #	VENDOR NO 38441	PAYMENT TERMS Net30days	FREIGHT TERMS Paid	F.O.B Destination	SHIP VIA UPS
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CONFIRM TO / TELEPHONE (206) 529-0100	REQUESTOR / DELIVER TO
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LINE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	T
	Call Out Order By Job Title	Billable Rate/Hr					
	#7 - Advanced Registered Nurse Practitioner	\$71.00/hr					
	#6 - Advanced Registered Nurse Practitioner-Jail	\$73.00/hr					
	#11 - Licensed Practical Nurse	\$44.00/hr					
	#11 - Licensed Practical Nurse-Jail	\$48.00/hr					
	#8 - Public Health Nurse	\$58.00/hr					
	#10 - Public Health Nurse-Jail	\$62.00/hr					
	#9 - Registered Nurse	\$58.00/hr					
	#9 - Registered Nurse-Jail	\$62.00/hr					
	#9 - Medical Assistant	\$32.00/hr					
	#8 - Health Care Assistant	\$32.00/hr					
	* Furnish temporary, short term nursing services, as requested by various King County departments, divisions and agencies during the period September 20th, 2011 through September 19th, 2014, in accordance with King County ITB #1155-11 VZN and responding bid of Cascade Healthcare Services, LLC both incorporated by reference as if fully set forth herein.						

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.	Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.	ACCEPTANCE: This purchase order expressly limits acceptance to the terms and conditions stated herein.	TOTAL
			 Authorized signature

King County 9/8/2011 9:16:45 AM PAGE 2/004 Fax Server



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BILL TO

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Purchase Order

PURCHASE ORDER NO.	REVISION	PAGE
521835	0	2

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CARTONS AND CORRESPONDENCES RELATED TO THIS ORDER.

CREATION DATE	BUYER
07-SEP-11	V Nakamichi

DATE OF REVISION	BUYER

CUSTOMER ACCT #	VENDOR NO	PAYMENT TERMS	FREIGHT TERMS	F.O.B	SHIP VIA
	38441	Net30days	Paid	Destination	UPS

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
(206) 529-0100	

.IHE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	T
*	This purchase order number 521835 is being issued as a replacement/continuation purchase order for B23439B and becomes effective January 1, 2012. All invoices must reflect purchase order #521835 when submitting for payment starting January 1, 2012. All terms and conditions of the solicitation and resultant purchase order being replaced remain unchanged.						
	Purchase Agreement Effective From: 20-SEP-11 To: 19-SEP-14						
		Amount Agreed:					

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.

Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.

ACCEPTANCE:
This purchase order expressly limits acceptance to the terms and conditions stated herein.

TOTAL

Authorized signature

King County 9/8/2011 9:16:45 AM PAGE 3/004 Fax Server

**PURCHASE ORDER
GENERAL TERMS AND CONDITIONS**

Compliance: By acceptance of this order, the vendor warrants full compliance with all applicable local, state or federal laws and regulations including specific statutory requirements of Federal Agencies. Upon request, the purchasing agent will provide applicable contract terms and conditions.

Acceptance/Changes: All goods or materials purchased hereunder are subject to approval by King County. No substitutions or changes of any nature under this purchase order will be accepted unless approved in writing by King County.

Inspections: By acceptance of this order, vendor grants the right to Buyer to make periodic visits to the vendor's plant or their subcontractor's for inspection of materials or to determine actual progress of manufacture.

Change Orders: Change orders modifying the terms and conditions herein will be without effect unless issued and authorized in writing by King County.

Cancellation: The County may cancel any purchase order or any part thereof by written notice at any time, without penalty, if the vendor fails to comply with the terms, specifications, delivery/completion date or to perform the work with diligence.

Invoices: Invoices must reference the purchase order number.

All vendors licensed to do business in Washington State must bill King County for applicable tax. Indicate discount terms to the County for prompt payment. Discount period to be extended if the invoice is returned for correction or clarification.

Shipping Instructions: All shipments must contain a packing slip. Unless other wise specified, all goods are to be shipped prepaid, FOB Destination. Where shipping addresses indicate room numbers, the Vendor shall make delivery to that location at no additional charge, including, but not limited to delivery, packing and or crating.

Warranty: The Vendor warrants that all products delivered under this purchase order shall be free from defects in material and workmanship, and shall be fit for the intended purpose. This warrantee is in addition to any standard warranty or guarantee give by vendor to the County. All products determined by King County to be defective shall be replaced within 15 days of notice by King County.

All costs of replacement, including shipping charges shall be borne by the Vendor. Vendor warrants that the merchandise is free and clear of all liens and encumbrances and that vendor has a good and marketable title to same. Vendor warrants that the equipment, materials or service on this order do not infringe any patent, registered trademark or copyright and agrees to hold King County harmless in the event of any infringement or claim thereof.

Certification Regarding Debarment, Suspension and Other Responsibility

Matters: By providing goods or services under this purchase order, the Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Order of Precedence: When this purchase order is issued subsequent to the results of a request for bid or proposal, the terms and conditions contained in the solicitation or resulting contract shall control.



Department of Executive Services
 Finance and Business Operations Division
Procurement and Contract Services Section
 206-263-9400 TTY Relay: 711

Invitation to Bid

ADVERTISED DATE: JUNE 9, 2011

Invitation to Bid (ITB) Title: Temporary Personnel, Short Term Nursing Services

ITB Number: 1155-11 VZN

Due Date: June 30, 2011 - 2:00 p.m.

Buyer: Victoria Nakamichi, vicki.nakamichi@kingcounty.gov, 206-263-9299

Alternate Buyer: Cathy Robinson, cathy.robinson@kingcounty.gov, 206-263-9311

Term Service Requirement

Furnish short term nursing personnel services as requested by Public Health, Seattle and King County personnel in accordance with the attached instructions, requirements and specifications.

PRE-BID CONFERENCE:

DATE: JUNE 16, 2011

TIME: 10:30 AM

KING COUNTY PROCUREMENT SERVICES, 401 FIFTH AVENUE, 3RD FL, ROOM 310, SEATTLE, WA 98104

Sealed Bids are hereby solicited and will **only** be received by:
 King County Procurement Services Section
 Chinook Building, 3rd Floor
 401 Fifth Avenue
 Seattle, WA 98104
 Office Hours: 8:00 a.m. – 5:00 p.m.
 Monday - Friday

BIDDERS SHALL COMPLETE AND SIGN THE FORM BELOW.

We acknowledge that **Addenda** numbered 1 to 3 have been examined as part of the Contract documents. The submittal is signed by an authorized representative of the Bidder accepting all terms and conditions contained in the bid and any addenda. We acknowledge that attaching our terms and conditions or modifying the ITB terms and conditions may result in our bid being rejected.

Company Name

Cascade Healthcare Services LLC

Address

101 Nickerson Street STE 200

City/State /Postal Code

Seattle, WA 98109-1620

Signature

Print-name and title

David A Fiala / CEO

Email

dave@chealthcare.com

Phone

206-529-0100

Fax

206-462-7620

SCS/DBE Certification Number

Upon request, this Invitation to Bid will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities.

SECTION 1 Instruction To Bidders

1.1 Introduction

The purpose of this Invitation to Bid is to establish a contract to provide goods or services on an as-needed basis. Any quantities listed herein are for bidding purposes only and represent King County's estimated annual requirements. The County will be neither obligated nor restricted to the quantities or locations indicated.

1.2 Bid Submittal Procedure

The **original and two (2) copies** of this solicitation document shall be completed, signed and submitted. Failure to return the solicitation document may result in disqualification of the Bidder. The original shall be noted or stamped "original". Bids and modifications thereof shall be enclosed in a sealed envelope, with the "Bid Opening Label" completed and affixed.

Bidders are encouraged to use recycled paper in the preparation of additional documents submitted with this solicitation, and shall use both sides of paper sheets where practicable.

Sealed bids shall contain all required attachments and information and be submitted to King County (hereinafter "County") no later than the date, time and place stated on the front of this ITB or as amended. The bidder shall show the title and number, the due date specified, and the name and address of the bidder on the face of the envelope. Bidders are cautioned that failure to comply may result in non-acceptance of the bid. The Bidder accepts all risks of late delivery of mailed bids or of mis-delivery regardless of fault. Bids properly and timely submitted will be publicly opened.

Bids will only be accepted from Contractors able to complete the delivery of goods or services described in the specifications. Joint ventures shall submit one bid for the team, with accompanying proof of the joint venture agreement.

If a company chooses not to submit a bid, the County requests the company advise the Buyer by email if they desire to remain listed for the subject of this ITB and state reason they did not submit a bid.

1.3 Electronic Commerce and Correspondence

King County is committed to reducing costs and facilitating quicker communication to the community by using electronic means to convey information. As such, most Invitations to Bid, Requests for Proposal, and Requests for Qualifications as well as related exhibits, appendices, and issued addenda can be found on the King County Internet Web Site, located at <http://www.kingcounty.gov/procurement>. Current bidding opportunities and information are available by accessing the "**Solicitations**" tab in the left hand column.

King County Procurement Services features an **Online Vendor Registration (OVR)** program that permits vendors, consultants and contractors to register their business with the County. This OVR system allows interested parties to either directly register their firm by creating a unique User ID, or to visit the website as a guest. Information regarding bid documents will be available to all users; however, site visitors accessing the site as a guest will not be able to document their interest in a project or add their name to the document holder's list. They will receive no automatic notification of issued addenda. As such, the County encourages full registration in order to directly communicate with document holders regarding any issued addenda or other important information concerning the solicitation.

After submittals have been opened in public, the County will post a listing of the businesses submitting proposals, and later, any final award determination.

Full information on vendor registration is available at the website.

SECTION 6 Bid Response

6.1 Rules of Price Evaluation

Bids determined to have met all requirements stated herein will be evaluated based upon the bill rate offered.

6.2 Prompt Pay Discount

Prompt payment discounts offered by Contractors shall be used to calculate the low bid provided the discount offered allows a minimum of 20 days for payment. The number of days is calculated from the date of acceptance of goods or services or from the date a complete invoice is date stamped as received by King County, whichever event occurs last, and the check/warrant date. King County will take advantage of any prompt payment discount terms bid. Discount periods shall be extended if:

- A. The date printed on the invoice is more than three days earlier than the invoice receipt date;
- B. The delay is caused awaiting a credit memo, invoice correction, adjustment or reissue;
- C. An invoice is received prior to receiving goods ordered.

Prompt pay discount offered 0 % - 0 Days, Net 30

6.3 Account Representative

List local account representative and office below:

Name: Amy Roberts

Address: 101 Nickerson Street STE 200

Seattle, WA 98109-1620

Telephone: 206-529-0100

After Hours Contact: Amy Roberts

After Hours Telephone: 206-529-0100

6.4 Qualifications and References

To be eligible for award, bidders shall be a bona fide staffing firm with prior successful experience in providing temporary nursing personnel, on an on-going basis, for the disciplines bid upon and have the capability of filling multiple positions. Bidders shall be licensed to conduct business in the State of Washington, and shall possess all permits, certifications, licenses, equipment and personnel to carry out the terms and conditions of the contract.

List the names and addresses of four (4) customers, for whom the bidder has provided similar services, preferably in Washington State, for a period not less than one (1) year. Include dates, contact persons and telephone numbers. Should any reference submitted by a bidder be found unsatisfactory, King County, at its sole option, may reject that bidder's bid. King County shall be the sole judge in determining a satisfactory/unsatisfactory reference response. **References must be submitted with bid.**

2. Accommodations:
The Contractor shall receive prior written approval from authorized Public Health personnel regarding reimbursement for lodging accommodations. Lodging for contract workers shall be reimbursed per current U.S. General Services Administration (GSA) per diem limit plus host city taxes. When applicable, government rates shall be requested. Lodging shall be billed monthly. Under no circumstances will pet deposit fees be paid.
3. Airfare:
Airfare authorization shall be at the discretion of Public Health. The Contractor shall receive written approval from authorized Public Health personnel prior to incurring airfare expenses. If accepted, only the lowest coach rate available, shall apply.
4. Vehicle Rental:
The Contractor shall receive written approval from authorized Public Health personnel prior to incurring any vehicle rental expenses. Unless special circumstances are involved, all vehicle rentals will be "Economy Class".
5. On Call Rates:
Temporary medical personnel may be required to carry a pager and be on call. While on call, 10% of the contracted hourly wage will be paid. If called in to work, the normal billable rate shall apply.
6. Jail Health Services Lunch and Break Expectations:
Temporary medical personnel working at a Jail Health Services site are not allowed to leave the building during their breaks or meal periods. They are expected to be "available to respond" and will therefore be paid for breaks and meal periods.

5.16 Driving Requirements

Temporary personnel are prohibited from driving Public Health vehicle.

6.5 Pricing

- A. Minimum Wage Rate: Established by the County.
- B. Proposed Wage Rate: Rate proposed by Bidders to compensate each temporary employee assigned to King County. Does not include Contractor's overhead. The proposed hourly wage rate shall be equal to or **above** the minimum wage rate. **Bidders proposing wage rates less than the minimum wage rate and/or on a sliding scale will be disqualified.**
- C. Billable Rate: Rate the County will pay for a temporary employee. Includes the proposed wage rate and the Contractor's overhead for all business related operating costs, include benefits (if offered), rents, utilities, profit, taxes, etc.
- D. Bidders shall use tables below to provide rate information. Bidders may submit bids for any or all items listed. **Rate sheets submitted other than those provided in bid document will not be accepted.**
- E. All rates shall be rounded to the nearest hundredth of a dollar (\$00.00).
- F. Once accepted by the County, failure to compensate personnel at the minimum wage rates shall be reason for contract termination. Contractor shall notify the County in advanced before changing any proposed wage rates.
- G. It is the County's intent to award multiple contracts for this service on a call-out order. The bidder offering the lowest bill rate, per item number, will be designated the No. 1 Contractor and will be called first. If the No. 1 Contractor cannot fill the request, other Contractors will be called in their designated order.

Item No.	Job Title	Wage Rate (Minimum)	Proposed Wage Rate (per hour)	Proposed Billable Rate (per hour)
1.	Advanced Registered Nurse Practitioner	\$34.75	\$ 35.00	\$ 71.00
2.	Advanced Registered Nurse Practitioner - Jail	\$39.96	\$ 40.00	\$ 73.00
3.	Licensed Practical Nurse	\$18.96	\$ 19.00	\$ 44.00
4.	Licensed Practical Nurse - Jail	\$21.80	\$ 22.00	\$ 48.00
5.	Public Health Nurse	\$28.93	\$ 29.00	\$ 58.00
6.	Public Health Nurse - Jail	\$33.27	\$ 34.00	\$ 62.00
7.	Registered Nurse	\$26.48	\$ 27.00	\$ 58.00
8.	Registered Nurse - Jail	\$30.45	\$ 31.00	\$ 62.00
9.	Medical Assistant	\$18.37	\$ 19.00	\$ 32.00
10.	Health Care Assistant	\$18.37	\$ 19.00	\$ 32.00

Company Name: WA State Dept. of Corr.
Company Address: P.O. Box 41123, Tumwater WA 98501
Company Phone: 360-725-8700
Contact Person: Cynthia Ray-Anderson
Dates: 2005-present

Company Name: Miner's Colfax Medical Center
Company Address: 203 Hospital Dr. Baton Rouge LA 70705
Company Phone: 575-445-7119
Contact Person: Valerie Ridelfi
Dates: 2006-Present

Company Name: Snohomish County Jail
Company Address: 3000 Rockefeller Ave. Everett WA 98201
Company Phone: 425-888-3705
Contact Person: Karen Nygard
Dates: 01/2007-present

Company Name: Centura Health System
Company Address: 1008 Minnequce Ave. Pueblo CO 81004
Company Phone: 719-560-5147
Contact Person: Angela Mullins
Dates: 2001-present