

The following purchase order is agency specific. For piggy-backing opportunities you must contact the buyer.



Finance and Business Operations Division
 Procurement and Contract Services Section
 Department of Executive Services

CNK-ES-0340
 3rd Floor
 401 5th Avenue
 Seattle, WA 98104

206-263-9400
 206-296-7676 Fax
 TTY Relay: 771
www.kingcounty.gov

VENDOR:

VENTILATION POWER CLEANING INC
 3914 LEARY WAY NW
 SEATTLE, WA 98107

SHIP TO

KC DEPARTMENT OF EXEC SERVICES
 PROCUREMENT-GOODS & SERVICES
 401 5TH AVE, CNK-ES0340
 SEATTLE, WA 98104
 United States

BILL TO

KC DEPT OF EXECUTIVE SERVICES
 ACCOUNTS PAYABLE, 3RD FLOOR
 401 5TH AVE, CNK-ES0320
 SEATTLE, WA 98104
 United States

Purchase Order

PURCHASE ORDER NO.	REVISION	PAGE
466381	1	1
THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CARTONS AND CORRESPONDENCES RELATED TO THIS ORDER.		
CREATION DATE	BUYER	
05-FEB-10	D, Williams	
DATE OF REVISION	BUYER	
25-MAR-10	M Schumacher	

CUSTOMER ACCT #	VENDOR NO	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA
	700205	Net30days	Paid	Destination	BEST WAY

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
(206) 6342750	

LINE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	T
	<p>CHANGE ORDER #1</p> <p>THIS CHANGE ORDER IS ISSUED TO FURNISH WASTERWATER FACILITIES DUCT CLEANING AS REQUESTED BY AUTHORIZED KING COUNTY WASTEWATER TREATMENT DIVISION PERSONNEL DURING THE PERIOD FEBRUARY 5, 2011 THROUGH FEBRUARY 4, 2015, IN ACCORDANCE WITH KING COUNTY ITB 1355-09-DMW AND RESPONDING BID OF VENTILATION POWER CLEANING, INC., BOTH INCORPORATED BY REFERENCE AS AS IF FULLY SET FORTH HEREIN AND IS NOT THE AUTHORITY FOR ORDERING SPECIFIC GOODS AND SERVICES.</p> <p>INDIVIDUAL STANDARD PURCHASE ORDERS, WITH UNIQUE PURCHASE ORDER NUMBERS, REFERENCING THIS CONTRACT, WILL BE ISSUED THAT PROVIDE THE AUTHORITY FOR ORDERING.</p> <p>ALL INVOICES MUST REFERENCE THE INDIVIDUAL STANDARD PURCHASE ORDER NUMBER, AND NOT THE CONTRACT AGREEMENT NUMBER, TO AVOID DELAY IN PAYMENT.</p>						

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.

Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.

ACCEPTANCE:
 This purchase order expressly limits acceptance to the terms and conditions stated herein.

TOTAL

DR Leach
 Authorized signature



Finance and Business Operations Division
 Procurement and Contract Services Section
 Department of Executive Services

CNK-ES-0340
 3rd Floor
 401 5th Avenue
 Seattle, WA 98104

206-263-9400
 206-296-7676 Fax
 TTY Relay: 771
www.kingcounty.gov

VENDOR:

VENTILATION POWER CLEANING INC
 3914 LEARY WAY NW
 SEATTLE, WA 98107

SHIP TO

KC DEPARTMENT OF EXEC SERVICES
 PROCUREMENT-GOODS & SERVICES
 401 5TH AVE, CNK-ES0340
 SEATTLE, WA 98104
 United States

BILL TO

KC DEPT OF EXECUTIVE SERVICES
 ACCOUNTS PAYABLE, 3RD FLOOR
 401 5TH AVE, CNK-ES0320
 SEATTLE, WA 98104
 United States

Purchase Order

PURCHASE ORDER NO.	REVISION	PAGE
466381	1	2
THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CARTONS AND CORRESPONDENCES RELATED TO THIS ORDER.		
CREATION DATE	BUYER	
05-FEB-10	D, Williams	
DATE OF REVISION	BUYER	
25-MAR-10	M Schumacher	

CUSTOMER ACCT #	VENDOR NO.	PAYMENT TERMS	FREIGHT TERMS	FOB	SHIP VIA
	700205	Net30days	Paid	Destination	BEST WAY

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
(206) 6342750	

LINE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	1
	ALL OTHER TERMS AND CONDITIONS SHALL REMAIN THE SAME. Purchase Agreement Effective From: 05-FEB-10 To: 04-FEB-15	Amount Agreed:					

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.

Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.

ACCEPTANCE:

This purchase order expressly limits acceptance to the terms and conditions stated herein.

TOTAL

M Schumacher
 Authorized signature

PURCHASE ORDER GENERAL TERMS AND CONDITIONS

Compliance: By acceptance of this order, the vendor warrants full compliance with all applicable local, state or federal laws and regulations including specific statutory requirements of Federal Agencies. Upon request, the purchasing agent will provide applicable contract terms and conditions.

Acceptance/Changes: All goods or materials purchased hereunder are subject to approval by King County. No substitutions or changes of any nature under this purchase order will be accepted unless approved in writing by King County.

Inspections: By acceptance of this order, vendor grants the right to Buyer to make periodic visits to the vendor's plant or their subcontractor's for inspection of materials or to determine actual progress of manufacture.

Change Orders: Change orders modifying the terms and conditions herein will be without effect unless issued and authorized in writing by King County.

Cancellation: The County may cancel any purchase order or any part thereof by written notice at any time, without penalty, if the vendor fails to comply with the terms, specifications, delivery/completion date or to perform the work with diligence.

Invoices: Invoices must reference the purchase order number.

All vendors licensed to do business in Washington State must bill King County for applicable tax. Indicate discount terms to the County for prompt payment. Discount period to be extended if the invoice is returned for correction or clarification.

Shipping Instructions: All shipments must contain a packing slip. Unless otherwise specified, all goods are to be shipped prepaid, FOB Destination. Where shipping addresses indicate room numbers, the Vendor shall make delivery to that location at no additional charge, including, but not limited to delivery, packing and or crating.

Warranty: The Vendor warrants that all products delivered under this purchase order shall be free from defects in material and workmanship, and shall be fit for the intended purpose. This warrantee is in addition to any standard warranty or guarantee give by vendor to the County. All products determined by King County to be defective shall be replaced within 15 days of notice by King County.

All costs of replacement, including shipping charges shall be borne by the Vendor. Vendor warrants that the merchandise is free and clear of all liens and encumbrances and that vendor has a good and marketable title to same. Vendor warrants that the equipment, materials or service on this order do not infringe any patent, registered trademark or copyright and agrees to hold King County harmless in the event of any infringement or claim thereof.

Certification Regarding Debarment, Suspension and Other Responsibility

Matters: By providing goods or services under this purchase order, the Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Order of Precedence: When this purchase order is issued subsequent to the results of a request for bid or proposal, the terms and conditions contained in the solicitation or resulting contract shall control.



Finance and Business Operations Division
 Procurement and Contract Services Section
 Department of Executive Services

CNK-ES-0340
 3rd Floor
 401 5th Avenue
 Seattle, WA 98104

206-263-9400
 206-296-7676 Fax
 TTY Relay: 771
www.kingcounty.gov

VENDOR:
 VENTILATION POWER CLEANING INC
 3914 LEARY WAY NW
 SEATTLE, WA 98107

SHIP TO
 KC DEPARTMENT OF EXEC SERVICES
 PROCUREMENT-GOODS & SERVICES
 401 5TH AVE, CNK-ES0340
 SEATTLE, WA 98104
 United States

BILL TO
 KC DEPT OF EXECUTIVE SERVICES
 ACCOUNTS PAYABLE, 3RD FLOOR
 401 5TH AVE, CNK-ES0320
 SEATTLE, WA 98104
 United States

Purchase Order

PURCHASE ORDER NO.	REVISION	PAGE
466381	0	1
THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CARTONS AND CORRESPONDENCES RELATED TO THIS ORDER.		
CREATION DATE	BUYER	
05-FEB-10	D Williams	
DATE OF REVISION	BUYER	

CUSTOMER ACCT #	VENDOR NO	PAYMENT TERMS	FREIGHT TERMS	F.O.B	SHIP VIA
	V00205	Net30days	Paid	Destination	BEST WAY

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
------------------------	------------------------

LINE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	T
	<p>FURNISH WASTERWATER FACILITIES DUCT CLEANING AS REQUESTED BY AUTHORIZED KING COUNTY WASTEWATER TREATMENT DIVISION PERSONNEL DURING THE PERIOD FEBRUARY 5, 2010 THROUGH FEBRUARY 4, 2011, IN ACCORDANCE WITH KING COUNTY ITB #1355-09-DMW, AND THE RESPONDING BID OF VENTILATION POWER CLEANING, BOTH INCORPORATED BY REFERENCE AS AS IF FULLY SET FORTH HEREIN AND IS NOT THE AUTHORITY FOR ORDERING SPECIFIC GOODS AND SERVICES.</p> <p>INDIVIDUAL STANDARD PURCHASE ORDERS, WITH UNIQUE PURCHASE ORDER NUMBERS, REFERENCING THIS CONTRACT, WILL BE ISSUED THAT PROVIDE THE AUTHORITY FOR ORDERING.</p> <p>ALL INVOICES MUST REFERENCE THE INDIVIDUAL STANDARD PURCHASE ORDER NUMBER, AND NOT THE CONTRACT AGREEMENT NUMBER, TO AVOID DELAY IN PAYMENT.</p>						
Purchase Agreement		Effective From: 05-FEB-10 To: 04-FEB-11		Amount Agreed:			

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.	Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.	<p>ACCEPTANCE:</p> <p>This purchase order expressly limits acceptance to the terms and conditions stated herein.</p>	<p>TOTAL</p> <p><i>DR Leach</i> Authorized signature</p>
---	--	---	--



Finance and Business Operations Division
 Procurement and Contract Services Section
 Department of Executive Services

CNK-ES-0340
 3rd Floor
 401 5th Avenue
 Seattle, WA 98104

206-263-9400
 206-296-7676 Fax
 TTY Relay: 771
www.kingcounty.gov

VENDOR:

VENTILATION POWER CLEANING INC
 3914 LEARY WAY NW
 SEATTLE, WA 98107

SHIP TO

KC DEPARTMENT OF EXEC SERVICES
 PROCUREMENT-GOODS & SERVICES
 401 5TH AVE, CNK-ES0340
 SEATTLE, WA 98104
 United States

BILL TO

KC DEPT OF EXECUTIVE SERVICES
 ACCOUNTS PAYABLE, 3RD FLOOR
 401 5TH AVE, CNK-ES0320
 SEATTLE, WA 98104
 United States

Purchase Order

PURCHASE ORDER NO.	REVISION	PAGE
466381	0	2
THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CARTONS AND CORRESPONDENCES RELATED TO THIS ORDER.		
CREATION DATE	BUYER	
05-FEB-10	D Williams	
DATE OF REVISION	BUYER	

CUSTOMER ACCT #	VENDOR NO	PAYMENT TERMS	FREIGHT TERMS	F.O.B	SHIP VIA
	V00205	Net30days	Paid	Destination	BEST WAY

CONFIRM TO / TELEPHONE	REQUESTOR / DELIVER TO
------------------------	------------------------

.LHE	PART NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	1

SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS. THIS ORDER IS SUBJECT TO ALL THE TERMS AND CONDITIONS ON THE FRONT AND BACK HEREOF.

Required invoice information: Ship to Address, Mailstop, Requestor's Name, Purchase Order Number, Contract Number (if applicable), Line Item Number, description and Unit Price as stated on the purchase order. Missing information may result in payment delays.

ACCEPTANCE:

This purchase order expressly limits acceptance to the terms and conditions stated herein.

TOTAL

DR Leach
 Authorized signature

PURCHASE ORDER GENERAL TERMS AND CONDITIONS

Compliance: By acceptance of this order, the vendor warrants full compliance with all applicable local, state or federal laws and regulations including specific statutory requirements of Federal Agencies. Upon request, the purchasing agent will provide applicable contract terms and conditions.

Acceptance/Changes: All goods or materials purchased hereunder are subject to approval by King County. No substitutions or changes of any nature under this purchase order will be accepted unless approved in writing by King County.

Inspections: By acceptance of this order, vendor grants the right to Buyer to make periodic visits to the vendor's plant or their subcontractor's for inspection of materials or to determine actual progress of manufacture.

Change Orders: Change orders modifying the terms and conditions herein will be without effect unless issued and authorized in writing by King County.

Cancellation: The County may cancel any purchase order or any part thereof by written notice at any time, without penalty, if the vendor fails to comply with the terms, specifications, delivery/completion date or to perform the work with diligence.

Invoices: Invoices must reference the purchase order number.

All vendors licensed to do business in Washington State must bill King County for applicable tax. Indicate discount terms to the County for prompt payment. Discount period to be extended if the invoice is returned for correction or clarification.

Shipping Instructions: All shipments must contain a packing slip. Unless other wise specified, all goods are to be shipped prepaid, FOB Destination. Where shipping addresses indicate room numbers, the Vendor shall make delivery to that location at no additional charge, including, but not limited to delivery, packing and or crating.

Warranty: The Vendor warrants that all products delivered under this purchase order shall be free from defects in material and workmanship, and shall be fit for the intended purpose. This warrantee is in addition to any standard warranty or guarantee give by vendor to the County. All products determined by King County to be defective shall be replaced within 15 days of notice by King County.

All costs of replacement, including shipping charges shall be borne by the Vendor. Vendor warrants that the merchandise is free and clear of all liens and encumbrances and that vendor has a good and marketable title to same. Vendor warrants that the equipment, materials or service on this order do not infringe any patent, registered trademark or copyright and agrees to hold King County harmless in the event of any infringement or claim thereof.

Certification Regarding Debarment, Suspension and Other Responsibility Matters: By providing goods or services under this purchase order, the Contractor agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any Contract that may arise from this Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Order of Precedence: When this purchase order is issued subsequent to the results of a request for bid or proposal, the terms and conditions contained in the solicitation or resulting contract shall control.

Invitation to Bid



Department of Executive Services
Finance and Business Operations Division
Procurement and Contract Services Section
206-263-9400 TTY Relay: 711

ADVERTISED DATE: DECEMBER 17, 2009

Invitation to Bid (ITB) Title: Wastewater Facilities Duct Cleaning

ITB Number: 1355-09-DMW

Due Date: January 14, 2010 - 2:00 p.m.

Buyer: Denise Williams, denise.williams@kingcounty.gov, 206-263-9309

Term Supply Requirement

Furnish Wastewater Facilities duct cleaning as requested by authorized King County Wastewater Treatment Division personnel in accordance with the attached instructions, requirements and specifications.

TOTAL BID PRICE: \$ 24,065.00

PRE-BID CONFERENCE

Date: December 30, 2009

Time: 10:00 am

Location: King County DNRP/ WTD
201 South Jackson Street, 5th Floor
Conference Room: 5F
Seattle, WA 98104-3855

Sealed Bids are hereby solicited and will **only** be received by:
King County Procurement Services Section
Chinook Building, 3rd Floor
401 Fifth Avenue
Seattle, WA 98104
Office Hours: 8:00 a.m. – 5:00 p.m.
Monday - Friday

BIDDERS SHALL COMPLETE AND SIGN THE FORM BELOW.

We acknowledge that Addenda numbered n/a to n/a have been examined as part of the Contract documents. The submittal is signed by an authorized representative of the Bidder accepting all terms and conditions contained in the bid and any addenda. We acknowledge that attaching our terms and conditions or modifying the ITB terms and conditions may result in our bid being rejected.

Company Name

Ventilation Power Cleaning, Inc.

Address

3914 Leary Way NW

City/State /Postal Code

Seattle, WA 98107

Signature

Print name and title

Clem Sullivan Vice President

Email

clem@ventilationpower.com

Phone

206-634-2750

Fax

206-634-2753

SCS/DBE Certification Number

Upon request, this Invitation to Bid will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities.

SECTION 6 BID RESPONSE

6.1 Rules of Price Evaluation

Bids meeting all requirements of this ITB will be evaluated on price. Overtime rates (Sub-Section 6.9, Bid Item 1.3) will not be used to determine the low responsive and responsible bidder. Bids stating price in effect at the time of shipment will not be accepted.

6.2 Contractor's Facility

The Contractor shall be currently performing the services defined in this bid. Additionally, the Contractor shall be operating out of a commercial facility, which is open and accessible to County personnel, without prior notice for a minimum of eight (8) consecutive hours between 7:00am and 6:00pm Monday through Friday (excluding holidays). A site visit may be completed prior to contract award to determine if the successful Bidder is capable of performing within the terms of the contract.

Bids shall include the Bidder's Hours of Operation and their commercial facility address.

Hours of Operation:

Monday	<u>6:30</u>	a.m.	to	<u>6:00</u>	p.m.
Tuesday	<u>6:30</u>	a.m.	to	<u>6:00</u>	p.m.
Wednesday	<u>6:30</u>	a.m.	to	<u>6:00</u>	p.m.
Thursday	<u>6:30</u>	a.m.	to	<u>6:00</u>	p.m.
Friday	<u>6:30</u>	a.m.	to	<u>6:00</u>	p.m.
Saturday	<u>Closed</u>	a.m.	to	<u>Closed</u>	p.m.
Sunday	<u>Closed</u>	a.m.	to	<u>Closed</u>	p.m.

Street Address of Contractor's Facility:

3914 Leary Way NW, Seattle, WA 98107

Please note our HVAC division performs work nights and weekends,
based on the scheduling needs of our customer.

6.3 Telephone Contact (Toll Free)

The Contractor shall provide a contact name and a direct toll free telephone number. The toll free telephone number shall be provided and maintained throughout the contract term. Electronic voice mail is not acceptable as a telephone contact.

Clem Sullivan
Name of contact person

206-634-2750 1-877-347-3509
Local/Toll Free telephone number

6.4 Emergency Contact

Services covered by this bid may be required by King County in situations where public safety or property is at risk. The Contractor shall provide King County a 24/7 contact person. This contact person shall be able to respond within one (1) hour of being contacted by telephone.

Ventilation Power Cleaning, Inc. 24-hour emergency # 206-634-2750 1-877-347-3509
Name of contact person, if applicable _____ Telephone number _____

6.5 Delivery

Delivery is required as soon as possible and not later than seven (7) business days after receiving a signed and approved King County work order. Bids shall state the number of days delivery is guaranteed after receiving a signed and approved King County work order. Bid prices shall include delivery, FOB destination, to various King County locations.

Delivery Guaranteed within one to five business days of receiving a signed and approved King County's work order.

6.6 Prompt Pay Discount

Prompt payment discounts offered by Contractors shall be used to calculate the low bid provided the discount offered allows a minimum of 20 days for payment. The number of days is calculated from the date of acceptance of goods or services or from the date a complete invoice is date stamped as received by King County, whichever event occurs last, and the check/warrant date. The County will take advantage of any prompt payment discount terms bid. Discount periods shall be extended if:

- A. The date printed on the invoice is more than three days earlier than the invoice receipt date;
- B. The delay is caused awaiting a credit memo, invoice correction, adjustment or reissue;
- C. An invoice is received prior to receiving goods ordered.

Prompt pay discount offered 0 % - n/a Days, Net 30

6.7 References

- A. List the names and addresses of four (4) customers, for whom the bidder has performed or provided similar goods and/or services, preferably in Washington State, for a period not less than one (1) year. Include dates, contact persons and telephone numbers.
- B. Provide resumes of all persons that will be performing work under this contract, including all relevant training certificates in confined space, fall protection, lockout/tagout, hazardous materials, and other training certifications as specifically needed.
- C. Describe the firm's past experience on projects of similar cope and complexity. Provide five (5) project examples and references, with phone numbers.
- D. Describe the firm's safety and accident prevention program. Address potential safety issues specifically related to this project, and measures that will be taken to address these issues.

Should any reference submitted by a bidder be found unsatisfactory, King County, at its sole option, may reject that bidder's bid. King County shall be the sole judge in determining a satisfactory/unsatisfactory reference response. **References shall be submitted with bid.**

Company Name: Seattle Parks & Recreation
Company Address: 800 Maynard Ave S, Seattle
Company Phone: 206-423-2901
Contact Person: Ken Owen
Dates: 03/2000 - current

Company Name: Kimberly Clark Corporation
Company Address: 2600 Federal Ave, Everett
Company Phone: 425-754-9798
Contact Person: Chris DeReuyter
Dates: 1990 - current

Company Name: Canyon Creek Cabinet Co.
Company Address: 16726 Tye St Se, Monroe
Company Phone: 360-348-4600
Contact Person: John Earl
Dates: 08/2000 - current

Company Name: Fircrest School
Company Address: 15230 15th Ave NE, Shoreline
Company Phone: 206-361-3925
Contact Person: Jim Trokey
Dates: 03/2000 - 08/2009

6.8 Pricing

In the event of a discrepancy between the unit price and the extended price, the unit price will prevail. King County reserves the right to correct obvious mathematical errors on the bid Schedule and to correct the extended amounts and Total Bid Price accordingly.

All hourly equipment and labor rates shall include everything necessary to perform the work, including equipment, personnel, materials, supervision, overhead, and profit. The Contractor shall be responsible for transporting and all associated fees of legally disposing all sediments removed.

Schedule One, Item 1.1: Labor Rate Description

The Unit Price bid for this item shall be for all labor, supervision, mobilization and demobilization (including travel associated with each work order), overhead and profit. The Unit Price shall include all safety equipment necessary for the protection of the worker, and small tools (defined as any power or manual tool or consumable having a new value of less than \$500). **Overtime rates shall not be included in Bid Item 1.1.** Overtime rates shall be included in Bid Item 1.3. King County will not pay for travel to and from the shop.

Schedule One, Item 1.2: Cleaning Equipment Description

The equipment used in performance of this Contract shall be specifically designed for use in duct cleaning or similar uses. The equipment shall be capable of applying cleaners, de-greasers, and disinfectant products without damaging the existing ductwork and shall be able to heat water to a minimum of 160 degrees.

Schedule One, Item 1.3: Sheet Metal Work Description

This work will be to access the ducts for cleaning if no access is already available. The new access will then be made into a future access hatch and/or point.

Cleaning and Degreasing Agents: Cleaning and degreasing agents shall be reimbursed at the actual cost(s) plus 10% for overhead costs.

Staging – Staging shall be used to access ductwork mounted over wet-wells or where ductwork cannot be safely reached using ladders. Rental of staging and all associated equipment will be reimbursed at the actual rental rate(s) plus 15% for overhead costs. King County shall approve any rental reimbursements prior to equipment rental.

Additional Equipment – Equipment other than that identified in Schedule One, Bid Item 1.2 used in the performance of the Contract will be reimbursed for each hour of use as set forth in the "Rental Rate Blue Book for Construction Equipment" published by Dataquest. For all equipment not included in

Schedule One Bid Item 1.2, the rate shall be the actual Rental Rate Blue Book cost plus 15% for overhead costs.

**Schedule One
Wastewater Facilities Duct Cleaning**

Item#	Estimated Qty	Description	Unit Price	Extended Price <small>(Unit Price X Estimated Qty)</small>
1.1	100 hrs	General Labor (as defined in Labor Rate Description above)	\$ <u>65.00</u> / hr	\$ <u>6,500.00</u>
1.2	100 hrs	Industrial Power Cleaning (as defined in Cleaning Equipment Description above)	\$ <u>49.00</u> / hr	\$ <u>4,900.00</u>
1.3	100 hrs	Sheet Metal Work (as defined in Sheet Metal Work Description above)	\$ <u>80.00</u> / hr	\$ <u>8,000.00</u>
1.4	50 hrs	Overtime Rate	\$ <u>93.00</u> / hr	\$ <u>4,650.00</u>
1.5	30 miles	Mileage: Actual Miles Traveled Between Two Approved Work Order Sites.	\$ <u>0.50</u> /mile	\$ <u>15.00</u>
Total Bid Price				\$ <u>24,065.00</u>



Ventilation Power Cleaning, Inc.

Commercial • Institutional • Industrial • Marine



3914 Leary Way Northwest — Seattle, Washington 98107-5042 — (206) 634-2750 — Fax (206) 634-2753

Ventilation Power Cleaning, Inc. HVAC division employee resumes

Chad Johnson

Date of hire: 09/26/2003

Current Position: Project Manager/Estimator – Ventilation Cleaning Division

Chad Johnson has 6 years experience in the HVAC/R industry. Chad has worked at all levels in the industry including field repair technician, field supervisor, and sales representative. This experience has led to his expertise at all levels. Chad is able to provide practical and innovative solutions within the duct cleaning industry.

Walter Foster, ASCS (Air Systems Cleaning Specialist)

Date of hire: 02/02/1976

Current Position: Senior Superintendent – Ventilation Cleaning Division

- Washington State Asbestos training course
- American Red Cross standard first aid and course
- Adult CPR course
- Washington State CDL license
- Safety courses at Shell Oil Refinery, Kimberly Clark Paper Company, Kenworth Manufacturing
- Confined Space Training

Walter Foster has spent the last thirty-three years cleaning HVAC systems for Ventilation Power Cleaning, Inc. VPC's HVAC jobs are commercial, industrial and marine in nature. Walt gained his experience and expertise through these types of projects. Walt has been the foreman on numerous hospital projects over the years. The two largest and complex were at Valley Medical Center in Renton and St. Joseph Hospital in Tacoma. The Valley Medical Center project consisted of completely cleaning all supply and exhaust systems. This project was successfully completed over a twelve-week time period. St. Joseph Hospital was a four-week, round-the-clock project. The hospital needed the cleaning work performed quickly and efficiently. The job required considerable coordination challenges between the hospital staff and us to ensure that the patients' needs were being met with as little disruption as possible.

Eduardo Francisco

Date of hire: 09/23/1996

Current Position: Superintendent – Ventilation Cleaning Division

- First Aid
- CPR
- Confined Space Training
- Safety courses at Kimberly Clark Paper Company, Kenworth Manufacturing

Eduardo Francisco has spent the last 13 years cleaning HVAC systems. Ventilation Power Cleaning, Inc. HVAC jobs are commercial, industrial and marine in nature. Eduardo gained his experience and expertise through these types of projects.

(over)

Jamie White

Date of hire: 07/24/2001

Current Position: Lead Person – Ventilation Cleaning Division

- First Aid
- CPR
- Confined Space Training

Hector Gumbs

Date of hire: 07/05/2005

Current Position – Technician – Ventilation Cleaning Division

- Confined Space Training

Matthew Johnson

Date of hire: 11/26/2008

Current Position – Technician – Ventilation Cleaning Division

- Confined Space Training

Gary Plant

Date of hire: 12/01/2009

Current Position – Technician – Ventilation Cleaning Division

- Confined Space Training

Dennis Matula

Date of hire: 12/01/2009

Current Position – Technician – Ventilation Cleaning Division

- Confined Space Training



Ventilation Power Cleaning, Inc.

Commercial • Institutional • Industrial • Marine



3914 Leary Way Northwest — Seattle, Washington 98107-5042 — (206) 634-2750 — Fax (206) 634-2753

Ventilation Power Cleaning, Inc. HVAC Division experience

Virginia Mason Hospital – clean SF-2 and all associate ductwork. The project took 6 days to complete, utilizing the entire HVAC division work force.

Contact Gary Tisdale
Phone 206-223-6600, extension 10433

Boeing Bldg 17-06 (for Systems Heating) – clean 24 air handling units including all interior surfaces, fan compartment, fan wheel, and fan scroll. This project was performed intermittently as directed, from 10/16 through 11/24/09.

Contact Joe Cederna
Phone 206-715-8532

City of Seattle Department of Parks and Recreation Miller Community Center
Clean all of HVAC system, including air handling units, ductwork, diffusers, registers & grilles. Work was performed from 3/25/09 through 4/2/09.

Contact Ken Owens
Phone 206-423-2901

Boeing Bldg 40-56 (for The Boeing Co.) – clean air handling unit 208 and associated ductwork. The project commenced 11/30 and completed 12/10/2009.

Contact Gary Uhlig
Phone 425-266-4123

Naval Base Kitsap – Bangor Bldg 6300 (for Air Systems Engineering Inc.) – clean diffusers, ductwork, and grilles. Work commenced on 4/3 and completed on 4/15/09.

Contact Dan Hamilton
Phone 253-572-9484



Ventilation Power Cleaning, Inc.

Commercial • Institutional • Industrial • Marine



3914 Leary Way Northwest — Seattle, Washington 98107-5042 — (206) 634-2750 — Fax (206) 634-2753

Health & Safety Plan/Criteria

includes

- **Fall protection plan**
- **Quality assurance plan**

for

**King County
(Job name)**

_____, WA

1. Introduction

Under contract, Ventilation Power Cleaning, Inc. will: perform ventilation system cleaning at _____ in _____, WA.

This Site Health & Safety Plan (HSP) summarizes the health and safety hazard information for field operations and delineates procedures to allow personnel to work safely, respond swiftly and appropriately to site emergencies. All contractor and subcontractor personnel at the site will be required to familiarize themselves with the contents of HSP. The Health & Safety Manager must approve variations from the requirements of this plan. All changes approved by the Safety Manager will be explained to the site personnel prior to commencement of work.

2. Key personnel

Project Manager	Chad Johnson	206-391-6503
Project Safety Manager	Chad Johnson	206-391-6503
Field Manager	Ed Francisco	206-571-8713

2.1 Personnel Responsibilities

Field Manager

The Field Manager is responsible for all site operations and project implementation. The Field Manager will:

- Ensure adequate resources are available to implement and carry out all site safety activities.
- Ensure that all personnel assigned to the site have received all the necessary health and safety training.
- Familiarize all on-site personnel with site safety requirements.
- Assign key safety duties and responsibilities to team members.
- Ensure that all necessary respiratory and Personnel Protective Equipment (PPE) is available and being used on site.

Project Health & Safety Manager

The Health & Safety Manager will:

- Plan, organize, direct, coordinate, review and evaluate the Health & Safety Program.
- Supervise the employee health and safety training program.
- Advise on matters of health and safety and provide recommendations on resolving health and safety issues.

- Review and approve all site safety plans and modifications to such plans.
- As warranted, conduct site operations evaluations to ensure compliance with the Health and Safety Plan and take corrective actions when necessary.

In addition, the Project Health and Safety Manager may act as a site safety coordinator and will:

- Maintain the exposure/injury reporting and on-site health and safety record keeping system. Report on-site injuries as soon as possible to appropriate authorities.
- Assist supervisory personnel in investigating all accidents to determine the potential cause(s) and make recommendations to prevent reoccurrence.
- Verify that necessary safety equipment and PPE are available and properly utilized.
- Suspend site activities if conditions, which present imminent danger to site personnel or visitors, arise. Will notify proper supervisory personnel immediately following suspension of work.
- Inform the local emergency facilities as to the nature of work being performed, dates and times of site activities, and possible injury types.

3. Scope of Work

3.1 Overview

Ventilation Power Cleaning, Inc. shall perform the following:

- Clean existing ductwork and diffusers.
- (Other information as appropriate.)

3.2 Work Scope

Cleaning activities will be directed towards site-specific tasks. The following site tasks will be conducted:

- Mobilization and staging of designated work areas.
- Supply all required PPE.
- Cleaning of diffusers and ductwork
- (Other scope of work as appropriate.)
- Demobilization of supplies and equipment from site.

4. Hazard Evaluation

4.1 Physical Hazards

The following describes some of the physical hazards that may be encountered during the course of this project:

- **Slip-Trip-Fall Hazards:** Injuries can be prevented by proper site control measures, safe work practices, and keeping the work area free of obstructions. Field activities will be conducted using the buddy system to ensure that immediate assistance will be available should an accident or injury occur. A daily safety briefing will be conducted to identify specific site locations and conditions of concern, (e.g. unstable structures or surfaces, slippery surfaces, steep grades, or uneven terrain, etc.) and specific work practices and controls necessary to avoid or deal with hazards in those areas.
- **Musculo-skeletal Injury Hazards:** Field activities may require some lifting of heavy objects. No one shall attempt to lift large or heavy objects (i.e. over 60 pounds) without assistance. The site coordinator will ensure that appropriate equipment is available as necessary to move heavy equipment or other objects.
- **Tool and Equipment Hazards:** Field personnel will be required to be trained in the proper handling and maintenance requirements for all tools and equipment that will be utilized on site. Hand-held power tools should be handled with care. Electrical cords must be inspected for compromised insulation and potential exposure to water or other liquids. Safety glasses and ear protection will be worn while operating powered tools or equipment.

5. Hazard Control Measures

5.1 Site Preparation

- In order to eliminate or control physical hazards encountered on site, the following will be considered during initial preparation of the work site:
- Eliminate physical hazards (e.g. ignition sources, exposed wiring, overhead power lines, sharp protrusions, holes, loose flooring or steps, slippery steps, debris and other obstructions, etc.) prior to work activity.

5.2 Personal Protective Equipment (PPE)

The following PPE shall be utilized on this project:

Work Clothes/Coveralls
Safety boots/shoes
Safety eye protection
Hard Hat
Work gloves

Standards for proper selection, use and maintenance of most PPE are prescribed in 29 CFR part 1910, Subpart I, based on the specifications and requirements of the American National Standards Institute (ANSI). To ensure all PPE utilized on site in compliance with these standards, the following sources may be consulted prior to selection of any protective equipment:

- **Respiratory Protection:** Regulated by 29 CFR section 1910.134 and 30 CFR part 11; Specified in ANSI Z87.3 Standard Practice for Respiratory Selection.
- **Face Shields and Safety Glasses:** Regulated by 29 CFR Section 1910.133a; specified in ANSI Z87.1, Practice for Occupational and Educational Eye and Face Protection.
- **Foot Protection:** Regulated by 29 CFR Section 1910.136; specified in ANSI Z41.1, Personal Protection for Protective Footwear.
- **Hard Hats:** Regulated by 29 CFR Section 1910.135; specified in ANSI Z98.1, Protective Headgear for Industrial Workers.
- **Chemical Protective Clothing:** Guideline for Selection of Chemical Protective Clothing and Protective Clothing, American Conference of Government and Industrial Hygienists (ACGIH), Inc.

All site personnel shall inspect their PPE at a minimum of once each work shift. Equipment shall be replaced if any of the following conditions are noted:

- Unusual odors
- Softening, staining, swelling or sloughing of material
- Deformation, abrasions, cuts or tears
- Unexpected wetting or staining of inner garments

PPE effectiveness shall be discussed during daily meetings with the site coordinator and site health and safety officer. Problems encountered with PPE shall be documented and transmitted to the Health and Safety Officer.

5.3 Administrative Controls

The following administrative controls shall be enforced throughout the duration of site activities:

- Personnel will be briefed on the Site Health and Safety Plan prior to working on site.
- Eating, drinking, chewing tobacco or smoking is prohibited except in specifically designated areas.
- Hands and face must be washed when leaving the work area and before engaging in any other activity, especially eating, drinking or smoking.
- All personnel shall be trained in the site-specific emergency procedures including the location of emergency telephone numbers and hospital route maps.
- Personnel must use the "buddy" system at all times while in an exclusion zone. Under no circumstances shall employees work alone in the exclusion zone.
- Equipment, including heavy equipment, will be kept in proper working order and will be kept free of accumulated lubricants, contaminants or other hazardous or flammable substances.

6. Fall Protection

6.1 General Requirements

- 6.1.1 All fall protection equipment shall meet or exceed the appropriate American National Standards Institute (ANSI) standard.
- 6.1.2 Ladders, walkways, work platforms, and open-sided floors shall comply with Occupational Safety & Health Administration (OSHA) regulations or fall protection must be used.
- 6.1.3 All personnel exposed to a potential free fall of six feet or higher must receive fall protection training.
- 6.1.4 Safety approved aerial lifts may be used for working at heights, however all operators must wear approved fall protection and be secured by a lanyard when the working height is six feet or higher.
- 6.1.5 Approved attached points shall be established and marked in areas where lifelines and lanyards are regularly used. Lifeline points shall be capable of supporting a load of 5,400 pounds
- 6.1.6 All fall protection must be visually inspected for defects prior to each use. If there is evidence of excessive equipment wear or deterioration or if mechanical malfunction is detected, the item shall be removed from service.
- 6.1.7 Fall protection equipment and assemblies shall be inspected according to the manufacturer's recommendation. Each belt and lanyard shall bear manufacturer identification marks.

- 6.1.8 Safety belts or lanyards that have been subjected to an impact load shall be destroyed. Load testing shall not be performed on fall protection equipment.
- 6.1.9 Personnel requiring the use of fall protection equipment shall employ the "Buddy System" or have an observer to render assistance when and if required. A trained observer must be present when personnel are performing work involving confined space entry.

6.2 Protection from falling objects

When an employee is exposed to falling objects, the employer shall have each employee wear a hard hat and shall implement one of the following measures:

- 6.2.1 Erect toeboards, screens, or guardrail systems to prevent objects from falling from higher levels; or,
- 6.2.2 Erect a canopy structure and keep potential fall objects far enough from the edge of the higher level so that those objects would not go over the edge if they were accidentally displaced; or,
- 6.2.3 Barricade the area to which objects could fall, prohibit employees from entering the barricaded area, and keep objects that may fall far enough away from the edge of a higher level so that those objects would not go over the edge if they were accidentally displaced.

7. Emergency Procedures

- First Aid Kits are located in the Support Vans.
- Emergency phone number for ambulances and medics is 911.
- The closest hospital is _____ Hospital, (address), _____, WA. The phone number _____.
- Ventilation Power Cleaning, Inc. 24hr phone number is 206-634-2750.

8. Quality Assurance

All completed work will be inspected and approved by Field Manager