



STATE OF WASHINGTON  
DEPARTMENT OF ECOLOGY

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January 11, 2011

Beth leDoux  
King County Dept. of Natural Resources & Parks  
201 South Jackson St., Suite 600  
Seattle, WA 98104-3855

Re: Centennial Clean Water Fund  
Grant No.G0600071, Amendment No. 2  
Cottage Lake Phosphorus Reduction

Dear Ms. leDoux:

Enclosed is a signed original of Amendment No. 2 to the above-referenced agreement between the Department of Ecology and King County Dept. of Natural Resource and Parks for the Cottage Lake Phosphorus Reduction project.

The purpose of this amendment is to reduce the overall amount of linear footage of riparian planting required, allow restoration work along tributaries to Cottage Lake which will reduce the input of pollutants to the lake, and to shift funds among budget elements to accomplish the final deliverables of the project.

If you have any questions, please call me at (360) 407-6542 or e-mail me at [laurie.webster@ecy.wa.gov](mailto:laurie.webster@ecy.wa.gov).

Sincerely,

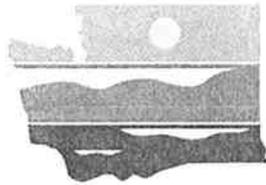
Laurie J. Webster  
Financial Manager  
Water Quality Program

Enclosure

Certified Mail/Return Receipt

cc: Mark Isaacson, King County Dept. of Natural Resources & Parks  
Sally Abella, King County Dept. of Natural Resources & Parks  
Jim Simmonds, King County Dept. of Natural Resources & Parks  
Tricia Shoblom, Ecology/Water Quality Program/NWRO  
Dave Garland, Ecology/Water Quality Program/NWRO





DEPARTMENT OF  
**ECOLOGY**  
State of Washington

AMENDMENT NO. 2  
TO GRANT AGREEMENT NO. G0600071  
BETWEEN THE  
STATE OF WASHINGTON DEPARTMENT OF ECOLOGY  
AND THE  
KING COUNTY DEPARTMENT OF NATURAL RESOURCES AND PARKS

**PURPOSE:** To amend the above-referenced grant agreement between the State of Washington Department of Ecology [DEPARTMENT] and the King County Department of Natural Resources and Parks [RECIPIENT] for the Cottage Lake Phosphorus Reduction Project.

Based on a limited community response to installing lakeshore plantings on private property and an unrealistic expectation of the amount of restoration possible for the cost requested, this amendment is needed to move funds to the restoration and management tasks so that final plantings and deliverables can be completed. It will also reduce the overall amount of linear footage of riparian plantings required and allow buffer plantings to be installed on tributaries to Cottage Lake. This will enable the RECIPIENT to reach a wider audience and reduce the input of pollutants to the lake from tributaries. In recognition of the lack of community awareness, an additional education and outreach deliverable of the "Welcome to Your Lake" book has also been added. This tool will help to educate and encourage watershed residents to participate in future efforts to reduce pollution to the lake.

IT IS MUTUALLY AGREED that the grant agreement is amended with the highlighted text as follows:

1. The project budget shall be modified as follows:

<b>Tasks</b>	<b>Previous Budget (Amend. #1)</b>	<b>New Budget (Amend. #2)</b>
1. Project Admin	\$5,855	\$10,855
2. Education & Outreach	\$91,852	\$78,852
3. Restoration	\$73,290	\$92,290
4. Monitoring and Assessment	\$120,731	\$109,731
Totals	\$291,728	\$291,728

2. The project scope of work will be modified as follows:

**In Task 2 – Education and Outreach:**

- A. No change from Amendment 1.
- B. No change from Amendment 1.
- C. No change from Amendment 1.
- D. No change from Amendment 1.
- E. Neighborhood Native Plant Sale – Friends of Cottage Lake will participate in staffing an educational booth during the annual neighborhood native plant sale.
- F. A “Welcome to Your Lake” book (Book) will be developed. It should be specific to the Cottage Lake Watershed and the unique challenges that it faces in regard to total phosphorus loading and other water quality impairments throughout the watershed. It will provide best management practices (BMPs) including proper disposal of household chemicals, car washing, natural yard care, maintaining septic systems, etc. The Book will be distributed to residents throughout the Cottage Lake watershed and will be placed in the Woodinville Library, the Woodinville Water and Sewer District, and at local schools as well as posted electronically on both the Friends of Cottage Lake (FOCL) and King County websites.
- G. Guidebook and Slide Show – The RECIPIENT shall create a guidebook and a PowerPoint slide show documenting all actions undertaken in this project to serve as a guide to other communities who may be faced with similar problems. The guidebook will include templates for education materials, outlines of workshops, sampling analysis plans, restoration techniques, assessment plans, and other information deemed appropriate.
- H. Signage – The RECIPIENT will install eight signs along roads that cross over tributaries to Cottage Lake. The signs will identify the creeks and remind people that they are crossing over an important creek and it is up to them to take care of it.
- I. No change from Amendment 1.
- J. (letter change for consistency) Required Performance:
  - 1. Create pre- and post-project surveys for education.
  - 2. Develop and distribute outreach materials.
  - 3. Develop and conduct a minimum of three workshops for the watershed community.
  - 4. Create and deliver the guidebook and slide show at the conclusion of the project.
  - 5. Install eight creek identification signs.
  - 6. Create and distribute a Cottage Lake “Welcome to Your Lake” book.

**In Task 3 – Restoration, Shoreline Buffers:**

- A. Removed (original agreement)
  - B. Plantings on private and public properties. The RECIPIENT, with the help of community members, will use the knowledge learned through the workshops in the education section to install shoreline plantings and restoration projects in Cottage Lake Park and on private residences along the lake and its tributaries in the watershed to intercept phosphorus pollution in runoff. The RECIPIENT will provide technical assistance and coordinate volunteer plantings as demonstration projects. Project funds may be used to pay for the cost of plant materials installed on private property after July 1, 2010. Prior to this date, property owners will pay for the cost of plant materials. The RECIPIENT may work with Master Gardeners, trained by WSU Extension Services, who would act as ‘consultants’ helping interested property owners switch to native, low maintenance yards.
    1. No change from the original agreement.
    2. No change from the original agreement.
    3. No change the original agreement.
    4. The RECIPIENT will notify the DEPARTMENT’s Project Manager after the completion of each restoration site and arrange a date and time for the Project Manager to conduct a site visit.
  - C. No Change from the original agreement.
  - D. Required Performance
    1. No change
    2. Coordinate plantings of approximately 1,300 linear feet of shoreline (public and private along Cottage Lake and tributaries of the watershed to create lake edge buffer zones.)
    3. No change
    4. No change
    5. Arrange to complete a site visit with the DEPARTMENT’s Project Manager of all restoration activities on private properties following completion of the project.
3. The Special Terms and Conditions will be modified as follows:
- E. Progress Reports.

As of July 1, 2010, the RECIPIENT shall prepare and electronically submit monthly progress reports to the DEPARTMENT’s Project and Financial Managers. Progress reports shall be submitted regardless of whether work is performed. Progress reports shall include the location and amount of linear feet and square footage of restoration achieved during the month. Progress reports must also contain: a comparison of actual accomplishments to the objectives established for the period; the reasons for the

delay if established objectives were not met; analysis and explanation of any cost overruns; and any additional pertinent information specified in the agreement or subsequent amendments. The DEPARTMENT will not process payment requests unless all progress reports required have been received. In addition to monthly reporting, detailed meeting notes will be provided to Ecology for education, outreach, and stakeholder planning meetings within six business days of each meeting.

The RECIPIENT shall also report to the DEPARTMENT the total number of volunteer (unpaid) hours contributed to the restoration or monitoring project, including time not being credited for matching purposes. This information will be conveyed to the Governor of the State of Washington in fulfillment of a request for state agencies to collect information about volunteers working for clean water.

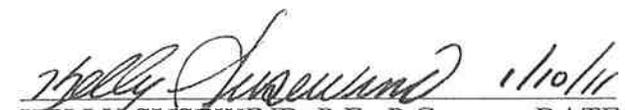
FURTHER, this amendment shall be effective on September 22, 2005.

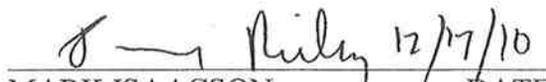
Except as expressly provided by this amendment, all other terms and conditions of the original grant agreement and all amendments remain in full force and effect.

IN WITNESS WHEREOF: the parties have signed this amendment.

STATE OF WASHINGTON  
DEPARTMENT OF ECOLOGY

KING COUNTY DEPARTMENT OF  
NATURAL RESOURCES AND PARKS

  
\_\_\_\_\_  
KELLY SUSEWIND, P.E., P.G.      DATE  
WATER QUALITY PROGRAM MANAGER

  
\_\_\_\_\_  
MARK ISAACSON      DATE  
DIRECTOR

APPROVED AS TO FORM ONLY  
ASSISTANT ATTORNEY GENERAL  
(Revised 05/05/09)