

Youth Sports Facility Grant Fund

2008 Application

Project Name: Hamlin Park Field Renovation

Applicant: City of Shoreline

Grant Request: \$75,000

KING COUNTY YOUTH SPORTS FACILITY GRANT FUND

Overview and Schedule

The Youth Sport Facility Grant Fund (YSFG) provides matching grant funds to rehabilitate, expand, or develop sports fields and facilities serving youth in King County. To be eligible for funding, youth sports or community organizations must partner with a public entity on whose land the field or facility is or will be located. Public entities include: school districts, park districts, utility districts, cities, or the county. The application must be jointly submitted by both the youth sports or community group and the public entity. Only projects located in King County, Washington are eligible for funding.

Successful YSFG projects consist of good planning and cooperation among the parties. The ability to demonstrate community need and impact of the project and to manage and complete the project in a timely fashion within budget are key elements of a strong application. Please carefully read all policies and application materials before you begin filling out the application.

Please complete the application electronically and save the information, as you will need to use it during the contracting phase, should you be awarded a grant.

Thank you for your interest in working to create positive activities for the youth of King County.

Applications Available	March 7, 2008
Letter of Intent	May 2, 2008
Applications Due	June 20, 2008
Project Reviews	July – September 2008
Presentations/Q&A (no PowerPoint)	September
Executive Recommendations	October 2008
Final Council Approval	November 2008
Contracting, Letter to Proceed	January 2009

Please contact YSFG Program staff if you have any questions about the grant program or would like to discuss potential projects.

2008 Youth Sport Facility Grant (YSFG) Proposal

Please read this application form carefully before starting to fill it out. Be thorough, but brief. Excessive use of appended materials is neither encouraged nor to your advantage.

1. Title of Proposed Project--be concise but descriptive, e.g., Oak Tree Park Basketball Court:

Hamlin Park Playfield Renovation

2. Project Location--provide an address and enough information for staff to find the specific project location:

16006 – 15th Avenue NE, Shoreline, WA

Enter park at 15th Avenue NE and NE 160th Street, main entrance will lead to parking; fields are to the east of the parking lots.

3. Proposed Use of YSFG Funds--Summarize in one or two sentence what the YSFG funds would be used for:

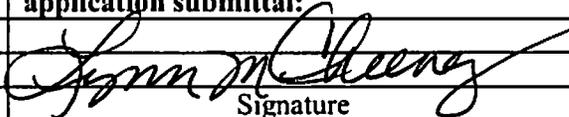
Shoreline would use the YSFG Funds to renovate the existing baseball/softball fields located at Hamlin Park. The renovation will include ADA improvements, where little currently exist.

4. Project Cost: Please note that the figures used in item 5 must correspond with the figures used on the Budget Page.

	(a)	YSFG funds requested	\$ 75,000	
	(b)	Total match	\$ 70,000	
	(c)	Total Project Cost:	\$145000	Note: a + b = c

5. Public Entity Applicant and Address:

Authorized public agency signature approving application submittal:

City of Shoreline	
Agency Name	
17544 Midvale Avenue N	Signature
Address	
Shoreline, WA 98133	Lynn Cheeney, Recreation Superintendent
City, Zip Code	Name and Title
Project Contact: must be able to answer questions about the project.	Name Maureen Colaizzi Parks and Recreation Project Coordinator
Phone: (206) 801-2603 or (206) 801-2331	Email: mcalaizzi@ci.shoreline.wa.us

6. Co-Sponsoring Youth Sports or Community Organization**Authorized Signature of Co-Sponsoring Youth Sports Organization****Name and Address:**

North King County Little League

Agency Name

PO Box 55402

Address

Shoreline, WA 98155-0402

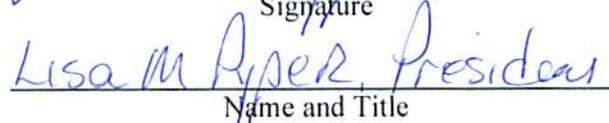
City, Zip Code

Lisa Pyper

Project Contact



Signature



Name and Title

Email: bbsbfields@comcast.net

Phone: (206) 362-6316

7. Neighborhood/Community Impact (0-15 points)

This section should explain: (1) how existing sports facilities in your service area are inadequate, in disrepair, scarce, or cannot meet the needs of your organization's members and area youth in general. Please define your "Service Area" and include documentation that supports the need for this project; and (2) how the proposed project will remedy the above described situation and increase usability. Maximum points will be awarded to projects addressing a high priority neighborhood/community youth sports facility need. A project will receive no points if the need for the project is not documented. Evaluators will consider existing facilities in the service area.

Shoreline's Parks, Recreation and Open Space Plan (PROS Plan) was approved May 2005. The intent of the Plan was to build the framework for the future maintenance and development of Shoreline's parks and open spaces. It discusses community resources, recreation goals and policies, needs concerning parks and open spaces and strategies for implementing the plan. The planning process for this plan consisted of several key steps:

1. Analysis of background information, population data and recreational characteristics that guide parks and open space;
2. Assessment and prioritization of the parks and open space needs, desires and level of service through stakeholder interviews, focus groups, community meetings and citizen survey;
3. Development of an action plan and implementation strategy.

Key findings from the PROS Plan informed the necessary proposed improvements to Hamlin Park. The plan found that existing fields owned by the City of Shoreline are overscheduled based on current field conditions. Input from focus groups revealed a need to improve existing facilities and increase playing hours for existing sports fields through upgrades to those fields. Additionally, the City conducted two citizen surveys to gain input on parks and recreation programs. Of the respondents, 53% would support improvements to existing neighborhood parks and playgrounds. Over half (52%) of respondents indicated they would be either very supportive (18%) or somewhat supportive (34%) of spending up to \$4 million in tax dollars to fund the improvement to existing youth and adult sports fields and develop new unlit soccer and baseball fields.

In terms of "Service Area", Hamlin Park is considered to be a "Large Urban Park", with a purpose is defined by Shoreline PROS Plan to meet community-based active, structured recreation needs as well as preserving unique landscapes and open spaces while providing a place for organized activities and sports. Shoreline has 6 community parks totally just over 58 acres. Because there are few properties available in Shoreline to build new playfields, it is important that we maintain and improve our current fields so that we can achieve maximum use of the facilities. There are 6 parks with baseball fields and 8 parks with soccer fields, all close to capacity. The organizations renting the facilities for use have requested upgrades to these sites. The improvements will allow the highest and best use of the facilities. Improved drainage will reduce rainouts and field maintenance as well.

8. Proposed Project Management (0-15 points)

Please describe how this project is carefully planned and clearly ready to proceed as soon as a grant award is available. The elements of a good plan include a well-defined scope of work, clear and measurable objectives, activities that will accomplish the objectives within a detailed time frame, indication that the applicant has provided for any specialized knowledge or expertise necessary to accomplish the objectives, and evidence that there is well-established coordination between the joint applicants. Applicant should address how the facility will be maintained over the duration of the terms of the contract. Any necessary permits need to be identified and steps taken to obtain them noted.

This Hamlin Park Ballfield Renovation project is listed as a "Priority One" project in the City of Shoreline's Parks, Recreation and Open Space (PROS) Plan adopted in 2005. It is also listed in Shoreline's 2008-2013 Capital Improvement Plan. The Hamlin Park Ballfield Renovation Grant Proposal is a component of a 10-acre renovation of Hamlin Park's active use area. This renovation will include design and construction of two little league and one t-ball baseball fields including new lighting, backstops, dugouts and field fencing. The renovation will also include parking, an ADA accessible pedestrian promenade organizing active use area; two new play areas, new picnic shelter, renovations to the existing restroom and a loop trail around the fields. The City is the lead on the project and will be working with a design firm for engineering and overall design of the project. We will also be working with other stakeholders, including our Little League partners, in design of the renovation. The Shoreline Parks, Recreation and Cultural Services (PRCS) department provide oversight and a Public Works Project Manager will coordinate the project.

The project scope was developed through recommendations adopted in the Shoreline PROS Plan. Other park elements outside of the YSFG project will include playgrounds, restroom, picnic facilities, and other amenities. Through the passage of the Parks Bond in May of 2005 (approved by 70% of Shoreline voters), we have the funding in place to move forward immediately with this project and complete construction by the end of 2009. Public meetings specifically related to Hamlin Park renovations were held in December 2007, February, March, and June 2008, where citizens, user groups, staff and consultant discussed options and features of the project. The PRCS maintenance division staff will maintain and prepare the fields for use every season and prepare the field for scheduled use. We estimate several permits will be necessary (SEPA review, clearing and grading, building) to complete the project. The City has begun meeting with the City's Planning Department to prepare for this task.

9. Proposed Project Design (0-15 points)

Proposed project is well designed to consider current and future needs.

Maximum points will be awarded to projects that are thoughtfully designed and consider the following elements: appropriate and quality materials, potential phasing, efficiencies, maintenance, aesthetics, space relationships, and sustainable or green design. You may include an attachment related to design (ex. site plan).

Currently, there are 6 ballfields (3 youth baseball, 2 softball, and 1 regulation baseball) within Hamlin Park. Two of those fields, will not be included in this field renovation. The other 4 fields are currently arranged in the four corners of the open field area (see attached map – field area highlighted in red). Unfortunately, due to the configuration, unless t-ball is being played, not all fields can be used at once. The overall field redesign will consolidate and improve the usability of the fields; creating 2 regulation youth fields and 1 t-ball field (see attached site plan). This new design will allow for the use of all 3 fields at once, effectively increasing the playability of the fields.

This YSFP project will improve the 1 regulation baseball field and will include the following scope of work:

- Clear, add additional top soil, regrade and add irrigation to the play field
- Installation of backstops, dugouts, field fencing, viewing stands, bike rack, drinking fountain, water, power, and lighting
- Installation of an ADA pedestrian pathway to the field from the parking lot

Additionally, concurrent with the field improvements, there will be complete renovation of the active space in the park and will include the following components: develop an ADA trails system, add benches/amenities along trail, replace/expand current playground, renovate parking to locate it nearer to amenities, add picnicking facilities and gathering places for public meetings and gatherings, reincorporate green space, and add/renovate park shelters and the restroom. The project design will include sustainable aspects, such as porous materials, natural landscaping and the removal of hardscaping where appropriate.

10. Budget (0-10 points)

Be sure to complete the Project Budget (included in the downloadable documents at <http://www.metrokc.gov/parks/ysfg>). This document will serve as a guide throughout the life of the project and will be included in the contracting packet. The budget should be an accurate representation of the project and provide sufficient funds to complete a quality project. Total project costs need to be represented in the match or YSFG request sections. The budget form should be submitted with this application.

11. Application is being resubmitted with changes

_____ Yes X No

12. Matching Funds for the Project (examples: cash, volunteer labor or donated supplies, equipment or professional services). **REMINDER:** at least 50% of the match must come from the public agency and at least 25% of the match must come from the community partner.

- Matching funds need to be documented through letters of commitment, pledge forms, financial statements, or capital budget, and match amount should correspond to the budget from.

	Source and Type	Committed	Pending	Amount	Date Available
a.	Shoreline Parks Bond (passed 5/16/06)	X		\$52,500	Currently available
b.	Community Partners		X	\$17,500	2009
c.					
d.					
e.					
f.					
Total:				\$70,000	

13. Project Phasing or Reduction Options

YSFG funding is limited; we suggest that you identify those aspects of your project that are key elements and of highest priority, should the review committee suggest partial funding.

- Can your project be funded at a reduced level if necessary? Yes X No _____
- What amount of YSFG Funds will be needed at the reduced level? \$ any .
- What amenities would not be funded at a lower level?

While we would not necessarily reduce the amenities (benches, fencing) from this project, there would be a reduction in the amenities that would be completed **with these funds** (the funding would then have to come from the Parks Bond).

14. Project Summary (0 points)

Use this space to briefly share any additional information about your project not covered in the application (ex: park or organization history, inspiration for carrying out project, special circumstances, etc).

Hamlin Park is located in the southeastern central portion of the City of Shoreline in the Ridgecrest Neighborhood. The 80 acre park has both recreation facilities and a wooded area with a trail network. There are 6 baseball fields (3 youth baseball lighted, 2 softball lighted and 1 regulation baseball field lighted). The Shoreline Parks, Recreation and Open Space Plan (Adopted May 2005) found that the playfields, turf, drainage systems and irrigation is in very poor condition.

The citizens of Shoreline approved a Parks Bond in May 2006 to fund acquisitions and renovations of parks in Shoreline, including Hamlin Park. A comprehensive site planning process for the park began in 2007 that includes public meetings, design charettes and Park Board and Council review. Through this process, recommendations are being developed that will include the requested ballfield improvements as well as other park improvements, including a 10-acre renovation of Hamlin Park's active use area. This renovation will include design and construction of two little league and one t-ball baseball fields including new lighting, backstops, dugouts and field fencing. The renovation will also include parking, an ADA accessible pedestrian promenade organizing active use area; two new play areas, new picnic shelter, renovations to the existing restroom and a loop trail around the fields.

The funds are currently available to complete the other portions of the site plan. Public meetings regarding the Hamlin Park renovations were held in December 2007, February, March, and June 2008, where citizens, user groups, staff and consultant discussed options and features of the project.

This specific YSFP project will improve the 1 regulation baseball field and will include the following scope of work:

- Clear and regrade the play fields
- Install irrigation
- Renovation of playfields
- Installation of backstops, dugouts, field fencing, bike rack, drinking fountain and viewing stands
- Installation of lighting
- Installation of an ADA pedestrian pathway to the field from the parking lot

15. Accessibility

Please describe how your facilities or fields comply with the Americans with Disabilities Act (ADA). Please refer to the federal access board on accessibility design at: <http://www.access-board.gov/> or contact YSFG Program staff if you have questions.

Originally developed in the 1950s, the overall Hamlin Park site is challenge to navigate in terms of its accessibility. The renovations to the play field and the 10-acre renovation will provide for complete accessibility including a pedestrian promenade, trails, play equipment, picnicking sites and access to the existing restroom.

16. Insurance Coverage – If awarded, applicant must provide proof of the following insurance coverage.

Please check the appropriate box below to indicate if the public entity or other partner can obtain each type of coverage. (Waivers may be granted in some instances.)

	Agency can obtain this coverage	Agency cannot obtain this coverage
(1) <u>Public Liability Insurance</u> - \$1,000,000 personal injury and property damage	<u> X </u>	<u> </u>
(2) <u>Worker's Compensation Coverage</u> - as required by the State of Washington	<u> X </u>	<u> </u>
(3) <u>Professional Liability</u> - Only required when providing professional services, \$1,000,000 errors and omissions.	<u> X </u>	<u> </u>

HAVE YOU...

(1) Answered all questions in the form?	<u> X </u> Yes	<u> </u> No
(2) Included the Budget Attachment	<u> X </u> Yes	<u> </u> No
(3) Met all program match requirements?	<u> X </u> Yes	<u> </u> No
(4) Signed the application (authorized representative)?	<u> X </u> Yes	<u> </u> No
(5) Read and understood contractual requirements?	<u> X </u> Yes	<u> </u> No

Please submit the signed original and three (3) double-sided copies of the application to the following address by 4:30 p.m. on June 20, 2008:

**King County Parks
Youth Sports Facility Grant
King Street Center
201 South Jackson Street, Suite 700
Seattle, WA 98104**

*** Late applications will not be accepted ***

June 13, 2008



NKCLL is a non-profit 501c3 corporation
ID #91-1027439

Butch Lovelace
Parks and Recreation Division
201 S Jackson Street, Suite 700
Seattle, WA 98104

P.O. Box 55402
Shoreline, WA
98155-0402
(206) 362-6316

www.nkcll.org

Dear Mr. Lovelace,

I am writing on behalf of North King County Little League (NKCLL) in support of the Youth Sports Facility Grants Funding for Hamlin Park playfields. NKCLL has been in existence for over 54 years. We currently have over 400 children ranging in age from 5 to 18 years old. We play and practice exclusively on the City of Shoreline fields. Six of the nine fields we use are within the Hamlin Park complex where we have over 20 practices and 50 games each week from March through June.

Hamlin Park is extremely important to our organization and the reason why we supported the City of Shoreline's park bond. We promoted the passage of this bond at both our jamboree celebration and in newsletters sent to our members.

There are several issues which Hamlin Park's renovation will hopefully address that are of great interest to NKCLL.

1. The first item is ADA accessibility to all fields and restrooms. We are proud to announce that we now have a challenger division. This program is for mentally and physically challenged youth, giving them the opportunity to play baseball in an environment structured to their abilities. Whether playing the game or supporting the teams, we have many adults and children finding it difficult to navigate the park. The terrain is extreme for many elderly grandparents as well as those hampered by walkers, crutches and wheelchairs. ADA designated paths from the parking area to the restrooms and the fields will be a welcome relief for all.
2. The second item is the current lay-out of the four fields. With all four fields facing each other, there are continual incidents of major teams hitting balls into the infield of an adjacent game. Also, we constantly fight traffic control problems with parents and kids walking through the field of play (outfield) to get to another field. Not only is this dangerous, but also causes many time delays during games to get pedestrians out of the way. This is relative because all the games are played under strict time constraints. We are looking forward to designated, fenced fields.

3. The third item is lighting. The candescence of the field lighting is below the Little League requirements. We are currently operating under a waiver from District 8 because we have nowhere else to play. Also, the lights are very outdated and costly to operate. Our hourly rental rate of lighted fields is almost double that of non-lighted fields. Therefore, we avoid lighted conditions as much as possible. However, the kids love to play under the lights. We would relish cost-effective lighting that meets Little League standards.
4. The final item is power. We need power for pitching machines, concessions, PA system, scoreboard, popcorn machine, cotton candy machine, etc. As silly as it sounds, we rely on food sales to help support the league. Concessions is an essential money maker so when there's no power, there's no money coming in. We would be grateful for power at the mounds so that we didn't have to run hundreds of feet of extension chords to utilize our pitching machines. Extension chords are a huge hazard. We desperately need power for opening ceremonies (jamboree), festivals, and tournaments. We are currently utilizing borrowed generators which are loud, heavy, and unreliable. Designated power at multiple locations throughout the complex would be a tremendous help to our league.

NKCLL has an annual operating budget of approximately \$70,000. We also have approximately \$25,000 in reserves. We are 100% funded through registration fees, donations, sponsors, and fundraising activities such as the concession stand and candy sales. The entire organization is run by volunteers. No one is paid for their service. It is an awesome organization with over 100 managers and coaches teaching 35 teams of children and a 20 member board of directors making sure the league runs smoothly. The professionalism and commitment to NKCLL by so many is inspiring. In turn, we are committed to the community and the renovations of Hamlin. We are willing to provide free labor as well as 10% of our reserves (\$2500.00) to assist in this worthwhile endeavor.

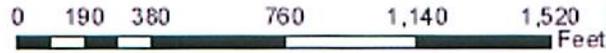
In summary, the NKCLL Board of Directors and its members fully support the City of Shoreline's application for Youth Sports Facility Grants Funding for Hamlin Park playfield.

Respectfully submitted,



North King County Little League
Lisa Pyper, President

Hamlin Park--Site Location Aerial



No warranties of any sort, including accuracy, fitness, or merchantability, accompany this product.

Filename: SiteAerial 10 54 20 AM
Plot date: 5/14/2006

246 LOT 14, 162804-9082



246 LOT 14, 162804-9082

246 LOT 14, 162804-9082

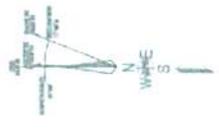
HAMLIN NITCH



246 LOT 14, 162804-9082

LEGEND

PROPOSED	EXISTING	ADJUSTED	PROPOSED	EXISTING	ADJUSTED
ROAD	ROAD	ROAD	ROAD	ROAD	ROAD
WALKWAY	WALKWAY	WALKWAY	WALKWAY	WALKWAY	WALKWAY
BIKEWAY	BIKEWAY	BIKEWAY	BIKEWAY	BIKEWAY	BIKEWAY
UTILITY	UTILITY	UTILITY	UTILITY	UTILITY	UTILITY
CONCRETE	CONCRETE	CONCRETE	CONCRETE	CONCRETE	CONCRETE
ASPHALT	ASPHALT	ASPHALT	ASPHALT	ASPHALT	ASPHALT
GRAVEL	GRAVEL	GRAVEL	GRAVEL	GRAVEL	GRAVEL
WOOD	WOOD	WOOD	WOOD	WOOD	WOOD
STEEL	STEEL	STEEL	STEEL	STEEL	STEEL
BRICK	BRICK	BRICK	BRICK	BRICK	BRICK
STONE	STONE	STONE	STONE	STONE	STONE
GLASS	GLASS	GLASS	GLASS	GLASS	GLASS
ROOF	ROOF	ROOF	ROOF	ROOF	ROOF
LANDSCAPE	LANDSCAPE	LANDSCAPE	LANDSCAPE	LANDSCAPE	LANDSCAPE
VEGETATION	VEGETATION	VEGETATION	VEGETATION	VEGETATION	VEGETATION
TOPOGRAPHY	TOPOGRAPHY	TOPOGRAPHY	TOPOGRAPHY	TOPOGRAPHY	TOPOGRAPHY
BOUNDARY	BOUNDARY	BOUNDARY	BOUNDARY	BOUNDARY	BOUNDARY
SETBACK	SETBACK	SETBACK	SETBACK	SETBACK	SETBACK
ENCROACHMENT	ENCROACHMENT	ENCROACHMENT	ENCROACHMENT	ENCROACHMENT	ENCROACHMENT
ADJACENT	ADJACENT	ADJACENT	ADJACENT	ADJACENT	ADJACENT
EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING
PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED



SURVEY INFORMATION

THIS SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE SURVEYING ACT OF 1978 AND THE RULES OF THE BOARD OF SURVEYING AND MAPPING, NORTH CAROLINA. THE SURVEY WAS CONDUCTED ON 1/15/2024. THE SURVEY WAS CONDUCTED BY HAMMERSEID SURVEYING AND MAPPING, INC. THE SURVEY WAS CONDUCTED AT THE LOCATION OF THE PROJECT. THE SURVEY WAS CONDUCTED BY HAMMERSEID SURVEYING AND MAPPING, INC. THE SURVEY WAS CONDUCTED AT THE LOCATION OF THE PROJECT.