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**Friends of Big Finn Hill Trails
Organizing Committee Meeting**

**August 14, 2014
7 – 8:30 pm
Inglewood Presbyterian Church
7718 NE 141st Street, Kirkland**

MEETING MINUTES

Action Items

<i>Topic</i>	<i>Who</i>
Madrona tree evaluation report to be send out to group	Mike
Request for discussion of Madrona evaluation report to be added to next meeting agenda	Frana
Check with KCP Regional Schedule Office on Sept. 13 schedule of park events	Frana
Prep for vol event on Sept 13 (see tasks in text below)	All
Create a scheduling poll using Doodle for establishing dates for the next three meetings (Sep., Oct., and Nov.)	Frana

1. Meeting was called to order (7:05 pm) and introductions made.

In attendance:

Organizing Committee: Mark Garnick, Bob Gerrish, Janice Gerrish, Troy Kasper, Jeannette Leach, Marit Zimmerman

Community: George Meredith, Liz Yori

King County Parks: Frana Milan, Mike Crandell, Lee Anne Hughes (notetaker)

2. Meeting business

- A quorum was not established.
- Meeting agenda was reviewed. A request for additional items was made. None offered.
- Ground rules were reviewed.
- A copy of last meeting minutes were distributed but not reviewed due to lack of quorum. Will move to approve July's meeting minutes at next meeting.

3. General updates for the good of the order

- Mike Crandell had submitted a request for a hazardous tree assessment of the Madronas at Big Finn Hill. He informed the group that the American Forest Management (consulting firm) did their assessment of the Madrona trees at the park and sent in their report. Copies of the report were distributed and an electronic version will be emailed to the group. Mike did not have a chance to read the report in full, but from first glance, it did not appear that the proposed trail work would impact the Madronas. The bigger concern is that the proximity of the trail to the trees would increase the chances of bumping and scarring that would damage and open the trees up for potential disease. The Group requested discussion of the report at next meeting.
- Mike mentioned that the big baseball tournament that was to take place at the park was canceled.
- Mike gave an update on the recent trail maintenance work his crew did. They added a bollard and worked up where the blackberries are located by widening and cutting them back. They also addressed a trail that got slick from the recent rainfall.
- Three bike jumps coming out on access road. Troy asked if they would be put back.
 - ***Action: More discussion needed: Committee members and Mike want to do a site visit to refresh and look back at what was discussed/agreed upon during planning. This was brought up in the context of being a potential overflow project for volunteer event.

4. Committee Governance and Operation

- The sub-group that was going to discuss wording for a potential mission statement did not meet prior to this meeting, and due to lack of quorum, Jeannette Leach made a motion to table discussion on mission and bylaws and move on to planning for the volunteer event. Troy Kasper seconds.

5. Volunteer Event: Organization and Logistics

- The date (Saturday, September 13) was established at the last meeting. Mike confirmed that the timeframe would be 9 a.m. to 1 p.m. and handed out a volunteer project planning document.
- Group reviewed the work plan and work sites. Identified potential overflow tasks, as ivy/blackberry removal, rotten log removal, restoration of bumps/logs.
- Discussion on logistics.
 - Limit total volunteers to 50.
 - Meeting place would be at parking lot near lacrosse field (less impact on neighbors), walk to project sites with project leads.
 - Need multiple wheelbarrows for project work – Mike has about 6-7 plus 2 gators. Project leads will look into finding more.
 - May need an additional volunteer work day to finish projects that aren't complete on 9/13.
- Logistics
 - **Bench installation project lead:** George Meredith (8 volunteers, bench complete/located off-site, will be brought to work site by Mike's crew)
 - **Rock garden project lead:** Mark Garnick, will contact Bill Hall for co-lead (5-6 volunteers)

- **Trail re-route project lead:** Troy Kasper (10-15 volunteers)
- Avenues for recruitment:
 - Scout troop (Mike)
 - Evergreen work party calendar (Troy)
 - KCP volunteer coordinators (Mike)
 - FHNA (Jeannette)
 - Onsite flyers (kiosk, entry points) (KCP)
 - BFH listserv (KCP)
- **Action Items**
 - Recruit volunteers (ALL)
 - Project leads to work with Mike on coordination and planning – will schedule a site visit soon and inform the larger group in case anyone else wants to attend
 - Coordinate with KCP's vol coordinators (MIKE)
 - Need to identify have "overflow" tasks in case vol work wraps up early (Mike, project leads)
 - Create an event flyer (KCP)
 - Project documentation: remember to take before/after photos! (ALL)

**It would be helpful to have an idea of # of project volunteers 2 weeks prior to the event.

6. Next steps

- Question was asked (Liz) – is there a way to find out when projects are going to occur and when? And, what about projects that aren't done by the maintenance crew? Can we put up public postings such as signs/flyers on the kiosk about these upcoming projects?
 - Mike: BFH plan document has the three phases that lists out the projects.
 - Mark: talked about creating a listserv for each affiliation group to help with notification.
- Schedule the next three meetings.
 - Troy moved that the next meeting take place the week of Sept 15-19. Seconded.
 - October – week of the 13-17
 - November – week of the 10-14
 - Frana will send out a Doodle to find the dates/times that work best for everyone