



King County
Department of Development
and Environmental Services
 900 Oakesdale Avenue Southwest
 Renton, WA 98057-5212
206-296-6600 TTY Relay: 711

Site Plan Template: Submittal Requirements

For alternate formats, call 206-296-6600.

Print on legal-size (8 ½ x 14") paper only.

DDES TEMPLATE FOR SITE PLANS

Instructions:

Requirements for submitting a Site Plan, also known as a Plot Plan, to the Department of Development and Environmental Services (DDES) are:

- **Print the template on the following page onto legal-size (8 ½ by 14 inches) paper.** Legal-size paper is necessary to allow enough room for a Site Plan to be drawn. Do not use letter-size paper or paper larger than 8 ½" x 14".
- On this template, provide the Site Plan to an engineer's scale, with no broken lines.


Please review detailed specifications about Site Plans for building permit applications in DDES Customer Information Bulletin #9, *Obtaining a Residential Building Permit*, and the Site Plan Requirements Handout & Example form.

- Submit the building permit application with three copies of the Site Plan.

The DDES will accept only Site Plans submitted on the DDES template and on legal-size paper. This template, DDES forms, and DDES customer information bulletins are available by mail by calling DDES Customer Service at 206-296-6600 as well as at the DDES Permit Center, 900 Oakesdale Avenue SW, Renton, WA 98057. Forms and bulletins also are available via the DDES Web site at www.kingcounty.gov/permits.

Review of applications will not begin until customers have submitted all materials and fees specified for a complete application. For more information, call the DDES Customer Information Line at 206-296-6600.

Check out the DDES Web site at www.kingcounty.gov/permits

 King County	DDES RESIDENTIAL SITE PLAN APPROVAL	For DDES Staff Use Only	Activity/Project No. _____
Ref: K.C.C. 21A.12.030 Max. Impervious Surface Allowed _____ S.F. Max. Bldg. Height Allowed _____ Ft.	Ref: K.C.C. 21A.12.170 Min. Bldg. Setback from Street _____ Ft. Min. Garage Setback from Street _____ Ft. Min. Bldg. Setback from Interior _____ Ft.		
PERMIT CENTER VALIDATIONS: <input type="checkbox"/> Zoning _____ <input type="checkbox"/> Site Review Not Applicable _____ Validated Signature _____ Login Initial _____ Date ____/____/____	SITE ENGINEERING AND PLANNING VALIDATIONS: <input type="checkbox"/> General Critical Areas _____ <input type="checkbox"/> Wetland/Streams _____ <input type="checkbox"/> Geotechnical _____ <input type="checkbox"/> Grading _____ <input type="checkbox"/> Shorelines _____ <input type="checkbox"/> Site Engineering _____ <input type="checkbox"/> Floodplain _____ Validated Signature _____ Login Initial _____ Date ____/____/____		
<input type="radio"/> Notice – Historical Landmark <input type="radio"/> Notice – Farm Land Preservation <input type="radio"/> Notice – Fire Sprinklers Required Date _____ <input type="radio"/> Notice – Served by Septic and/or Wells	<input type="radio"/> Notice – Special Site Conditions (see attached) <input type="radio"/> Notice – Flood Elevation Certificate Required <input type="radio"/> Notice – Pre-Construction Conference Required <input type="radio"/> Notice – SANT Required		