



**King County**  
**Department of Development**  
**and Environmental Services**  
900 Oakesdale Avenue Southwest  
Renton, WA 98057-5212

**206-296-6600** TTY Relay: 711

A08 Web date: 01/01/2012

## Adult Family Home Inspections

For alternate formats, call 206-296-6600.

### Adult Family Home Inspections

Washington State regulations adopted July 1, 2001, require that applications to the Department of Social and Health Services (DSHS) for adult family homes include documentation of an inspection of the prospective home by the local building official. As of June 24, 2002, a license will not be issued by DSHS without the local building official's approval of the home, certifying compliance with the regulations. Adult family homes licensed by DSHS prior to July 1, 2001, or those currently licensed, are not affected.

To apply for an Adult Family Home (AFH) inspection for a home located in unincorporated King County, you will need to obtain an inspection from the Department of Development and Environmental Services (DDES.) If you are doing remodel work to your home to allow for additional bedrooms or living space, you will need to apply for a remodel/addition building permit before obtaining your AFH inspection. Please contact **DDES' Customer Service** at **206-296-6600** for more information about residential remodel/addition building permits.

#### Submittal Requirements:

- Copy of the Public Health Building Application** submittal if the property is served by a septic system and/or a well. Copy of the approved application is required before the Inspection permit can be issued.
- Affidavit for Application** including a parcel number demonstrating the property is located within unincorporated King County.
- Washington Association of Building Officials (WABO) form** with sections 1-4 completed.
- Floor Plan:** In order to give the building inspector information about the layout of your home, please provide a drawing that is representative of your floor plan, labeling the use of each room.
- Certificate of Water Availability:** Please provide the King County Certificate of Water Availability form to your local water purveyor for completion. If the house is served by a well, a Certificate of Water Availability is not required.
- Site Plan:** The site plan is required to give property dimensions, show any adjacent streets, and show the position of the house on the lot. This drawing must be representative of the lot.
- Payment** in the amount of \$639.45. Make your check payable to "King County Office of Finance."

You may submit your application to the DDES Cashier's Office at 900 Oakesdale Avenue SW, Renton, WA 98057. If you cannot come into the office, you may mail your application materials and payment to the above address. You may also use DDES' free technical assistance to meet with staff to screen your application materials for completeness prior to submittal.

When the application materials and check are received, your application will be assigned a tracking number and routed to the Fire Marshal for Fire Flow review which ensures that there is enough water availability in case of an emergency and that approved fire apparatus access is provided. This review will also determine if the home needs a fire sprinkler system (separate permit required). Upon DDES Permit Center approval, you can choose to pick up the permit at the DDES office or have the permit mailed to you. Once your permit is issued, you may schedule an inspection by a DDES Building Inspector online at <http://inspections.kingcounty.gov>. You may also call the DDES Voice Inspection Line at 1-888-5-INSPCT (1-888-546-7728). Please visit the DDES Web site at [www.kingcounty.gov/permits](http://www.kingcounty.gov/permits) for more information.

**Check out the DDES Website at [www.kingcounty.gov/permits](http://www.kingcounty.gov/permits)**