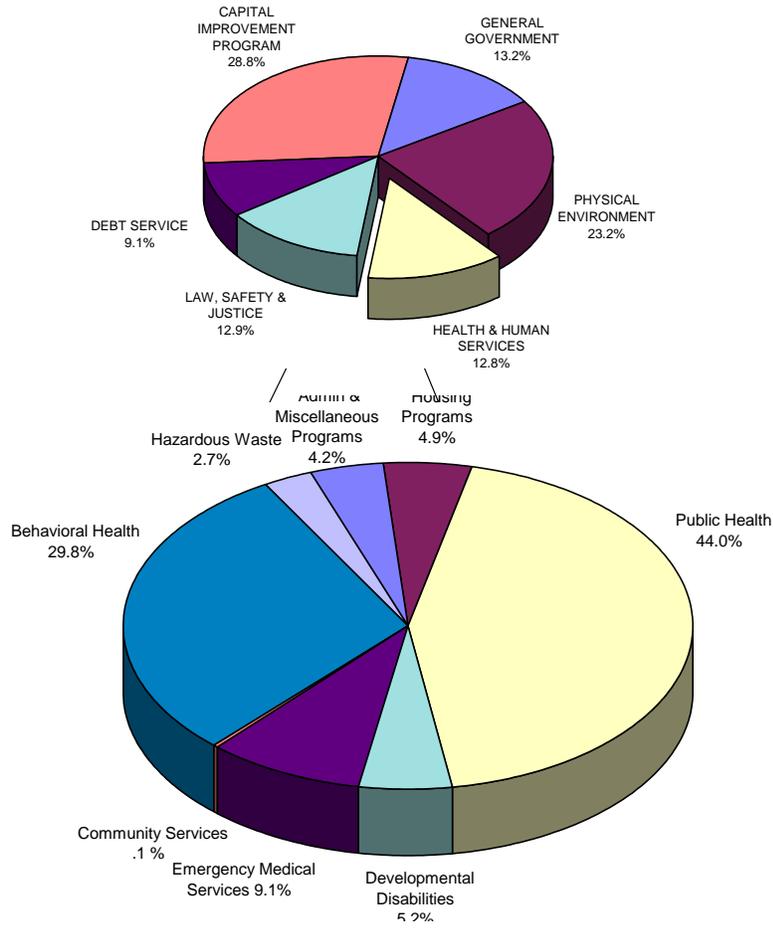


Health and Human Services

HEALTH & HUMAN SERVICES PROGRAM PLAN

**Health & Human Services
\$419 Million**



Organization of the Pie Chart: The following agencies were combined to make the pie chart more readable.

Community Services: CSD - Current Expense, Human Services/CJ, and Grants.

Behavioral Health: Mental Health and Alcoholism & Substance Abuse

Housing Programs: Federal Housing & Community Development Fund and Housing Opportunity Acquisition.

Administrative & Miscellaneous Programs: Veterans' Services, Special Programs, Youth Employment, Dislocated Workers/PIC, and DCHS Administration

Source: Program Plan Summary Page (Found at the end of the section).

P R O G R A M E X P L A N A T I O N S

INTRODUCTION

King County continues to invest in the health and well being of its residents through its ongoing commitment to health and human services. The majority of health and human services programs funded by King County are discretionary in nature. As such, while spending in mandatory areas like public safety and criminal justice increases, the amount of County funds available for discretionary activities is limited. Despite the ongoing fiscal challenges, King County is taking a position of leadership in providing practical and sustainable health and human service programs to the citizens of King County. The 2005 Executive Proposed Budget reflects this ongoing commitment to the goal of ensuring the stability of health and human services in King County. Because regional health and human services are a shared responsibility among state, county and local governments as well as the private sector and faith-based organizations, King County is committed to working with all partners to identify long-term solutions that ensure the future of health and human services for our vulnerable and at-risk communities.

Health Care Services to the Homeless: King County continues to play an active role in helping meet local and national goals to end homelessness. In 2004, Public Health successfully secured a federal grant to create a new wellness center for homeless people in downtown Seattle. The clinic is located at the new YWCA Opportunity Place, which includes a day center, shelter, employment services, and permanent housing. The new clinic grew from a planning partnership led by Public Health's Health Care for the Homeless Network (HCHN), involving Harborview Medical Center and the YWCA of Seattle-King County. Three years of working closely with community stakeholders culminated in an annualized award of \$289,800 which was granted in May 2004. It was one of 15 awarded nationally during that cycle and the only award in Washington State.

Implementing the Recommendations of the Task Force on Regional Human Services: In 2004, King County Executive Ron Sims convened a group of 17 citizens and asked them to conduct a six month review of the region's human services. The Executive's Task Force on Regional Human Services was charged with exploring and defining the gaps in county-wide human services, examining the current distribution of regional human services throughout the County, and identifying financing options for funding the regional human services system.

The Task Force concluded that the region's current health and human services' response is unable to meet the basic health and human service needs to King County's residents, particularly as both the population and needs have grown. In order for human services to rise to necessary and appropriate levels, there must be a countywide and collaborative effort to plan, manage and fund human services in King County. The Task Force's final report, *Stand Together: A Blueprint for Transforming Human Services in King County*, makes recommendations for current and future actions, with the ultimate intent to support new investment in preventive services and improve the efficiency of the current system. For the current term, the Task Force advises all jurisdictions to maintain current funding levels. In the near term, the Task Force recommends the creation and staffing of an interim body that is representative of the key stakeholders to establish the detailed requirements for a future ballot measure designed to support human services across the region.

The 2005 Executive Proposed Budget is responsive to the current and interim recommendations of the Task Force on Regional Human Services by maintaining funding for human services and including a term limited position solely dedicated to working with the

HEALTH & HUMAN SERVICES PROGRAM PLAN

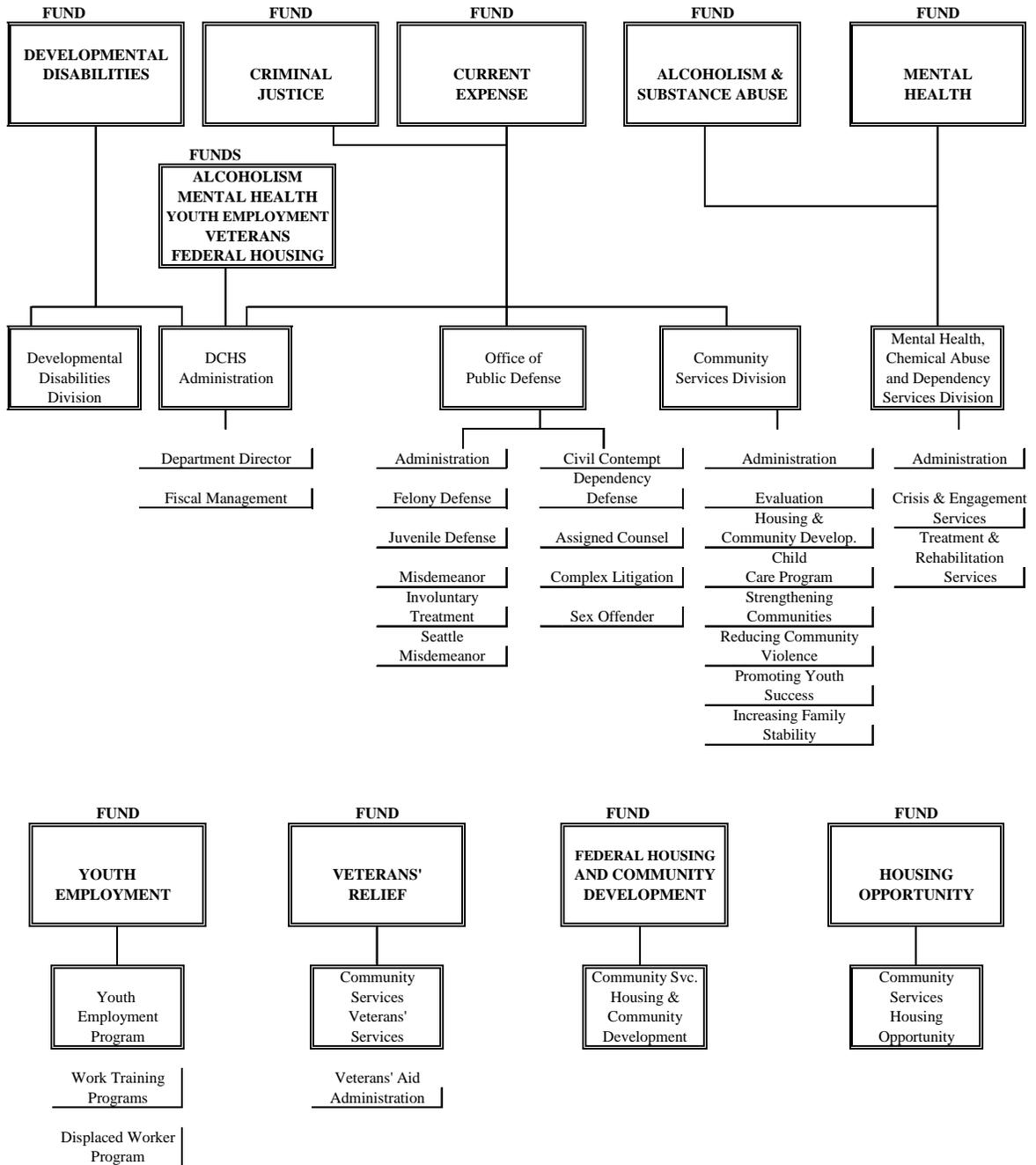
stakeholders in human services to implement the recommendations of the Task Force on Regional Human Services.

Solutions to Homelessness: King County is dedicated to seeking solutions for homelessness in King County. It is committed to developing a long term plan with the Committee to End Homelessness and other regional partners. The 2005 Executive Proposed Budget includes a two-year position to aid in the coordination of the regional plan to end homelessness.

Preserving Services to the Most Vulnerable: As less discretionary revenue is available to health and human services programs, it is vital that King County preserve services that aid our region's most vulnerable populations. Necessary reductions in programs must be made where the least harm is done. To this end, the 2005 Executive Proposed Budget has maintained, with little or no reductions in service, the provision of immunization programs to low income families and individuals, keeping community health clinics open in underserved areas and finding the means to expand tuberculosis programs to combat a growing public health concern. Where traditional grant funding of programs has ceased, King County has been creative in identifying and securing the revenues necessary to maintain vital programs such as those put in place by the Juvenile Justice Operational Master Plan. The ongoing success of the Juvenile Justice Operational Master Plan's recommended programs are examples of how human service funding can help to reduce the expenditures of our criminal justice agencies by providing critical treatment, housing and mental health services that keep people out of the criminal justice system and alternatives to unhealthy and unsafe life choices.

Community & Human Services

HEALTH & HUMAN SERVICES PROGRAM PLAN



COMMUNITY & HUMAN SERVICES

ISSUES AND PRIORITIES

Mission
Community & Human Services
To enhance the quality of life, protect rights, and promote self-sufficiency of our region's diverse individuals, families and communities.

The 2005 Executive Proposed Budget for the Department of Community and Human Services is consistent with the County's priority to provide services to regional and unincorporated King County residents. Department agencies also prioritize services to help minimize impacts on the justice systems. This priority is reflected in the department's focus on treatment, housing, employment, and education assistance in an effort to avoid introduction to and recidivism in the criminal justice system.

Business Plan Review

In reviewing the Department of Community and Human Services' Business Plan and tying the plan to the changes in the 2005 Executive Proposed Budget, it is clear that a number of the larger budget action items are driven by changes in funding sources external to King County. As a result of new program revenues from the state and/or federal government, the Department requests additional spending authority in order to implement new or expanded programs. Conversely, when non County supported programs either discontinue entirely, or are significantly reduced, the Department is forced to respond by cutting, or eliminating, those programs. This is especially true of grant-funded projects and programs that have exhausted their grant revenues. Another change dynamic outlined in the Department's business plan that is tied directly to a new budget initiative is the increasing need to provide regional leadership in human services that impact homelessness, employment and the criminal justice system. This dynamic is reflected in human services provided to individuals and families, the implementation of the recommendations of the Task Force on Regional Human Services, and the Committee to End Homelessness. Finally, the Department recognizes the importance of increasing the focus on efficiency, accountability and quality assurance by making that concept a change dynamic and including a number of items in their budget that will meet this goal.

Department of Community and Human Services, Administration

In 2005 the Department Director's Office will implement the recommendations of the County Executive's Task Force on Regional Human Services. The Task Force conducted a six month examination of the county's health and human services system and provided strategic recommendations for stabilizing, improving and maintaining the human services systems county-wide. The Executive's 2005 Proposed Budget includes funding for a two year long term-limited position to lead and coordinate the implementation of the Task Force's recommendations. Also included in the DCHS Administration budget is a second term limited temporary position to address issues of homelessness. This position will work with existing staff, local jurisdictions, businesses, philanthropies, and social service providers and support the governing board and interagency committee on homelessness. Both positions are to be funded by the Current Expense Fund for a two year period.

Community Services Division

The Community Services Division (CSD) will continue to focus its efforts on regional services by adding 0.90 FTE to enhance King County's role in the provision and coordination of services in the senior service and youth systems throughout King County. CSD will also strive to reduce pressure on the criminal justice system by providing offender employment assistance to persons court ordered to the Community Center for Alternative Programs (CCAP).

This budget abolishes the CJ Fund and transfers the related revenues and expenditures into the CX Subfund. CSD expenditures previously appropriated in the Human Services CJ appropriation will now be appropriated directly in CSD's CX Subfund appropriation.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Transferred from Business Relations and Economic Development (BRED), the King County Jobs Initiative will offer employment and job readiness services in collaboration with existing WorkSource programs. Bringing the King County Jobs Initiative into DCHS will provide a coordinated and comprehensive approach to reduce recidivism in the criminal justice system by engaging offenders and removing barriers to employment.

In order to sustain Juvenile Justice Operational Master Plan programs and services that are expected to lose grant, state, and federal revenues in 2005, the Executive Proposed budget also includes an investment of \$87,392 in CX funds to provide ongoing support in 2005. This addition of \$87,392 in CX funding allows CSD to continue funding the juvenile justice intervention services.

Developmental Disabilities Division

Continuing its established focus on regional services, the Developmental Disabilities Division will use non-CX funds to maintain countywide services for adults and children with developmental disabilities. These services include rental assistance vouchers and other forms of community participation support; early intervention for birth-to-three-year-olds showing developmental delays; sheltered, group, and individual employment; and information, referral, and advocacy assistance. The 2005 Executive Proposed Budget includes a revenue backed increase of \$2,275,650 to fully implement transitional assistance to young adults with developmental disabilities as they leave high school, and the creation of an Assistant Division Director position to oversee the implementation of this program and meet increased federal reporting requirements.

Youth Employment/Dislocated Worker

Due to program success, the Work Training Program anticipates ongoing federal grant funding from the Workforce Investment Act (WIA). These grant funds support the Work Training Program's In-School, Out of School and Youthbuild programs, which provide case management, remedial education and basic skills teaching and program coordination to youth. Due to the anticipated continuation of WIA funding, the 2005 Executive Proposed Budget reflects the conversion of 12 TLTs to FTE positions. The continuation of funding requires on-going bodies of work for these positions, making it necessary to convert these positions to permanent career service positions.

The 2005 Executive Proposed Budget reflects a \$3,464,726 reduction in federal Work Investment Act funding to the Dislocated Worker Program. Federal funding is reduced due to the end of emergency work programs which responded to 9/11, Boeing layoffs and previous year unemployment rate increases. The funding reduction will result in a decrease to formal vocational skills training, job search assistance, and job placement services for dislocated workers in King County.

Housing Opportunity Fund and Federal Housing and Community Development Fund

King County's Housing and Community Development Program creates and preserves safe and affordable housing, reduces homelessness, and improves the viability, livability, and economic stability of low-income communities. This program makes capital improvements in public infrastructure and supports human service agencies that work to address the County's housing-related issues.

The Housing and Community Development Program receives federal Community Development Block Grant (CDBG) and HOME funds as well as state and local revenues. In 2003, the most recent year for which there is complete accomplishment data, this program funded the creation or preservation of 519 units of affordable housing, and repaired 480 homes of low-income seniors and other low-income home owners. Assistance to prevent homelessness was provided to 197 households, and emergency shelter or transitional housing to 1,063 households. Permanent supportive housing assistance was also provided to previously homeless, disabled people. Low-income communities were helped to make public infrastructure improvements and capital assistance was provide to King County human service agencies, helping them provide services more efficiently and effectively.

HEALTH & HUMAN SERVICES PROGRAM PLAN

The 2005 Executive Proposed Budget for the Housing Opportunity Fund (HOF) includes a reduction of \$425,000 from the CX transfer amount in 2004. The agency will maintain existing levels of services through the use of undesignated HOF fund balance. These funds enable HOF to solicit and fund housing projects that are very high priority for the County, providing housing for special needs populations such as homeless people who have been incarcerated, the mentally ill, or the developmentally disabled.

Mental Health/Chemical Abuse Dependency Services

In the Mental Health Fund, the scheduled termination of a federal grant to provide services for families with mentally ill children will result in a reduction of \$1,435,671 in programs and service contracts in the 2005 Executive Proposed Budget. This grant was originally for five years, but was extended for an additional two years and expires in 2005. Limited funding is available in 2005 and none is anticipated for 2006. In addition, changes in federal regulations regarding the use of unused Title XIX funds, anticipated increases in the financial support to non-Medicaid eligible individuals and additional state funding for the Crisis Triage Unit and Harborview Hospital all combine to provide nearly \$7 million in additional state funding for a wide variety of mental health services.

In the Substance Abuse Fund, the 2005 Executive Proposed Budget includes the transfer of two chemical dependency staff from Jail Health Services to the Substance Abuse Fund. This will allow for both greater administrative flexibility and increased services to the clients of the Community Center for Alternatives Programs. The Substance Abuse Fund also anticipates additional federal funding through the Access to Recovery Grant, which will provide \$2,325,987 to King County in 2005 for recovery support and treatment through faith-based and community-based service providers to those in need of drug and alcohol treatment programs. Finally, given the success of the King County Drug Court, the Substance Abuse Fund includes \$1,431,066 to support increased treatment and necessary social services of the participants in the Drug Court program.

Veterans' Program

The Veterans' Program maintains 2004 funding levels in 2005, enabling the agency to continue providing employment training, mental health services, transitional housing alternatives, and financial assistance to the County's veteran population.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Community & Human Services, Admin. 1070/0935

Code/Item #	Description	0935	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	1,349,417	10.00	0.00
		Status Quo **	61,530	0.00	0.00
HHS		Status Quo Budget	1,410,947	10.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Revenue Backed

RB01	Shift Human Resources FTEs From Mental Health Fund		143,314	2.00	0.00
RB02	Information Systems Support Cost Adjustment		1,360	0.00	0.00
RB04	Task Force on Regional Human Services Implementation		113,044	0.00	1.00
RB05	Homelessness Solutions		113,044	0.00	1.00
RB03	Web Site and Clerical Support Adjustment		14,000	0.00	0.00
			384,762	2.00	2.00

Central Rate Adjustments

CR13	Motor Pool Usage Charge		(78)	0.00	0.00
CR36	Property Services Lease Administration Fee		(120)	0.00	0.00
CR25	Financial Services Charge		908	0.00	0.00
CR22	Long Term Leases		(13,710)	0.00	0.00
CR15	Insurance Charges		(52,520)	0.00	0.00
CR47	Finance Payroll Projects		(108)	0.00	0.00
CR12	Telecommunications Overhead		102	0.00	0.00
CR11	Telecommunications Services		(1,100)	0.00	0.00
CR10	Office of Information Resource Management Charge		295	0.00	0.00
CR08	Technology Services Infrastructure Charge		279	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge		6,223	0.00	0.00
CR05	Current Expense Overhead Adjustment		(1,945)	0.00	0.00
CR01	Flexible Benefits Charge		(4,608)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge		3,544	0.00	0.00
CR39	COLA Adjustment		4,319	0.00	0.00
CR46	Countywide Strategic Technology Projects		(292)	0.00	0.00
			(58,811)	0.00	0.00

2005 Adopted Budget 1,736,898 12.00 2.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

P1 PROVIDED THAT: As part of the work of implementing the recommendations of the task force on regional human services, the department of community and human services shall meet with cities and human services planning groups, including but not limited to eastside cities and the Eastside Human Service Forum, both regionally and by sub-region to discuss development of an interlocal agreement for the planning and funding of regional human services.

HEALTH & HUMAN SERVICES PROGRAM PLAN

PROGRAM HIGHLIGHTS

DCHS Administration

Significant Program Additions

Implementation of the Recommendations of the Task Force on Regional Human Services - \$113,044 – 1.00 TLT. This addition consists of a two year temporary position to manage and lead the implementation of the recommendations of the Executive's Task Force on Regional Human Services.

Homelessness Solutions - \$113,044 – 1.00 TLT. This addition represents a two year temporary position to support the regional efforts to end homelessness. This position will work with multiple stakeholders and jurisdictions within King County including the Committee to End Homelessness in King County and other groups to aid in the coordination of the regional plan to end homelessness.

Shift Human Resource FTEs From Mental Health Fund - \$143,314 - 2.00 FTEs. This adjustment represents the shift of two Human Resource (HR) positions from the Mental Health Division to the Director's Office within the Department of Community and Human Services (DCHS) Administration. This action consolidates the HR functions performed by a Senior HR Analyst and a Fiscal Specialist III, within the Director's Office creating efficiencies in the accounting of department overhead charges. The cost of these two positions is supported by the reallocation of department overhead charges levied to other DCHS agencies.

Information Systems Support Cost Adjustment - \$1,360. This adjustment represents the reallocation of information systems (IS) support services within the department to DCHS Administration. This change is supported by the reallocation of department overhead charges levied to other DCHS agencies.

Web Site and Clerical Support Adjustment - \$14,000. In order to consolidate the department's web site maintenance and clerical support within DCHS Administration, this adjustment represents the shift of charges for those services from the Community Services Division to DCHS Administration. This expenditure is supported by the reallocation of department overhead charges levied to other DCHS agencies.

Technical Adjustment

Central Rate Adjustments – (\$58,811). Central rate adjustments include Insurance Rates, Prosecuting Attorney's Office charges, Lease Rates, ITS Operations and Maintenance charges, OIRM Technology Projects, Finance Payroll Projects, Flex Benefits, CX Overhead, and COLA.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Community Services Division 0015/0681

Code/Item #	Description	0681	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	8,400,112	19.06	0.00
		Status Quo **	(190,878)	0.54	0.00
HHS		Status Quo Budget	8,209,234	19.60	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Direct Service Reductions

DS02	Reduced Youth & Family Support Network Contribution	(52,213)	0.00	0.00
		(52,213)	0.00	0.00

Program Change

PC01	Regional Role in Senior Service Systems	32,798	0.50	0.00
PC02	Regional Youth System Data Reporting Enhancement	39,169	0.40	0.00
PC03	Reallocation of Criminal Justice Funding	382,110	0.00	0.00
PC30	JJOMP CX Funding	0	0.00	0.00
		454,077	0.90	0.00

Revenue Backed

RB01	Wing Luke Asian Museum	750,000	0.00	0.00
RB02	Asian Counseling & Referral Service	1,000,000	0.00	0.00
RB03	WSU Cooperative Extension Support	78,054	0.00	0.00
RB04	King County Jobs Initiative Add	551,727	1.50	0.00
RB05	Current Expense Support to Youth Capital Projects	250,000	0.00	0.00
		2,629,781	1.50	0.00

Technical Adjustment

TA50	Revenue Adjustment to Proposed	0	0.00	0.00
TA01	Salary/Wage Contingency Add	42,000	0.00	0.00
		42,000	0.00	0.00

Central Rate Adjustments

CR07	Technology Services Operations & Maintenance Charge	29,869	0.00	0.00
CR08	Technology Services Infrastructure Charge	(3,164)	0.00	0.00
CR40	Merit Adjustment	2,762	0.00	0.00
CR09	Geographic Information Systems Charge	(468)	0.00	0.00
CR01	Flexible Benefits Charge	(8,064)	0.00	0.00
CR10	Office of Information Resource Management Charge	546	0.00	0.00
CR11	Telecommunications Services	13,034	0.00	0.00
CR12	Telecommunications Overhead	2,621	0.00	0.00
CR13	Motor Pool Usage Charge	(3,919)	0.00	0.00
CR22	Long Term Leases	(107,830)	0.00	0.00
CR25	Financial Services Charge	(24,771)	0.00	0.00
CR36	Property Services Lease Administration Fee	(830)	0.00	0.00
CR39	COLA Adjustment	1,079	0.00	0.00

Community Services Division 0015/0681

Code/Item #	Description	0681	Expenditures	FTEs*	TLPs
			(99,135)	0.00	0.00
	Council Changes				
CC04	Church Council of Greater Seattle		20,000	0.00	0.00
CC11	Federal Way Symphony		50,000	0.00	0.00
CC16	Lake Washington Senior Services		15,000	0.00	0.00
CC15	Highline YMCA in SeaTac		100,000	0.00	0.00
CC14	Greater King County Activities League		20,000	0.00	0.00
CC13	Girl Scout Totem Council - Beyond Bars Program		30,000	0.00	0.00
CC12	Feed Washington		1,440	0.00	0.00
CC18	New Futures - Reach Out		20,000	0.00	0.00
CC10	Emerald City Outreach Ministries		125,000	0.00	0.00
CC09	Elder Friends Adult Day Health		5,000	0.00	0.00
CC08	Duvall Youth Center		10,000	0.00	0.00
CC07	Development of Island Teens		10,000	0.00	0.00
CC20	Pacific Science Center		70,000	0.00	0.00
CC05	Community Action for Homeless Women (CAHW) - Winter Women's		65,000	0.00	0.00
CC28	Ruth Dykeman Children's Center		14,401	0.00	0.00
CC03	Central House - Harder House		25,000	0.00	0.00
CC02	Cannon House		25,000	0.00	0.00
CC01	Akobon Brotherhood Program		25,000	0.00	0.00
CC06	Des Moines Storefront Design Project		7,000	0.00	0.00
CC32	SW Boys and Girls Club - Meal Program		1,440	0.00	0.00
CC19	North Helpline - Lake City Food Bank		10,000	0.00	0.00
CC40	Southwest Seattle Historical Society		20,000	0.00	0.00
CC39	Youth Eastside Services - Dating Violence Program		30,000	0.00	0.00
CC38	Youth Eastside Services - Capital Campaign		100,000	0.00	0.00
CC37	West Seattle Community Resource Center		150,000	0.00	0.00
CC36	Wallingford Community Senior Center		25,000	0.00	0.00
CC35	Washington Adult Day Services		10,500	0.00	0.00
CC26	Rosehedge Aids Housing		30,000	0.00	0.00
CC33	Teen Hope		10,000	0.00	0.00
CC21	Parkview Services		15,000	0.00	0.00
CC31	Southern Sudanese Community of Washington		15,000	0.00	0.00
CC30	SecondStory Repertory		5,000	0.00	0.00
CC29	Ryther Child Center		25,000	0.00	0.00
CC27	Roxbury Medical Clinic		20,000	0.00	0.00
CC25	Roosevelt Neighbors Alliance		25,000	0.00	0.00
CC24	Rental Housing Association		25,000	0.00	0.00
CC23	People of Color Against Aids Network (POCAAN)		98,256	0.00	0.00
CC22	Pike Market Medical Clinic		67,000	0.00	0.00
CC34	Tenants Union		15,000	0.00	0.00
CC17	National Alliance for the Mentally Ill (NAMI) Eastside		25,000	0.00	0.00
			1,360,037	0.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

P1 PROVIDED THAT: Of this appropriation, \$10,446,293 shall be expended solely for contracts with the agencies and in the amounts listed below. For contracts that were included in the executive's 2005 proposed budget, a variance of up to ten percent within the total budget amount may be adjusted administratively without council approval. The quarterly financial reports shall include a table of all contracts listed here showing any adjustments.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Community Services Division

Significant Program Reductions

Reduced Youth & Family Services Network Contribution – (\$52,213). CSD provides funding to Youth and Family Service Network (YFSN) agencies in both incorporated and unincorporated King County based on the student population of the school districts they serve. Unlike agencies in incorporated King County, YFSN agencies in unincorporated areas do not have access to city funds and King County subsequently provides a greater per-pupil contribution to those agencies in unincorporated King County. As unincorporated areas are annexed, student population in unincorporated King County decreases and King County's obligation decreases accordingly. This item reduces CX funding to Youth and Family Services Network (YFSN) agencies in 10 King County School Districts as a result of annexations of unincorporated King County.

Significant Program Additions

Wing Luke Asian Museum – \$750,000. The Wing Luke Asian Museum is the only pan-Asian American museum in the country, providing programs and exhibits to illustrate the histories, arts, issues and cultures of many Asian and Pacific American immigrant populations in America. This item provides \$750,000 to rehabilitate the Kong Yick Building, which will serve as the Wing Luke Asian Museum's new permanent home in Seattle's Chinatown-International District.

Asian Counseling & Referral Service - \$1,000,000. Asian Counseling & Referral Service is a non-profit organization dedicated to developing, providing, and advocating for innovative community-based, multi-lingual health and human services for Asian Pacific Americans in King County. This item provides \$1,000,000 toward a new facility in King County, which will include space for counseling programs, classrooms, an activity center, training center, and art room.

WSU Cooperative Extension Support – \$78,054. As this item reflects the reallocation of funding through CSD, there is no net change to the County contribution to the 4-H program or Cooperative Extension overhead. The 2005 Executive Proposed Budget realigns revenues supporting the Washington State University Cooperative Extension Program due to restrictions on the use of County funds requiring that the 4-H program be funded by current expense revenues. This item reflects the continued CX contribution of \$37,997 to 4-H and \$40,057 to Cooperative Extension overhead costs via the Community Services Division (CSD).

King County Jobs Initiative Add - \$551,727/1.5 FTE. The 2005 Executive Proposed Budget transfers the King County Jobs Initiative Program (KCJI) from the Business Relations and Economic Development (BRED) section to CSD. KCJI will provide employment and job readiness services in collaboration with existing WorkSource programs. Bringing the King County Jobs Initiative into DCHS provides coordinated and comprehensive approach to reduce recidivism in the criminal justice system by engaging offenders and removing barriers to employment.

Current Expense Support to Youth Capital Projects - \$250,000. This item provides \$250,000 to the Mount Baker Rowing and Sailing Center to fund their capital campaign associated with programs for disadvantaged, low-income and minority youth.

Program Changes

Regional Role in Senior Service Systems - \$32,798/0.50 FTE. This item eliminates a vacant 0.50 Program Coordinator FTE and adds 1.0 FTE Project/ Program Manager III FTE. The position will provide full-time support to DCHS to strengthen the County's policy role in regional services for the elderly in King County. The position will coordinate with other regional systems including Mental Health, Substance, transit and affordable housing to provide appropriate regional services to King County senior citizens.

Regional Youth System Data Reporting Enhancement – \$39,169/0.40 FTE. This item eliminates a vacant 0.60 Administrative Officer FTE and adds 1.0 Database Specialist FTE. This position will manage CSD's contract databases. Timely data collection and reporting is a key element in

HEALTH & HUMAN SERVICES PROGRAM PLAN

collaborating with contract providers and other human services stakeholders to define priority populations, find creative and cost-effective ways to delivery services, and identify and achieve performance-based outcomes for services provided.

Reallocation of Criminal Justice Funding – \$382,110. The 2005 Executive Proposed Budget abolishes the CJ Fund and transfers the related revenues and expenditures into the CX Subfund. The CSD expenditures previously supported by CJ funds are reduced from appropriation (0932) and added to the Community Services Division appropriation (0681). These funds will support domestic violence and alternatives for youth services.

JJOMP CX Funding - \$0 net change. In order to sustain Juvenile Justice Operational Master Plan (JJOMP) programs and services that are expected to lose grant, state, and federal revenues in 2005, the Executive Proposed budget includes an investment of \$87,392 in CX funds to provide ongoing support in 2005 for Aggression Replacement Training (ART) and Functional Family Therapy (FFT).

Contract Management Database – \$50,000. This item adds a fiscal module to CSD’s existing contract database management system and provides funding to conduct a systems analysis for the Department of Community and Human Services. This CSD IT project will be appropriated in CIP Fund 3771 which is administratively managed by the Office of Information Resource Management. The responsibility for project management and success of this project concerning scope, schedule and cost will be the full responsibility of CSD.

Technical Adjustments

Salary/Wage Contingency Add - \$42,000. This item provides a contingency for anticipated wage adjustments in 2005.

Central Rate Adjustments - (\$99,135). Central rate adjustments include Flex Benefits, ITS Operations & Management, ITS Infrastructure, DNRP GIS, Telecommunications Services and Overhead, Motor Pool, Long Term Leases, Finance Rates, Cell Phone/Pager Services, Property Services, Retirement Rates, Merit and COLA.

C O U N C I L A D O P T E D B U D G E T

Proviso(s):

EXPENDITURE RESTRICTION:

Of this appropriation, \$551,727 shall be expended solely for the jobs initiative program to provide vocational training, job placement and retention services for low-income disadvantaged adults in the White Center and West Hill unincorporated areas.

EXPENDITURE RESTRICTION:

Of this appropriation, \$10,446,293 shall be expended solely for contracts with the agencies and in the amounts listed:

<i>Abused Deaf Women’s Advocacy Services</i>	<i>\$54,282</i>
<i>Advocates for Abused and Battered Lesbians</i>	<i>\$42,603</i>
<i>Akobon Brotherhood Program</i>	<i>\$25,000</i>
<i>Asian Counseling and Referral Services</i>	<i>\$1,017,077</i>
<i>Atlantic Street Center</i>	<i>\$50,898</i>
<i>Auburn Youth Resources</i>	<i>\$143,809</i>
<i>Black Diamond Community Center- Seniors</i>	<i>\$40,144</i>
<i>Cannon House</i>	<i>\$25,000</i>
<i>Catholic Community Services</i>	<i>\$25,714</i>
<i>Center for Human Services</i>	<i>\$36,099</i>
<i>Central House- Harder House</i>	<i>\$25,000</i>
<i>Central Youth and Family Services</i>	<i>\$36,099</i>
<i>Child Care Resources</i>	<i>\$187,204</i>
<i>Church Council of Greater Seattle</i>	<i>\$20,000</i>

HEALTH & HUMAN SERVICES PROGRAM PLAN

<i>City of Burien- Highline Senior Center</i>	\$45,872
<i>City of Enumclaw- Senior Center</i>	\$21,942
<i>City of Issaquah- Senior Center</i>	\$38,737
<i>City of Pacific- Senior Outreach</i>	\$14,912
<i>City of Seattle- Unincorporated Transportation</i>	\$10,286
<i>Community Action for Homeless Women (CAHW)</i>	\$65,000
<i>Consejo Counseling and Referral Service</i>	\$90,924
<i>Criminal Justice- Homeless Services</i>	\$100,000
<i>Crisis Clinic</i>	\$94,286
<i>Des Moines Storefront Design Project</i>	\$7,000
<i>Development of Island Teens</i>	\$10,000
<i>Domestic Abuse Women's Network</i>	\$146,282
<i>Duvall Youth Center</i>	\$10,000
<i>Eastside Adult Day Health</i>	\$20,000
<i>Eastside Domestic Violence Program</i>	\$196,402
<i>Elder Friends Adult Day Health</i>	\$10,000
<i>Elder Health Northwest</i>	\$19,361
<i>Emerald City Outreach Ministries</i>	\$125,000
<i>Evergreen Club</i>	\$25,911
<i>Family Services</i>	\$17,916
<i>Federal Way Senior Center- Lakeland</i>	\$25,000
<i>Federal Way Symphony</i>	\$50,000
<i>Federal Way Youth and Family Services</i>	\$82,060
<i>Feed Washington</i>	\$1,440
<i>Food Lifeline</i>	\$162,000
<i>Fremont Public Association</i>	\$331,434
<i>Friends of Youth</i>	\$266,215
<i>Girl Scout Totem Council- Beyond Bars Program</i>	\$30,000
<i>Greater King County Activities League</i>	\$20,000
<i>Greenwood Senior Activity Center</i>	\$5,000
<i>Harborview Medical Center</i>	\$154,818
<i>Highline YMCA in SeaTac</i>	\$100,000
<i>Island Domestic Violence Services</i>	\$9,400
<i>Juvenile Justice community agencies</i>	\$24,545
<i>Juvenile Justice Operational Master Plan (JJOMP)</i>	\$224,545
<i>Juvenile Justice Evaluation</i>	\$25,000
<i>King County Coalition Against Domestic Violence</i>	\$25,000
<i>Kent Valley Youth and Family Services</i>	\$166,709
<i>King County Jobs Initiative</i>	\$551,727
<i>King County Public Health</i>	\$29,454
<i>King County Sexual Assault Resource Center</i>	\$406,537
<i>Lake Washington Senior Services</i>	\$15,000
<i>Learning Disabilities Association</i>	\$24,447
<i>Maple Valley Community Center</i>	\$79,291
<i>Mercer Island Youth and Family Services</i>	\$36,099
<i>Mount Si Senior Center</i>	\$57,883
<i>Mount Baker Rowing/Sailing Center</i>	\$250,000
<i>National Alliance for the Mentally Ill of the Eastside</i>	\$25,000
<i>New Beginnings</i>	\$14,434
<i>New Futures- Reach Out</i>	\$20,000
<i>North Helpline</i>	\$20,000
<i>Northshore Youth and Family Services</i>	\$115,451
<i>Northwest Senior Activity Center</i>	\$10,000
<i>Pacific Science Center</i>	\$100,000

HEALTH & HUMAN SERVICES PROGRAM PLAN

<i>Parklake Boys and Girls Club</i>	\$80,000
<i>Parkview Services</i>	\$15,000
<i>People of Color Against AIDS Network (POCAAN)</i>	\$98,256
<i>Pike Market Medical Clinic</i>	\$67,000
<i>Pioneer Human Services</i>	\$36,099
<i>Refugee Women's Alliance</i>	\$54,282
<i>Reinvesting in Youth</i>	\$278,530
<i>Rental Housing Association</i>	\$25,000
<i>Renton Area Youth and Family Services</i>	\$170,092
<i>Roosevelt Neighbors Alliance</i>	\$25,000
<i>Rosehedge AIDS Housing</i>	\$30,000
<i>Roxbury Medical Clinic</i>	\$20,000
<i>Ruth Dykeman Children's Center</i>	\$132,008
<i>Ryther Child Center</i>	\$25,000
<i>Salvation Army</i>	\$14,434
<i>Seattle Indian Health Board</i>	\$54,282
<i>Seattle Mental Health</i>	\$7,558
<i>Second Story Repertory</i>	\$5,000
<i>Senior Service Systems</i>	\$216,665
<i>Society of Counsel Representing Accused Persons</i>	\$299,090
<i>Southeast Senior Svcs-Boulevard Park Adult Day Health</i>	\$41,636
<i>Southeast Youth and Family Services</i>	\$36,099
<i>Southern Sudanese Community of Washington</i>	\$15,000
<i>Southwest Youth and Family Services</i>	\$36,099
<i>Southwest Boys and Girls Club- Meal Program</i>	\$1,440
<i>Southwest Seattle Historical Society</i>	\$20,000
<i>Team Child</i>	\$199,982
<i>Teen Hope</i>	\$10,000
<i>Tenants Union</i>	\$37,229
<i>Unemployment Law Project</i>	\$25,000
<i>Unincorporated Area Councils</i>	\$271,053
<i>United Indians of All Tribes</i>	\$99,510
<i>Vashon Youth and Family Services</i>	\$36,099
<i>Washington Adult Day Services</i>	\$21,094
<i>Wallingford Community Senior Center</i>	\$25,000
<i>West Seattle Community Resource Center</i>	\$150,000
<i>Wing Luke Asian Museum</i>	\$750,000
<i>Women's Program</i>	\$15,000
<i>Woodinville Adult Day Health</i>	\$15,000
<i>WSU Cooperative Extension Addition</i>	\$78,054
<i>YMCA of Greater Seattle</i>	\$18,354
<i>Youth Care</i>	\$71,773
<i>Youth Eastside Services</i>	\$273,177
<i>Youth Systems</i>	\$39,169
<i>YWCA</i>	\$249,980

HEALTH & HUMAN SERVICES PROGRAM PLAN

Federal Housing & Community Development 2460/0350

Code/Item #	Description	0350	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	20,226,461	37.00	3.50
		Status Quo **	(4,719)	0.00	0.00
HHS		Status Quo Budget	20,221,742	37.00	3.50
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Revenue Backed					
RB01	Increase in HOME, CDBG & Other Grants		377,656	(1.00)	(3.50)
			377,656	(1.00)	(3.50)
Technical Adjustment					
TA01	Revenue Adjustment		0	0.00	0.00
			0	0.00	0.00
Central Rate Adjustments					
CR08	Technology Services Infrastructure Charge		585	0.00	0.00
CR13	Motor Pool Usage Charge		4,021	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge		3,586	0.00	0.00
CR22	Long Term Leases		2,094	0.00	0.00
CR25	Financial Services Charge		6,569	0.00	0.00
CR36	Property Services Lease Administration Fee		(242)	0.00	0.00
CR39	COLA Adjustment		(10,509)	0.00	0.00
CR46	Countywide Strategic Technology Projects		(1,196)	0.00	0.00
CR47	Finance Payroll Projects		218	0.00	0.00
CR12	Telecommunications Overhead		650	0.00	0.00
CR10	Office of Information Resource Management Charge		1,201	0.00	0.00
CR05	Current Expense Overhead Adjustment		19,192	0.00	0.00
CR01	Flexible Benefits Charge		(14,208)	0.00	0.00
CR11	Telecommunications Services		114	0.00	0.00
			12,075	0.00	0.00
2005 Adopted Budget			20,611,473	36.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

P1 PROVIDED THAT: From community development block grant funds there are hereby authorized to be disbursed the following amounts which are consistent with the interlocal cooperation agreement and the adopted consolidated housing and community development plan:

HEALTH & HUMAN SERVICES PROGRAM PLAN

Federal Housing and Community Development

Significant Program Additions

Increase in HOME, Community Development Block Grants and Other Grant Programs

Revenues - \$377,656 – (1.00) FTE/(3.50) TLT. This increase in the HOME program (housing development and repair, and first-time homebuyer assistance), Community Development Block Grants (CDBG) and other federal housing grant programs reflects departmental projections of Federal HUD revenue for 2005. The FTE reduction of (1.00) Housing Finance Program Project Manager is the result of an effort to reduce administrative costs and maximize the funds available to the programs. The (3.50) TLT reduction eliminates temporary positions which are no longer required.

Technical Adjustments

Central Rate Adjustments - \$12,075. Central rates adjustments include Flex Benefits, Motor Pool, Technology Services Infrastructure Charges, Telecommunications Services, Telecommunications Overhead, Prosecuting Attorney's Office Charge, COLA Adjustment, CX Overhead Adjustment, Long Term Leases, Financial Services Charge, Property Services Lease Administration Fee, OIRM Technology Projects, Finance Payroll Projects, and Countywide Strategic Technology Projects.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

**[Link to Federal Housing & Community Development
Financial Plan, 12 KB .pdf](#)**

HEALTH & HUMAN SERVICES PROGRAM PLAN

Federal Housing and Community Development Fund/2460

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	383,306	0	257,006	257,006	257,006	257,006
Revenues						
* Community Development Block Grant	9,499,897	8,932,983	8,649,183	8,607,170	8,607,170	8,607,170
* HOME	4,737,063	5,093,515	6,017,736	5,329,976	5,329,976	5,329,976
* Shelter Plus Care Housing and Urban Development Direct	4,136,436	3,993,792	3,993,792	4,411,119	4,411,119	4,411,119
* McKinney Homeless Housing and Urban Development Direct	780,952	659,606	659,606	858,581	858,581	858,581
* Other Federal Grant Funds (Emergency Shelter Grants, Farmers Home Administration)	1,339,167	287,000	423,501	278,344	278,344	278,344
* State Transitional & Homeless (Not Pass Through)	1,008,207	1,034,208	1,034,807	1,034,208	1,034,208	1,034,208
* Transfer From Developmental Disabilities Fund (Fund 1070)	82,458	80,000	80,000	80,000	80,000	80,000
* Interest	98,681					
* Miscellaneous Revenues		145,357		12,075	12,075	12,075
*						
Total Revenues	21,682,861	20,226,461	20,858,625	20,611,473	20,611,473	20,611,473
Expenditures						
* Housing Projects	(21,809,161)	(20,226,461)	(20,858,625)	(20,611,473)	(20,611,473)	(20,611,473)
*						
Total Expenditures	(21,809,161)	(20,226,461)	(20,858,625)	(20,611,473)	(20,611,473)	(20,611,473)
Estimated Underexpenditures ⁴						
Other Fund Transactions						
*						
*						
Total Other Fund Transactions	0	0	0	0	0	0
Ending Fund Balance ⁵	257,006	0	257,006	257,006	257,006	257,006
Reserves & Designations						
* Committed to Projects ⁶			(22,296,123)			
* Revenues associated with HUD letter of credit ⁷			22,296,123			
*						
Total Reserves & Designations	0	0	0	0	0	0
Ending Undesignated Fund Balance ⁵	257,006	0	257,006	257,006	257,006	257,006
Target Fund Balance	0	0	0	0	0	0

Financial Plan Notes:

- ¹ The 2003 Actuals are from the 2003 CAFR.
- ² The 2004 Estimated is based on adjustments in revenues and corresponding changes in program expenditures.
- ³ The 2006 and 2007 Projected are based on stable state and federal funding with no change in matching expenditures.
- ⁴ There is no Estimated Underexpenditure required for this fund.
- ⁵ The ending undesignated fund balance combines two subfunds. All of the fund balance is attributable to Subfund 2461 -- Small Business Enterprise Loans. The FHCD subfund balance is required to be at zero per terms of the HUD Letter of Credit.
- ⁶ Value of committed projects which were not completed by the end of 2003.
- ⁷ Revenue balances in HUD Letter of Credit are to be drawn down as expenditures on committed projects are made.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Housing Opportunity Fund 3220/0351

Code/Item #	Description	0351	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	0	0.00	0.00
		Status Quo **	0	0.00	0.00
HHS					
		Status Quo Budget	0	0.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Program Change					
PC01	Replace CX/CFSA Reduction With Fund Balance (\$425,000)		0	0.00	0.00
			0	0.00	0.00
Revenue Backed					
RB01	Debt Service for HOPE VI		120,500	0.00	0.00
			120,500	0.00	0.00
Technical Adjustment					
TA02	Revenue Adjustments		0	0.00	0.00
TA03	Zero Balancer		(144,227)	0.00	0.00
			(144,227)	0.00	0.00
Central Rate Adjustments					
CR11	Telecommunications Services		(62)	0.00	0.00
CR13	Motor Pool Usage Charge		253	0.00	0.00
CR22	Long Term Leases		23,501	0.00	0.00
CR12	Telecommunications Overhead		35	0.00	0.00
			23,727	0.00	0.00
2005 Adopted Budget			0	0.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Housing Opportunity Fund

Program Changes

Replace CX/CFSA Reduction With Fund Balance - \$0 net change. This item reduces CX/CFSA revenues by \$425,000 with no corresponding reduction in expenditures. The Housing Opportunity Fund (HOF) will continue to provide services at the 2004 level by using undesignated HOF fund balance.

Significant Program Additions

Debt Service for HOPE VI – \$120,500. This item represents HOF’s portion of the debt service towards the County’s funding obligations for the King County Housing Authority’s Greenbridge public housing development in the White Center area.

Technical Adjustments

Changes in Administration and Program Costs - \$0 net change. These changes reflect adjustments in loan-in labor charges, a department-wide reapportionment of long-term lease costs, and a recalculation of DCHS Administration overhead rates charged to HOF.

Technical Adjustment – Zeroing Contra for Fund 3220 – (\$144,227). Because the appropriation for the Housing Opportunity Fund is made in CIP fund 3220 it is necessary to include an adjustment in the operating budget, bringing both expenditures and revenues to the zero point. See the CIP Executive Proposed Budget, Fund 3220, for the total requested appropriation for HOF.

Central Rate Adjustments - \$23,727. Central rates adjustments include Telecommunications Services, Telecommunications Overhead, Long-term Lease Rates, and Motor Pool Rates.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

[Link to Housing Opportunity Fund Financial Plan, 11 KB .pdf](#)

HEALTH & HUMAN SERVICES PROGRAM PLAN

Housing Opportunity Fund/3220

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	14,489,229	9,020,922	17,226,319	14,127,907	12,243,453	11,194,162
Revenues						
* Children and Family Set Aside ⁴		1,434,099	1,414,099	1,158,112	1,158,112	1,158,112
* CX Revenue Transfer	419,880					
* Interest	505,625	280,000	280,000	320,000	320,000	320,000
* DD Housing	300,000					
* Mental Health Housing						
* 2060 Document Recording Fee	4,511,698	2,500,000	3,200,000	2,300,966	2,300,966	2,300,966
* Veterans Housing				300,000		
* Miscellaneous Revenues	18,936	12,000	12,000			
*						
Total Revenues	5,756,139	4,226,099	4,906,099	4,079,078	3,779,078	3,779,078
Expenditures						
* HOF Administration	(296,059)	(439,560)	(439,560)	(645,178)	(645,178)	(645,178)
* HOF Projects	(2,722,990)	(1,000,000)	(2,980,682)	(1,000,000)	(1,000,000)	(1,000,000)
* HOF Projects 2060 Document Recording Fees		(2,500,000)	(3,176,427)	(2,500,000)	(2,500,000)	(2,500,000)
* 2060 Housing Operations			(528,000)	(643,615)	(643,615)	(643,615)
* Developmental Disabilities Housing		(400,000)	(400,000)	(600,000)		
* Mental Health Housing		(440,000)	(440,000)	(535,163)		
* ARCH		(48,701)	(48,701)	(48,701)	(48,701)	(48,701)
*						
Total Expenditures	(3,019,049)	(4,828,261)	(8,013,370)	(5,972,657)	(4,837,494)	(4,837,494)
Estimated Underexpenditures		8,859	8,859	9,125	9,125	9,125
Other Fund Transactions						
*						
Total Other Fund Transactions	0	0	0	0	0	0
Ending Fund Balance	17,226,319	8,427,619	14,127,907	12,243,453	11,194,162	10,144,871
Reserves & Designations						
* Committed to Projects	(14,802,219)	(7,827,619)	(9,150,213)	(9,150,213)	(9,150,213)	(9,150,213)
* Reserve for Encumbrance	(1,980,682)					
* Credit Enhancement		(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
*						
Total Reserves & Designations	(16,782,901)	(8,027,619)	(9,350,213)	(9,350,213)	(9,350,213)	(9,350,213)
Ending Undesignated Fund Balance	443,418	400,000	4,777,694	2,893,240	1,843,949	794,658
Target Fund Balance ⁵	375,000	400,000	400,000	400,000	400,000	400,000

Financial Plan Notes:

¹ The 2003 Actuals are from the 2003 CAFR.

² The 2004 Estimated is based on adjustments in revenues and corresponding changes in program expenditures.

³ The 2006 and 2007 Projected are based on stable revenues and expenditures.

⁴ The CFSA Revenue is budgeted at 98% with 2% held centrally.

⁵ The Target Fund Balance of \$400,000 is set by HOF.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Veterans Services 1060/0480

Code/Item #	Description	0480	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	2,089,737	7.00	0.00
HHS		Status Quo **	25,444	0.00	0.00
		Status Quo Budget	2,115,181	7.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Technical Adjustment					
TA01	Revenue Adjustment		0	0.00	0.00
			0	0.00	0.00
Central Rate Adjustments					
CR10	Office of Information Resource Management Charge		206	0.00	0.00
CR01	Flexible Benefits Charge		(2,688)	0.00	0.00
CR05	Current Expense Overhead Adjustment		(3,174)	0.00	0.00
CR08	Technology Services Infrastructure Charge		(159)	0.00	0.00
CR11	Telecommunications Services		(460)	0.00	0.00
CR12	Telecommunications Overhead		254	0.00	0.00
CR13	Motor Pool Usage Charge		(937)	0.00	0.00
CR25	Financial Services Charge		(2,627)	0.00	0.00
CR36	Property Services Lease Administration Fee		68	0.00	0.00
CR39	COLA Adjustment		(812)	0.00	0.00
CR46	Countywide Strategic Technology Projects		(204)	0.00	0.00
CR47	Finance Payroll Projects		(126)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge		(1)	0.00	0.00
			(10,660)	0.00	0.00
Council Changes					
CC01	Transfer to HOF for Veterans Housing		300,000	0.00	0.00
CC02	Veterans Incarcerated Program Expansion		78,455	0.00	0.00
			378,455	0.00	0.00
2005 Adopted Budget			2,482,976	7.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Veterans' Program

Program Changes

Reallocation to Transitional Housing - \$0 net change. This proposal shifts funding for meeting the short-term financial assistance requests from indigent veterans to a transitional housing facility. It also increases the funding for the three existing veterans' transitional housing facilities. There is no change in service levels as the short-term assistance program has not expended to anticipated levels.

Technical Adjustments

Central Rate Adjustments – (\$10,660). Central rate adjustments include Flex Benefits, CX Overhead, Technology Services Operations and Maintenance Charge, Technology Services Infrastructure Charge, Telecommunications Services, Telecommunications Overhead, Motor Pool Usage Charge, Financial Services Charge, Property Services Lease Administration Fee, COLA, Countywide Strategic Technology Projects, and Finance Payroll Projects.

C O U N C I L A D O P T E D B U D G E T

Transfer to Housing Opportunity Fund - \$300,000. Council approved a transfer to the Housing Opportunity Fund (HOF) to better serve the housing needs of homeless veterans in King County.

Veterans Incarcerated Program Expansion - \$78,455. Council approved an expansion of the Veterans Incarcerated Program that provides incarcerated veterans with housing, case management and job placement assistance in anticipation of their release from incarceration.

[Link to Veteran's Relief Fund Financial Plan, 11 KB .pdf](#)

HEALTH & HUMAN SERVICES PROGRAM PLAN

Veterans' Relief Fund/1060

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	765,445	738,316	1,065,780	1,069,942	763,349	631,118
Revenues						
* Veterans' Operating Revenue	2,059,107	2,104,831	2,112,993	2,176,383	2,236,234	2,292,140
*						
Total Revenues	2,059,107	2,104,831	2,112,993	2,176,383	2,236,234	2,292,140
Expenditures						
* Program Expenditures	(1,758,772)	(2,089,737)	(2,086,103)	(2,482,976)	(2,368,465)	(2,439,519)
* Carryover			(22,728)			
*						
Total Expenditures	(1,758,772)	(2,089,737)	(2,108,831)	(2,482,976)	(2,368,465)	(2,439,519)
Estimated Underexpenditures ⁴						
Other Fund Transactions						
*						
*						
Total Other Fund Transactions	0	0	0	0	0	0
Ending Fund Balance	1,065,780	753,410	1,069,942	763,349	631,118	483,739
Reserves & Designations						
* Encumbrance Carryover	(22,728)					
*						
Total Reserves & Designations	(22,728)	0	0	0	0	0
Ending Undesignated Fund Balance	1,043,052	753,410	1,069,942	763,349	631,118	483,739
Target Fund Balance ⁵	41,144	41,795	42,177	49,660	47,369	48,790

Financial Plan Notes:

- ¹ The 2003 Actuals are from the 2003 CAFR.
- ² The 2004 Estimated column is based on revised revenue figures and the encumbrance carryover.
- ³ The 2006 and 2007 Projected are based on inflationary projections in Revenues and Expenditures.
- ⁴ There is no Estimated Underexpenditure required for this fund.
- ⁵ The Target Fund Balance is set at 2% of Total Expenditures.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Youth Employment 2240/0936

Code/Item #	Description	0936	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	7,408,613	43.58	13.65
HHS		Status Quo **	266,851	0.00	0.00
		Status Quo Budget	7,675,464	43.58	13.65
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Program Change					
PC01	TLT to FTE Conversions		0	12.00	(12.00)
			0	12.00	(12.00)
Technical Adjustment					
TA50	Revenue Adjustment to Proposed		0	0.00	0.00
TA01	Salary/Wage Contingency Add		16,600	0.00	0.00
			16,600	0.00	0.00
Central Rate Adjustments					
CR46	Countywide Strategic Technology Projects		(1,582)	0.00	0.00
CR01	Flexible Benefits Charge		(22,656)	0.00	0.00
CR39	COLA Adjustment		(6,367)	0.00	0.00
CR36	Property Services Lease Administration Fee		(621)	0.00	0.00
CR25	Financial Services Charge		(13,830)	0.00	0.00
CR13	Motor Pool Usage Charge		(3,228)	0.00	0.00
CR12	Telecommunications Overhead		3,138	0.00	0.00
CR11	Telecommunications Services		11,123	0.00	0.00
CR10	Office of Information Resource Management Charge		1,601	0.00	0.00
CR08	Technology Services Infrastructure Charge		1,206	0.00	0.00
CR22	Long Term Leases		60,503	0.00	0.00
CR47	Finance Payroll Projects		(2,672)	0.00	0.00
			26,615	0.00	0.00
2005 Adopted Budget			7,718,679	55.58	1.65

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Youth Employment (Work Training Program)

Program Changes

TLT to FTE Conversions - \$0 net change/12.0 FTE/(12.0 TLT). This item converts 12.0 grant-funded TLT positions to FTE positions. A continuation of federal Work Investment Act grant funding requires on-going bodies of work for these positions, making it necessary to convert these positions to FTEs.

Technical Adjustments

Salary/Wage Contingency Add - \$16,600. This item provides a contingency for anticipated wage adjustments in 2005.

Central Rate Adjustments - \$26,615. Central rate adjustments include Flex Benefits, ITS Infrastructure, Telecommunications Services and Overhead, Motor Pool, Long Term Leases, Finance Rates, Property Services, OIRM Technology Projects, Finance Payroll Projects, Retirement Rates and COLA.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

[Link to Work Training – Youth Employment Financial Plan, 11 KB .pdf](#)

HEALTH & HUMAN SERVICES PROGRAM PLAN

Work Training- Youth Employment Fund/2240

	2003 Actual 1	2004 Adopted	2004 Estimated 2	2005 Adopted	2006 Projected 3	2007 Projected 3
Beginning Fund Balance	669,646	597,624	472,859	516,037	472,822	395,553
Revenues						
* WTP Revenues- CX	1,138,216	0	0	0	0	0
* WTP Revenues- CFSA 4	0	1,610,140	1,610,140	1,636,503	1,636,503	1,636,503
* WTP Revenues- Other	4,405,521	5,803,127	5,803,127	6,015,990	6,136,310	6,259,036
Total Revenues	5,543,737	7,413,267	7,413,267	7,652,493	7,772,813	7,895,539
Expenditures						
* WTP Expenditures- Operating	(5,740,524)	(7,408,613)	(7,370,089)	(7,718,679)	(7,873,053)	(8,030,514)
Total Expenditures	(5,740,524)	(7,408,613)	(7,370,089)	(7,718,679)	(7,873,053)	(8,030,514)
Estimated Underexpenditures 5				22,971	22,971	22,971
Other Fund Transactions						
Total Other Fund Transactions						
Ending Fund Balance	472,859	602,278	516,037	472,822	395,553	283,550
Reserves & Designations						
Total Reserves & Designations						
Ending Undesignated Fund Balance	472,859	602,278	516,037	472,822	395,553	283,550
Target Fund Balance 6						

Financial Plan Notes:

¹ 2003 Actuals are from the 2003 CAFR.

² 2004 Estimated is based on projections for revenues and expenditures.

³ 2006 and 2007 Projected are based on 2% inflation projections for revenues and expenditures.

⁴ CFSA revenues include a CX transfer to Work Training. Current Expense revenues are budgeted at 98% of Work Training's CX transfer.

⁵ The 2004 CX underexpenditure obligation of (\$1,000) is captured in Work Training's expenditure total and not separately itemized as an underexpenditure in the Financial Plan. The 2005 Adopted and outyear CX underexpenditure obligation is captured as a 2% underexpenditure in the Financial Plan.

⁶ There is no target fund balance for this fund.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Developmental Disabilities 1070/0920

Code/Item #	Description	0920	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	17,595,219	14.75	3.00
		Status Quo **	102,295	0.00	0.00
HHS		Status Quo Budget	17,697,514	14.75	3.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Revenue Backed					
RB01	Transition to Employment/PASS & Choice Project		2,273,662	4.00	(3.00)
			2,273,662	4.00	(3.00)
Technical Adjustment					
TA01	Revenue Adjustment		0	0.00	0.00
			0	0.00	0.00
Central Rate Adjustments					
CR25	Financial Services Charge		(10,717)	0.00	0.00
CR01	Flexible Benefits Charge		(7,296)	0.00	0.00
CR47	Finance Payroll Projects		90	0.00	0.00
CR46	Countywide Strategic Technology Projects		(518)	0.00	0.00
CR36	Property Services Lease Administration Fee		(164)	0.00	0.00
CR10	Office of Information Resource Management Charge		524	0.00	0.00
CR22	Long Term Leases		(17,772)	0.00	0.00
CR13	Motor Pool Usage Charge		296	0.00	0.00
CR12	Telecommunications Overhead		173	0.00	0.00
CR11	Telecommunications Services		(745)	0.00	0.00
CR05	Current Expense Overhead Adjustment		754	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge		8,584	0.00	0.00
CR08	Technology Services Infrastructure Charge		106	0.00	0.00
CR39	COLA Adjustment		(276)	0.00	0.00
			(26,961)	0.00	0.00
2005 Adopted Budget			19,944,215	18.75	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Developmental Disabilities

Significant Program Additions

Transition to Employment/PASS and Choice Project - \$2,273,662 - 4.00 FTE/(3.00) TLT. This item implements a program providing transition assistance to young adults with developmental disabilities leaving high school. It also creates the position of Assistant Division Director who will, among other tasks, oversee the implementation of new state and federal Medicaid requirements. Revenue for these additions comes from a combination of increased county millage funds, state funds, agency spending adjustments and a drawdown of the Development Disabilities fund balance.

Technical Adjustments

Central Rate Adjustments - (\$26,961). Central rates changes include Flex Benefits, Current Expense Overhead Adjustment, Technology Services Operations and Maintenance Charge, Technology Services Infrastructure Charge, Telecommunications Services, Telecommunications Overhead, Motor Poll Usage Charge, Long-term Leases, Financial Services Charge, Property Services Lease Administration Fee, COLA Adjustment, and Finance Payroll Projects.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

[Link to Developmental Disabilities Financial Plan, 11 KB .pdf](#)

HEALTH & HUMAN SERVICES PROGRAM PLAN

Developmental Disabilities Fund/1070

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	5,826,879	4,181,875	5,345,166	4,969,323	4,527,516	4,090,745
Revenues						
* DCHS Administration	637,455	875,063	875,063	1,011,331	1,031,558	1,052,189
* CFSA Program Transfer ⁴	467,468	463,463	463,463	698,932	698,932	698,932
* DD Revenue	16,114,510	17,323,314	17,232,637	19,514,779	19,923,211	20,244,098
*						
Total Revenues	17,219,433	18,661,840	18,571,163	21,225,042	21,653,701	21,995,219
Expenditures						
* DCHS Administration	(1,081,913)	(1,349,417)	(1,359,329)	(1,736,898)	(1,771,636)	(1,807,069)
* Program - DD Core Services	(16,542,583)	(17,296,219)	(17,283,135)	(19,444,215)	(19,833,099)	(20,229,761)
* High School Transitions	(76,650)	(299,000)	(299,000)	(500,000)	(500,000)	(500,000)
* 2003 Carryover			(15,000)			
*						
Total Expenditures	(17,701,146)	(18,944,636)	(18,956,464)	(21,681,113)	(22,104,735)	(22,536,830)
Estimated Underexpenditures ⁵		9,458	9,458	14,264	14,264	14,264
Other Fund Transactions						
*						
*						
Total Other Fund Transactions	0	0	0	0	0	0
Ending Fund Balance	5,345,166	3,908,537	4,969,323	4,527,516	4,090,745	3,563,398
Reserves & Designations						
* Reserve for Carryover	(15,000)					
*						
*						
Total Reserves & Designations	(15,000)	0	0	0	0	0
Ending Undesignated Fund Balance	5,330,166	3,908,537	4,969,323	4,527,516	4,090,745	3,563,398
Target Fund Balance ⁶	165,426	172,960	172,831	194,442	198,331	202,298

Financial Plan Notes:

¹ The 2003 Actuals are from the 2003 CAFR.

² The 2004 Estimated column is based on revised revenue figures and the carryover amount.

³ The 2006 and 2007 Projected figures are based on inflationary projections in Revenues and Expenditures.

⁴ The CFSA Program Transfer revenues are budgeted at 98% of the total amount of CFSA revenues.

⁵ The Estimated Underexpenditure is set at 2% of the total CFSA Program Transfer revenues.

⁶ Target Fund Balance is equal to 1% of DD Core Services expenditure.

HEALTH & HUMAN SERVICES PROGRAM PLAN

MHCADS/Mental Health 1120/0924

Code/Item #	Description	0924	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	94,700,094	80.25	7.60
HHS		Status Quo **	(96,478)	0.00	0.00
		Status Quo Budget	94,603,616	80.25	7.60
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Direct Service Reductions					
DS01	Federal Grant Termination		(1,435,671)	0.00	(1.60)
			(1,435,671)	0.00	(1.60)
Revenue Backed					
RB02	Project TEAM- JJOMP Support		100,000	0.00	0.00
RB01	Increased Prepaid Health Plan Support		6,907,974	0.00	0.00
			7,007,974	0.00	0.00
Technical Adjustment					
TA50	Revenue Adjustments to Proposed		0	0.00	0.00
TA02	Salary/Wage Contingency Add		85,000	0.00	0.00
TA01	Reallocation of Department Overhead		1,221,476	(3.00)	0.00
			1,306,476	(3.00)	0.00
Central Rate Adjustments					
CR39	COLA Adjustment		(19,933)	0.00	0.00
CR08	Technology Services Infrastructure Charge		(6,090)	0.00	0.00
CR10	Office of Information Resource Management Charge		2,842	0.00	0.00
CR11	Telecommunications Services		4,841	0.00	0.00
CR12	Telecommunications Overhead		1,675	0.00	0.00
CR13	Motor Pool Usage Charge		(10,887)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge		(14,913)	0.00	0.00
CR22	Long Term Leases		(23,077)	0.00	0.00
CR01	Flexible Benefits Charge		(32,256)	0.00	0.00
CR36	Property Services Lease Administration Fee		(641)	0.00	0.00
CR05	Current Expense Overhead Adjustment		111,034	0.00	0.00
CR46	Countywide Strategic Technology Projects		(2,808)	0.00	0.00
CR47	Finance Payroll Projects		841	0.00	0.00
CR25	Financial Services Charge		2,936	0.00	0.00
			13,564	0.00	0.00
2005 Adopted Budget			101,495,959	77.25	6.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

MHCADS – Mental Health Services Fund

Significant Program Reductions

Federal Grant Termination – (\$1,435,671)/(1.60 TLT). This item reflects the scheduled end of the Children and Families in Common Grant in August, 2005 which has provided funding for County staff and service contracts. The Children and Families in Common Grant was a five year federal grant that was extended to seven years, increasing family involvement and empowerment in the care of their mentally ill children. Funding for 1.6 TLT positions is eliminated in the 2005 Executive Proposed Budget, with limited funding provided for the remaining six positions in 2005.

Significant Program Additions

Increased Prepaid Health Plan Support - \$6,907,974. This item reflects several changes to Mental Health's Prepaid Health Plan and carve out programs. The Prepaid Health Plan is the state-funded and King County-managed care system of mental health services. Carve out programs are services for individuals in the mental health system, such as evaluation and treatment, hospital diversion beds, and hospital liaisons to link individuals to appropriate support services. Responding to federal regulation changes now disallowing the use of unused Title XIX funds for non-Medicaid individuals/ services, this request reflects an anticipated increase in state funded support to non-Medicaid individuals. This request also follows a Washington state Mental Health Division initiative to move eligible individuals out of Western State Hospital and maintain them in the community. In addition, this item provides \$35,000 in state funding for the Crisis Triage Unit (CTU) at Harborview Medical Center to replace funding that will no longer be provided by the Department of Adult and Juvenile Detention.

Project TEAM- JJOMP Support – \$100,000. In order to sustain Juvenile Justice Operational Master Plan (JJOMP) programs and services that are expected to lose grant, state, and federal revenues in 2005, the Executive Proposed budget includes an investment of \$100,000 in CX funds to provide ongoing support in 2005. This addition of \$100,000 in CX funding allows Mental Health to fund the Project TEAM program.

Technical Adjustments

Reallocation of Department Overhead – \$1,221,476/(3.0 FTE). This item reflects departmental adjustments in accounting methodology to comply with Generally Accepted Accounting Principles (GAAP). The Mental Health Fund historically appropriated all overhead costs for the entire Mental Health, Chemical Abuse and Dependency Services Division (MHCADSD) in addition to negative expenditures in the amount of the Substance Abuse Fund's overhead costs, which were then transferred to the Substance Abuse Fund during the year. This item adjusts the means by which the Mental Health Fund records those expenditures. To comply with GAAP, negative expenditures will no longer be recorded. Rather, revenues will be recorded from the Substance Abuse Fund as receipt of reimbursement for MHCADSD overhead charges. This item does not increase actual expenditures in the Mental Health Fund but increases expenditures authority to correctly record the appropriation of overhead costs and subsequent payment by the Substance Abuse Fund. As this adjustment is made only in the Mental Health Fund, there is no corresponding change to the accounting practices in the Substance Abuse Fund.

This adjustment also represents the shift of two Human Resource (HR) positions from the Mental Health Division to the Director's Office within the Department of Community and Human Services (DCHS) Administration. This action consolidates the HR functions performed by a Senior HR Analyst and a Fiscal Specialist III, within the Director's Office creating efficiencies in the accounting of department overhead charges. The cost of these two positions is supported by the reallocation of department overhead charges levied to other DCHS agencies. One additional vacant FTE is transferred to the Substance Abuse Fund from the Mental Health Fund. The vacant Involuntary Commitment Specialist I position will become a Clinical Specialist in the Assessment Center and will oversee Chemical Dependency Case Monitor staff in addition to two Involuntary Treatment Specialist staff.

HEALTH & HUMAN SERVICES PROGRAM PLAN

This item also includes \$128,902 in expenditure authority to comply with the federally mandated HIPAA implementation, which is state and federally funded.

Salary/Wage Contingency Add – \$85,000. This item provides a contingency for anticipated wage adjustments in 2005.

Central Rate Adjustments - \$13,564. Central rate adjustments include Flex Benefits, CX Overhead, ITS Infrastructure, Telecommunications Services and Overhead, Motor Pool, Prosecuting Attorney, Debt Service, Long Term Leases, Finance Rates, Cell Phone/ Pager Services, Property Services, OIRM Technology Projects, Risk Abatement, Finance Payroll Projects, Retirement Rates, and COLA.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

Link to Mental Health Financial Plan, 12 KB .pdf

Mental Health Fund/ 1120

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	10,408,355	8,252,957	9,743,664	4,766,856	3,972,179	4,065,086
Revenues						
* Operating Revenues	86,363,295	92,446,780	85,772,707	99,077,056	100,978,600	102,403,374
* Current Expense ⁴	1,128,574	1,228,109	1,228,109	1,598,661	1,498,661	1,498,661
Total Revenues	87,491,869	93,674,889	87,000,816	100,675,717	102,477,261	103,902,035
Expenditures						
* Carryover Encumbrance			(197,295)			
* Operating Expenditures	(87,959,865)	(94,700,094)	(91,977,624)	(101,495,959)	(102,409,919)	(103,434,018)
Total Expenditures	(87,959,865)	(94,700,094)	(91,977,624)	(101,495,959)	(102,409,919)	(103,434,018)
Estimated Underexpenditures ⁵				25,565	25,565	25,565
Other Fund Transactions						
* Adjustment from budgetary basis to GAAP basis	(196,695)					
Total Other Fund Transactions	(196,695)	0	0	0	0	0
Ending Fund Balance	9,743,664	7,227,752	4,766,856	3,972,179	4,065,086	4,558,669
Reserves & Designations						
* Designated Insurance (PHP Reserves) ⁶	(2,725,581)	(3,251,403)	(2,709,577)	(2,888,405)	(2,903,321)	(2,903,321)
* Operating Reserves ⁷	(5,939,217)	(3,023,514)	(1,137,503)	(68,814)	(137,666)	(621,008)
* Carryover Encumbrance	(197,295)					
Total Reserves & Designations	(8,862,093)	(6,274,917)	(3,847,080)	(2,957,219)	(3,040,987)	(3,524,329)
Ending Undesignated Fund Balance	881,571	952,835	919,776	1,014,960	1,024,099	1,034,340
Target Fund Balance ⁸	879,599	947,001	919,776	1,014,960	1,024,099	1,034,340

Financial Plan Notes:

¹ 2003 Actuals are from the 2003 CAFR.

² 2004 Estimated is based on projections for revenues and expenditures.

³ 2006 and 2007 Projected are based on projections for revenues and expenditures.

⁴ Current Expense revenues are budgeted at 98% of Mental Health's base CX transfer (\$1,278,235) and 100% of balancing CX revenues (\$345,990).

⁵ The 2004 CX underexpenditure obligation of (\$25,063) is captured in Mental Health's expenditure total and not separately itemized as an underexpenditure in the Financial Plan. The 2005 Proposed and outyear CX underexpenditure obligation is captured as a 2% underexpenditure of eligible CX revenues in the Financial Plan. There is no underexpenditure obligation against the \$100,000 CX transfer for Project TEAM or the \$245,990 CX transfer for former CJ supported programming.

⁶ Designated Insurance (PHP Reserves) reflects an insurance risk reserve as set by the state Pre-Paid Health Plan (PHP) and calculated as 3.7% of PHP reserves.

⁷ Operating Reserves reflects an adjustment to balance the fund's ending undesignated fund balance to the Target Fund Balance. This designation is available for expenditure in the following year.

⁸ Target Fund Balance is equal to 1% of expenditures set by Motion 7516 passed on May 1, 1989.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Memberships and Dues 0010/0650

Code/Item #	Description	0650	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	473,441	0.00	0.00
		Status Quo **	30,655	0.00	0.00
HHS		Status Quo Budget	504,096	0.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Technical Adjustment					
TA01	2005 PSRC Dues Adjustment		(7,726)	0.00	0.00
TA02	2005 NACO Dues Adjustment		854	0.00	0.00
			(6,872)	0.00	0.00
Central Rate Adjustments					
CR25	Financial Services Charge		(172)	0.00	0.00
			(172)	0.00	0.00
		2005 Adopted Budget	497,052	0.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Memberships and Dues

Technical Adjustments

2005 PSRC Dues Adjustment - (\$7,726). This item reduces membership dues to the Puget Sound Regional Council to accurately reflect the 2005 dues rate.

2005 NACO Dues Adjustment - \$854. This item increases membership dues to the National Association of County Officials to accurately reflect the 2005 dues rate.

Central Rate Adjustments - (\$172). This item reflects a reduction in the Finance Rates.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Human Services/CJ 1020/0932

Code/Item #	Description	0932	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	748,624	0.00	0.00
		Status Quo **	9,476	0.00	0.00
HHS		Status Quo Budget	758,100	0.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Program Change				
PC25	CJ Transfer to CX		(758,100)	0.00
			(758,100)	0.00
2005 Adopted Budget			0	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Human Services/CJ

Significant Program Reductions

Fund Closure: CJ Transfer to CX – (\$758,100). The 2005 Executive Proposed Budget abolishes the CJ Fund and transfers the related revenues and expenditures into the CX Subfund. The Department of Community and Human Services expenditures previously supported by CJ funds are reduced from appropriation (0932) and added to the Mental Health Fund appropriation (0924), Substance Abuse Fund appropriation (0960), and Community Services appropriation (0681). \$245,990 in CX funding will be provided to the Mental Health Fund, \$130,000 will be provided the Substance Abuse Fund, and \$382,110 will be provided to CSD.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

MHCADS/Alcoholism and Substance Abuse 1260/0960

Code/Item #	Description	0960	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	18,379,361	45.30	1.50
		Status Quo **	1,098,952	0.00	0.00
HHS					
		Status Quo Budget	19,478,313	45.30	1.50
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Revenue Backed					
RB05	Access to Recovery Grant Addition		2,325,987	0.00	2.00
RB03	Contracts Enhancement		1,431,066	0.00	2.00
RB02	Prevention Support to Public Health		107,075	0.00	0.00
RB01	Clinical Supervisor Addition		252,255	1.00	0.00
RB04	Chemical Dependency Staff Add		133,302	2.00	0.00
			4,249,685	3.00	4.00
Technical Adjustment					
TA01	Expenditure Realignment		(77,911)	0.00	0.00
TA03	Salary/ Wage Contingency Add		1,500	0.00	0.00
TA50	Revenue Adjustments to Proposed		0	0.00	0.00
			(76,411)	0.00	0.00
Central Rate Adjustments					
CR13	Motor Pool Usage Charge		9,896	0.00	0.00
CR01	Flexible Benefits Charge		(21,312)	0.00	0.00
CR08	Technology Services Infrastructure Charge		9,542	0.00	0.00
CR15	Insurance Charges		5,324	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge		(454)	0.00	0.00
CR22	Long Term Leases		(9,082)	0.00	0.00
CR25	Financial Services Charge		(19,037)	0.00	0.00
CR36	Property Services Lease Administration Fee		(153)	0.00	0.00
CR39	COLA Adjustment		7,723	0.00	0.00
CR40	Merit Adjustment		6,980	0.00	0.00
CR46	Countywide Strategic Technology Projects		(1,021)	0.00	0.00
CR47	Finance Payroll Projects		(2,700)	0.00	0.00
CR05	Current Expense Overhead Adjustment		(69,611)	0.00	0.00
			(83,905)	0.00	0.00
2005 Adopted Budget			23,567,682	48.30	5.50

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

MHCADS – Alcoholism and Substance Abuse Services Fund

Significant Program Additions

Clinical Supervisor Addition - \$252,255/1.00 FTE. This item adds one FTE as a transfer from the Mental Health Fund. This Clinical Supervisor will oversee Chemical Dependency Case Monitor staff in addition to two Involuntary Treatment Specialist staff. In addition to central rate adjustments made centrally, this item adjusts expenditure authority within low orgs to more accurately reflect Substance Abuse programs.

Prevention Support to Public Health - \$107,075. This request increases support of the Drug/Alcohol Prevention program in Public Health with an additional \$75,282 in funding from the Washington State Division of Alcohol and Substance Abuse to the Substance Abuse Fund. This item also reallocates central rate adjustments to more accurately reflect Substance Abuse programs.

Contracts Enhancement - \$1,431,066/2.0 TLT. This item supports service increases to individuals involved with Adult Drug Court and contracted services to adults and youth in the state funded substance abuse treatment system. Existing fund balance will support one-time or limited-time services to reduce homelessness, increase employment and promote diversion from the criminal justice system. In addition, 2.0 TLTs will implement the Global Assessment of Individual Needs (GAIN) project, which will standardize intake information for community providers across the drug and alcohol treatment systems.

Chemical Dependency Staff Add - \$133,302/2.0 FTE. This item transfers two Community Center for Alternative Programs (CCAP) staff from Jail Health Services to the Substance Abuse Fund under supervision of the Assessment Center. More efficient assessment and treatment services to CCAP participants, as well as greater staffing and administrative flexibility are achieved with this addition.

Access to Recovery Grant Addition - \$2,325,987/2.0 TLT. The Access to Recovery project provides federal funds to King County through September 2007. The funds will be contracted to King County through the Washington State Division of Alcohol and Substance Abuse. The Access to Recovery project provides recovery support and treatment for vulnerable populations by expanding substance abuse treatment, supporting clients in the selection of appropriate programs and providers, and increasing the array of faith-based and community-based providers for treatment and recovery support services.

Program Changes

JJOMP CX Funding - \$0. In order to sustain Juvenile Justice Operational Master Plan (JJOMP) programs and services that are expected to lose grant, state, and federal revenues in 2005, the Executive Proposed budget includes an investment of \$18,000 in CX funds to provide ongoing support in 2005 for Multi-Systemic Therapy (MST).

Technical Adjustments

Expenditure Realignment – (\$77,911). This item adjusts expenditures in the Substance Abuse Fund to balance expenditures with anticipated revenue. This item is a technical adjustment to the fund and reflects no change to direct service delivery.

Salary/Wage Contingency Add - \$1,500. This item provides a contingency for anticipated wage adjustments in 2005.

Central Rate Adjustments - (\$83,905). Central rate adjustments include Flex Benefits, CX Overhead, ITS Infrastructure, Telecommunications Services and Overhead, Motor Pool, Insurance Charges, Prosecuting Attorney, Debt Service, Long Term Leases, Finance Rates, Cell Phone/Pager Services, Property Services, OIRM Technology Projects, Finance Payroll Projects, Retirement Rates, Merit and COLA.

HEALTH & HUMAN SERVICES PROGRAM PLAN

COUNCIL ADOPTED BUDGET

Council made no changes to the 2005 Executive Proposed Budget.

[Link to Alcohol & Substance Abuse Financial Plan, 12 KB .pdf](#)

Alcohol and Substance Abuse Fund/ 1260

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	1,264,686	1,341,226	2,848,298	1,759,058	889,936	1,015,733
Revenues						
* Federal Grants (33100 & 33300)	4,711,490	3,764,727	4,536,600	7,308,635	7,150,454	6,659,227
* State Grants (33400)	8,630,656	9,422,809	10,507,016	10,010,106	10,158,704	10,232,915
* Intergovernmental Payment (33800)	148,916	133,000	136,144	154,888	154,888	154,888
* Charges for Services (34000)	1,578,464	1,656,063	1,695,563	1,774,803	1,756,534	1,756,534
* Miscellaneous (36000)	20,850	106,874	106,874	70,949	157,813	157,813
* Other Financing Sources (39000)	315,070	367,977	367,977	244,104	374,104	374,104
* Current Expense ⁴	2,630,482	2,713,696	2,713,696	3,075,933	3,057,933	3,057,933
Total Revenues	18,035,928	18,165,146	20,063,870	22,639,418	22,810,430	22,393,414
Expenditures						
* DASAS Administration	(1,559,626)	(1,869,531)	(1,890,549)	(1,998,010)	(2,251,500)	(2,197,690)
* Housing Voucher Program	(515,078)	(492,127)	(492,127)	(490,410)	(490,410)	(490,410)
* Treatment (Programs, Contracts)	(12,520,330)	(14,223,924)	(16,614,071)	(19,021,518)	(18,171,542)	(17,790,408)
* Prevention Activities (Transfer to PH)	(1,857,282)	(1,793,779)	(1,793,779)	(2,057,744)	(1,830,323)	(1,830,320)
* Encumbrance Carryover			(362,584)			
Total Expenditures	(16,452,316)	(18,379,361)	(21,153,110)	(23,567,682)	(22,743,775)	(22,308,828)
Estimated Underexpenditures ⁵				59,142	59,142	59,142
Other Fund Transactions						
Total Other Fund Transactions	0	0	0	0	0	0
Ending Fund Balance	2,848,298	1,127,011	1,759,058	889,936	1,015,733	1,159,461
Reserves & Designations						
*Carryover Encumbrance	(362,584)					
Total Reserves & Designations	(362,584)	0	0	0	0	0
Ending Undesignated Fund Balance	2,485,714	1,127,011	1,759,058	889,936	1,015,733	1,159,461
Target Fund Balance ⁶	164,523	183,794	211,531	235,677	227,438	223,088

Financial Plan Notes:

¹ 2003 Actuals are from the 2003 CAFR.

² 2004 Estimated is based on projections for revenues and expenditures.

³ 2006 and 2007 Projected are based on projections for revenues and expenditures.

⁴ Current Expense revenues are budgeted at 98% of Substance Abuse's eligible CX transfer (\$2,957,124) and 100% of remaining CX revenues (\$148,000).

⁵ The 2004 CX underexpenditure obligation of (\$55,280) is captured in Substance Abuse's expenditure total and not separately itemized as an underexpenditure in the Financial Plan. The 2005 Proposed and outyear CX underexpenditure obligation is captured as a 2% underexpenditure of eligible CX revenues in the Financial Plan. There is no underexpenditure obligation against the \$18,000 CX transfer for JJOMP programming or the \$130,000 CX transfer for former CJ supported programming.

⁶ Target Fund Balance is equal to 1% of expenditures set by Motion 7516 passed on May 1, 1989.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Dislocated Worker 2241/0940

Code/Item #	Description	0940	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	10,631,620	58.00	24.00
		Status Quo **	(266,894)	0.00	(24.00)
HHS		Status Quo Budget	10,364,726	58.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Direct Service Reductions					
DS01	Federal Funding Reduction to Dislocated Worker Services		(3,450,000)	0.00	0.00
			(3,450,000)	0.00	0.00
Technical Adjustment					
TA01	Salary/Wage Contingency Add		3,500	0.00	0.00
			3,500	0.00	0.00
Central Rate Adjustments					
CR11	Telecommunications Services		(11,369)	0.00	0.00
CR01	Flexible Benefits Charge		(20,736)	0.00	0.00
CR47	Finance Payroll Projects		885	0.00	0.00
CR10	Office of Information Resource Management Charge		1,535	0.00	0.00
CR12	Telecommunications Overhead		(2,599)	0.00	0.00
CR22	Long Term Leases		20,722	0.00	0.00
CR25	Financial Services Charge		12,748	0.00	0.00
CR36	Property Services Lease Administration Fee		1,266	0.00	0.00
CR39	COLA Adjustment		(830)	0.00	0.00
CR46	Countywide Strategic Technology Projects		(1,517)	0.00	0.00
CR08	Technology Services Infrastructure Charge		4,422	0.00	0.00
			4,527	0.00	0.00
		2005 Adopted Budget	6,922,753	58.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Dislocated Worker Program/PIC

Significant Program Reductions

Federal Funding Reduction to Dislocated Worker Services - (\$3,450,000). This item decreases services to individual training accounts for dislocated workers as a direct result of decreased federal funding through the Workforce Investment Act. Federal funding is reduced due to the end of emergency work programs in response to 9/11, Boeing layoffs and previous year unemployment rate increases.

Technical Adjustment

Salary/Wage Contingency Add - \$3,500. This item provides a contingency for anticipated wage adjustments in 2005.

Central Rate Adjustments - \$4,527. Central rate adjustments include Flex Benefits, ITS Infrastructure, Telecommunications Services and Overhead, Long Term Leases, Finance Rates, Retirement Rates, Property Services, OIRM Technology Projects, Finance Payroll Projects, and COLA.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

[Link to Dislocated Workers Financial Plan, 11 KB .pdf](#)

Dislocated Workers Fund/ 2241

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	179,722	179,722	187,649	80,191	57,438	34,230
Revenues						
* DWP Revenues	11,090,773	10,490,000	7,467,512	6,900,000	7,038,000	7,178,760
Total Revenues	11,090,773	10,490,000	7,467,512	6,900,000	7,038,000	7,178,760
Expenditures						
* Operating Expenditures	(11,082,846)	(10,631,620)	(7,574,970)	(6,922,753)	(7,061,208)	(7,202,432)
Total Expenditures	(11,082,846)	(10,631,620)	(7,574,970)	(6,922,753)	(7,061,208)	(7,202,432)
Estimated Underexpenditures						
Other Fund Transactions						
Total Other Fund Transactions						
Ending Fund Balance	187,649	38,102	80,191	57,438	34,230	10,558
Reserves & Designations						
Total Reserves & Designations						
Ending Undesignated Fund Balance	187,649	38,102	80,191	57,438	34,230	10,558
Target Fund Balance ⁴						

Financial Plan Notes:

¹ 2003 Actuals are from the 2003 CAFR.

² 2004 Estimated Is based on projections for revenues and expenditures.

³ 2006 and 2007 Projected are based on projections for revenues and expenditures.

⁵ There is no target fund balance for this fund.

HEALTH & HUMAN SERVICES PROGRAM PLAN

CFSA Transfers to Housing Opportunity Fund 0015/0686

Code/Item #	Description	0686	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	0	0.00	0.00
		Status Quo **	1,486,247	0.00	0.00
HHS					
		Status Quo Budget	1,486,247	0.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Program Change					
PC01	Hope VI		120,500	0.00	0.00
PC02	CX Target Reduction		(425,000)	0.00	0.00
			(304,500)	0.00	0.00
		2005 Adopted Budget	1,181,747	0.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

HEALTH & HUMAN SERVICES PROGRAM PLAN

CFSA Transfers to DCHS 0015/0684

Code/Item #	Description	0684	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	0	0.00	0.00
		Status Quo **	487,109	0.00	0.00
HHS					
		Status Quo Budget	487,109	0.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Program Change					
PC01	Task Force on Regional Human Services		113,044	0.00	0.00
PC02	Homelessness TLT		113,044	0.00	0.00
			226,088	0.00	0.00
		2005 Adopted Budget	713,197	0.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Children & Family Set Aside Fund

Program Changes

Decrease in Housing Opportunity Fund CX Transfer – (\$425,000). The Children and Family Set Aside (CFSA) transfer to Housing Opportunity Fund (HOF) is reduced by (\$425,000) in order to meet declining CX contributions to non mandatory Health and Human services functions. There is no reduction to housing projects associated with the CX reduction, however, as HOF will program undesignated fund balance to meet 2005 service needs.

Revenue Backed Additions

Debt Service for HOPE VI – \$120,500. This item represents HOF's portion of the debt service towards the County's funding obligations for the King County Housing Authority's Greenbridge public housing development in the White Center area.

Implementation of the Recommendations of the Task Force on Regional Human Services - \$113,044 – 1.00 TLT. This addition consists of a two year temporary position to manage and lead the implementation of the recommendations of the Executive's Task Force on Regional Human Services.

Homelessness Solutions - \$113,044 – 1.00 TLT. This addition represents a two year temporary position to support the regional efforts to end homelessness. This position will work with multiple stakeholders and jurisdictions within King County including the Committee to End Homelessness in King County and other groups to aid in the coordination of the regional plan to end homelessness.

C O U N C I L A D O P T E D B U D G E T

Council changes - \$1,360,037. This change item represents additions to the following contracts:

<i>Akobon Brotherhood Program</i>	<i>\$25,000</i>
<i>Cannon House</i>	<i>\$25,000</i>
<i>Central House- Harder House</i>	<i>\$25,000</i>
<i>Church Council of Greater Seattle</i>	<i>\$20,000</i>
<i>Community Action for Homeless Women (CAHW)</i>	<i>\$65,000</i>
<i>Des Moines Storefront Design Project</i>	<i>\$7,000</i>
<i>Development of Island Teens</i>	<i>\$10,000</i>
<i>Duvall Youth Center</i>	<i>\$10,000</i>
<i>Elder Friends Adult Day Health</i>	<i>\$5,000</i>
<i>Emerald City Outreach Ministries</i>	<i>\$125,000</i>
<i>Federal Way Symphony</i>	<i>\$50,000</i>
<i>Feed Washington</i>	<i>\$1,440</i>
<i>Girl Scout Totem Council- Beyond Bars Program</i>	<i>\$30,000</i>
<i>Greater King County Activities League</i>	<i>\$20,000</i>
<i>Highline YMCA in SeaTac</i>	<i>\$100,000</i>
<i>Lake Washington Senior Services</i>	<i>\$15,000</i>
<i>National Alliance for the Mentally Ill Eastside</i>	<i>\$25,000</i>
<i>New Futures- Reach Out</i>	<i>\$20,000</i>
<i>North Helpline- Lake City Food Bank</i>	<i>\$10,000</i>
<i>Pacific Science Center</i>	<i>\$70,000</i>
<i>Parkview Services</i>	<i>\$15,000</i>
<i>Pike Market Medical Clinic</i>	<i>\$67,000</i>
<i>People of Color Against Aids Network (POCAAN)</i>	<i>\$98,256</i>
<i>Rental Housing Association</i>	<i>\$25,000</i>
<i>Roosevelt Neighbors Alliance</i>	<i>\$25,000</i>
<i>Rosehedge Aids Housing</i>	<i>\$30,000</i>
<i>Roxbury Medical Clinic</i>	<i>\$20,000</i>

HEALTH & HUMAN SERVICES PROGRAM PLAN

<i>Ruth Dykeman Children's Center</i>	<i>\$14,401</i>
<i>Ryther Child Center</i>	<i>\$25,000</i>
<i>Second Story Repertory</i>	<i>\$5,000</i>
<i>Southern Sudanese Community of Washington</i>	<i>\$15,000</i>
<i>Southwest Boys and Girls Club- Meal Program</i>	<i>\$1,440</i>
<i>Southwest Seattle Historical Society</i>	<i>\$20,000</i>
<i>Teen Hope</i>	<i>\$10,000</i>
<i>Tenants Union</i>	<i>\$15,000</i>
<i>Washington Adult Day Services</i>	<i>\$10,500</i>
<i>Wallingford Community Senior Center</i>	<i>\$25,000</i>
<i>West Seattle Community Resource Center</i>	<i>\$150,000</i>
<i>Youth Eastside Services- Capital Campaign</i>	<i>\$100,000</i>
<i>Youth Eastside Services- Dating Violence Program</i>	<i>\$30,000</i>

[Link to Children and Family Set Aside Financial Plan, 12 KB](#)
.pdf

HEALTH & HUMAN SERVICES PROGRAM PLAN

Fund 0015 Children and Family Set Aside

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	86,595	57,034	131,700	202,762	330,655	363,316
Revenues						
Sales Tax	3,145,384	3,158,038	3,233,816	3,351,850	3,484,248	3,641,039
Interest Earnings	10,670	3,000	3,000	3,000	3,000	3,000
Other Revenue-Parking Garage Fees	347,115	558,457	527,384	527,384	527,384	527,384
Transfer from CX ⁷		11,979,379	11,979,439	15,279,554	15,737,941	16,210,079
Miscellaneous Revenue				886,015	912,595	939,973
Total Revenues	3,503,169	15,698,874	15,743,639	20,047,803	20,665,168	21,321,475
Expenditures						
Finance Charges ⁵	(449)	0	0	0	0	0
Human Services-CSD	(1,631,867)	(8,400,112)	(8,400,112)	(12,543,781)	(12,945,094)	(13,333,447)
Human Services-WTP	(496,049)	(1,611,140)	(1,611,140)	(1,659,474)	(1,734,258)	(1,786,286)
Human Services -HOF		(1,442,958)	(1,430,601)	(1,181,747)	(1,237,199)	(1,274,315)
Transfer to Dev. Dis. for DCHS Admin		(472,921)	(472,921)	(713,197)	(754,593)	(777,231)
Public Health	(1,328,915)	(3,767,894)	(3,767,894)	(3,886,255)	(4,027,843)	(4,148,678)
Total Expenditures	(3,457,280)	(15,695,025)	(15,682,668)	(19,984,454)	(20,698,988)	(21,319,957)
Estimated Underexpenditures						
Under Expenditure on CX portion of CSD Transfer		10,091	10,091	64,544	66,480	68,475
Total Estimated Underexpenditures ^{5,6}		10,091	10,091	64,544	66,480	68,475
Other Fund Transactions						
Investment Pool Service Fee	-784					
*						
Total Other Fund Transactions	(784)	0	0		0	0
Ending Fund Balance	131,700	70,974	202,762	330,655	363,316	433,308
Reserves & Designations						
*						
Total Reserves & Designations	0	0	0	0	0	0
Ending Undesignated Fund Balance	131,700	70,974	202,762	330,655	363,316	433,308
Target Fund Balance ⁴	210,190	908,425	225,852	286,095	295,634	306,684

Financial Plan Notes:

¹ 2003 Actuals are from the 2003 CAFR.

² 2003 Estimated is based on revised revenue estimates.

³ 2006 and 2007 Projected are based on estimated revenue increases and associated expenditure increases.

⁴ Adopted Target Fund Balance is equal to 6% of revenues coming directly into CFSA. 6% of revenues transferred from CX are reserved for in the CX financial plan.

⁵ Underexpenditure assumptions are 2% on non contracted expenditures. WTP, and a portion of CSD have underexpenditures budgeted in adopted expenditure level. HOF and DCHS admin and a portion of CSD are expected to underexpend manually to achieve underexpe

⁶ Revenue associated with CXTT is budgeted at 98% for certain associated expenditures.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Human Service Fund Transfers 0010/0694

Code/Item #	Description	0694	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	15,984,596	0.00	0.00
		Status Quo **	(606,183)	0.00	0.00
HHS		Status Quo Budget	15,378,413	0.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Direct Service Reductions					
DS01	Decrease Housing Opportunity Fund (HOF) CX TT		(425,000)	0.00	0.00
DS03	Community Services Youth Program Reduction		(52,213)	0.00	0.00
			(477,213)	0.00	0.00
Program Change					
PC05	CX Support for Homelessness Solutions		113,044	0.00	0.00
PC10	CX increase for WSU Cooperative Extension		78,054	0.00	0.00
PC08	Children & Family Services Balancing Adjustment		(270,650)	0.00	0.00
PC11	CX support to MH JJOMP Initiative		100,000	0.00	0.00
PC01	CX Increase to HOF-HOPE VI Debt Service		120,500	0.00	0.00
PC09	King County Jobs Initiative transfer to CSD		556,856	0.00	0.00
PC06	CX Support to CSD- JJOMP Initiative		87,392	0.00	0.00
PC07	Chemical Dependency Program Transfer to SA		137,869	0.00	0.00
PC04	Task Force on Regional Human Services Implementation		113,044	0.00	0.00
PC03	CX Support to Asian Counseling & Referral Service		1,000,000	0.00	0.00
PC02	CX Support to Wing Luke Asian Museum		750,000	0.00	0.00
PC25	Fund Closure: CJ to CX Transfer		758,100	0.00	0.00
PC13	Mount Baker Rowing and Sailing Center		250,000	0.00	0.00
PC12	CX Support to SA for JJOMP Initiatives		18,000	0.00	0.00
			3,812,209	0.00	0.00
Council Changes					
CC01	Transfer for Contracts with Specific Agencies for Services		1,360,037	0.00	0.00
CC02	Increase Xfr to Alcoholism & Substance Abuse for Crisis Triage		29,951	0.00	0.00
			1,389,988	0.00	0.00
		2005 Adopted Budget	20,103,397	0.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Human Services General Fund Transfers

The 2005 Executive Proposed budget includes General Fund Transfers to the Developmental Disability/Department of Community and Human Services Administration, Mental Health, Work Training Program, Substance Abuse, and the Housing Opportunity funds. Transfers to Developmental Disability/Department of Community and Human Services Administration, and the Housing Opportunity funds are allocated first to the Children and Family Set Aside Fund-0015 (CFSA) and then reallocated to agencies from the CFSA fund.

Human Services Fund Transfer Reduction

Decrease in Housing Opportunity Fund CX Transfer – (\$425,000). See HOF program pages for description.

Community Services Youth Program Reduction – (\$52,213). See CSD program pages for description.

Human Services Fund Transfer Program Changes

Debt Service for HOPE VI – \$120,500. See HOF program pages for description.

Wing Luke Asian Museum – \$750,000. See CSD program pages for description.

Asian Counseling & Referral Service - \$1,000,000. See CSD program pages for description.

Implementation of the Recommendations of the Task Force on Regional Human Services - \$113,044 – 1.00 TLT. See DCHS Administration program pages for description.

Homelessness Solutions - \$113,044 – 1.00 TLT. See DCHS Administration program pages for description.

Current Expense Support-Community Services Division Juvenile Justice Operational Master Plan Initiatives – \$87,392. See CSD program pages for description.

Current Expense Support-Mental Health Juvenile Justice Operational Master Plan Initiatives – \$100,000. See Mental Health program pages for description.

Current Expense Support-Substance Abuse Juvenile Justice Operational Master Plan Initiatives – \$18,000. See Substance Abuse program pages for description.

Transfer of King County Jobs Initiative to Community Services Division – \$556,856. See CSD program pages for description.

Current Expense Supported Chemical Dependency Counselors – \$137,869. See Substance Abuse program pages for description.

Current Expense Support-Cooperative Extension – \$78,054. See CSD program pages for description.

Criminal Justice Fund Closure and Transfer to Current Expense – \$758,100. See CJ Fund program pages for description.

Current Expense Support to Mount Baker Rowing and Sailing Club - \$250,000. See CSD program pages for description.

C O U N C I L A D O P T E D B U D G E T

Council changes - \$1,360,037. This change item represents additions to CSD contracts. See CFSA Fund program pages for description.

Council changes - \$29,951. This change item provides additional funding to the Alcoholism and Substance Abuse Fund for Crisis Triage Services.

Public Health

[Link to Department of Public Health Organizational Chart, 15 KB .pdf](#)

PUBLIC HEALTH

Mission
Public Health
Seattle & King County
Provide public health services that promote health and prevent disease to King County residents in order to achieve and sustain healthy people and healthy communities.

ISSUES AND PRIORITIES

The mission of Public Health-Seattle & King County is to provide public health services that promote health and prevent disease to King County residents in order to achieve and sustain healthy people and healthy communities. Public Health provides direct services and education to the residents of King County in order to prevent health problems from starting, spreading, or progressing. Public Health helps the entire community, protecting and promoting the health of all residents.

Business Plan Review

In reviewing Public Health's Business Plan and tying the Plan to the changes in the 2005 Executive Proposed Budget, it is clear that a number of the larger budget action items are driven by changes in funding sources external to King County. As a result of new program revenues from the state and/or federal government, Public Health requests additional spending authority in order to implement new or expanded programs; conversely, when non-County supported programs either discontinue entirely, or are significantly reduced, Public Health is forced to respond by cutting, or eliminating, programs. These actions are especially true of grant-funded projects and programs that have exhausted their grant revenues. Another change dynamic outlined in the department's business plan are the environmental, demographic, social, political, epidemiological, and medical trends requiring an increasingly flexible and responsive public health system. Examples include; the aging of the population; global trade and travel; emerging infectious diseases such as SARS and Pandemic Flu and the resurgence of infectious diseases such as tuberculosis, terrorism threats requiring emergency preparedness systems in place; and other adverse health behaviors. With the increased need for Public Health services in combination with declining revenues, the department is continuously working to find efficiencies to improve productivity in its delivery of health services and develop automated systems to effectively accomplish the mission of Public Health.

Health Care Services to the Homeless

Public Health continues to play an active role in helping meet local and national goals to end homelessness. In 2004, Public Health successfully secured a federal grant to create a new wellness center for the homeless in downtown Seattle. The clinic is located at the new YWCA Opportunity Place, which includes a day center, shelter, employment services, and permanent housing. The new clinic grew from a planning partnership led by Public Health's Health Care for the Homeless Network (HCHN), involving Harborview Medical Center and the YWCA of Seattle-King County. Three years of working closely with community stakeholders culminated in an annualized award of \$289,800 which was granted in May 2004, one of 15 awarded nationally during that cycle and the only award in Washington State. Over 1,300 people will receive services annually, once the clinic is fully operational. A multidisciplinary model of care will incorporate health (nurse practitioners and nurses), mental health, substance abuse services, and help enroll clients in Medicaid, SSI, and other benefits. This type of collaboration is precisely the type of "housing + services" model recommended by research and a high priority of various King County and city of Seattle homelessness plans and initiatives.

STEPS to a Healthier U.S.

In 2005, Public Health moves into the second year of a five year grant funded by the Centers for Disease Control and Prevention. Public Health, as the lead agency of the King County Healthy STEPS Consortium, works with a coalition of community partners to implement the goals of the STEPS project: 1) to reduce the impact of chronic diseases through preventing and controlling asthma, diabetes, and obesity; 2) to promote a comprehensive approach that coordinates actions at the

HEALTH & HUMAN SERVICES PROGRAM PLAN

individual, family, clinical, school and community levels and integrates interventions addressing multiple chronic conditions; and 3) to reduce health disparities due to chronic illness by reaching social and ethnic groups that are disproportionately affected. The southern part of Seattle and six adjacent suburban cities comprise the STEPS project intervention area.

Expanded Funding for King County Medical Examiner's Office

The King County Medical Examiner's Office (KCMEO) conducts death investigations and autopsies to determine the manner and cause of death and, through its work, serves as a source of community health surveillance that gives warning of health threats (e.g., hazardous consumer products, communicable diseases, bioterrorism, chronic disease, etc.). The work of KCMEO provides critical medicolegal information for the prosecution of criminal cases. In the spring of 2004, Public Health was notified that a grant that had funded 1.50 FTE positions within the KCMEO would cease in the summer. The Stanley Foundation grant, in place since 1994, provided funding for the salary and benefits of a full time associate medical examiner and a half time autopsy technician. In order to maintain accreditation of the Medical Examiner's Office by the National Association of Medical Examiners (N.A.M.E.), the 1.50 FTE positions are restored, ensuring that caseload per person of the Medical Examiner's Office does not significantly exceed national standards. The 2005 Executive Proposed Budget replaces lost grant funding with CX funding to ensure timely and accurate death investigation and autopsy services for the citizens of King County.

Sustained Response to Tuberculosis Outbreak

King County continues to find itself in the midst of an outbreak of tuberculosis in the homeless and immigrant populations. The 2005 Executive Proposed budget maintains 2004 funding for additional required screening services, treatment and case management services, contact investigation services, housing and other incentives necessary to control the outbreak in the County's populations most vulnerable for TB.

Changes to Department Overhead

During the 2004 budget process, both Mayor of the City of Seattle and the King County Executive urged Public Health to examine its method of allocating overhead throughout its department. It had been several years since the overhead allocation methodology had been reviewed. In the intervening years, the Department's budget had become increasingly more complex and diverse, necessitating the need for a revised system of distributing internal service costs.

A systematic review of the departments existing overhead model was conducted, including researching other overhead allocation methodologies, for use in the department. A critical aspect of the review work dealt with allocating administrative costs to programs based on usage of a service, rather than solely based on a program's budget size. Recommendations for improvements were made and are reflected in the 2005 Executive Proposed Budget. The new methodology fairly and equitably allocates the department's cost of doing business across all programs.

The new methodology does not alter the overall amount of overhead charged to programs, rather it changes overhead costs at the program level for all Public Health programs. One outcome is that as overhead costs are reduced in critical programs, discretionary revenues are shifted to critical programs experiencing growth in overhead costs. Further, programs that had been exempted from overhead costs are now responsible for its full and fair share of overhead costs. In the 2005 Executive Proposed Budget, each program's overhead rate is based on the actual use of overhead services rather than on the size of budget. Agency wide, over \$490,000 of CX has been saved with this new overhead allocation methodology: \$122,526 in the Public Health Fund and \$371,259 in Jail Health Services, with no reduction in critical services. Agency wide there is no monetary impact. The new overhead allocation methodology consistently applies overhead across all programs and services in PH and is considered to be an improvement over the Department's previous method.

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City of Seattle General Fund Reductions

The 2005 Executive Proposed Budget for Public Health-Seattle & King County reduces the level of funding for Public Health by \$597,408. Rather than transferring General Fund directly to Public Health as was done in years past for Seattle's contribution to Public Health, the Mayor's proposed budget allocates PH funding to Seattle's Department of Human Services for contracting with Public Health for services. Specifically identified reductions to Seattle funded programs include: \$129,951 from the emergency services van and crisis triage unit support; \$66,057 from residential asthma assessments; \$75,648 for the Seattle budget liaison position in Public Health and; \$58,870 for the Master Home Environmentalist program. The balance of the reductions will be negotiated with the City of Seattle in early 2005.

Emergency Medical Services

Strategic Initiative Plan Implementation

The Emergency Medical Services' (EMS) 2002 Strategic Plan Update targeted three specific areas of interest and action for the coming years; 1) enhancement of EMS dispatching, 2) advanced technology projects and 3) EMS system efficiencies. The Updated Plan also identified a variety of strategic initiatives to address these areas of interest. Included among the initiatives were enhanced dispatch training, web-base training for Emergency Medical Technicians (EMTs), dispatchers and other providers and financial review of the EMS sub-funds.

Program proposals to implement these initiatives were made to the EMS Advisory Council in 2004 and four were recommended for funding through the EMS levy. The 2005 Executive Proposed Budget includes the funding and authorization for 3.75 term limited temporary positions to manage and oversee the four program initiatives recommended by the EMS Advisory Council. The four programs are; 1) Enhanced On-Line CBT Training, 2) On-Line Regional EMT Tracking Resource Program, 3) Patient Treatment Evaluations and Enhanced Care for EMS Patients Program and 4) Levy Planning for the EMS levy which is scheduled to expire December 31, 2007.

Local Hazardous Waste

Local Hazardous Waste Expenditure Reductions

The Local Hazardous Waste Management Program (LHWMP) is operated under the guidance of the Management Coordinating Committee (MCC) made up of the five partner agencies to the LHWMP: Seattle Public Utilities, suburban cities, Public Health – Seattle & King County, and the County's Solid Waste Division and Water and Land Resources Division. The MCC recommended that the 2005 Executive Proposed Budget include a reduction in the funding allocation of \$1,163,571 to the partner agencies. This represents a (9.2%) decrease in LHWMP funding. The reductions are required for the LHWMP Fund to manage expenditures within existing revenues. The MCC conducted a systematic review and reprioritization of the programs funded by the LHWMP. The resulting reductions eliminate certain programs that were found not be in the core business functions of the program, and efficiencies will be implemented including the utilization of lower-cost contracting for hauling and disposal services. A workgroup made up of staff from the LHWMP, and other partner agencies, has begun to analyze plans for possible revenue enhancements which are expected to be presented to the MCC in 2005.

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Code/Item #	Description	0800	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	181,809,830	1,221.74	62.75
		Status Quo **	7,541,171	10.05	(9.42)
HHS		Status Quo Budget	189,351,001	1,231.79	53.33
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Administrative Service Reductions

AS03	Redistribute Lease Costs for Admin & CBPHP Divisions	(15,382)	0.00	0.00
AS04	Adjustment to 3rd floor rent - Yesler Building	(138)	0.00	0.00
AS02	Clinical Services Oversight Adjustments	(21,928)	(0.50)	0.00
AS01	CHS Division Administrative Expense Adjustments	(154,271)	0.27	0.00
		(191,719)	(0.23)	0.00

Direct Service Reductions

DS49	Chronic Disease/Healthy Eating Adjustments	(1,373)	0.23	0.00
DS48	Violence and Injury Prevention-Elimination of Grant Funds	(22,334)	0.00	0.00
DS47	School-Linked Health Center & Tobacco Prev Adj.	(24,867)	(1.03)	0.83
DS22	TB Program - Grant Ending	(202,116)	(1.12)	0.00
DS52	Indoor Air Quality Service Reductions	10,921	0.00	0.00
DS53	Target CX Cut: Reduce Family Planning CSO Program	(6,252)	0.00	0.00
DS54	Reduction in Child Care Health	(82,452)	0.00	0.00
DS19	Seattle School-Based Health Services Adjustments	(264,911)	(0.30)	0.00
DS20	Alcohol & Other Drug Program - SAMHSA Grant Ending	(263,942)	(0.25)	(1.00)
DS21	Local Hazardous Waste Expenditure Reductions	(227,694)	(2.19)	0.00
DS45	Chronic Disease & Healthy Aging Adjustments	(39,976)	(0.26)	(0.26)
DS43	Maternity Care Adjustments	(56,600)	(0.42)	0.00
DS51	STD Clinical - CX Target Reduction	(29)	0.00	0.00
DS23	Medical Examiner - Grant Elimination	(181,492)	(1.00)	0.00
DS27	General Fund Adjustment to Youth Health Service Program	(133,501)	0.00	0.00
DS04	Indoor Air Quality Service Reductions	(109,300)	(0.81)	0.00
DS24	City Community Hlth Centers Contract Adjustments	(170,964)	0.00	0.00
DS25	EMS Miscellaneous Grants	(162,153)	0.00	(1.40)
DS26	Family & Occupational Health Adjustments	(142,125)	3.42	0.00
DS42	Shift in CBPHP Health Educators to Categorical Funding	(58,853)	(1.00)	0.00
DS18	STD Program Balancing	(314,593)	(2.82)	0.00
DS08	KC Action Plan Reduction	(9,385)	0.00	0.00
DS07	Healthy Aging CX Reduction	(11,174)	0.00	0.00
DS06	Target CX Cut: Reduce Family Planning CSO Program	(15,294)	(0.25)	0.00
DS05	Vector/Nuisance Reductions	(57,000)	(0.72)	0.00
DS03	CX Shifts as a Result of new OH Model	(122,526)	0.00	0.00
DS29	CEEMS Grants	(103,730)	2.00	(0.50)
DS34	King County Medic One Donations	(81,250)	0.00	0.00

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Code/Item #	Description	0800	Expenditures	FTEs*	TLPs
DS40	DOE - Site Hazard Grant Changes		(30,950)	0.14	0.00
DS41	State Trauma Council		(62,234)	0.00	0.00
DS32	Grant Re-Alignment in HIV/AIDS Epidemiology		(84,543)	(1.57)	(0.27)
DS36	Chronic Disease-Diabetes Disparities Grant Adjustments		(76,827)	0.10	0.00
DS31	TB Outbreak Adjustments		(86,494)	0.00	1.00
DS10	Regprogramming Communicable Disease and Immunization Services		(2,346,201)	(2.55)	(1.40)
DS09	HIV/AIDS Planning Council Administrative Reduction		(7,851)	0.00	0.00
DS38	Integrate Family Planning & Family Health Downtown		(76,408)	(0.40)	0.00
DS17	Grants Ending - HIV/AIDS Epidemiology		(357,241)	(2.38)	(0.60)
DS37	Realignment of HIV Prevention Services		(76,442)	(0.95)	0.00
DS35	Tobacco Prevention Adjustments		(80,098)	0.00	0.00
DS33	Vital Statistics - Program Adjustments		(81,412)	0.00	(0.75)
DS11	Discontinued Administration Grants & Contracts		(1,561,214)	(4.70)	(4.44)
DS15	Family & Community Services Adjustments		(487,285)	(5.37)	(0.41)
DS14	Seattle General Fund Target Reduction		(597,408)	(2.00)	0.00
DS13	STD Grant Adjustments		(706,425)	0.00	(0.50)
DS12	Family Support & WIC Adjustments		(867,377)	(2.66)	(0.10)
DS39	Interpretation & Refugee Screening Adjustments		(75,912)	(1.00)	0.00
			(10,517,287)	(29.86)	(9.80)
	Program Change				
PC07	Shift Community Clinic Pharmacy Proj. From Admin to CHS		(484,795)	(0.25)	0.00
			(484,795)	(0.25)	0.00
	Revenue Backed				
RB35	Drug Use/HIV: Personnel Alignment		9,193	0.25	0.00
RB30	Stable Funding Secured for Community Tobacco Cessation		38,490	0.00	0.50
RB22	Dental Services Adjustments		88,072	(1.25)	0.00
RB23	Direct Health Service Support Adjustments		84,961	(0.02)	0.20
RB24	TB Program Adds/Adjustments		69,046	0.12	0.00
RB25	West Nile Virus Enhancement		64,362	1.00	0.00
RB26	Addition of HMC Referral Study to HIV/AIDS Epi		61,786	0.25	0.50
RB27	Medical Examiner Program Adjustments		56,956	0.50	0.00
RB28	Medical Records Tracking & Archiving		49,242	0.75	0.00
RB29	Adjustments Resulting in Family Planning Cost Savings		41,652	0.47	(0.50)
RB31	WA Breast & Cervical Health Program Tech Adjustment		22,363	(0.05)	(0.50)
RB43	Expanded Grant Fundes		634,670	7.40	0.13
RB42	Program Changes: Finance & Admin Svcs Division		54,189	(0.24)	0.00
RB41	Increase in NACCHO Grant		69,803	0.00	0.00
RB40	Create TB Related Health Care for Homeless		(153,732)	(0.33)	0.00
RB39	Growth in King County Health Action Plan		(486)	1.25	(0.08)
RB38	Changes in Capacity for Core Community Assessment		529	0.20	0.16
RB36	Medical Prof. Service Administrative Adjustments		6,216	0.05	0.00
RB34	HIV/AIDS Program - Balancing		10,889	0.07	0.00
RB33	Local Capacity Development Funds Contract		15,555	0.00	0.00
RB32	Methadone Waiting List - Case Management Expansion		17,843	0.00	0.25

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Code/Item #	Description	0800	Expenditures	FTEs*	TLPs
RB21	Prevention Administration Add		91,079	1.00	0.00
RB37	Needle Exchange: Volume Unit & Service Cost Adjustment		3,032	0.00	0.00
RB10	Seattle General Fund Revision of Baseline Allocation		164,920	0.00	0.00
RB18	Seattle Methadone Vouchers: Service Expansion		109,000	0.00	0.00
RB17	Obesity Program		116,390	1.00	0.00
RB16	TB Grant Realignment		124,651	0.22	1.63
RB15	Health Care for the Homeless FTE Shift		128,265	1.00	0.00
RB14	Improvements in PH Administrative Infrastructure		143,279	1.00	0.00
RB13	Immunization Program Adjustments		152,346	0.35	0.00
RB19	Alcohol & Other Drug Program Adjustments		106,786	0.00	0.00
RB11	Env. Health Technical Changes		134,651	(0.31)	0.00
RB08	Env. Health Volume-Related Changes		107,112	(1.67)	0.00
RB09	Health Care for the Homeless Adjustments		185,578	(0.67)	0.00
RB07	Enhance Grant and Contract Support		243,924	3.00	0.00
RB05	Continuation of Public Health Emergency Preparedness Program		180,810	0.00	1.00
RB04	Health Service Management Adjustments		267,556	6.85	0.00
RB03	STEPS Grant		557,956	3.80	0.00
RB02	Continuation of HIPAA Compliance Project / Creation of Con		737,849	(0.50)	2.00
RB01	Pharmacy Adjustments		1,004,484	0.00	0.00
RB12	Human Resources Service Improvements		154,176	0.00	2.00
RB20	General Fund Add: Best Beginnings		94,484	1.00	0.00
RB06	Alternative Response System		286,810	3.00	0.00
			6,336,737	29.49	7.29
	Technical Adjustment				
TA05	PH OH, CX Contra, & Tech. Adjustments		(201,590)	0.89	0.60
TA08	Convert Grant Funded TLTs to FTE		0	6.20	(6.20)
TA07	KCMEO Increase		239,280	1.50	0.00
TA06	Increase FTE PH Contingency Reserve		0	8.50	0.00
TA09	Revenue Adjustment		0	0.00	0.00
TA04	PH Additional PSQ Salary Step & Benefit Adjustments		1,399,513	0.00	0.00
TA03	Reclassifying positions in Admin and CBPHP Division		18,675	(0.25)	0.50
TA02	Technical Adjustment: Admin and CBPHP		(19,004)	0.13	0.00
TA01	PH Central Rate Chgs from PH PSQ to Essbase PSQ		(184,060)	0.00	0.00
			1,252,814	16.97	(5.10)
	Central Rate Adjustments				
CR07	Technology Services Operations & Maintenance Charge		31,780	0.00	0.00
CR08	Technology Services Infrastructure Charge		77,290	0.00	0.00
CR05	Current Expense Overhead Adjustment		52,258	0.00	0.00
CR01	Benefit Savings		(524,701)	0.00	0.00
CR12	Telecommunications Overhead		18,689	0.00	0.00
CR10	Office of Information Resource Management Charge		36,145	0.00	0.00
CR11	Telecommunications Services		38,548	0.00	0.00
CR25	Financial Services Charge		130,435	0.00	0.00
CR09	Geographic Information Systems Charge		(549)	0.00	0.00

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Code/Item #	Description	0800	Expenditures	FTEs*	TLPs
CR13	Motor Pool Usage Charge		2,274	0.00	0.00
CR47	Finance Payroll Projects		2,926	0.00	0.00
CR46	Countywide Strategic Technology Projects		(1,392,755)	0.00	0.00
CR39	COLA Adjustment		(413,008)	0.00	0.00
CR22	Long Term Leases		171,642	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge		290,325	0.00	0.00
CR15	Insurance Charges		(102,065)	0.00	0.00
CR14	Facilities Management Space Charge		(102,329)	0.00	0.00
CR38	Major Maintenance Repair Fund		14,460	0.00	0.00
CR36	Property Services Lease Administration Fee		(695)	0.00	0.00
			(1,669,330)	0.00	0.00
Council Changes					
CC05	Seattle Add Back: Residential Asthma Assessments		66,057	0.50	0.00
CC04	Seattle Add Back: Master Home Environmentalist Program		58,870	0.00	0.00
CC03	Maintain Current Level of Drinking Water Staff		0	1.00	0.00
CC02	Increase Medical Examiner Death Investigator		0	1.00	0.00
CC01	Increase Medical Examiner Pathologist to meet Accreditation		165,000	1.00	0.00
			289,927	3.50	0.00
2005 Adopted Budget			184,367,348	1,251.41	45.72

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

ER1 EXPENDITURE RESTRICTION: Of this appropriation, \$100,000 from the department overhead shall be transferred to the office of management and budget for development of an operational master plan for public health.

ER2 EXPENDITURE RESTRICTION: Of this appropriation, \$100,000 shall be expended solely to maintain the drinking water protection supervisor position.

P1 PROVIDED THAT: By March 31, 2005, the office of management and budget, in collaboration with the department of public health and staff of the council and the board of health, shall submit to the board of health and the council for their review and approval, a detailed work plan for an operational master plan for public health. The operational master plan shall have two phases. Phase I of the operational master plan shall provide a policy framework for meeting the county's public health responsibilities. It shall include a review of public health mandates, needs, policies and goals and recommend the adoption of comprehensive public health policies to guide future budgetary and operational strategies developed in phase II of the operational master plan. Phase II shall: (1) review the department of public health's functions and operations; (2) evaluate service delivery alternatives for meeting the public health needs of the community as effectively and efficiently as possible; and (3) develop recommended implementation and funding strategies. Phase I of the operational master plan shall be reviewed and approved by the board of health by resolution and the county council by motion. Phase II of the operational master plan shall be reviewed and approved by the council by motion with input from the board of health. The work plan for the public health operational master plan shall include a scope of work, tasks, schedule, milestones and the budget and selection criteria for expert consultant assistance. In addition, the work plan shall also include proposals for: (1) an oversight group to guide development of the plan that shall include executive, council and board of health representation; (2) a coordinated staff group to support plan development; and (3) methods for involving funding and service provision partners and other experts in public health in the development of the operational master plan. The work plan for the public health operational master plan must be filed in the form of 16 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember, to the chair of the board of health and to the lead staff of the law, justice and human services committee or its successor.

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PROGRAM HIGHLIGHTS

Significant Program Reductions

Current Expense Reductions to Public Health Department Overhead - (\$122,526). In response to the department's increasingly complex budget, PH has revised its internal overhead cost allocation methodology. The improved internal overhead system fairly allocates the department's internal costs to its programs. The overall impact is a reduction of overhead to current expense supported projects. There is no service reduction associated with this CX reduction to Public Health.

Indoor Air Program Service Reductions – (\$109,300)/(.081 FTE). The department will no longer investigate indoor air complaints or provide advice via phone, letter or group education to residents with mold, formaldehyde or radon problems. Public Health will not be providing indoor air consultation to citizens, businesses and other government agencies on noise issues. Other services provided in the program that will continue in 2005 are fee based or contract based. Fee based activities include licenses and consultations, and responses to citizen complaints.

Vector/Nuisance Program Reductions – (\$57,000)/(.72 FTE). The vector nuisance program provides information, complaint investigation, and compliance enforcement to protect the public against diseases caused by rodents and other vectors. The program also provides education, referral, and consultation on zoonotic diseases (e.g. Lyme disease, rabies, psittacosis, Hantavirus, monkey pox) and other vectors such as ticks, mosquitoes, and fleas. PH will investigate 250 fewer complaints in 2005, a 22% reduction from 2003 levels. Many complaints will be responded to via phone calls or mailing. Enforcement activities will be prioritized by the risk level and enforcement action may be delayed. Participation in interagency workgroups and field visits for rodent complaints in the incorporated cities (not including Seattle) will be eliminated.

Family Planning Community Service Office Program Reduction – (\$15,294)/(.25 FTE). The state Department of Social and Health Services (DSHS) Community Services Office (CSO) Program provides outreach, pregnancy testing, and information and referral to assist low-income women to access family planning visits, maternity support services and other services as appropriate. This proposal reflects staffing efficiencies resulting from the reduction in the number of DSHS CSOs in King County from ten offices to nine. Since the level of family planning services is not decreased, there is no impact to the community.

Healthy Aging Program Reduction – (\$11,174). This CX reduction of \$11,174 has been mitigated by \$6,789 by State Public Health Funding. The small net reduction impacts the coordination of community-wide chronic disease prevention and healthy aging programs with community agencies and groups.

King County Health Action Plan Reduction – (\$9,385). The mission of the Action Plan is to implement innovative, collaborative policy development and pilot projects focusing on system change and improvement of health trends affecting vulnerable populations within Seattle and King County. A small amount of CX is eliminated with no measurable impact on services.

HIV/AIDS Planning Council Administrative Reduction – (\$7,851). The Planning Council is a 40-member commission consisting of volunteer members who are appointed by the King County Executive to represent a broad range of personal and professional expertise relevant to planning for HIV/AIDS care services. The following activities are reduced for the Planning Council: (\$4,000) in travel & subsistence, (\$1,000) in advertising and (\$1,500) in Professional Services (hiring of facilitators).

Current Expense Additions

King County Medical Examiner's Office Staffing – \$239,280/1.50 FTE. This adjustment adds a 1.0 FTE pathologist and .50 FTE autopsy technician funded with CX revenue, included in a 2004 supplemental ordinance. The CX funding replaces non-CX grant funds that were no longer available

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to Public Health in mid-2004. In order to maintain accreditation of the Medical Examiner's Office by the National Association of Medical Examiners (N.A.M.E.), the 1.50 FTE positions are restored; ensuring that caseload per person of the Medical Examiner's Office does not significantly exceed national standards.

Health Aging – \$153,000. The reallocation of existing CX funds from the Healthy Aging program to other critical, core Public Health programs necessitated this additional \$153,000 of CX. These funds support Senior Services, Visiting Nurse Services, nutrition outreach and other services to King County's senior population.

Community Health Centers – \$103,843. Public Health will receive \$103,843 of new CX funds to preserve King county's support to the Community Health Centers. This additional funding will offset reductions necessitated by increased department overhead costs associated with the department's modified overhead methodology.

Immunizations-White Center – \$56,890. In an effort to address the low rates of immunizations in King County, Public Health will receive \$56,890 of new CX funds to maintain vital immunization services at the White Center Clinic.

Safe Communities/Children and Family Commission – \$36,953. The Children and Family Commission's Save Communities program designed to keep at-risk youth from entry into the juvenile justice system is sustained with \$36,953 of new CX funds. This additional funding will offset reductions needed as a result of the department's overhead costs.

Other Significant Non Current Expense Reductions

Reprogramming Communicable Disease and Immunization Services- (\$2,346,201)/ (2.55 FTE)/(1.40 TLT). In order to maintain core, critical communicable disease and immunization services for all County residents, this proposal reprioritizes critical services with available funding to ensure that the most vital services are preserved. Of the \$2.3 million reduced, \$1.9 million of the reduction involves no service reduction. The majority of this reduction in Communicable Disease-Epidemiology reflects the restructuring of surveillance, case investigation and intervention activities among staff with more cases handled per staff person. Maintained services in Communicable Disease and Immunizations include: disease case investigation and management; disease incidence and trend reporting; infection control intervention and recommendations; medical consultation and technical support to health care providers; community education about communicable diseases; disease prevention and control policy development for King County; community education about the need for immunizations; provider (physician) consultation and education about immunizations and vaccine delivery services.

Administration Division Grants and Contracts - (\$1,561,114)/(4.70 FTE)/(4.44 TLT).

This reduction removes expenditures in the 2005 Executive Proposed Budget related to the conclusion of six grants. There are three asthma grants in the Epidemiology, Planning and Evaluation unit ending in 2005: Allies Against Asthma, Healthy Homes II, and HUD / Better Homes for Asthma. Office of the Director grants ending are Fire Station 31 Health Assessment project, HRSA Kids Get Care grant in the Health Action Plan and Washington State Dental Services Foundation supporting the Kids Get Care – Oral Health Expansion.

Family Support and Women, Infants and Children Adjustments – (\$867,377)/ (2.66 FTE)/.10 TLT. This proposal consolidates 2005 budget changes to revenues, positions, operating supplies and capital necessary to balance revenues and operating costs without affecting program performance. Changes include increases in Maternity Support Services and Federally Qualified Health Center revenue based on new reimbursement rates and productivity standards and reductions in Medicaid Administrative Match because of anticipated changes in state and federal requirements. Capacity is

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being shifted to offices that have greater demand. Public Health will manage these changes without impacting service due to increasing productivity from existing staff.

Reductions to Sexually Transmitted Disease Grants- (\$706,425)/(.50 TLT). This item reflects the closure of several grants supporting a variety of Sexually Transmitted Disease (STD) prevention and research activities. Grant funds supported a telephone survey, a STD screening pilot project in the jail, syphilis and STD surveillance for HIV infected clients at the Madison Clinic, a variety of syphilis prevention activities, and re-programming of STD public health databases. There is no adverse program impact due to these changes. It reflects grant supported bodies of work have been completed.

Seattle General Fund Services Reductions – (\$597,408)/(2.00 FTE). Specifically identified reductions to Seattle funded programs include: \$129,951 from the emergency services van and crisis triage unit; \$66,057 from residential asthma assessments; \$75,648 for the Seattle budget liaison position in Public Health and; \$58,870 for the Master Home Environmentalist program. The balance of the reductions will be determined by Public Health in early 2005. Rather than transferring General Fund directly to Public Health as was done in years past for Seattle's contribution to Public Health, the Mayor's proposed budget allocates PH funding to Seattle's Department of Human Services for contracting with Public Health for services.

Program Changes

Public Health Departmental Overhead Allocation Methodology \$0/0FTE. In previous years, Public Health allocated indirect costs such as its human resources or accounting services to its programs based on the program's budget. In order to fairly and uniformly allocate costs, it was recommended that PH revise its single allocation method to charge overhead on the basis of actual programmatic use. The overall cost of overhead does not change with the methodology, but shifts costs widely among all programs in the department, as some programs experience a reduction in indirect costs whereas other see indirect costs increase. See "Significant Reductions" section for CX impact.

Community Clinic Pharmacy Project (\$484,795)/(.25FTE). This item reflects the relocation of the department's Community Clinic Pharmacy program from Finance & Administrative Services division and into Community Health Services division. This program change involves no change to service levels, but aligns programs with the department's organizational structure. The FTE level of this position remains status quo in 2005 and there is no change in service levels as the position is added back via a subsequent change item.

Significant Program Additions

Pharmacy Adjustments - \$1,004,484. This technical adjustments reflects an anticipated increase in revenue over 2004 based on actual year-to-date revenue through May of 2004. This item also reflects the \$484,795 reduction discussed above.

Health Insurance Portability and Accountability Act (HIPAA) Add - \$737,849/ (.50 FTE) /2.00 TLT. This revenue backed addition supports Public Health compliance with the federal Health Insurance Portability and Accountability Act (HIPAA) of 1996. Under HIPAA, administrative simplification provisions intend to streamline the health care system through standardized electronic collection and storage of data and to protect the confidentiality of personal health information. The health care industry, including the services provided by Public Health, is federally mandated to comply with HIPAA. The regulation imposes extensive requirements on every area within healthcare, governing the use, transmission, maintenance, security and privacy of health care information. Compliance with HIPAA is both a one-time and on-going activity, thus some expenditures are one-time and some on-going. One-time expenditures will be funded through the use of Public Health Fund balance. The majority of one-time funds will support the update of the physical and technical infrastructure at Public Health. The on-going expenses include increases for personnel, operating

HEALTH & HUMAN SERVICES PROGRAM PLAN

costs, supplies and computer costs and are fully revenue backed through the use of the department's overhead recovery structure.

STEPS Grant - \$557,956/3.80 FTE. This increase promotes Public Health's collaboration and integration with its community partners, providing linkages with schools, worksites, medical systems, and the faith community to address chronic disease prevention and education, with the focus on diabetes, asthma and obesity and the risk factors associated with obesity, physical inactivity and poor nutrition. It is the second year of a five year grant to Public Health.

Public Health Emergency Preparedness Program- \$180,810/1.00 TLT. This revenue backed addition is supported by federal funds from the Center for Disease Control and Prevention (CDC) via the state Department of Health. The funds support readiness assessment and activities that allow for the early detection of a bioterrorist event and to increase capacity to conduct more rapid bioterrorism epidemiological investigations. With the additional staffing, Public Health will be prepared for responding to a bioterrorist event as well as to a naturally occurring infectious disease outbreak in the community.

Technical Adjustments

Public Health Salary Adjustments Since PSQ – \$1,399,513. This technical adjustment corrects the salaries/benefits/Cost of Living Adjustments (COLA) for individual staff within the Public Health Fund. Salaries were corrected in multiple projects and are incorporated into the final balancing of each project.

King County Medical Examiner's Office Staffing – \$239,280/1.50 FTE. This adjustment adds a 1.0 FTE pathologist and .50 FTE autopsy technician funded with CX revenue, included in a 2004 supplemental ordinance. The CX funding replaces non-CX grant funds that were no longer available to Public Health in mid-2004. In order to maintain accreditation of the Medical Examiner's Office by the National Association of Medical Examiners (N.A.M.E.), the 1.50 FTE positions are restored; ensuring that caseload per person of the Medical Examiner's Office does not significantly exceed national standards.

Central Rates – (\$1,669,330). Central rate adjustments include CX Overhead, ITS Operations and Maintenance, ITS Infrastructure, GIS, Office of Information Resource Management, Telecommunications Services and Overhead, Motor Pool Adjustment, Facilities Management Space Charge, Insurance Charges, Prosecuting Attorney Rates, Debt Service Adjustment, Long Term Leases, Finance Rates, Retirement Rate Adjustment, Cell Phone and Pager Services, CX Underexpenditure, Property Services Lease Administration Fee, Major Maintenance Repair Fund, and Finance Payroll Projects.

COUNCIL ADOPTED BUDGET

Council Changes – \$289,927/3.50 FTE. Council made the following changes to the Public Health Fund for the following items:

Medical Examiner Pathologist- \$165,000/1.0 FTE. Council added \$165,000 of expenditure authority and 1.0 FTE to the Medical Examiner's Office for a pathologist position.

Medical Examiner Death Investigator- \$0/1.0 FTE. Council provided an additional 1.0 FTE to the Medical Examiner's Office for a medical investigator position.

Drinking Water Staff-\$0/1.0 FTE. Council provided an additional 1.0 FTE for the Drinking Water program.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Master Home Environmentalist Program-\$58,850. Council increased expenditure authority to include \$58,850 for the Master Home Environmentalist Program.

Residential Asthma Assessments-\$66,057/.50 FTE. Council increased expenditure authority to include \$66,057 and .50 FTE for Residential Asthma Assessments.

Link to Public Health Financial Plan, 11 KB .pdf

Public Health

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	10,281,061	9,805,817	8,947,382	5,810,367	4,826,118	3,812,341
Revenues						
* Licences & Permits	9,559,024	9,333,361	9,500,088	9,518,901	9,804,468	10,098,602
* Federal Grants - Direct	14,506,493	15,446,751	15,722,684	13,654,364	14,063,995	14,485,915
* Federal Grants - Indirect	34,811,558	37,706,458	38,380,028	33,933,336	34,951,336	35,999,876
* State Grants	18,406,905	19,134,196	19,476,000	20,245,615	20,852,983	21,478,573
* State Entitlements	9,685,764	9,562,747	14,478,208	9,562,190	9,849,056	10,144,527
* Intergovernmental Payments	44,870,416	47,397,925	48,244,618	52,814,156	54,398,581	56,030,538
* Charges for Services	30,269,370	11,727,091	11,936,578	14,432,237	14,865,204	15,311,160
* Miscellaneous Revenue	1,843,355	3,742,511	3,809,365	4,766,772	4,909,775	5,057,068
* Non-Revenue Receipts		5,628,224		7,037,216	7,248,332	7,465,782
* Other Financing Sources	13,991					
* Children Family Set Aside	1,328,915	3,767,894	3,734,581	3,886,255	4,002,843	4,122,928
* CX Transfer ⁵	14,350,287	12,421,475	12,518,824	13,275,815	13,674,089	14,084,312
Total Revenues	179,646,079	175,868,633	177,800,974	183,126,857	188,620,663	194,279,283
Expenditures						
* Salaries & Wages	(77,637,697)	(72,164,407)	(75,100,457)	(74,880,126)	(77,126,530)	(79,440,326)
* Personal Benefits	(22,574,915)	(22,577,172)	(22,424,603)	(25,791,477)	(26,565,221)	(27,362,178)
* Supplies	(18,077,449)	(17,100,234)	(17,699,820)	(17,595,589)	(18,123,457)	(18,667,160)
* Services & Other Charges	(46,730,770)	(44,703,442)	(46,270,879)	(45,459,207)	(46,822,983)	(48,227,673)
* Intragovernmental Services	(14,213,210)	(11,110,932)	(11,500,515)	(12,576,507)	(12,953,802)	(13,342,416)
* Capital Outlay	(1,581,353)	(1,438,858)	(1,489,309)	(1,598,513)	(1,646,468)	(1,695,862)
* Debt Services	(151,009)					
* Intra County Contributions	(13,358)	(823,531)	(852,406)	(357,437)	(368,160)	(379,205)
* Contingencies & Contras		(5,944,864)		(6,108,492)	(6,291,747)	(6,480,499)
* Risk Abatement		(4,580,000)	(5,600,000)			
* HIPAA Compliance		(1,366,390)				
* Encumbrance Carryover						
* Designated for Reappropriation						
Total Expenditures	(180,979,760)	(181,809,830)	(180,937,989)	(184,367,348)	(189,898,368)	(195,595,319)
Estimated Underexpenditures⁶				256,242	263,929	271,847
Other Fund Transactions						
*						
Total Other Fund Transactions						
Ending Fund Balance	8,947,382	3,864,620	5,810,367	4,826,118	3,812,341	2,768,152
Reserves & Designations						
* Carryover Encumbrances	(1,250,866)					
* Designated for Reappropriation	(939,894)					
* EMS Donation Reserve	(280,382)					
* Managed Care Reserve	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)
* Inventory Reserve	(1,904,264)	(3,172,068)	(1,904,264)	(1,904,264)	(1,904,264)	(1,904,264)
Total Reserves & Designations	(4,875,406)	(3,672,068)	(2,404,264)	(1,904,264)	(1,904,264)	(1,904,264)
Ending Undesignated Fund Balance	4,071,976	192,552	3,406,103	2,921,854	1,908,078	863,888
Target Fund Balance ⁴	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

Financial Plan Notes:

¹ 2003 Actuals are from ARMS.

² 2004 Estimated is based on expenditure and revenue projections.

³ 2006 & 2007 are inflated by 3% growth in both the revenues and expenditures.

⁴ Target Fund Balance is a historical \$1 M

⁵ Current Expense revenue is budgeted at 98% in operating funds; 2% held centrally.

⁶ CX underexpenditure obligation of \$256,242 is not included as a contra in the department's budget as in past years, but is called out separately in the financial plan as an underexpenditure.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Emergency Medical Services (EMS) 1190/0830

Code/Item #	Description	0830	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	36,232,328	98.87	3.00
		Status Quo **	313,428	0.00	(1.00)
HHS		Status Quo Budget	36,545,756	98.87	2.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Direct Service Reductions

DS01	Regional Services Reduction	(298,423)	0.00	0.00
DS02	Reduction in EMS Budgeted Contingency	(287,825)	0.00	0.00
		(586,248)	0.00	0.00

Revenue Backed

RB03	Basic Life Support Adjustments per EMS Strategic Plan	258,768	0.00	0.00
RB04	Strategic Plan Implementation	387,996	0.00	3.75
RB02	King County Medic One Advanced Life Support Adjustment	261,057	0.00	0.00
RB01	2005 CPI Increase to Advanced Life Support Service Costs	551,299	0.00	0.00
		1,459,120	0.00	3.75

Technical Adjustment

TA03	EMS Overhead Increase & Technical Adjustments	622,822	0.00	1.00
TA01	Technical Adjustment	(10,685)	0.00	0.00
TA02	Salary Steps and Benefits Adjustments	(20,446)	0.00	0.00
		591,691	0.00	1.00

Central Rate Adjustments

CR07	Technology Services Operations & Maintenance Charge	119	0.00	0.00
CR21	Debt Service Adjustment	(2)	0.00	0.00
CR09	Geographic Information Systems Charge	(191)	0.00	0.00
CR01	Flexible Benefits Change	(41,247)	0.00	0.00
CR11	Telecommunications Services	(1,312)	0.00	0.00
CR12	Telecommunications Overhead	945	0.00	0.00
CR13	Motor Pool Usage Charge	(16,933)	0.00	0.00
CR05	Current Expense Overhead Adjustment	122,777	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(993)	0.00	0.00
CR08	Technology Services Infrastructure Charge	4,010	0.00	0.00
CR22	Long Term Leases	(5,201)	0.00	0.00
CR25	Financial Services Charge	(1,116)	0.00	0.00
CR36	Property Services Lease Administration Fee	(40)	0.00	0.00
CR39	COLA Adjustment	(13,673)	0.00	0.00
CR46	Countywide Strategic Technology Projects	(2,917)	0.00	0.00
CR47	Finance Payroll Projects	(442)	0.00	0.00
CR15	Insurance Charges	(10,759)	0.00	0.00
CR10	Office of Information Resource Management Charge	2,639	0.00	0.00

Emergency Medical Services (EMS) 1190/0830

Code/Item #	Description	0830	Expenditures	FTEs*	TLPs
			35,664	0.00	0.00
		2005 Adopted Budget	38,045,983	98.87	6.75

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

ER1 EXPENDITURE RESTRICTION: Of this appropriation, no funds shall be transferred to the King Conservation District until an ordinance is adopted authorizing the executive to enter into an interlocal agreement authorizing the transfer of such funding. The interlocal agreement shall specify the number of farm planning staff to be funded with this appropriation.

ER2 EXPENDITURE RESTRICTION: Of this appropriation, \$78,623 and one FTE shall be used exclusively to restore the farm marketing specialist position.

ER3 EXPENDITURE RESTRICTION: Of this appropriation, \$42,094 shall be expended solely for term-limited functions related to outreach and assistance to potential clients who may be eligible to participate in the current use taxation program.

ER4 EXPENDITURE RESTRICTION: Of this appropriation, \$77,579 shall be expended solely to restore one forest planner FTE for a total of two forest planner FTEs within the forestry program.

ER5 EXPENDITURE RESTRICTION: Of this appropriation, at least \$288,000 and 2.5 FTEs shall be expended solely on the small lakes program. This expenditure shall include monitoring lakes in the rural area and the following lakes: Mirror, Steel, Fivemile, Geneva, Killarney, North, Star and Trout.

P1 PROVIDED THAT: Of this appropriation, \$208,000 shall be expended solely for groundwater protection services for cities and utilities after the executive certifies in writing that the county has entered into interlocal agreements with a city or a utility to fully fund all or part of these services. The amount of appropriation authority restricted by this proviso shall decline automatically by the amount of revenue the executive certifies has been secured through the interlocal agreements. The certification shall be filed with the clerk of the council, who shall forward a copy to the chairs and lead staff of the budget and fiscal management committee and natural resources and utilities committees, or their successors.

P2 PROVIDED FURTHER THAT: The 2005 budget includes a \$20,000 transfer from the current expense fund to the water and land resources fund in order to mitigate the impact of any loss of revenue to the water and land resources fund from the waiver of application fees for public benefit rating system applications. Of this appropriation, \$20,000 shall not be expended or encumbered until K.C.C. 23.36.040 is amended to authorize the waiver of this fee.

PROGRAM HIGHLIGHTS

Emergency Medical Services

Significant Program Reductions

Regional Services Reduction - (\$298,423). This item reduces Regional Services funding to meet the section's 2005 target expenditure level which is limited to a growth rate of 2.9%. The Emergency Medical Services' (EMS) Regional Services provides standardized training programs to Emergency Medical Technicians-Firefighters throughout the county, regional medical direction and the overall administrative management of EMS. As salary, benefits and overhead grew at a rate higher than the 2.9% ceiling, other accounts are reduced in order to balance. There are no direct service reductions expected as a result of this item as non-direct service line items will be lowered in the Regional Services' budget.

Reduction in EMS Budgeted Contingency (\$287,825). This item is a reduction in the contingency fund budgeted for EMS. Over the last few years, EMS has under expended this account which is a reserve held to meet unanticipated costs such as redeployment of paramedics due to bridge closures, or Health Insurance Portability and Accountability Act (HIPAA) required training. The agency believes that they can reduce the amount held in reserve in their 2005 Budget without putting any programs in jeopardy.

Significant Program Additions

2005 Consumer Price Index Increase to Advanced Life Support Service Costs - \$551,299. This item increases the Advance Life Support (ALS) allocation for four of the ALS agencies: Bellevue, Shoreline, and Northeast (Redmond) and Vashon, for cost increases associated with the local area Consumer Price Index – Urban (CPI-U) of 2.9%. Planned medic unit replacement, per the EMS vehicle replacement plan is included for the replacement of six vehicles; one each for the Bellevue Medic One, Shoreline Medic One and King County Medic One units and three for Redmond Medic One. The overall increase to each of the four provider results in a per-unit allocation for ALS service of \$1,398,702, up from \$1,331,325 in 2004.

King County Medic One Advanced Life Support Adjustment – \$261,057. This item increases King County Medic One's ALS expenditures to reflect cost increases to CPI-U, especially those for medical supplies, equipment and the wages and benefits of the paramedics. It includes costs above CPI-U such as Public Health overhead charges and other King County internal service rate changes.

Basic Life Support Adjustments per EMS Strategic Plan - \$258,768. This proposal provides funding for Basic Life Support (BLS) services at the level recommended by the EMS Strategic Plan with adjustments for projected 2005 CPI-U. By agreement, an annual inflation adjustment is made for the BLS services provided by the approximately 3,500 EMT-firefighters employed by 34 fire departments throughout the County.

Strategic Plan Implementation - \$387,996/3.75 TLTs. This item implements the four projects identified in the 2002 *Update to the EMS Strategic Plan*: 1) Enhanced Online EMT Training, 2) Regional EMS Tracking Online (RETRO), 3) Patient Treatment Evaluation and Enhanced Care for EMS Patients Program and 4) Levy Planning. In the 2005 Executive Proposed Budget, the Enhanced Online EMT Training, RETRO project and the patient care evaluation programs would budget a single Term Limited Temporary (TLT) each to serve as project managers, and the Levy Planning request includes a 0.75 TLT planning manager as that position begins in the second quarter of 2005. The agency requested TLTs rather than FTEs as these are truly term-limited bodies of work.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Technical Adjustments

Salary Steps and Benefits Adjustments – (\$20,446). This technical adjustment reflects salary and step increases for paramedic and instructor salaries not included in the agency's 2005 Preliminary Status Quo (PSQ) budget.

Central Rate Adjustments – \$35,664. Central rate adjustments include changes in Current Expense Overhead Adjustment, Insurance Charges, Prosecuting Attorney Civil Division Charge, Long-term Lease Rates, Financial Services Charge, Property Services Lease Administration Fee, and Finance Payroll Projects.

EMS Overhead Increase and Technical Adjustments - \$622,822/1.0 TLT. This request reflects a reallocation of the Public Health departmental overhead to the agency. These overhead costs include the Office of the Director, plus the cost of such department-wide services as accounting, personnel and payroll, grants and contracts, management information, risk management, and others. It adjusts the EMS share of PH overhead to reflect its full share under the new model. However, under an agreement with PH, half of that amount (\$114,823) is removed through a contra as a one-time mitigation of the full overhead amount charged to EMS. The full PH overhead charge to EMS will be applied in 2006.

Technical Adjustment - (\$10,685). This adjustment aligns EMS in the Public Health Budget Prep System with the final amounts entered into the 2005 Preliminary Status Quo budget.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

[Link to Emergency Medical Services Financial Plan, 11 KB .pdf](#)

HEALTH & HUMAN SERVICES PROGRAM PLAN

Emergency Medical Services/1190

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	6,403,462	7,252,431	9,539,362	8,492,395	8,216,603	6,018,671
Revenues						
* Taxes	34,646,251	35,501,328	35,501,328	36,918,191	37,720,741	38,627,824
* State Grants	1,200					
* Charges for Service	2,184			5,000	5,000	5,000
* Miscellaneous Revenues	373,284	348,000	348,000	420,000	376,676	318,667
* Other Funding Sources	80,282	8,000	8,000	52,000	52,000	52,000
* CX Transfer	375,000	375,000	375,000	375,000	375,000	375,000
*						
Total Revenues	35,478,201	36,232,328	36,232,328	37,770,191	38,529,417	39,378,491
Expenditures						
* EMS Advanced Life Support (Paramedics)	(20,442,385)	(22,747,245)	(22,676,013)	(24,092,067)	(26,469,677)	(26,934,881)
* EMS Basic Life Support	(8,801,719)	(8,923,020)	(8,923,020)	(9,181,788)	(9,411,333)	(9,646,616)
* EMS Regional Services	(3,098,198)	(3,959,562)	(3,959,562)	(4,472,128)	(4,846,339)	(4,927,197)
* EMS Budget Reserve		(602,501)	(602,501)	(300,000)		
* Reserve for Encumbrance			(1,584,796)			
* Designated for Reappropriation			(130,000)			
*						
Total Expenditures	(32,342,301)	(36,232,328)	(37,875,892)	(38,045,983)	(40,727,349)	(41,508,694)
Estimated Underexpenditures ⁴						
Other Fund Transactions						
* Taxes to Designated Reserve		155,511	596,597			
*						
Total Other Fund Transactions	0	155,511	596,597	0	0	0
Ending Fund Balance	9,539,362	7,407,942	8,492,395	8,216,603	6,018,671	3,888,468
Reserves & Designations						
* Reserve for Encumbrance	(1,584,796)					
* Designated for Reappropriation	(130,000)					
* Designated for Future Reserves		(3,850,000)	(5,300,000)	(4,900,000)	(2,700,000)	0
*						
Total Reserves & Designations	(1,714,796)	(3,850,000)	(5,300,000)	(4,900,000)	(2,700,000)	0
Ending Undesignated Fund Balance	7,824,566	3,557,942	3,192,395	3,316,603	3,318,671	3,888,468
Target Fund Balance ⁵	2,695,192	3,019,360	3,156,324	3,170,499	3,393,946	3,459,058

Financial Plan Notes:

¹ The 2003 Actuals are from the 2003 CAFR.

² The 2004 Estimated is based on adjustments in revenues and corresponding changes in program expenditures.

³ The 2006 and 2007 Projected are based on inflationary revenue and expenditure projections and the EMS Startegic plan.

⁴ There is no Underexpenditure required for this fund.

⁵ The Target Fund Balance is equal to 1/12th yearly expenditures.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Local Hazardous Waste 1280/0860

Code/Item #	Description	0860	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	12,519,878	0.00	0.00
		Status Quo **	62,474	0.00	0.00
HHS		Status Quo Budget	12,582,352	0.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Direct Service Reductions					
DS01	Local Hazardous Waste Expenditure Reductions		(1,165,487)	0.00	0.00
			(1,165,487)	0.00	0.00
Central Rate Adjustments					
CR25	Financial Services Charge		1,878	0.00	0.00
CR47	Finance Payroll Projects		(8)	0.00	0.00
CR46	Countywide Strategic Technology Projects		(38)	0.00	0.00
			1,832	0.00	0.00
2005 Adopted Budget			11,418,697	0.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Local Hazardous Waste Program

Significant Program Reductions

Adjustments in Local Hazardous Waste Plan - (\$1,165,487). This item reduces overall Local Hazardous Waste Management Program (LHWMP) expenditures by 9% and follows the recommendation of the Management Coordinating Committee (MCC), the oversight body for the LHWMP. The MCC is comprised of representatives from the five partner agencies to the LHWMP, each of whom will implement their 2005 LHWMP allocation.

Technical Changes

Central Rate Adjustments – \$1,832. Central rate adjustments include changes in Financial Services Charge, and Countywide Strategic Technology and Finance Payroll Projects.

C O U N C I L A D O P T E D B U D G E T

Council made no changes to the 2005 Executive Proposed Budget.

[Link to Local Hazardous Waste Financial Plan, 11 KB .pdf](#)

HEALTH & HUMAN SERVICES PROGRAM PLAN

Local Hazardous Waste Fund/1280

	2003 Actual ¹	2004 Adopted	2004 Estimated ²	2005 Adopted	2006 Projected ³	2007 Projected ³
Beginning Fund Balance	7,949,950	5,244,029	5,880,325	2,912,138	654,283	975,108
Revenues						
* State Grants	212,327	560,438	542,078	542,078	542,078	542,078
* Intergovernmental Payment	3,331,736		5,376,735	5,401,251	7,021,626	7,021,626
* Charges for Service	5,462,150	9,024,791	3,200,637	3,199,999	4,160,000	4,160,000
* Miscellaneous Revenues	363,458	165,292	90,241	17,514	15,819	21,919
*						
Total Revenues	9,369,672	9,750,521	9,209,691	9,160,842	11,739,523	11,745,623
Expenditures						
* Services and Other Charges	(2,532,763)	(2,707,939)	(2,719,571)	(2,512,926)	(2,525,582)	(2,525,582)
* Intragovernmental Services	(8,774,634)	(9,811,977)	(9,458,345)	(8,885,243)	(8,893,116)	(8,893,116)
* Intra County Contributions		38	38			
* Contingencies				(20,528)		
*						
Total Expenditures	(11,307,397)	(12,519,878)	(12,177,878)	(11,418,697)	(11,418,698)	(11,418,698)
Estimated Underexpenditures ⁴						
Other Fund Transactions						
* GAAP Adjustment	(131,900)					
*						
Total Other Fund Transactions	(131,900)	0	0	0	0	0
Ending Fund Balance	5,880,325	2,474,672	2,912,138	654,283	975,108	1,302,033
Reserves & Designations						
* Carryover Encumbrance						
* Designated for Reappropriation	(25,000)					
*						
Total Reserves & Designations	(25,000)	0	0	0	0	0
Ending Undesignated Fund Balance	5,855,325	2,474,672	2,912,138	654,283	975,108	1,302,033
Target Fund Balance ⁵	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000

Financial Plan Notes:

¹ The 2003 Actuals are from the 2003 CAFR.

² The 2004 Estimated is based on revised projections in revenues and reappropriations of expenditures.

³ The 2006 and 2007 Projected are based on inflationary and other adjustments in revenue while holding expenditures at 2005 levels.

⁴ There is no Underexpenditure required for this fund.

⁵ The annual Target Fund Balance of \$2,000,000 is set by LHWMP and Management Coordinating Committee.

HEALTH & HUMAN SERVICES PROGRAM PLAN

PH and EMS Fund Transfers 0010/0696

Code/Item #	Description	0696	Expenditures	FTEs*	TLPs
Program Area		2004 Adopted	12,796,475	0.00	0.00
		Status Quo **	691,447	0.00	0.00
HHS					
		Status Quo Budget	13,487,922	0.00	0.00
		0	0		

Detail below shows crosswalk from 2004 adopted to 2005 adopted.

Direct Service Reductions					
DS03	CX Reduction to Public Health OH Model		(122,526)	0.00	0.00
DS04	CX Reduction to Indoor Air Quality Services		(109,300)	0.00	0.00
DS05	CX Reduction to Vector Nuisance		(57,000)	0.00	0.00
DS06	CX Reduction to Family Planning CSO		(15,294)	0.00	0.00
DS07	CX Reduction to Healthy Aging Program		(11,174)	0.00	0.00
DS08	CX Reduction to KC Health Action Plan		(9,385)	0.00	0.00
DS09	CX Reduction to HIV/AIDS Program		(7,851)	0.00	0.00
			(332,530)	0.00	0.00
Program Change					
PC01	Restore CX funding to White Center Immunizations		56,890	0.00	0.00
PC02	Restore CX funding to Healthy Aging		153,000	0.00	0.00
PC04	Restore CX Funding to Safe Communities-CFC		36,953	0.00	0.00
PC05	King County Medical Examiner's Office Addition		239,280	0.00	0.00
PC03	Restore CX funding to Community Health Centers		103,843	0.00	0.00
			589,966	0.00	0.00
Council Changes					
CC01	Increase Medical Examiner Pathologist to Meet Accreditation Standards		165,000	0.00	0.00
			165,000	0.00	0.00
2005 Adopted Budget			13,910,358	0.00	0.00

* FTEs do not include temporaries and overtime.

** This includes revised 2004 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

PROGRAM HIGHLIGHTS

Public Health and Emergency Medical Services General Fund Transfers

The 2005 Executive Proposed Budget includes General Fund Transfers to the Public Health and Emergency Medical Services funds.

Public Health Transfer Additions

King County Medical Examiner's Office – \$239,280. See Public Health program pages for description.

Health Aging – \$153,000. See Public Health program pages for description.

Community Health Centers – \$103,843. See Public Health program pages for description.

Immunizations-White Center – \$56,890. See Public Health program pages for description.

Safe Communities/Children and Family Commission – \$36,953. See Public Health program pages for description.

Public Health Transfer Reduction

Current Expense Reductions to Public Health Department Overhead - (\$122,526). See Public Health program pages for description..

Indoor Air Program Service Reductions – (\$109,300). See Public Health program pages for description

Vector/Nuisance Program Reductions – (\$57,000). See Public Health program pages for description.

Family Planning Community Service Office Program Reduction – (\$15,294). See Public Health program pages for description.

Healthy Aging Program Reduction – (\$11,174). See Public Health program pages for description.

King County Health Action Plan Reduction – (\$9,385). See Public Health program pages for description.

HIV/AIDS Planning Council Administrative Reduction – (\$7,851). See Public Health program pages for description.

C O U N C I L A D O P T E D B U D G E T

Increase Medical Examiner Pathologist to Meet Accreditation Standards – \$165,000. Council added \$165,000 of expenditure authority to the Medical Examiner's Office to meet accreditation standards.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Health and Human Service Program Area

	2003 Adopted		2004 Adopted		2005 Adopted	
	Expenditures	FTEs	Expenditures	FTEs	Expenditures	FTEs
Community and Human Service						
SPECIAL PROGRAMS	480,376	0	473,441	0	497,052	0
COMMUNITY SVCS DIV	7,796,553	19.90	0	0	0	0
HUMAN SERVICES/CJ	748,624	0	748,624	0	0	0
VETERANS RELIEF	2,057,218	7.00	2,089,737	7.00	2,482,976	7.00
DEVELOPMENTAL DISABILITY	19,561,901	24.75	18,944,636	24.75	21,681,113	30.75
MENTAL HEALTH	93,796,933	91.75	94,700,094	80.25	101,495,959	77.25
ALCOHOLISM/SUBSTANCE ABUSE	17,739,296	33.00	18,379,361	45.30	23,567,682	48.30
WORK TRAINING PROGRAM	6,781,617	43.58	7,408,613	43.58	7,718,679	55.58
DISLOCATED WKR PROG ADMIN	11,344,501	52.00	10,631,620	58.00	6,922,753	58.00
FED HOUSNG & COMM DEV FND	18,640,735	36.17	20,226,461	37.00	20,611,473	36.00
	178,947,754	308.15	173,602,587	295.88	184,977,687	312.88
Public Health						
EMERGENCY MEDICAL SERVICE	34,854,283	91.12	36,232,328	98.87	38,045,983	98.87
LOCAL HAZARDOUS WASTE FD	12,486,814	0	12,519,878	0	11,418,697	0
PUBLIC HEALTH POOLING	187,919,027	1,384	181,809,830	1,222	184,367,348	1,251
	235,260,124	1,474.96	230,562,036	1,320.61	233,832,028	1,350.28
Grants						
HEALTH & HUMAN SERVICE GRANTS	0	6.00	0	0	433,729	6.00
	0	6.00	0	0	433,729	6.00
Total Health and Human Services	414,207,878	1,789.11	404,164,623	1,616.49	419,243,444	1,669.16

Public Defense division of DCHS and Jail Health Services division of DPH are reported out in the Law, Safety and Justice program plan area.