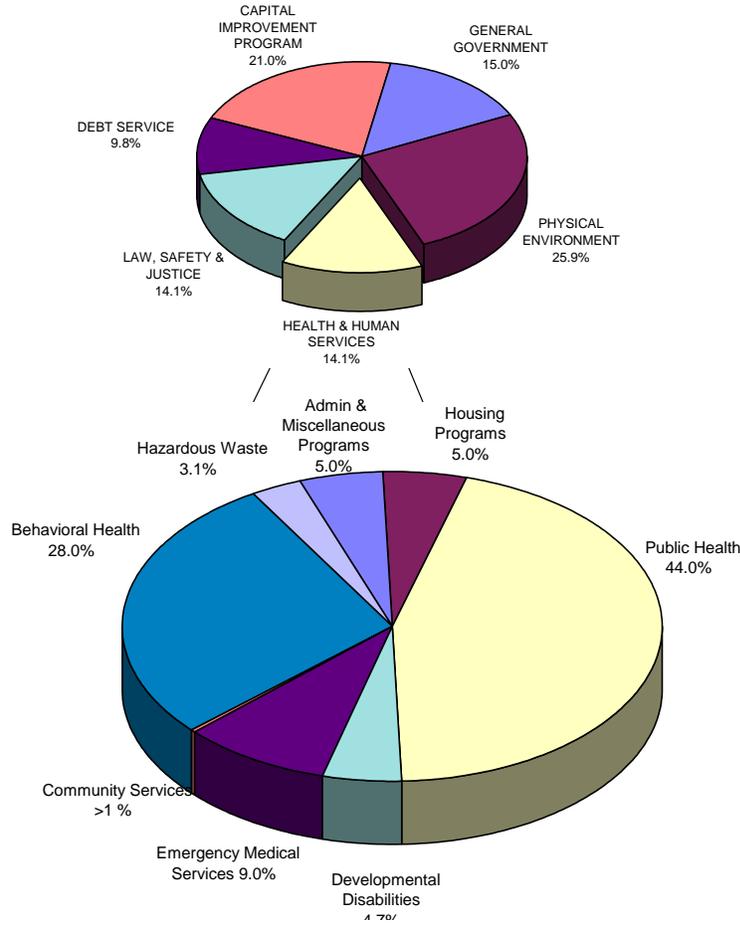


Health and Human Services

HEALTH & HUMAN SERVICES PROGRAM PLAN

**Health & Human Services
\$404 Million**



Organization of the Pie Chart: The following agencies were combined to make the pie chart more readable.

Community Services: CSD - Current Expense, Human Services/CJ, and Grants.

Behavioral Health: Mental Health and Alcoholism & Substance Abuse

Housing Programs: Federal Housing & Community Development Fund and Housing Opportunity Acquisition.

Administrative & Miscellaneous Programs: Veterans' Services, Special Programs, Youth Employment, Dislocated Workers/PIC, and DCHS Administration

Source: Program Plan Summary Page (Found at the end of the section).

P R O G R A M E X P L A N A T I O N S

INTRODUCTION

King County is investing in the health and well being of its residents through its ongoing commitment to, and participation with, human services. King County has diverse roles in human services, ranging from planner to partner to resource developer. The majority of health and human services programs funded by King County are discretionary in nature. As spending in mandatory areas like public safety and criminal justice increases, the amount of County funds available for discretionary activities is limited. With increasingly restricted funding, the County is focusing its support for discretionary human services in three areas: regional services (services offered to all residents of King County), services to unincorporated King County (where King County is the de facto local government), and prevention services that help minimize impacts on the justice systems.

Dedicated Health and Human Services Funding: In lieu of further dramatic reductions to King County’s health and human services agencies, King County will dedicate \$7 million to support programs for the County’s most vulnerable populations. This new revenue is generated by rent payments from the County’s solid waste utility for use of the Cedar Hills Landfill and is budgeted in the County’s Children and Family Set Aside Fund, a subfund of the Current Expense Fund. The revenue is specifically devoted to supporting community health clinics, domestic violence shelter and sexual assault programs, as well as youth and family service networks. Without this new revenue, these regional health and human services programs would face substantial reductions. With adoption of the 2004 budget, Council directed that the solid waste rent funds be budgeted into the Current Expense (CX) fund and transferred to the Children and Family Set Aside. Also in the 2004 Adopted Budget, Council moved some human services Current Expense fund transfers from the CX fund to the Children and Family Set Aside Fund.

Dedicating Funding to Community Services: The Community Services Division of the Department of Community and Human Services will receive \$3,774,021 in Solid Waste rent backed Children and Family Set-Aside funding in lieu of reductions in Current Expense funds to the division. These funds will support a mix of programs that were supported by Current Expense and Children and Family Set Aside funds in 2003.

Health and Human Services Program	Solid Waste Backed Children and Family Set Aside
Domestic Violence and Batterer's Treatment Programs	\$239,948
Homeless and Affordable Housing	\$1,466,403
Criminal and Juvenile Justice Programs	\$914,500
Sexual Assault Victim Services	\$561,355
Legal Assistance	\$25,000
Youth and Family Services Programs	\$1,201,052
Homeless Youth Shelters	\$256,774
Community Health Centers	\$736,510
Safe Communities and Healthy Families	\$1,489,469
Administration/Staffing Resources	\$108,989
Total:	\$7,000,000

Making Criminal Justice Expenditures Transparent: The 2004 Executive Proposed Budget moves all expenditures related to providing jail health services to the Current Expense

HEALTH & HUMAN SERVICES PROGRAM PLAN

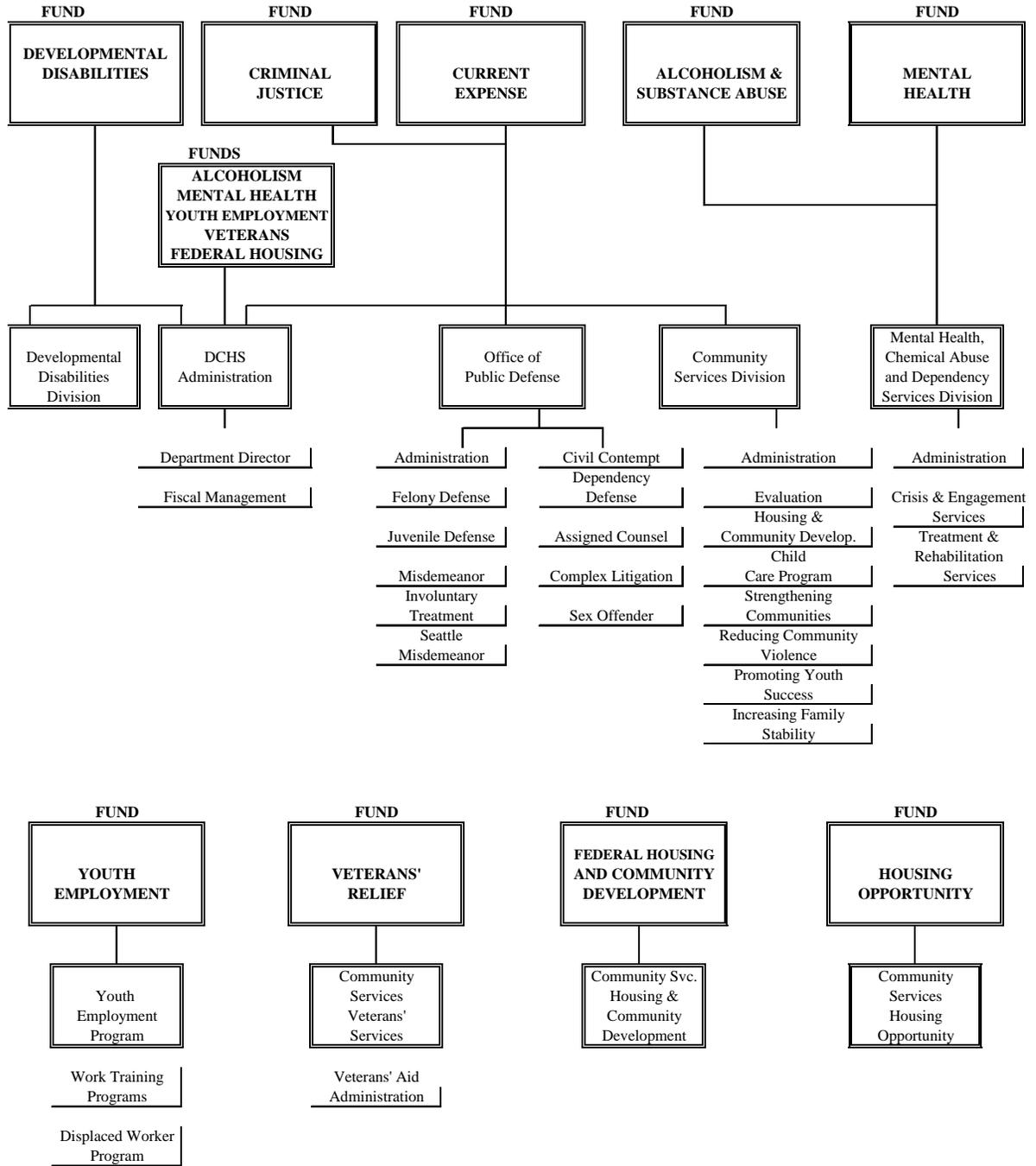
Fund. Because Jail Health Services resides operationally within the Department of Public Health- Seattle and King County, the expenditures and revenues associated with Jail Health Services activities had, in previous years, been included within the Public Health Pooling Fund. In an effort to make transparent all criminal justice related costs, the 2004 Executive Proposed Budget establishes an appropriation unit within the Current Expense Fund for Jail Health Services, moving Jail Health costs out of the Public Health Fund. Public Health will continue to provide operational and policy oversight for Jail Health Services in the King County correctional facilities.

Increasing Treatment Funds for the Criminal Justice System: The 2004 Executive Proposed Budget increases support for individuals involved with the criminal justice system who need chemical abuse treatment services. Community Center for Accountability Program clients will receive lifestyle, employment, housing, and education assistance in an effort to reduce recidivism in the criminal justice system. The program will be provided in partnership with a community non-profit and housed at the Center to enable close monitoring of clients by the courts and community corrections while simultaneously providing a rigorous treatment regime.

Investing in Technology for Long Term Savings: In 2003, the Department of Public Health and the Department of Adult and Juvenile Detention engaged a consultant to examine King County's Jail Health Services programs and make recommendations for efficiencies that would translate into reduced health care costs. The primary finding of the consultant was a recommendation to implement an electronic medical records system within jail health as soon as possible. Electronic medical records will ensure that consistent and proper medical care is provided to inmates, as well as improve efficiency of the medical providers administering care to inmates. The 2004 Executive Proposed Budget includes \$2.0 million in Capital Improvement Project funds for the purchase and implementation of electronic medical records.

Community and Human Services

HEALTH & HUMAN SERVICES PROGRAM PLAN



COMMUNITY & HUMAN SERVICES

ISSUES AND PRIORITIES

Mission
Community & Human Services
 To enhance the quality of life, protect rights, and promote self-sufficiency of our region's diverse individuals, families and communities.

The 2004 Executive Proposed Budget for the Department of Community and Human Services is consistent with the County's priority to provide services to regional and unincorporated King County residents. Department agencies also prioritize prevention services to help minimize impacts on the justice systems. This priority is reflected in the department's focus on treatment, housing, employment, and education assistance in an effort to avoid introduction to and recidivism in the criminal justice system.

In lieu of service reductions to the County's most vulnerable populations, King County will dedicate \$7 million to support community health clinics, domestic violence shelter and sexual assault programs, as well as youth and family service programs that prevent interaction with the juvenile justice system. These Children and Family Set Aside funds are generated by rental fees for the Cedar Hills Landfill and will be distributed to the Department of Public Health, the Housing Opportunity Fund, and the Community Services Division.

Community Services Division

The Community Services Division will receive \$3,774,021 of Current Expense support derived from the lease of the Cedar Hills Landfill by the Solid Waste Division. The Solid Waste rent backed funds are provided to the Community Services Division in lieu of reductions of Current Expense funds to the division. These funds will support a mix of programs including domestic violence, sexual assault victim services, homeless and affordable housing, homeless youth shelters, and criminal and juvenile justice services, which were supported by Current Expense and Children and Family Set Aside funds in 2003.

Through interdepartmental agreement, the Community Services Division will transfer a portion of its Children and Family Set Aside funding to the Work Training Program. The Work Training Program will increase its support of Out of School Youth, New Start, and Youthbuild contracts with this \$1,065,091 transfer.

**Community Services Division and Work Training Program
 Current Expense and Children Family Set Aside Revenue Allocation ¹**

	2003 ADO	2004 ADO	2003-2004 Change
Community Services Division	\$7,130,841	\$7,050,368	(\$80,473)
<i>Current Expense</i>	\$5,287,392	\$0	(\$5,287,392)
<i>Solid Waste Backed Children and Family Set Aside</i>	\$0	\$3,774,021	\$3,774,021
<i>Children and Family Set Aside</i>	\$1,843,449	\$3,276,347	\$1,432,898
Work Training Program	\$1,151,321	\$1,611,140	\$459,819
<i>Current Expense ²</i>	\$655,272	\$0	(\$655,272)
<i>Solid Waste Backed Children and Family Set Aside</i>	\$0	\$0	\$0
<i>Children and Family Set Aside ³</i>	\$496,049	\$1,611,140	\$1,115,091
Total:	\$8,282,162	\$8,661,508	\$379,346

¹ This table reflects the Current Expense (CX) and Children and Family Set Aside (CFSA) contributions in the 2004 Adopted Budget for the Community Services Division and the Work Training Program. It illustrates the Community Services Division's move out of Fund 0010 and into 0015, becoming a CFSA supported agency. The Work Training Program will remain in Fund 2240, receiving CFSA transfers in 2004.

² The Work Training Program's Current Expense reflects 100% CX transfer revenue in 2003.

³ The Work Training Program's Children and Family Set Aside contribution in 2004 includes a \$50,000 CX transfer, reflected here as 100% of the CX transfer.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Developmental Disabilities Division

Continuing its established focus on regional services, the Developmental Disabilities Division will use non-Current Expense funds to maintain countywide services for adults and children with developmental disabilities. These services include rental assistance vouchers and other forms of community participation support; early intervention for birth-to-three-year-olds showing developmental delays; sheltered and group employment; and information, referral, and advocacy assistance. The 2004 Executive Proposed Budget maintains the 2003 level of services in the County.

Youth Employment/Dislocated Worker

The 2004 Executive Proposed Budget reflects three significant revenue changes for the Work Training Program. With a 12 percent increase in Workforce Development Council funding through the federal government, the Work Training Program will increase the Out of School Youth and In School Youth programs. The Work Training Program also increases its Children and Family Set Aside transfer funding through an interdepartmental agreement with the Community Services Division. The \$1,065,091 increase will support Out of School Youth, New Start, and Youthbuild contracts. As a result of this Children and Family Set Aside transfer increase, the Work Training Program simultaneously decreases its Current Expense transfer by \$605,272.

Due to an anticipated reduction in federal funding from the Workforce Development Council and the Workforce Investment Act, the Dislocated Worker Program will reduce training services to King County's dislocated workers. While the current level of individual client training will be lowered, there will be no reduction in program services.

Housing Opportunity Fund and Federal Housing and Community Development Fund

King County's Housing and Community Development Program creates and preserves safe and affordable housing, reduces homelessness, and improves the viability, livability, and economic stability of low-income communities. This program makes capital improvements in public infrastructure and supports human service agencies that work to address the County's housing-related issues.

The Housing and Community Development Program receives federal Community Development Block Grant and HOME dollars as well as state and local dollars. In 2002, the most recent year for which there is complete accomplishment data, this program funded the creation or preservation of 470 units of affordable housing, and assisted the private market to create an additional 210 affordable units through incentives. Assistance to prevent homelessness was provided to 206 households, and emergency shelter or transitional housing to nearly 2,400 households. Permanent supportive housing assistance was also provided to previously homeless, disabled people. Low-income communities were helped to make public infrastructure improvements and capital assistance was provided to King County human service agencies, helping them provide services more efficiently and effectively.

Most of King County's funds for the creation and preservation of affordable housing are made available through the Housing and Community Development Program's housing finance program. The program operates a competitive Request-For-Proposal process each year to identify and select projects to receive capital awards for acquisition, rehabilitation, site improvements, new construction, and other costs related to affordable housing development. The program uses a variety of revenue sources, from King County's Housing Opportunity Fund to federal HOME and CDBG dollars. These revenue sources have different priorities and requirements, which allow the housing finance program to be flexible in matching projects to fund sources.

This is the second year that the Executive Proposed Budget for the Housing Opportunity Fund includes money made available as a result of State legislation passed in 2002 (SHB 2060; RCW 36.22.178). These funds are dedicated to support affordable regional housing activities. This legislation authorized King County to charge a fee for the recording of documents associated with real estate transfers. King County retains 60 percent of the fees collected, less a percentage for administration costs, for use in affordable housing development. Through the Housing Opportunity Fund, \$2.5 million will be disbursed. An interlocal agreement, approved by Council in July, 2003,

HEALTH & HUMAN SERVICES PROGRAM PLAN

establishes priorities for use of funds, sets subregional allocation targets, and establishes the Joint Recommendations Committee as the body that will review and adopt funding allocations and related policies.

The 2004 Executive Proposed Budget for the Housing Opportunity Fund includes a Current Expense transfer of over \$400,000. The Executive is also proposing to provide \$1.0 million in Solid Waste rent backed funds to replace Current Expense revenues cut from the Housing Opportunity Fund in 2003. These funds enable the Housing Opportunity Fund to solicit and fund housing projects that are very high priority for the County, providing housing for special needs populations such as homeless people who have been incarcerated, the mentally ill, or the developmentally disabled.

Mental Health/Chemical Abuse Dependency Services

Mental Health Fund- The 2001 legislative session resulted in a cut to State mental health funding of \$2 million per year, compounded over six years. The 2002 legislative session further reduced mental health funding by requiring King County to spend down its reserves, which will result in a shrinking fund balance for the Mental Health Fund in outyears. With a shrinking fund balance, Mental Health will eliminate funding for crisis stabilization and screening services at Harborview Medical Center's Crisis Triage Unit. These services were supported by the fund balance in previous years. Mental Health will continue to support expanded mental health and substance abuse services with Department of Adult and Juvenile Detention and Criminal Justice funds at 2003 levels.

Substance Abuse Fund- The 2004 Executive Proposed Budget includes the request of 2.5 FTE and 1.0 TLT to support the Criminal Justice Continuum of Care. With the Superior and District Courts, Public Health, the King County Correctional Facilities, and the criminal justice council, the Continuum of Care seeks to reduce detention costs in the criminal justice system by providing mental health and drug/alcohol treatment services to individuals currently involved in the criminal justice system. Future Continuum of Care funding is contingent upon demonstrated results, meaning that the Mental Health, Chemical Abuse and Dependency Services Division must show, through program evaluation, that Continuum of Care programs provided to mental health and drug/alcohol treatment clients decrease jail days of those individuals. The requested positions will support the Mental Health, Chemical Abuse and Dependency Services Division in that objective. The Mental Health, Chemical Abuse and Dependency Services Division has also initiated a process to identify a new provider network to deliver Outpatient Drug and Alcohol Treatment Services, which is expected to improve accountability and efficiency in service delivery. Further efficiencies within the Mental Health, Chemical Abuse and Dependency Services Division include the transfer of 13 FTE from the Mental Health Fund to the Substance Abuse Fund by aligning these FTE with the revenues that support them.

Veterans' Program

The Veterans' Program maintains 2003 funding levels in 2004, enabling the agency to continue providing employment training, mental health services, transitional housing alternatives, and financial assistance to the County's veteran population.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Community & Human Services, Admin. 1070/0935

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
Program Area		2003 Adopted	1,277,253	10.00	0.00
HHS		Status Quo **	(11,423)	0.00	0.00
		Status Quo Budget	1,265,830	10.00	0.00
		Contra	0		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
Technical Adjustment					
TA01	LAN Administration - Shift to MHCADS	72,696	0.00	0.00	
		72,696	0.00	0.00	
Central Rate Adjustments					
CR01	Flexible Benefits Charge	(190)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	(16,233)	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	6,078	0.00	0.00	
CR08	Technology Services Infrastructure Charge	(178)	0.00	0.00	
CR11	Telecommunications Services	291	0.00	0.00	
CR12	Telecommunications Overhead	78	0.00	0.00	
CR13	Motor Pool Usage Charge	104	0.00	0.00	
CR15	Insurance Charges	19,892	0.00	0.00	
CR20	Prosecuting Attorney Civil Division Charge	6,362	0.00	0.00	
CR22	Long Term Leases	4,540	0.00	0.00	
CR25	Financial Services Charge	490	0.00	0.00	
CR26	Retirement Rate Adjustment	(9,751)	0.00	0.00	
CR31	Cell Phone and Pager Services	(173)	0.00	0.00	
CR36	Property Services Lease Administration Fee	(196)	0.00	0.00	
CR39	COLA Adjustment	(3,965)	0.00	0.00	
CR46	Countywide Strategic Technology Projects	2,551	0.00	0.00	
CR47	Finance Payroll Projects	1,191	0.00	0.00	
		10,891	0.00	0.00	
2004 Adopted Budget		1,349,417	10.00	0.00	

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

PROGRAM HIGHLIGHTS

DCHS Administration

Technical Adjustments

LAN Administration, Shift to the Mental Health, Chemical Abuse and Dependency Services Division - \$72,696. This adjustment reflects a departmental decision to budget for LAN administration performed by personnel in the Mental Health, Chemical Abuse and Dependency Services Division. Formerly provided by Developmental Disabilities Division staff, the director's office's needs in terms of LAN administration have outgrown the ability of that division to provide service. This cost will be recovered from non-Current Expense programs in the department.

Central Rate Adjustments - \$10,891. Central rate adjustments include Insurance Rates, Prosecuting Attorney's Office charges, Lease Rates, ITS Operations and Maintenance charges, OIRM Technology Projects, Finance Payroll Projects, Flex Benefits, CX Overhead, Retirement Benefit costs, and COLA.

COUNCIL ADOPTED BUDGET

Funding Consolidation - \$0. *The CX transfer to DCHS Administration is eliminated and replaced by CX backed Children and Family Set Aside funds in 2004. Council made no additional programmatic changes to the 2004 Executive Proposed Budget.*

HEALTH & HUMAN SERVICES PROGRAM PLAN

Community Services Division 0015/0681

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	0	0.00	0.00
HHS	Status Quo **	0	0.00	0.00
	Status Quo Budget	0	0.00	0.00
	Contra	0		

Detail below shows crosswalk from 2003 adopted to 2004 adopted.

Council Changes

CC01	Create Appropriation Unit	7,752,612	19.06	0.00
CC02	African-American Community Health Network	25,000	0.00	0.00
CC03	Crisis Clinic 211 Line	25,000	0.00	0.00
CC04	FPA Poverty Action Network	32,500	0.00	0.00
CC05	Lazarus Day Center (Yesler)	35,000	0.00	0.00
CC06	Pacific Science Center	48,000	0.00	0.00
CC07	Pike Place Market Medical Clinic	67,000	0.00	0.00
CC08	WSU Coop Extension KC Food \$ense Project	50,000	0.00	0.00
CC09	Development of Island Teens (DO IT)	10,000	0.00	0.00
CC10	Granny's Attic	5,000	0.00	0.00
CC11	CAMP	75,000	0.00	0.00
CC12	Neighborhood House Eviction Prevention	50,000	0.00	0.00
CC13	Economic Development Council	30,000	0.00	0.00
CC14	Error	(20,000)	0.00	0.00
CC15	Phinney Neighborhood Assoc. Linden Orchards	30,000	0.00	0.00
CC16	Friends of the Trail	10,000	0.00	0.00
CC17	Groundswell NW Greenwood Park	20,000	0.00	0.00
CC18	Cannon House Capital Grant	100,000	0.00	0.00
CC19	Remove TBD for Aging Services	(67,000)	0.00	0.00
CC20	Home Counseling Program	39,000	0.00	0.00
CC21	MLK Vista Volunteer Corps	28,000	0.00	0.00
CC22	FPA for Working Wheels with Proviso	30,000	0.00	0.00
CC23	Youth Eastside Services	25,000	0.00	0.00
		8,400,112	19.06	0.00
	2004 Adopted	8,400,112	19.06	0.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. under FTEs, annualization is included.

Proviso(s):

EXPENDITURE RESTRICTION:

Of this appropriation, \$1,183,109 shall be expended solely for contracts with the following programs:

Children's Response Center	\$67,104		
Crisis Clinic	\$94,000		
Elder Friends	\$5,000		
Food Lifeline	\$110,000		
Fremont Public Association Home Counseling Program	\$39,000		
Fremont Public Association MLK Vista Volunteer Corps	\$28,000		
Greenwood Senior Activity Center	\$5,000	Highline Senior Center	\$45,872
Northshore Adult Day Health Services	\$29,957		
Northwest Senior Activity Center	\$10,000		
Shoreline Adult Day Health Services	\$16,676		
Unemployment Law Project	\$25,000		
Women's Advisory Board	\$15,000		
Woodinville Adult Day Health Services	\$15,000		
African-American Community Health Network	\$25,000		

This amount shall not be expended or encumbered until a minimum of \$25,000 in matching funds is secured for these

Community Services Division 0015/0681

services from noncounty sources such as federal, state or other local jurisdictions or through private fundraising.

Cannon House Assisted Living Facility capital grant	\$100,000
Central Area Motivation Project	\$75,000
Crisis Clinic 211 Line	\$25,000
Development of Island Teens (DO IT)	\$10,000
Economic Development Council	\$30,000
Fremont Public Association Poverty Action Network Program	\$32,500
Fremont Public Association for the Working Wheels Program	\$30,000
Friends of the Trail	\$10,000
Granny's Attic	\$5,000
Groundswell Northwest for Greenwood Park	\$20,000
Lazarus Day Center	\$35,000
Neighborhood House Eviction Prevention Services Program	\$50,000
Pacific Science Center	\$78,000
Phinney Neighborhood Association for Linden Orchards	\$30,000
Pike Place Market Medical Clinic	\$67,000
WSU Cooperative Extension King County Food Sense Project	\$50,000
Youth Eastside Services	\$25,000

HEALTH & HUMAN SERVICES PROGRAM PLAN

Community Services Division

Mandatory Additions

King County Coalition Against Domestic Violence - \$25,000. This item provides 2004 Solid Waste rent backed funding for the King County Coalition Against Domestic Violence. Services supported with this funding include training, public education and advocacy activities aimed at ending domestic violence. Acting as a coordinating body, the King County Coalition Against Domestic Violence encourages effective representation of community-based victim service agencies to assist in countywide domestic violence public policy and education efforts.

Restore Homeless Contracts - \$166,543. This item maintains 2003 homeless contracts with Solid Waste rent backed funding in 2004. Regional in nature, these contracts are consistent with the recommendations of the Regional Policy Committee and provide homeless and transitional housing services, and homeless prevention. Clients include low income families, unemployed individuals without benefits, individuals in need of transitional housing or at risk of losing current housing, and the agencies committed to assisting homeless clients seeking jobs and services. This item adjusts low org 6341 accordingly.

Restore Homeless Contracts - \$159,199. This item maintains 2003 homeless contracts with Solid Waste rent funding in 2004. Regional in nature, these contracts are consistent with the recommendations of the Regional Policy Committee and provide homeless, homeless prevention, and transitional housing services. Clients low income families, unemployed individuals without benefits, individuals in need of transitional housing or at risk of losing current housing, victims of domestic abuse and the agencies committed to assisting homeless clients seeking jobs and services. This item adjusts low org 6314 accordingly.

Restore Youth Contracts - \$54,891. This item maintains 2003 youth contracts with the Seattle Youth Shelter, Teen Link, and Sno-Valley Youth Center with the receipt of Solid Waste rent backed funding. The contracts ensure funding for youth programs that encourage leadership development and leisure activities.

Restore Aging Contracts - \$134,720. This item maintains 2003 aging contracts with King County adult day health centers with the receipt of Solid Waste rent backed funding. To prevent costly institutionalization in nursing homes, these services provide treatment to and support vulnerable adult populations that are low-income yet not Medicaid eligible.

Restore Juvenile Justice/ Community Contracts - \$504,278. This item maintains 2003 contracts supporting a mix of juvenile justice intervention and community programs with the receipt of Solid Waste rent backed funding in 2004. Contracts include the Juvenile Justice Operational Master Plan's Juvenile Justice Initiative, Reinvesting in Youth, Fremont Public Association Community Action Team, Project Look, Crisis Clinic Community Information Line, and the Pacific Science Center.

Program Changes

Food Lifeline Add - \$110,000. This Current Expense funded contract is a transfer from the Department of Adult and Juvenile Detention's Community Corrections Division, where it was budgeted in 2003. Food Lifeline provides the countywide distribution of food and other essentials to the network of neighborhood food banks in King County. Prior to the closure of the North Rehabilitation Facility, inmate labor provided repackaging and warehousing services for the distribution process. This item provides funding to compensate for the loss of in-kind labor that the North Rehabilitation Facility provided in prior years.

Technical Adjustments

Class Comp Adjustment to Aging Coordinator Position - (\$234). This item adjusts the salary of a FTE Project Program Manager III position. The class comp adjustment is necessary to fill the vacant position in 2004.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Low Org Realignment - (\$63,453)/(.30 FTE). This item removes remaining budget authority for the Washington State University Cooperative Extension and King County Child Care Program, which were eliminated in 2002. This item also continues the Functional Family Therapy Initiative and Child Care Information and Referral Services. A product of the 2002 Juvenile Justice Operational Master Plan Proviso, the Functional Family Therapy Initiative seeks to decrease the financial burden of criminal justice costs on King County by reducing youth recidivism and keeping youth out of the criminal justice system.

Current Expense Underexpenditure Adjustment - (\$3,393). This item increases the underexpenditure obligation with a corresponding increase in Current Expense funding. The Current Expense underexpenditure is equal to 1.25% of non-contracted Current Expense funds.

Central Rate Adjustments - (\$84,317). Central rate adjustments include Flex Benefits, ITS Operations & Management, ITS Infrastructure, DNRP GIS, Telecommunications Services and Overhead, Motor Pool, Long Term Leases, Finance Rates, Cell Phone/Pager Services, Property Services, Retirement Rates and COLA.

COUNCIL ADOPTED BUDGET

Department Realignment - \$0. Council moved the Community Services Division out of Fund 0010 and into Fund 0015. As CSD is disappropriated in Fund 0010 and reappropriated in Fund 0015, this item reflects a net zero impact to CSD's 2004 Executive Proposed Budget.

Council Special Programs - \$599,500. Council provided additional funding for the following contracts: African-American Community Health Network, \$25,000; Cannon House Assisted Living Facility Capital Grant, \$100,000; Central Area Motivation Project, \$75,000; Crisis Clinic 211 Line, \$25,000; Development of Island Teens (DO IT), \$10,000; Economic Development Council, \$30,000; Fremont Public Association Home Counseling Program, \$39,000; Fremont Public Association MLK Vista Volunteer Corps, \$28,000; Fremont Public Association for the Working Wheels Program, \$30,000; Fremont Public Association Poverty Action Network Program \$32,500; Friends of the Trail, \$10,000; Granny's Attic, \$5,000; Groundswell Northwest for Greenwood Park, \$20,000; Lazarus Day Center, \$35,000; Neighborhood House Eviction Prevention Services Program, \$50,000; Phinney Neighborhood Association for Linden Orchards, \$30,000; Pike Place Market Medical Clinic, \$67,000; WSU Cooperative Extension King County Food Sense Project, \$50,000; Youth Eastside Services, \$25,000. This item also includes a disappropriation of \$67,000 from Aging Services as well as a \$20,000 technical reduction to the CSD Adopted Budget resulting from a summing error in the Ordinance. This balancing item will be reversed in the 2nd Quarter Omnibus and will increase the appropriation to CSD by \$20,000, thereby accommodating Council's special contract adds as itemized above.

Pacific Science Center - \$78,000. Council added a proviso stipulating that \$78,000 shall be expended solely to continue contracting with the Pacific Science Center. Of this appropriation, \$48,000 in new funding will be provided. \$30,000 of this appropriation is in existing funding.

Council Identified Contracts - \$438,609. Council added a proviso with no additional funding stipulating that \$438,609 be expended solely for the following contracts: Children's Response Center, \$67,104; Crisis Clinic, \$94,000; Elder Friends, \$5,000; Food Lifeline, \$110,000; Greenwood Senior Activity Center, \$5,000; Highline Senior Center, \$45,872; Northshore Adult Day Health Services, \$29,957; Northwest Senior Activity Center, \$10,000; Shoreline Adult Day Health Services, \$16,676; Unemployment Law Project, \$25,000; Women's Advisory Board, \$15,000; Woodinville Adult Day Health Services, \$15,000.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Federal Housing & Community Development 2460/0350

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	18,640,735	36.17	4.50
HHS	Status Quo **	890,377	0.00	0.00
	Status Quo Budget	19,531,112	36.17	4.50
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Administrative Service Reductions				
AS01	Transfer Admin Labor Costs to HOF (Loan-out Labor)	(45,726)	0.00	0.00
AS02	Admin Reductions per JRC	(78,823)	0.00	0.00
		(124,549)	0.00	0.00
Revenue Backed				
RB01	Increase in HOME Program Revenues	412,748	0.00	0.00
RB02	Increase to Transitional and Emergency Housing	391,654	0.00	0.00
		804,402	0.00	0.00
Technical Adjustment				
TA01	Reduction in CDBG Program Income	(129,861)	0.00	0.00
TA04	Revenue Adjustment	0	0.00	0.00
TA05	THORA Planner Approved as FTE	0	0.83	(1.00)
		(129,861)	0.83	(1.00)
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(836)	0.00	0.00
CR05	Current Expense Overhead Adjustment	2,867	0.00	0.00
CR08	Technology Services Infrastructure Charge	161	0.00	0.00
CR11	Telecommunications Services	113	0.00	0.00
CR12	Telecommunications Overhead	62	0.00	0.00
CR13	Motor Pool Usage Charge	(4,000)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	34,332	0.00	0.00
CR21	Debt Service Adjustment	(7)	0.00	0.00
CR22	Long Term Leases	9,180	0.00	0.00
CR25	Financial Services Charge	8,570	0.00	0.00
CR26	Retirement Rate Adjustment	(30,584)	0.00	0.00
CR36	Property Services Lease Administration Fee	(396)	0.00	0.00
CR39	COLA Adjustment	(12,863)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	123,383	0.00	0.00
CR46	Countywide Strategic Technology Projects	10,458	0.00	0.00
CR47	Finance Payroll Projects	4,917	0.00	0.00
		145,357	0.00	0.00
	2004 Adopted Budget	20,226,461	37.00	3.50

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Federal Housing and Community Development

Significant Program Reductions

Transfer Administrative Labor Costs to the Housing Opportunity Fund – (\$45,726). This item reflects expenditures by the Housing Opportunity Fund for loan-out labor in Federal Housing and Community Development. All FTEs that perform work supporting HOF's housing programs are organizationally located in Federal Housing and Community Development and paid for from the Housing Opportunity Fund appropriation.

JRC Administrative Adjustments - (\$78,823). This item reflects an anticipated reduction in projects' environmental review costs, and adjustments to Department of Community and Health Services departmental overhead that net to a reduction in the 2004 request.

Significant Program Additions

Increase in HOME Program Revenues - \$412,748. This increase in the HOME program (housing development and repair, and first-time homebuyer assistance) reflects projections of Federal HUD revenue for 2004.

Increase to Transitional and Emergency Housing - \$391,654. This increase reflects projections of 2004 federal revenue available to the Federal Housing and Community Development through the THOR/THORA program, Shelter Plus Care, and McKinney housing programs; supporting transitional and emergency housing and services for homeless people in King County.

Technical Adjustments

Decrease in CDBG (Community Development Block Grant) Program Income - (\$129,861). This item is a technical adjustment of Community Development Block Grant revenues for 2004 and does not affect program service levels offered by the division.

THORA Planner Converted FTE - 0.83 FTE/(1.00) TLT. This request converts a 1.0 TLT position to a 1.00 FTE position. The position conducts planning work associated with the THORA (transitional and emergency housing) program. The body of work is ongoing in nature. The department is requesting 0.83 FTE to add to an existing 0.17 FTE, supported by available grant funds.

Central Rate Adjustments - \$145,357. Central rates adjustments include Flex Benefits, Motor Pool, Technology Services Infrastructure Charges, Telecommunications Services, Telecommunications Overhead, Prosecuting Attorney Civil Division Charge, Debt Service Adjustment, Retirement Rates, COLA Adjustment, CX Overhead Adjustment, Long Term Leases, Financial Services Charge, Property Services Lease Administration Fee, OIRM Technology Projects, Finance Payroll Projects, Countywide Strategic Technology Projects, and Transfer to Risk Abatement.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Federal Housing and Community Development Fund/2460

Category	2002 Actual ¹	2003 Adopted	2003 Estimated ²	2004 Adopted ³	2005 Projected ⁵	2006 Projected ⁵
Beginning Fund Balance	-	-	-	-	-	-
Revenues						
* Community Development Block Grant	8,181,898	8,393,782	9,237,782	8,932,983	8,932,983	8,932,983
* HOME	4,245,921	4,378,861	5,105,376	5,093,515	5,093,515	5,093,515
* Shelter Plus Care Housing and Urban Development direct	3,363,137	3,807,231	3,807,231	3,993,792	3,993,792	3,993,792
* McKinney Homeless Housing and Urban Development direct	956,831	659,606	659,606	659,606	659,606	659,606
* Other Federal Grant Funds (Emergency Shelter Grants, Farmers Home Administration)	278,455	289,000	287,000	287,000	287,000	287,000
* State Transitional & Homeless (not pass-thru)	1,147,832	1,032,255	1,032,255	1,034,208	1,034,208	1,034,208
* Transfer from Developmental Disability fund	3,919	80,000	80,000	80,000	80,000	80,000
* Miscellaneous revenue	-	-	-	145,357	-	-
* Revenues associated with 2002 project balances	-	-	25,167,065	-	-	-
Total Revenues	18,177,993	18,640,735	45,376,315	20,226,461	20,081,104	20,081,104
Expenditures						
* 2003 revenue backed	(17,794,687)	(18,640,735)	(20,209,250)	(20,226,461)	(20,081,104)	(20,081,104)
* Encumbrances			(25,167,065)			
Total Expenditures	(17,794,687)	(18,640,735)	(45,376,315)	(20,226,461)	(20,081,104)	(20,081,104)
Estimated Underexpenditures						
Other Fund Transactions						
Revenue associated with encumbrances	25,167,065		-			
Total Other Fund Transactions	25,167,065		-			
Ending Fund Balance	25,550,371	-	-	-	-	-
Designations and Reserves						
Reserve for encumbrances ⁴	(25,167,065)	-	-			
Total Designations and Reserves	(25,167,065)	-	-	-	-	-
Ending Undesignated Fund Balance ⁵	383,306	-	-	-	-	-
Target Fund Balance ⁶	-	-	-	-	-	-

Financial Plan Notes:

1. 2002 Actuals are from the 2002 CAFR and include the Women and Minority Business Enterprise Loan Subfund 2461.
2. 2003 Estimated is based on an increase in revenue allotment and reduction of Kent balances from line of credit by the federal Department of Housing and Urban Development.
3. 2004 Adopted and 2005 and 2006 Projected are based on anticipated congressional action and 2% decrease in Program Income (City of Kent Float Loan).
4. There will be a return of \$171,805 project revenues to Kent in 2003. The total shown for "encumbrances" includes \$9,413,294 in CAFR encumbrances, \$15,925,576 in CAFR fund balance, and (\$171,805) in City of Kent project balance adjustments.
5. The ending undesignated fund balance shown is for Subfund 2461. Fund 2460 has zero ending fund balance per federal guidelines.
6. Fund 2460 has a zero target fund balance by law.

COUNCIL ADOPTED BUDGET

Council made no changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Housing Opportunity Fund 3220/0351

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
Program Area		2003 Adopted	0	0.00	0.00
HHS		Status Quo **	0	0.00	0.00
		Status Quo Budget	0	0.00	0.00
		Contra	0		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
Mandatory Add					
MA20	CFSA-supported Projects - Solid Waste Lease Fee	1,000,000	0.00	0.00	
		1,000,000	0.00	0.00	
Revenue Backed					
RB01	2060 Document Recording Fee Supported Projects	(984,753)	0.00	0.00	
RB02	Loan-in Labor, Credit Enhancement	12,127	0.00	0.00	
RB03	Transfer to HOF from A Regional Coalition for Housing	48,701	0.00	0.00	
		(923,925)	0.00	0.00	
Technical Adjustment					
TA01	HOF Administration Costs	49,415	0.00	0.00	
TA02	Revenue Adjustment	0	0.00	0.00	
TA03	Zero Balance Expenditures	38,124	0.00	0.00	
TA04	Project Revenue Adjustment	(163,282)	0.00	0.00	
TA05	Zero Balance Revenue	0	0.00	0.00	
		(75,743)	0.00	0.00	
Central Rate Adjustments					
CR11	Telecommunications Services	8	0.00	0.00	
CR12	Telecommunications Overhead	5	0.00	0.00	
CR13	Motor Pool Usage Charge	(373)	0.00	0.00	
CR22	Long Term Leases	27	0.00	0.00	
CR36	Property Services Lease Administration Fee	1	0.00	0.00	
		(332)	0.00	0.00	
		2004 Adopted	0	0.00	0.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Housing Opportunity Fund

Mandatory Additions

Solid Waste Rent-Backed Children and Family Set Aside - \$1,000,000. This request reflects the addition of \$1.0 million of Solid Waste rent backed revenue to support low-income housing projects in 2004.

Significant Program Additions

Document Recording Fee-backed Projects – (\$984,753). Washington State law requires that the revenue generated from a fee levied on document recording be used to develop affordable housing services (Revised Code of Washington, 36.22.178). Collection of the fee started in June 2002, with 18 months of revenue budgeted in 2003. This proposal authorizes the Housing Opportunity Fund to spend or distribute to cities the estimated \$2.5 million in revenues that will be collected in 2004, reflecting a reduction based on projected revenue collections for 12 months versus revenue collected over an 18-month period in the 2003 Adopted Budget.

Loan-in labor, Credit Enhancement program - \$12,127. This revenue-backed increase in budget authority for the Credit Enhancement program provides financial guarantees to developers of affordable housing.

Transfer to HOF of KC ARCH (A Regional Coalition for Housing) contribution - \$48,701. This request reflects the transfer to the Housing Opportunity Fund of responsibility for the King County contribution to ARCH, a regional organization representing Eastside cities which supports affordable housing development through land acquisition and other services.

Technical Adjustments

Housing Opportunity Fund Administrative Costs - \$49,415. This request includes salary and benefits cost increases associated with Housing Opportunity Fund administrative staff and space rent increases not included in the PSQ budget.

Technical Adjustment – Zeroing Contra for Fund 3220 - \$38,124. Because the appropriation for the Housing Opportunity Fund is made in CIP fund 3220 it is necessary to include a zeroing adjustment in the operating budget, bringing both expenditures and revenues to the zero point. See the CIP Executive Proposed Budget, Fund 3220, for the total requested appropriation for the Housing Opportunity Fund.

Project Revenue Adjustment - (\$163,282). This item represents expenditure adjustments based on 2004 projected revenues from various sources, reflecting an adjustment in the level of housing project commitments in 2004.

Central Rate Adjustments - (\$332). Central rates adjustments include Telecommunications Services, Telecommunications Overhead, Long-term Lease Rates, Property Services Lease Administration Fee, and Motor Pool Rates.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Housing Opportunity Fund/3220

	2002	2003	2003	2004	2005	2006
	Actual ²	Adopted	Estimated	Adopted	Projected	Projected
Beginning Fund Balance ¹	8,775,522	6,274,493	14,489,228	9,020,922	8,427,619	8,198,536
Revenues ³						
Children and Family Set Aside ⁴	2,932,210	420,195	422,901	1,434,099	1,434,099	1,434,099
Interest	374,338	282,947	282,947	280,000	130,000	80,000
DD Housing	-	-	-	-	-	-
Mental Health Housing	2,200,000	-	-	-	-	-
2060 Document Recording Fee ⁵	1,677,482	3,484,753	1,807,276	2,500,000	2,650,000	2,809,000
Miscellaneous Revenue	30,721	-	-	12,000	-	-
Total Revenues	7,214,751	4,187,895	2,513,124	4,226,099	4,214,099	4,323,099
Expenditures						
HOF Administration	(386,732)	(393,594)	(418,945)	(439,560)	(452,747)	(457,410)
HOF Projects	(1,114,313)	(309,548)	-	(1,000,000)	(1,000,000)	(1,006,020)
HOF Projects Document Recording Fee	-	(3,784,753)	(3,400,443)	(2,500,000)	(2,650,000)	(2,700,000)
DD Housing	-	-	(500,000)	(400,000)	(300,000)	-
Mental Health Housing	-	-	(1,760,000)	(440,000)	-	-
ARCH	-	-	-	(48,701)	(49,675)	(50,669)
Encumbrances	-	-	(1,921,814)	-	-	-
Total Expenditures	(1,501,045)	(4,487,895)	(8,001,202)	(4,828,261)	(4,452,422)	(4,214,099)
Estimated Underexpenditures		19,772	19,772	8,859	9,240	9,335
Other Fund Transactions						
Total Other Fund Transactions	-	-	-	-	-	-
Ending Fund Balance	14,489,228	5,994,265	9,020,922	8,427,619	8,198,536	8,316,871
Reserves & Designations						
Committed to projects	(12,192,414)	(5,619,265)	(8,620,922)	(7,827,619)	(7,598,536)	(7,716,871)
Credit Enhancement Reserve	-	-	-	(200,000)	(200,000)	(200,000)
Reserve for encumbrances	(1,921,814)	-	-	-	-	-
Total Reserves & Designations	(14,114,228)	(5,619,265)	(8,620,922)	(8,027,619)	(7,798,536)	(7,916,871)
Ending Undesignated Fund Balance	375,000	375,000	400,000	400,000	400,000	400,000
Target Fund Balance ⁸	375,000	400,000	400,000	400,000	400,000	400,000

Financial Plan Notes:

1. 2002 Beginning Fund Balance based on 2002 CAFR.
2. Actuals based on 14th month ARMS reports in the absence of a CAFR budgetary basis table.
3. Outyear revenue projections are based on 0% change in CFSA transfer, interest earnings assumptions consistent with OMB guidelines, and 6.0% growth in 2060 document recording fee revenue.
4. CFSA is a new revenue source for HOF beginning in 2004, replacing CX transfers. CFSA revenue is budgeted at 98 percent in operating funds; 2 percent is held centrally.
5. The 2003 Adopted revenue total for Document Recording Fees includes the estimated collections from both 2002 and 2003.
6. The HOF fund balance maintains a minimum \$400,000.

COUNCIL ADOPTED BUDGET

Funding Consolidation - \$0. The CX transfer to the Housing Opportunity Fund is eliminated and replaced by Children and Family Set Aside funds in 2004. Council made no additional programmatic changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Veterans Services 1060/0480

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	2,057,218	7.00	0.00
HHS	Status Quo **	45,821	0.00	0.00
	Status Quo Budget	2,103,039	7.00	0.00
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
	Program Change			
PC01	Revenue adjustment	0	0.00	0.00
		0	0.00	0.00
	Central Rate Adjustments			
CR01	Flexible Benefits Charge	(133)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(4,325)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	1,954	0.00	0.00
CR08	Technology Services Infrastructure Charge	28	0.00	0.00
CR11	Telecommunications Services	63	0.00	0.00
CR12	Telecommunications Overhead	34	0.00	0.00
CR13	Motor Pool Usage Charge	1,887	0.00	0.00
CR21	Debt Service Adjustment	(5)	0.00	0.00
CR25	Financial Services Charge	(8,228)	0.00	0.00
CR26	Retirement Rate Adjustment	(5,022)	0.00	0.00
CR36	Property Services Lease Administration Fee	(276)	0.00	0.00
CR39	COLA Adjustment	(2,077)	0.00	0.00
CR46	Countywide Strategic Technology Projects	1,786	0.00	0.00
CR47	Finance Payroll Projects	1,012	0.00	0.00
		(13,302)	0.00	0.00
	2004 Adopted Budget	2,089,737	7.00	0.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Veterans' Program

Central Rate Adjustments – (\$13,302). Central rate adjustments include Flex Benefits, Retirement Rates, CX Overhead, Technology Services Operations and Maintenance Charge, Technology Services Infrastructure Charge, Telecommunications Services, Telecommunications Overhead, Motor Pool Usage Charge, Debt Service Adjustment, Financial Services Charge, Property Services Lease Administration Fee, Countywide Strategic Technology Projects, and Finance Payroll Projects.

Veteran's Relief Fund/1060

	2002 Actual 1	2003 Adopted	2003 Estimated 2	2004 Adopted	2005 Projected 3	2006 Projected 3
Beginning Fund Balance	702,709	655,256	765,445	738,316	753,410	747,909
Revenues						
* Revenue	1,999,979	2,051,492	2,051,492	2,104,831	2,146,928	2,189,866
*						
Total Revenues	1,999,979	2,051,492	2,051,492	2,104,831	2,146,928	2,189,866
Expenditures						
* Expenditures	(1,937,243)	(2,057,218)	(2,057,218)	(2,089,737)	(2,152,429)	(2,217,002)
* Encumbrances			(21,403)			
Total Expenditures	(1,937,243)	(2,057,218)	(2,078,621)	(2,089,737)	(2,152,429)	(2,217,002)
Estimated Underexpenditures ⁴						
Other Fund Transactions						
*						
*						
Total Other Fund Transactions	-	-	-	-	-	-
Ending Fund Balance	765,445	649,530	738,316	753,410	747,909	720,773
Reserves & Designations						
* Encumbrance Carryover	(21,403)					
*						
*						
Total Reserves & Designations	(21,403)	-	-	-	-	-
Ending Undesignated Fund Balance	744,042	649,530	738,316	753,410	747,909	720,773
Target Fund Balance ⁵	38,745	41,144	41,572	41,795	43,049	44,340

Financial Plan Notes:

1. 2002 Actuals are from 2002 CAFR.
2. 2003 Estimated is based on added carryover.
3. 2005 and 2006 Projected are based on revenue increases of 2 % and Expenditure increases of 3 %.
4. There is no underexpenditure required of this fund.
5. Target fund balance is equal to 2% of total annual appropriation.

COUNCIL ADOPTED BUDGET

Council made no changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Youth Employment 2240/0936

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	6,781,617	43.58	10.65
HHS	Status Quo **	227,298	0.00	0.00
	Status Quo Budget	7,008,915	43.58	10.65
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Program Change				
PC03	Program Increase to Out of School Youth	286,791	0.00	0.00
PC04	Program Increase to In School Youth	10,592	0.00	0.00
PC05	Program Increase to Youthbuild	107,969	0.00	0.00
		405,352	0.00	0.00
Technical Adjustment				
TA04	CX Transfer Underexpenditure Adjustment	12,105	0.00	0.00
TA05	Revenue Adjustments	0	0.00	0.00
TA06	TLT Request for Time Limited Grants	(4,040)	0.00	3.00
		8,065	0.00	3.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(1,121)	0.00	0.00
CR08	Technology Services Infrastructure Charge	1,089	0.00	0.00
CR11	Telecommunications Services	(7,256)	0.00	0.00
CR12	Telecommunications Overhead	(1,103)	0.00	0.00
CR13	Motor Pool Usage Charge	(1,122)	0.00	0.00
CR22	Long Term Leases	(7,782)	0.00	0.00
CR25	Financial Services Charge	20,619	0.00	0.00
CR26	Retirement Rate Adjustment	(38,446)	0.00	0.00
CR36	Property Services Lease Administration Fee	(626)	0.00	0.00
CR39	COLA Adjustment	(11,890)	0.00	0.00
CR46	Countywide Strategic Technology Projects	13,833	0.00	0.00
CR47	Finance Payroll Projects	20,086	0.00	0.00
		(13,719)	0.00	0.00
	2004 Adopted Budget	7,408,613	43.58	13.65

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Youth Employment (Work Training Program)

Program Changes

Program Increase to Out of School Youth - \$286,791. With an increase in federal funding through the Workforce Investment Act, this item increases services provided to youth who have dropped out of school and/or who are at risk of becoming involved with the criminal justice system. Services are provided in partnership with school districts and community based organizations.

Program Increase to In School Youth - \$10,592. With an increase in federal funding through the Workforce Investment Act, this item increases services provided to at risk, low income youth who are at risk of becoming involved with the criminal justice system. Services are provided in partnership with school districts and community based organizations.

Program Increase to Youthbuild - \$107,969. With an increase in Children and Family Set Aside transfer funds, this item ensures continuation of community contracts through the Youthbuild program. This program serves at risk, low income youth and young adults who are involved with the criminal justice system by providing education and training in the construction industry with the goal of securing work that might not otherwise be available to this population. Services are provided through contracts with partners including Central Area Motivation Program, Habitat for Humanity, and school districts in King County.

Technical Adjustments

TLT Request for Time Limited Grants - (\$4,040)/ 3.0TLT. This item adds 3.0 TLT to support Workforce Development Council contracts based on grants received in 2003.

Current Expense Transfer Underexpenditure Adjustment - \$12,105. This item decreases the Work Training Program's underexpenditure obligation resulting from the decrease in the program's Current Expense transfer.

Central Rate Adjustments - (\$13,719). Central rate adjustments include Flex Benefits, ITS Infrastructure, Telecommunications Services and Overhead, Motor Pool, Long Term Leases, Finance Rates, Property Services, OIRM Technology Projects, Finance Payroll Projects, Retirement Rates and COLA.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Work Training- Youth Employment Fund/2240

	2002 Actual ¹	2003 Adopted	2003 Estimated ²	2004 Adopted	2005 Projected ³	2006 Projected ³
Beginning Fund Balance	539,523	168,340	669,646	597,624	602,278	602,278
Revenues						
* WTP Revenues- CX ⁴		651,480	651,480	0	0	0
* WTP Revenues- CFSA ⁴		496,049	496,049	1,610,140	1,610,140	1,610,140
* WTP Revenues- Other		5,744,462	4,777,282	5,803,127	5,953,862	6,105,142
Total Revenues	6,090,174	6,891,991	5,924,811	7,413,267	7,564,002	7,715,282
Expenditures						
* WTP Expenditures- Operating	(6,223,219)	(6,781,617)	(6,004,977)	(7,408,613)	(7,564,002)	(7,715,282)
Total Expenditures	(6,223,219)	(6,781,617)	(6,004,977)	(7,408,613)	(7,564,002)	(7,715,282)
Estimated Underexpenditures ⁵		8,144	8,144			
Other Fund Transactions						
* Equity Adjustment	263,168					
*						
Total Other Fund Transactions	263,168	0	0	0	0	0
Ending Fund Balance	669,646	286,858	597,624	602,278	602,278	602,278
Reserves & Designations						
*						
Total Reserves & Designations	-	-	-	-	-	-
Ending Undesignated Fund Balance	669,646	286,858	597,624	602,278	602,278	602,278
Target Fund Balance ⁶						

Financial Plan Notes:

¹ 2002 Actuals are from the 2002 CAFR.

² 2003 Estimated is based on projections for revenues and expenditures.

³ 2005 and 2006 Projected are based on 2% inflation projections for revenues and expenditures.

⁴ 2004 Current Expense revenues are included in the CFSA transfer and are budgeted at 98% of Work Training's CX transfer.

⁵ The 2003 Adopted CX Underexpenditure is 1.25% of Current Expense revenue. The 2004 underexpenditure obligation of (\$1,000) is captured in Work Training's expenditure total with a contra and not separately itemized as an underexpenditure in the Financial Plan.

⁶ There is no target fund balance for this fund.

COUNCIL ADOPTED BUDGET

Funding Consolidation - \$0. The CX transfer to Work Training Program is eliminated and replaced by Children and Family Set Aside funds in 2004. Council made no additional programmatic changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Developmental Disabilities 1070/0920

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	18,284,648	14.75	3.00
HHS	Status Quo **	45,958	0.00	0.00
	Status Quo Budget	18,330,606	14.75	3.00
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Technical Adjustment				
TA01	Adjust 2004 Base - Maintain Current Service Level	(737,606)	0.00	0.00
		(737,606)	0.00	0.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(342)	0.00	0.00
CR05	Current Expense Overhead Adjustment	3,651	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(4,067)	0.00	0.00
CR08	Technology Services Infrastructure Charge	71	0.00	0.00
CR11	Telecommunications Services	12	0.00	0.00
CR12	Telecommunications Overhead	10	0.00	0.00
CR13	Motor Pool Usage Charge	912	0.00	0.00
CR21	Debt Service Adjustment	(5)	0.00	0.00
CR22	Long Term Leases	7,878	0.00	0.00
CR25	Financial Services Charge	5,449	0.00	0.00
CR26	Retirement Rate Adjustment	(12,806)	0.00	0.00
CR31	Cell Phone and Pager Services	114	0.00	0.00
CR36	Property Services Lease Administration Fee	(258)	0.00	0.00
CR39	COLA Adjustment	(5,126)	0.00	0.00
CR46	Countywide Strategic Technology Projects	4,528	0.00	0.00
CR47	Finance Payroll Projects	2,198	0.00	0.00
		2,219	0.00	0.00
	2004 Adopted Budget	17,595,219	14.75	3.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Developmental Disabilities

Technical Adjustments

Adjust 2004 Base – Maintain Current Service Level - (\$737,606). This technical adjustment of the Developmental Disabilities base budget maintains existing service levels. Approximately \$416,000 represents a change in the handling of contracted services supported by the Washington State Department of Social and Health Services. The balance of this reduction comprises 2003 appropriations in contract line items for completed training programs for service providers that could have been eliminated in the PSQ phase and that do not affect 2004 service levels for program beneficiaries.

Central Rate Adjustments - \$2,219. Central rates changes include Flex Benefits, Retirement Rates, Current Expense Overhead Adjustment, Technology Services Operations and Maintenance Charge, Technology Services Infrastructure Charge, Telecommunications Services, Telecommunications Overhead, Motor Poll Usage Charge, Debt Service Adjustment, Long-term Leases, Financial Services Charge, Cell Phone and Pager Services, Property Services Lease Administration Fee, COLA Adjustment, Countywide Strategic Technology Projects, Finance Payroll Projects.

Developmental Disabilities Fund/1070

	2002 Actual ¹	2003 Adopted	2003 Estimated ²	2004 Adopted ³	2005 Projected ⁴	2006 Projected ³
Beginning Fund Balance	6,287,133	4,743,598	5,826,879	4,181,875	3,908,537	3,705,339
Revenues						
* DCHS Admin	684,240	730,276	730,276	875,063	875,063	875,063
* CX Transfer	463,463	467,009	467,009	463,463	463,463	463,463
* DD Revenue	16,912,602	16,580,112	16,035,880	17,323,314	17,669,781	18,038,765
* Miscellaneous revenue		-	118,422	-	-	-
Total Revenues	18,060,305	17,777,397	17,351,587	18,661,840	19,008,307	19,377,291
Expenditures						
* DCHS Admin	(1,152,382)	(1,277,253)	(1,277,253)	(1,349,417)	(1,349,417)	(1,349,417)
* Program - DD Core Services	(17,236,764)	(18,284,648)	(17,864,804)	(17,296,219)	(17,639,880)	(17,992,678)
* High School Transitions			(74,750)	(299,000)	(231,667)	(96,000)
* Encumbrance Carryover - 2001	(131,413)					
* Encumbrance Carryover - 2002			(4,034)			
Total Expenditures	(18,520,559)	(19,561,901)	(19,220,841)	(18,944,636)	(19,220,964)	(19,438,095)
Estimated Underexpenditures		5,838	224,250	9,458	9,458	9,458
Other Fund Transactions						
*						
*						
Total Other Fund Transactions	-	-	-	-	-	-
Ending Fund Balance	5,826,879	2,964,932	4,181,875	3,908,537	3,705,339	3,653,993
Reserves & Designations						
* Reserve for encumbrances	(4,034)					
*						
Total Reserves & Designations	(4,034)	-	-	-	-	-
Ending Undesignated Fund Balance	5,822,845	2,964,932	4,181,875	3,908,537	3,705,339	3,653,993
Target Fund Balance ⁴	173,680	182,850	178,650	172,960	176,400	179,930

Financial Plan Notes:

- 2002 Actuals are from the 2002 CAFR.
- 2003 Estimated (Developmental Disabilities Division only) is based on 2003 Adopted with adjustments of \$415,810 for State Supplemental Security Program deduction (part of DD Core Services), \$4,034 for 2002 Encumbrance Carryover, and \$74,750 to start the High School Transition Projects.
- 2004 Adopted Revenue (Developmental Disabilities Division only) is based on reduction of \$415,810 in State Funds; the Millage remains at 2003 Adopted level.
- 2005 Adopted Revenues (Developmental Disabilities Division only) are based on 2004 Projected with estimated 2 % increase.
- 2006 Adopted Revenues (Developmental Disabilities Division only) are based on 50% of estimated total Millage available to DD and MH.
- Target Fund Balance is equal to 1 percent of total expenditures in Developmental Disabilities Division.

COUNCIL ADOPTED BUDGET

Council made no changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

MHCADS/Mental Health 1120/0924

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	93,796,933	91.75	4.50
HHS	Status Quo **	365,572	0.00	0.00
	Status Quo Budget	94,162,505	91.75	4.50
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Revenue Backed				
RB01	PHP & Carveout Programs	395,880	0.00	0.00
RB02	County Managed Services	(296,589)	1.50	1.10
RB03	Administration	259,952	(13.00)	2.00
		359,243	(11.50)	3.10
Technical Adjustment				
TA01	Revenue Adjustment	0	0.00	0.00
		0	0.00	0.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(1,738)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(99,077)	0.00	0.00
CR08	Technology Services Infrastructure Charge	(2,404)	0.00	0.00
CR11	Telecommunications Services	(2,828)	0.00	0.00
CR12	Telecommunications Overhead	(125)	0.00	0.00
CR13	Motor Pool Usage Charge	(1,355)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	44,033	0.00	0.00
CR21	Debt Service Adjustment	(10)	0.00	0.00
CR22	Long Term Leases	94,135	0.00	0.00
CR25	Financial Services Charge	(6,181)	0.00	0.00
CR26	Retirement Rate Adjustment	(73,742)	0.00	0.00
CR31	Cell Phone and Pager Services	(2,932)	0.00	0.00
CR36	Property Services Lease Administration Fee	(730)	0.00	0.00
CR39	COLA Adjustment	(44,527)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	239,015	0.00	0.00
CR46	Countywide Strategic Technology Projects	24,552	0.00	0.00
CR47	Finance Payroll Projects	12,260	0.00	0.00
		178,346	0.00	0.00
	2004 Adopted Budget	94,700,094	80.25	7.60

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

MHCADS – Mental Health Services Fund

Program Changes

Prepaid Health Plan & Specialized Programs - \$395,880. The Prepaid Health Plan is the state-funded and King County-managed care system of mental health services. With an increase in state funding, this item supports the Prepaid Health Plan benefit and other specialized programs outside the Prepaid Health Plan. This item supports programs for children and the homeless and ensures the provision of residential and vocational services, crisis and hospital diversion services, criminal justice related services, and services to move individuals from the Western State Hospital into the community. These funds also support the Evaluation and Treatment Facility.

County Managed Services - (\$296,589)/1.5 FTE/1.1 TLT. This item ensures the provision of a subset of directly provided and subcontracted services as a part of Mental Health's crisis and commitment services obligations. These services are fully funded by state and federal support, which is contingent upon their delivery. Directly provided services include Quality and Clinical Services, the Federal Children and Families Initiative Grant, the Quality Review Team. Subcontracted services are provided in partnership with the First Time Offender program, the King County Housing Authority, the Muckleshoot and Snoqualmie tribes and Project TEAM. This item also includes expenditure authority to comply with the federally mandated HIPAA implementation, which is state and federally funded.

Administration - \$259,952/(13.0 FTE)/2.0 TLT. To improve efficiencies within the Mental Health, Chemical Abuse and Dependency Services Division, this item moves 13 FTE from the Mental Health Fund to direct payment in the Substance Abuse Fund. This net-zero staffing transfer allows the Mental Health, Chemical Abuse and Dependency Services Division to efficiently monitor the expenditures and revenues associated with these positions. This item also adds 2.0 TLT positions. One TLT will support the integration of an Office of Public Defense database, which will be funded through Current Expense Transition Fund dollars. The TLT will be housed in Mental Health's technology group because it has existing technical knowledge and experience in database implementation to provide necessary support to the TLT. A second TLT will backfill for FTE IT staff that will further support OPD's database integration. Costs associated with this TLT request will be absorbed by the Mental Health Fund.

Technical Adjustments

Central Rate Adjustments - \$178,346. Central rate adjustments include Flex Benefits, CX Overhead, ITS Infrastructure, Telecommunications Services and Overhead, Motor Pool, Prosecuting Attorney, Debt Service, Long Term Leases, Finance Rates, Cell Phone/ Pager Services, Property Services, OIRM Technology Projects, Risk Abatement, Finance Payroll Projects, Retirement Rates, and COLA.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Mental Health Fund/1120

	2002 Actual ¹	2003 Adopted	2003 Estimated ²	2004 Adopted	2005 Projected ³	2006 Projected ³
Beginning Fund Balance	12,347,510	9,708,892	10,408,355	8,252,957	7,227,752	4,759,876
Revenues						
* Operating Revenues	86,266,891	87,212,360	87,365,144	92,446,780	90,871,032	88,817,639
* Current Expense ⁴		1,237,507	1,237,507	1,228,109	1,228,109	1,228,109
*						
Total Revenues	86,266,891	88,449,867	88,602,651	93,674,889	92,099,141	90,045,748
Expenditures						
* Operating Expenditures	(88,224,107)	(93,796,933)	(90,742,992)	(94,700,094)	(94,567,017)	(90,532,725)
* Encumbrance			(30,526)			
*						
Total Expenditures	(88,224,107)	(93,796,933)	(90,773,518)	(94,700,094)	(94,567,017)	(90,532,725)
Estimated Underexpenditures ⁵		15,469	15,469			
Other Fund Transactions						
* GAAP Adjustment	18,061					
*						
Total Other Fund Transactions	18,061	0	0	0	0	0
Ending Fund Balance	10,408,355	4,377,295	8,252,957	7,227,752	4,759,876	4,272,899
Reserves & Designations						
* Designated Insurance (Inpatient & Outpatient)	(2,793,020)	(3,349,738)	(2,927,358)	(3,251,403)	(3,292,648)	(3,329,230)
* Designated for Self Insurance (Operating)	(3,329,299)		(4,415,164)	(3,023,514)	(515,751)	(32,536)
* Encumbrance	(30,526)					
Total Reserves & Designations	(6,152,845)	(3,349,738)	(7,342,522)	(6,274,917)	(3,808,399)	(3,361,766)
Ending Undesignated Fund Balance	4,255,510	1,027,557	910,435	952,835	951,477	911,133
Target Fund Balance ⁶	882,241	937,969	907,735	947,001	945,670	905,327

Financial Plan Notes:

¹ 2002 Actuals are from the 2002 CAFR.

² 2003 Estimated is based on 2003 Profit and Loss model dated July 10, 2003.

³ 2005 and 2006 Projected are based on budget assumptions for revenues and expenditures.

⁴ 2004 Current Expense revenues are budgeted at 98% of Mental Health's CX transfer.

⁵ The 2003 Adopted CX underexpenditure corrects a formula error affecting display of underexpenditure to show as positive number.

The 2004 CX underexpenditure obligation of (\$25,063) is captured in Mental Health's expenditure total with a contra and not separately itemized as an underexpenditure in the Financial Plan.

⁶ Target Fund Balance is equal to 1% of expenditures set by Motion 7516 passed on May 1, 1989.

COUNCIL ADOPTED BUDGET

Council made no changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Memberships and Dues 0010/0650

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area				
HHS	2003 Adopted	480,376	0.00	0.00
	Status Quo **	73	0.00	0.00
	Status Quo Budget	480,449	0.00	0.00
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Technical Adjustment				
TA01	WACO membership dues decrease	(6,449)	0.00	0.00
		(6,449)	0.00	0.00
Central Rate Adjustments				
CR25	Financial Services Charge	(559)	0.00	0.00
		(559)	0.00	0.00
	2004 Adopted Budget	473,441	0.00	0.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Special Programs

Technical Adjustments

WACO Membership Dues Decrease - (\$6,449). This item reduces membership dues to the Washington Association of County Officials to accurately reflect the 2004 rate of \$185,000.

Central Rate Adjustments - (\$559). This item reflects a reduction in the Finance Rates.

COUNCIL ADOPTED BUDGET

Council made no changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Human Services/CJ 1020/0932

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area				
HHS	2003 Adopted	748,624	0.00	0.00
	Status Quo **	0	0.00	0.00
	Status Quo Budget	748,624	0.00	0.00
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
No Change Items Proposed				
NC01	No Change Items Requested for this Budget.	0	0.00	0.00
		0	0.00	0.00
	2004 Adopted Budget	748,624	0.00	0.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Human Services/CJ

The 2004 Executive Proposed Budget for Human Services/CJ makes no changes from the 2003 Adopted Budget total of \$748,624.

COUNCIL ADOPTED BUDGET

Council made no changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

MHCADS/Alcoholism and Substance Abuse 1260/0960

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
Program Area		2003 Adopted	17,739,296	33.00	1.75
HHS		Status Quo **	(75,828)	0.00	0.00
		Status Quo Budget	17,663,468	33.00	1.75
			Contra	0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
Revenue Backed					
RB01	Administration, CD ITS & Assessment Center	(543,366)	11.00	(.50)	
RB03	Criminal Justice Continuum of Care	1,043,990	2.50	1.00	
		500,624	13.50	0.50	
Technical Adjustment					
TA01	Community Center for Alternative Programs Treatment	250,000	0.00	0.00	
TA02	Transport & Triage- Sobering Center	634,753	0.80	(.75)	
TA03	Contracts & Prevention Services	(611,933)	(2.00)	0.00	
		272,820	(1.20)	(0.75)	
Central Rate Adjustments					
CR01	Flexible Benefits Charge	(893)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	(678)	0.00	0.00	
CR08	Technology Services Infrastructure Charge	(981)	0.00	0.00	
CR11	Telecommunications Services	(6,680)	0.00	0.00	
CR12	Telecommunications Overhead	(8,366)	0.00	0.00	
CR13	Motor Pool Usage Charge	48	0.00	0.00	
CR15	Insurance Charges	(17,314)	0.00	0.00	
CR20	Prosecuting Attorney Civil Division Charge	(2,795)	0.00	0.00	
CR21	Debt Service Adjustment	161	0.00	0.00	
CR22	Long Term Leases	1,134	0.00	0.00	
CR25	Financial Services Charge	(9,820)	0.00	0.00	
CR26	Retirement Rate Adjustment	(34,524)	0.00	0.00	
CR31	Cell Phone and Pager Services	(3,526)	0.00	0.00	
CR36	Property Services Lease Administration Fee	(374)	0.00	0.00	
CR39	COLA Adjustment	8,947	0.00	0.00	
CR46	Countywide Strategic Technology Projects	8,928	0.00	0.00	
CR47	Finance Payroll Projects	9,182	0.00	0.00	
		(57,551)	0.00	0.00	
2004 Adopted Budget		18,379,361	45.30	1.50	

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

MHCADS – Alcoholism and Substance Abuse Services Fund

Significant Program Additions

Administration, Chemical Dependency Involuntary Treatment Services & Assessment Center - (\$543,366)/11.00 FTE/(0.50 TLT). To improve efficiencies within the Mental Health, Chemical Abuse and Dependency Services Division, this item moves 13 FTE from the Mental Health Fund to direct payment in the Substance Abuse Fund. This net-zero staffing transfer allows the Mental Health, Chemical Abuse and Dependency Services Division to efficiently monitor the expenditures and revenues associated with these positions. This item includes the addition of 1.0 FTE to monitor Drug Court contracts and .50 TLT to backfill for existing contract monitor staff who will be loaned out to the Reclaiming Futures project in 2004. This item also eliminates 2.0 Assessment Center FTE and 1 Chemical Dependency Involuntary Treatment Services TLT that remained in 2003 but are no longer needed.

Criminal Justice Continuum of Care - \$1,043,990/2.5 FTE/1.00 TLT. Maintained by Current Expense revenues and Mental Health funding support, this item adds 2.5 FTE and 1.0 TLT to the Criminal Justice Continuum of Care to ensure continuation of those services begun in 2003. With the Superior and District Courts, Public Health, the King County Correctional Facilities, and the Criminal Justice Council, the Continuum of Care seeks to reduce detention costs in the criminal justice system by providing mental health and drug/alcohol treatment services to individuals currently involved in the criminal justice system. The 2.5 FTE will provide case monitoring and evaluation services to the Continuum of Care. The 1.0 TLT will provide technology support for three months and will then move to the HIPAA Implementation, funded with Mental Health Loan-Out support.

Technical Adjustments

Community Center for Alternative Programs Treatment - \$250,000. Supported by Current Expense funds, this item provides treatment for Community Center for Accountability Program clients including lifestyle, employment, housing, and education assistance in an effort to reduce recidivism in the criminal justice system. The program will be provided in partnership with a community non-profit and housed at the Center to enable close monitoring of clients by the courts and community corrections while simultaneously providing a rigorous treatment regime.

Transport & Triage/ Sobering Center - \$634,753/.80 FTE/(0.75 TLT). This item reflects the conversion of a .75 TLT to a .8 FTE. The position, a Chemical Dependency Screener, was found to be on-going in nature. This item also adjusts low org expenditure levels to more accurately align with Substance Abuse programs.

Contracts & Prevention Services - (\$611,933)/(2.0 FTE). This item reflects several technical adjustments, including the shifting of expenditure authority within low orgs to more accurately reflect Substance Abuse programs. This item also adjusts expenditure authority for the discontinuation of federal CSAT ATEP grant funding, which provided substance abuse treatment for at risk youth. 2.0 FTE are eliminated and remaining expenditure authority is removed as a result of the Cedar Hills Addiction Treatment facility closure in 2002.

Central Rate Adjustments - (\$57,551). Central rate adjustments include Flex Benefits, CX Overhead, ITS Infrastructure, Telecommunications Services and Overhead, Motor Pool, Insurance Charges, Prosecuting Attorney, Debt Service, Long Term Leases, Finance Rates, Cell Phone/Pager Services, Property Services, OIRM Technology Projects, Finance Payroll Projects, Retirement Rates COLA.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Alcohol and Substance Abuse Fund/ 1260

	2002 Actual ¹	2003 Adopted	2003 Estimated ²	2004 Adopted	2005 Projected ³	2006 Projected ³
Beginning Fund Balance	2,135,533	392,800	1,264,686	1,341,226	1,127,011	861,510
Revenues						
* Licenses & Permits	0	0	0	0	0	0
* Federal Grants (33100 & 33300)	5,878,071	4,251,386	4,790,556	3,764,727	3,767,734	3,767,734
* State Grants (33400)	8,972,371	8,589,090	8,983,698	9,422,809	9,278,848	9,278,848
* Intergovernment Payment (33800)	233,134	785,755	145,116	133,000	133,000	133,000
* Charges for Services (34000)	1,529,611	261,502	1,725,642	1,656,063	1,750,783	1,750,783
* Miscellaneous (36000)	25,222	18,899	20,432	106,874	20,836	306,920
* Other Financing Sources (39000)	348,116	654,542	303,381	367,977	306,920	2,463,696
* Current Expense ⁴	1,483,696	2,857,042	2,830,948	2,713,696	2,463,696	
Total Revenues	18,470,221	17,418,216	18,799,773	18,165,146	17,721,817	17,700,981
Expenditures						
* DASAS Administration	(1,651,036)	(2,610,732)	(1,775,347)	(1,869,531)	(1,926,146)	(1,974,300)
* Housing Voucher Program	(3,056,206)	(571,487)	(749,883)	(492,127)	(490,410)	(490,410)
* Treatment (Programs, Contracts)	(12,670,318)	(12,875,616)	(14,256,434)	(14,223,924)	(13,786,994)	(13,867,567)
* Prevention Activities (Transfer to PH)	(1,983,407)	(1,681,461)	(1,941,569)	(1,793,779)	(1,783,768)	(1,783,768)
Total Expenditures	(19,360,967)	(17,739,296)	(18,723,233)	(18,379,361)	(17,987,318)	(18,116,045)
Estimated Underexpenditures ⁵		23,450				
Other Fund Transactions						
* DCFM Energy Refund	19,899					
*						
Total Other Fund Transactions	19,899	0	0	0	0	0
Ending Fund Balance	1,264,686	95,170	1,341,226	1,127,011	861,510	446,446
Reserves & Designations						
*						
Total Reserves & Designations	-	-	-	-	-	-
Ending Undesignated Fund Balance	1,264,686	95,170	1,341,226	1,127,011	861,510	446,446
Target Fund Balance ⁶	193,610	177,393	187,232	183,794	179,873	181,160

Financial Plan Notes:

¹ 2002 Actuals are from the 2002 CAFR.

² 2003 Estimated is based on projections for revenues and expenditures.

³ 2005 and 2006 Projected are based on projections for revenues and expenditures.

⁴ 100% of the 2004 Current Expense (CX) transfer to Substance Abuse is \$2,763,976. The \$250,000 Community Center for Alternative Programs (CCAP) contract is not subject to a CX transfer underexpenditure. The remaining CX revenue is budgeted at 98% with a 2% CX transfer underexpenditure.

⁵ The 2003 Adopted CX underexpenditure corrects a formula error affecting display of underexpenditure to show as a positive number. The 2004 Executive Proposed includes a \$250,000 CCAP contract, not subject to an underexpenditure obligation. The remaining Current Expense transfer amount of \$2,513,976 is subject to a 2% underexpenditure. The \$2,713,696 Current Expense transfer for Substance Abuse in 2004 reflects this underexpenditure obligation.

⁶ Target Fund Balance is equal to 1% of expenditures set by Motion 7516 passed on May 1, 1989.

COUNCIL ADOPTED BUDGET

Council made no changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Dislocated Worker 2241/0940

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	11,344,501	52.00	0.00
HHS	Status Quo **	992,286	0.00	0.00
	Status Quo Budget	12,336,787	52.00	0.00
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Direct Service Reductions				
DS01	Reduction in Dislocated Worker Services	(1,696,787)	0.00	0.00
		(1,696,787)	0.00	0.00
Technical Adjustment				
TA01	Revenue Adjustment	0	0.00	0.00
TA02	Workforce Development Council TLT Establishment	(6,257)	(18.00)	24.00
		(6,257)	(18.00)	24.00
Central Rate Adjustments				
CR01	Flexible Benefits Charge	(1,102)	0.00	0.00
CR08	Technology Services Infrastructure Charge	4,801	0.00	0.00
CR11	Telecommunications Services	3,393	0.00	0.00
CR12	Telecommunications Overhead	(496)	0.00	0.00
CR22	Long Term Leases	(500)	0.00	0.00
CR25	Financial Services Charge	25,597	0.00	0.00
CR26	Retirement Rate Adjustment	(39,480)	0.00	0.00
CR36	Property Services Lease Administration Fee	(3,875)	0.00	0.00
CR39	COLA Adjustment	(10,106)	0.00	0.00
CR46	Countywide Strategic Technology Projects	13,264	0.00	0.00
CR47	Finance Payroll Projects	6,381	0.00	0.00
		(2,123)	0.00	0.00
Council Changes				
CC01	TLT Conversions to FTEs	0	24.00	(24.00)
		0	24.00	(24.00)
	2004 Adopted Budget	10,631,620	58.00	0.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Dislocated Worker Program/PIC

Significant Program Reductions

Reduction in Dislocated Worker Services - (\$1,696,787). This item reflects anticipated reductions in federal funding from the Workforce Development Council and the Workforce Investment Act. While the current level of individual client training will be lowered, there will be no reduction in the breadth of program and administrative services.

Technical Adjustment

Term Limited Temporary (TLT) Establishment - (\$6,257)/(18.0 FTE)/24.0 TLT. This item replaces a vacant FTE with a TLT to support Workforce Development Council contracts. Because Workforce Development Council grant funding is based on current economic conditions and unemployment rates, the duration of the Workforce Development Council grant funds is uncertain in the outyears. The replacement of an FTE with a TLT allows the Dislocated Worker Program to respond efficiently and flexibly to adjustments in grant funding in the out-years.

Central Rate Adjustments - (\$2,123). Central rate adjustments include Flex Benefits, ITS Infrastructure, Telecommunications Services and Overhead, Long Term Leases, Finance Rates, Retirement Rates, Property Services, OIRM Technology Projects, Finance Payroll Projects, and COLA.

Dislocated Workers Fund/2241

	2002 Actual ¹	2003 Adopted	2003 Estimated ²	2004 Adopted	2005 Projected ³	2006 Projected ³
Beginning Fund Balance	62,853	88,051	179,722	179,722	38,102	38,102
Revenues						
*	8,624,759	11,344,501	11,344,501	10,490,000	10,699,800	10,913,796
Total Revenues	8,624,759	11,344,501	11,344,501	10,490,000	10,699,800	10,913,796
Expenditures						
* Operating Expenditures	(8,507,890)	(11,344,501)	(11,007,350)	(10,631,620)	(10,699,800)	(10,913,796)
* Carryover Encumbrance			(337,151)			
Total Expenditures	(8,507,890)	(11,344,501)	(11,344,501)	(10,631,620)	(10,699,800)	(10,913,796)
Estimated Underexpenditures						
Other Fund Transactions						
*						
*						
Total Other Fund Transactions	0	0	0	0	0	0
Ending Fund Balance	179,722	88,051	179,722	38,102	38,102	38,102
Reserves & Designations						
* Carryover Encumbrance	(337,151)					
*						
*						
Total Reserves & Designations	(337,151)	-	-	-	-	-
Ending Undesignated Fund Balance	(157,429)	88,051	179,722	38,102	38,102	38,102
Target Fund Balance ⁴						

Financial Plan Notes:

¹ 2002 Actuals are from the 2002 CAFR.

² 2003 Estimated is based on estimates of projected and current contracts.

³ 2005 and 2006 Projected are based on 2% inflation projections for revenues and matching expenditures.

⁴ There is no target fund balance for this fund.

COUNCIL ADOPTED BUDGET

FTE Increase - \$0/24 FTEs. Council added 24 FTEs to DWP in the 2004 Adopted Budget. Funding for the 24 FTEs exists in the 2004 Executive Proposed Budget through TLT positions, which will be absorbed into the vacant FTE positions in 2004.

CFSA Transfers 0015/0682

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area				
	2003 Adopted	0	0.00	0.00
	Status Quo **	0	0.00	0.00
	Status Quo Budget	0	0.00	0.00
	Contra	0		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Council Changes				
CC01	Transfer to WTP	1,611,140	0.00	0.00
CC02	Transfer to HOF	1,442,958	0.00	0.00
CC03	Transfer to Public Health	3,554,894	0.00	0.00
CC04	Xfr to Developmental Disabilities	472,921	0.00	0.00
CC05	Additional Transfer to Public Health	213,000	0.00	0.00
		7,294,913	0.00	0.00
	2004 Adopted	7,294,913	0.00	0.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Children & Family Set Aside Fund

Mandatory Additions

Increase Transfer to Community Services Division/Solid Waste Backed Add - \$3,774,021. This item reflects the increase of Children and Family Set Aside transfer to Community Services Division resulting from revenue generated by rent from the Cedar Hills Landfill. This increase will allow Department of Community and Human Services to dedicate Solid Waste rent backed Children and Family Set Aside funding to those Community Service Division programs that are central to the department's core businesses and specifically highlighted and identified as regional in nature by the Regional Policy Committee.

Increase Transfer to Public Health/Solid Waste Backed Add - \$2,225,979. This item reflects the increase of Children and Family Set Aside transfer to Public Health resulting from revenue generated by rent from the Cedar Hills Landfill. This increase will allow Public Health to dedicate solid waste rent backed Children and Family Set Aside funding to Children and Family Commission and Community Health Centers.

Increase Transfer to Housing Opportunity Fund/Solid Waste Backed Add - \$1,000,000. This item reflects the increase of Children and Family Set Aside transfer to Housing Opportunity Fund resulting from revenue generated by rent from the Cedar Hills Landfill. This increase will allow the Housing Opportunity Fund to dedicate solid waste rent backed Children and Family Set Aside to providing housing for special needs populations such as the homeless who have been incarcerated, mentally ill, or developmentally disabled.

Technical Adjustments

Community Services Transfer Decrease – (\$1,065,091). This item reflects the shifting of Children and Family Set Aside funds from Community Services Division to the Work Training Program of the same department. The Work Training Program will decrease its Current Expense transfer funds, which will be shifted to the Community Services Division. This shift of funding allows the Community Services Division to dedicate Solid Waste rent backed Children and Family Set Aside funds to core businesses.

Work Training – Transfer Increase - \$1,065,091. This item reflects the shifting of Children and Family Set Aside funds to the Work Training Program from the Community Services Division of the same department.

Central Rate Adjustments – (\$460). This item reflects a decrease in Finance Rates.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Fund 0015 Children and Family Set Aside

	2002 Actual ¹	2003 Adopted	2003 Estimated ²	2004 Adopted	2005 Projected ³	2006 Projected ³
Beginning Fund Balance	130,046	130,046	85,355	57,034	70,974	200,016
Revenues						
Sales Tax	3,168,162	3,111,823	3,081,013	3,158,038	3,287,518	3,451,894
Solid Waste Rent Revenue				0	0	0
Interest Earnings	23,020	100	1,071	3,000	5,000	5,000
Other Revenue-Parking Garage Fees	543,341	558,457	558,457	558,457	558,457	558,457
Transfer from CX ⁷				11,979,379	12,338,760	12,708,923
Total Revenues	3,734,523	3,670,380	3,640,541	15,698,874	16,189,735	16,724,274
Expenditures						
Finance Charges ⁵	(449)	(449)	(449)		0	0
Human Services-CSD	(1,757,449)	(1,843,449)	(1,843,449)	(8,400,112)	(8,652,115)	(8,911,679)
Human Services-WTP	(719,340)	(496,049)	(496,049)	(1,611,140)	(1,607,974)	(1,659,474)
Human Services -HOF				(1,442,958)	(1,442,958)	(1,442,958)
Transfer to Dev. Dis. for DCHS Admin				(472,921)	(487,109)	(501,722)
Public Health	(1,300,737)	(1,328,915)	(1,328,915)	(3,767,894)	(3,880,931)	(3,997,359)
Total Expenditures	(3,777,975)	(3,668,862)	(3,668,862)	(15,695,025)	(16,071,087)	(16,513,192)
Estimated Underexpenditures						
Under Expenditure on CX portion of CSD Transfer				10,091	10,394	10,706
Total Estimated Underexpenditures ⁶				10,091	10,394	10,706
Other Fund Transactions						
Investment Pool Service Fee	-1239					
*						
Total Other Fund Transactions	(1,239)	0	0		0	0
Ending Fund Balance	85,355	131,564	57,034	70,974	200,016	421,804
Reserves & Designations						
*						
Total Reserves & Designations	0	0	0	0	0	0
Ending Undesignated Fund Balance	85,355	131,564	57,034	70,974	200,016	421,804
Target Fund Balance ⁴	224,071	220,223	218,432	223,170	231,059	240,921

Financial Plan Notes:

¹ 2002 Actuals are from the 2002 CAFR.

² 2003 Estimated is based on revised revenue estimates.

³ 2005 and 2006 Projected are based on estimated revenue increases and associated expenditure increases.

⁴ Adopted Target Fund Balance is equal to 6% of revenues coming directly into CFSA. 6% of revenues transferred from CX are reserved for in the CX financial plan.

⁵ Finance charge eliminated in 04.

⁶ Underexpenditure assumptions are 2% on non contracted expenditures. WTP, and a portion of CSD have underexpenditures budgeted in adopted expenditure level. HOF and DCHS admin and a portion of CSD are expected to underexpend manually to achieve underexpenditure.

⁷ Revenue associated with CXTT is budgeted at 98% for certain associated expenditures.

COUNCIL ADOPTED BUDGET

CFSA-CX Funding Consolidation – \$12,026,612. Council increased funding to the Children and Family Set Aside Fund while decreasing the Human Services CX transfer. The CFSA transfer is supported by Solid Waste rent backed Current Expense funding and interagency transfers, which were formerly provided directly to health and human service divisions through CX transfers. Council replaced CX transfers with CFSA transfers to the Work Training Program, DCHS Administration, and the Housing Opportunity Fund. This consolidation of funding reflects a net zero change in general fund support for these programs and ensures dedicated funding for health and human services through the Children and Family Set Aside Fund. Council also increased CFSA funding to Public Health by \$213,000 for Teen Health Center expenditures.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Human Service Fund Transfers 0010/0694

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	5,627,015	0.00	0.00
HHS	Status Quo **	(288,717)	0.00	0.00
	Status Quo Budget	5,338,298	0.00	0.00
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Revenue Backed				
RB01	Administration, CD ITS & Assessment Ctr	(31,302)	0.00	0.00
RB02	Transport & Triage/ Sobering Ctr	117,896	0.00	0.00
RB03	CJ Continuum of Care	980,000	0.00	0.00
RB04	Contracts & Prevention Svcs	(1,066,594)	0.00	0.00
		0	0.00	0.00
Technical Adjustment				
TA01	Center for Community Alternative Programs Treatment	250,000	0.00	0.00
TA02	HOF Administration Costs	0	0.00	0.00
TA04	Decrease in Work Training Program CX Transfer	(605,272)	0.00	0.00
		(355,272)	0.00	0.00
Central Rate Adjustments				
CR35	Underexpenditure (1.25%)	(59,163)	0.00	0.00
		(59,163)	0.00	0.00
Council Changes				
CC01	Reduce HOF Transfer - use for Cannon House in CSD	(100,000)	0.00	0.00
CC02	CX Xfr to HOF for Capital Funding of Cannon House	100,000	0.00	0.00
CC03	Eliminate Xfr to Work Training Program	(50,000)	0.00	0.00
CC04	Eliminate xfr to HOF	(442,958)	0.00	0.00
CC05	Eliminate Xf to Developmental Disabilities	(472,921)	0.00	0.00
CC06	Consolidated Xfr to CFSA with Teen Health Clinics	12,026,612	0.00	0.00
		11,060,733	0.00	0.00
	2004 Adopted Budget	15,984,596	0.00	0.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

PROGRAM HIGHLIGHTS

Human Services General Fund Transfers

The 2004 Executive Proposed budget includes General Fund Transfers to the Developmental Disability, Mental Health, Work Training Program, Substance Abuse, and the Housing Opportunity fund.

Work Training Fund Transfer Reduction

Decrease in Work Training Program CX Transfer – (\$605,272). The CX transfer to Work Training Program is reduced subsequent to the receipt of additional Children and Family Set Aside funds in 2004. The remaining CX transfer of \$50,000 will continue to support regional In-School Youth Programs, which provide education and job skills training to at risk, low income youth who are at risk of becoming involved with the criminal justice system.

Substance Abuse Fund Transfer Addition

Center for Community Alternative Programs Treatment – \$250,000. This initiative provides treatment for King County Center for Community Alternative Programming (CCAP) clients including lifestyle, employment, housing, and education assistance in an effort to reduce recidivism in the criminal justice system.

Technical Adjustments

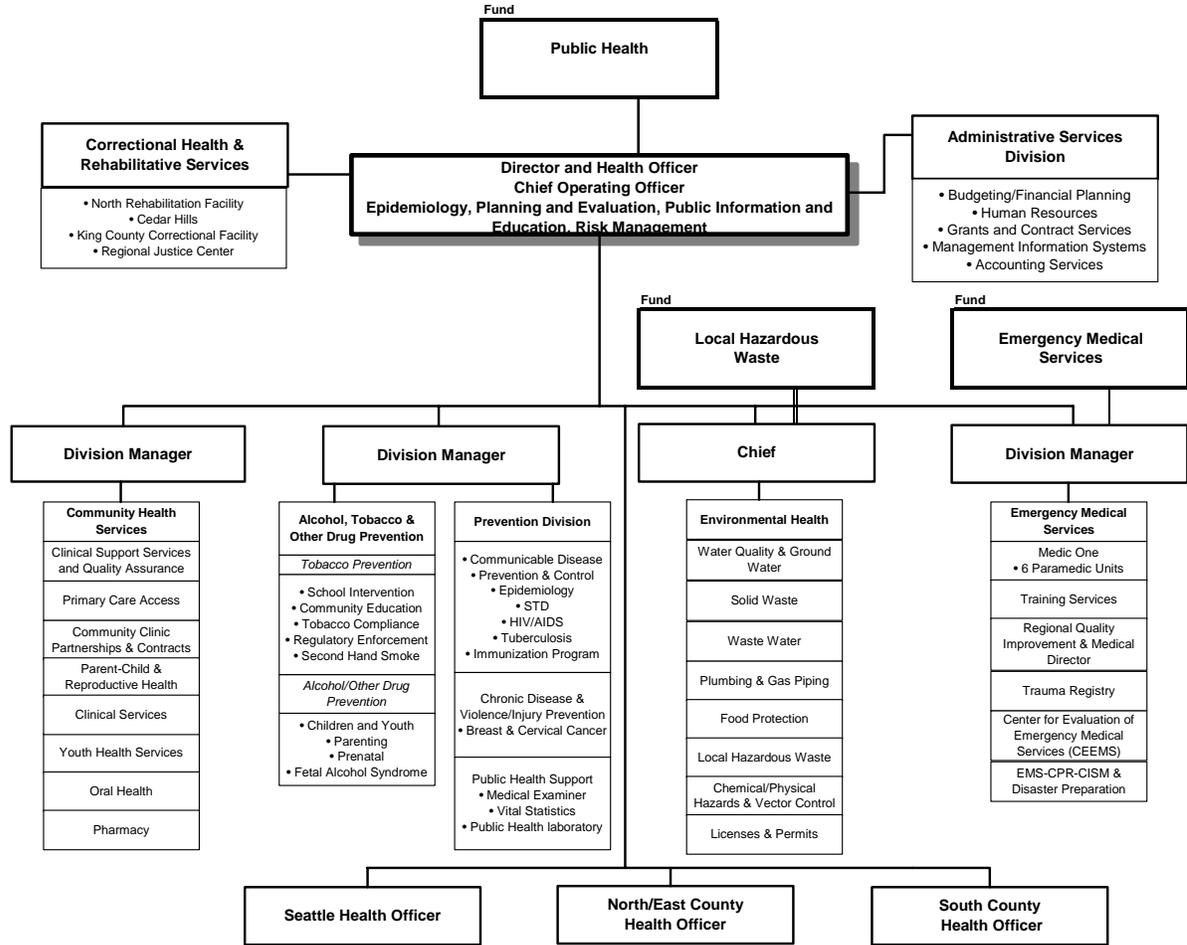
1.25percent Underexpenditure Requirement – (\$59,163). Reflects adjustment of the budgeted underexpenditure requirement.

COUNCIL ADOPTED BUDGET

CFSA-CX Funding Consolidation – \$12,026,612. Council increased funding to the Children and Family Set Aside Fund while decreasing the Human Services CX transfer. The CFSA transfer is supported by Solid Waste rent backed Current Expense funding and interagency transfers, which were formerly provided directly to health and human service divisions through CX transfers. Council replaced CX transfers with CFSA transfers to the Work Training Program, DCHS Administration, and the Housing Opportunity Fund. This consolidation of funding reflects a net zero change in general fund support for these programs and ensures dedicated funding for health and human services through the Children and Family Set Aside Fund. Council also increased CFSA funding to Public Health by \$213,000 for Teen Health Center expenditures.

Public Health

HEALTH & HUMAN SERVICES PROGRAM PLAN



PUBLIC HEALTH

ISSUES AND PRIORITIES

**Mission
Public Health
Seattle & King County**
Provide public health services that promote health and prevent disease to King County residents in order to achieve and sustain healthy people and healthy communities.

The mission of Public Health-Seattle & King County is to provide public health services that promote health and prevent disease to King County residents in order to achieve and sustain healthy people and healthy communities. Public Health provides direct services and education to the residents of King County in order to prevent health problems from starting, spreading, or progressing. Public Health helps the entire community, protecting and promoting the health of all residents.

Public Health's 2004 Executive Proposed Budget has been developed under the guidance of the Washington Administrative Code, Public Health's business plan, the interlocal agreement between King

County and the City of Seattle and the five core Public Health Performance Standards circulated by the State of Washington and implemented in the summer of 2002. The 2004 Executive Proposed Budget maintains Current Expense funding for services cited as critical under the Washington Administrative Code.

Dedicated Health and Human Services Funding: In lieu of Current Expense reductions to Public Health, the Executive Proposed Budget dedicates \$2.2 million of Solid Waste rent backed Children and Family Set Aside to Public Health. The funds are dedicated to supporting community health clinics in King County as well the programs of the Children and Family Commission.

Transfer of Jail Health to Current Expense Fund: The 2004 Executive Proposed Budget moves all expenditures related to providing jail health services to the Current Expense fund. Because Jail Health Services (JHS) resides operationally within the Department of Public Health, the expenditures and revenues associated with JHS activities were included within the Public Health Pooling Fund. In an effort to make transparent all criminal justice related costs, the 2004 Executive Proposed Budget establishes an appropriation unit within the Current Expense Fund for Jail Health Services. Public Health will continue to provide operational and policy oversight for Jail Health Services in the King County correctional facilities.

Investing in Technology for Long Term Savings: In 2003, Public Health and the Department of Adult and Juvenile Detention engaged a consultant to examine King County's Jail Health Services programs and make recommendations for efficiencies that would translate into reduced health care costs. The primary finding of the consultant was a recommendation to implement an electronic medical records (EMR) system within jail health as soon as possible. EMR will ensure that consistent and proper medical care is provided to inmates, as well as improve efficiency of the medical providers administering care to inmates. The 2004 Executive Proposed Budget includes \$2.0 million in Capital Improvement Project funds for the purchase and implementation of EMR.

Maintaining Core Immunization Services: In 2004, Public Health is slated to lose over \$300,000 of state funds allocated to the immunization programs in Public Health. With growing rates of non-immunized children and recent outbreaks of rubella in King County, the 2004 Executive Proposed Budget provides additional Current Expense funding to maintain a core, critical service to King County residents.

Responding to Tuberculosis Outbreak: King County is experiencing an outbreak of tuberculosis in the homeless population. The 2004 Executive Proposed budget provides funding for additional required screening services, treatment and case management services, contact investigation services, housing and other incentives necessary to control the outbreak in the County's population most vulnerable for TB.

City of Seattle General Fund Reductions: The 2004 Executive Proposed Budget for Public Health-Seattle & King County reflects a 24 percent decrease in the City of Seattle General Fund contribution

HEALTH & HUMAN SERVICES PROGRAM PLAN

from 2003 adopted budget levels. This \$2,941,842 reduction in Seattle General Fund, included in the Mayor's Proposed Budget, affects interpretation programs, the epidemiology, planning and evaluation program, the health care access program and other health program activities. Also reflected in the General Fund reduction amount is the final year of a three-year reduction agreement established by the Joint Executive Committee agreement removing Seattle General Fund from health programs that are designated as critical.

Restoration of State General Fund Support: Popularly referred to as MVET Replacement funds, Public Health's 2004 Executive Proposed Budget reflects the full restoration of State General funds that had been reduced with a contra in 2003. The funding supports core, critical activities for tuberculosis, family planning, and sexually transmitted diseases.

Federal Health Insurance Portability and Accountability Act (HIPAA) Compliance: HIPAA imposes extensive requirements on every area within health care, governing the use, transmission, maintenance, security and privacy of all health care information. The 2004 Executive Proposed Budget for Public Health includes both one-time and ongoing expenditures related to implementing HIPAA related activities.

Emergency Medical Services

Expanding Advanced Life Support Services: The Emergency Medical Services (EMS) 2002 Strategic Plan update anticipated the need to expand Advanced Life Support (ALS) services in several areas of the King County, including Shoreline, Bothell, Issaquah, and south King County. All King County EMS services are supported by a levy update in 2002; the 2002 Levy Update specifically includes support for these system improvements. The 2004 Executive Proposed Budget for the EMS Division includes expansion of ALS services in the Enumclaw Plateau area from the current 12-hour to 24-hour-per-day service. The area affected by this important program expansion includes Enumclaw, the Fire District 28 area, the Fire District 47 area, Black Diamond, the Muckleshoot Reservation, and the unincorporated area between Auburn and Enumclaw. This expansion will enable EMS to rapidly respond to emergent community needs at all times throughout the day, avoiding previous delays when service was provided from a remote location

Increased Funding to Advanced Life Support in South King County and Creation of Regional Deputy Operations and Administrator Positions: This budget also proposes creation of two FTE positions that support regional services, one of the priorities identified in the Strategic Plan update. Regional Services includes Basic Life Support (BLS) training, emergency medical dispatch, cardiac care research, CPR education programs, and a variety of other planning, training, and outreach programs related to the provision of superior emergency medical services. An FTE deputy operations position created under this proposal would assist in managing strategic and regional aspects of the BLS and ALS services. An FTE administrator would be assigned to manage the training and recertification of the approximately 3,500 EMTs (emergency medical technicians) associated with the BLS Training Section.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Public Health 1800/0800

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
Program Area		2003 Adopted	187,919,027	1,383.84	55.95
HHS		Status Quo **	8,184,616	1.62	1.00
		Status Quo Budget	196,103,643	1,385.46	56.95
		Contra	1,500,000		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
Administrative Service Reductions					
AS02	PH MIS and Risk Management transfer to EMS	(130,438)	0.00	0.00	
AS03	Clinical Laboratory Redesign	(190,903)	(3.00)	0.00	
AS04	Comm Clinic Pharm/Prog Support Administrative	(104,164)	(0.50)	(.75)	
AS05	Food Safety Video Completion	(32,680)	0.00	0.00	
AS06	Medical Prof. Service Administrative Adjustments	(3,420)	0.00	0.00	
AS07	CHC Contracts Shifted From CHS to Admin	(101)	0.00	0.00	
		(461,706)	(3.50)	(0.75)	
Mandatory Add					
MA19	SW Backed Revenue CFSA Increase	0	0.00	0.00	
MA44	Children and Family Commission Program Increase	54,469	0.00	0.00	
		54,469	0.00	0.00	
Direct Service Reductions					
DS01	1% Underexpenditure	(1,848,516)	0.00	0.00	
DS04	Interpretation Services Support Reduction	(337,270)	0.00	0.00	
DS05	Elimination of School-Linked Health Centers	(281,524)	(1.00)	0.00	
DS06	General Fund Target Reduction	(125,539)	(0.92)	0.00	
DS08	HIV/AIDS General Fund Reduction	(143,643)	(0.35)	0.00	
DS09	HIV/AIDS Epidemiology - Grants Ending	(535,475)	(2.44)	(3.15)	
DS10	WA Breast/Cervical Health Grant Reductions	(743,912)	(1.25)	(.50)	
DS11	Env. Health Service Reductions	(224,879)	(2.63)	0.00	
DS12	STD Program Adjustments	(222,704)	0.00	0.00	
DS13	Dept-Wide Ryan White Omnibus Adjustments to	(204,536)	0.00	1.00	
DS14	State Local Capacity Funding Reductions in EH	(192,844)	(2.00)	0.00	
DS15	Core Community Assessment Reductions	(167,796)	(1.60)	(.08)	
DS16	Elimination EH Healthy Home Program	(155,949)	(0.66)	0.00	
DS17	DOE - Site Hazard Grant Changes	(149,987)	(2.38)	0.00	
DS18	Co. Community Health Center Partnership Reduction	(103,843)	0.00	0.00	
DS19	City Community Health Center Partnership Reduction	192,795	0.00	0.00	
DS20	Kids Get Care/HAP Reductions	(96,653)	(0.25)	0.00	
DS21	Env. Health Volume Related Changes	(91,619)	(2.10)	0.00	
DS22	Allies Against Asthma Reductions	(67,706)	0.16	(.44)	
DS23	Env. Health Efficiency Reductions	(52,248)	(0.50)	0.00	
DS24	Asthma-Healthy Homes Reductions	(36,896)	(0.55)	.80	
DS25	HUD-Healthy Homes Reductions	(30,873)	0.10	0.00	
DS26	Chronic Disease - REACH Grant Adjustments	(29,700)	0.00	0.00	

HEALTH & HUMAN SERVICES PROGRAM PLAN

Public Health 1800/0800

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
DS28	STD Program - State Public Health Funding Reduction	(20,000)	0.00	0.00
DS29	Hlth Education/Promotion Reductions	(13,719)	0.00	0.00
DS30	Community Based PH Practice Reductions	(13,030)	0.00	0.00
DS31	Hlth Care for Homeless: Reprogramming CX/Other	15,888	0.83	0.00
DS32	Seattle General Fund Reduction to Dept OM Expenses	(78,398)	0.00	0.00
DS33	Seattle General Fund Reduction to EPE	(175,579)	(2.25)	0.00
DS34	Seattle General Fund Reduction in School Age Health	(91,410)	0.00	0.00
DS35	Seattle General Fund Reduction to Mayor's Children	(6,058)	0.00	0.00
DS36	Seattle General Fund Increase to Community Health	210,000	0.00	0.00
		(5,823,623)	(19.79)	(2.37)
	Program Change			
PC01	Cummulative Impacts of JEC Plan	0	0.00	0.00
PC02	CX Shifts between Programs & ReOrgs	0	0.00	0.00
PC03	Emerging Health Threats	377,096	0.00	3.50
PC05	Transfer Base Budget for JHS to CX Lo Org	(16,407,353)	(166.15)	(1.00)
PC06	Maintain Immunizations	425,000	0.00	0.00
		(15,605,257)	(166.15)	2.50
	Revenue Backed			
RB01	Add HIPAA Compliance- Revenue Backed Add	1,792,008	4.30	4.50
RB02	Signature Increases	26,963	0.00	0.00
RB03	Communicable Disease Section Adds & Adjustments	329,397	1.45	0.00
RB04	BioTerrorism revenue back adds	178,248	2.50	0.00
RB05	Chronic Disease/Healthy Aging Adjustments	48,207	0.24	.27
RB06	West Nile Virus Response Enhancement	39,833	0.40	0.00
RB07	Implementation of New Solid Waste Regulations	101,345	1.35	0.00
RB08	EPA - Tools For Schools Enhancement	22,448	0.25	0.00
RB10	City Teen Health Centers Technical Adjustments	285,503	3.57	0.00
RB11	Support Service Revenue Backed Additions	221,375	2.22	0.00
RB14	LCDF Adjustments	332,192	0.00	0.00
RB16	Health Education Support Adds	106,787	0.00	1.00
RB18	King County Action Plan Adds	13,740	0.20	0.00
RB19	Methadone Voucher Vendor Rate Adjustment: Seattle	5,592	0.00	0.00
RB21	DOE Site Hazard Assessment	33,060	0.38	0.00
RB22	Drinking Water Protection CC Group B	17,548	0.22	0.00
RB23	Environmental Staffing Adj	23,928	0.00	0.00
RB24	TB Program-Grants	33,698	0.00	0.00
RB25	Health Care for the Homeless Grant	54,169	0.00	0.00
RB26	Eastgate Sewage Grant	266,076	1.00	.75
RB29	Chronic Disease Coalition Grant	765,867	3.05	0.00
		4,697,984	21.13	6.52
	Technical Adjustment			
TA03	Revenue Adjustment	0	0.00	0.00
TA04	Medical Examiner Technical Adjustments	91,628	0.00	0.00

HEALTH & HUMAN SERVICES PROGRAM PLAN

Public Health 1800/0800

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
TA05	Vital Statistics Technical Adjustments	77,508	0.00	2.00
TA06	Laboratory Technical Adjustments	14,287	0.00	0.00
TA07	Tobacco Compliance Check Support Adjustment	(158)	0.00	0.00
TA08	Tobacco Prevention Technical	13,594	(1.80)	1.70
TA09	CDC Tobacco Project Financial Reporting	7,650	0.00	0.00
TA10	Alcohol & Other Drugs - Technical Adjustments	(99,399)	0.00	0.00
TA11	HIV/AIDS Epidemiology Program Staff Changes	(58,591)	0.99	(2.55)
TA12	Dept-Wide Omnibus Adjustments to Actual Award	(37,530)	1.70	0.00
TA13	TB Program Adjustments	13,724	(0.10)	(.50)
TA14	Chronic Disease/Healthy Eating-Tech. Adjustments	(9,761)	0.51	(.75)
TA15	Injury Prevention/Tech. Adjustments	10,000	0.00	0.00
TA16	Technical Changes to EMS Grants	53,569	0.00	0.00
TA17	Env. Health Technical Changes	(72,408)	0.50	0.00
TA18	Family Support & WIC Technical Adjustments	(503,794)	(1.86)	(1.00)
TA19	Family & Community Services Technical Adjustments	(569,677)	(2.63)	1.00
TA20	Parent Child Health Budget Structure Realignment	(541)	0.00	0.00
TA21	Consolidate Family Planning and Technical	(446,576)	(1.62)	0.00
TA22	Maternity Care Technical Adjustments	(62,840)	0.61	0.00
TA23	Family & Occupational Health Technical Adjustments	49,264	1.52	0.00
TA24	Pharmacy Technical Adjustments	97,972	0.10	0.00
TA25	Site Management Technical Adjustments	208,193	2.50	0.00
TA26	Health Care for Homeless FTE Move	(105,075)	(1.00)	0.00
TA27	Health Care for Homeless Adjustments	53,643	(0.08)	0.00
TA28	Reduction in Demand for Refugee Screening Services	(45,815)	(0.20)	0.00
TA29	Dental Services Technical Adjustments and CX Shift	(61,128)	0.10	0.00
TA30	Accounting Services Technical Adjustments	112,041	0.00	0.00
TA31	Office of the Director Technical Adjustments	56,835	0.00	0.00
TA32	Budget/Financial Planning Technical Adjustments	53,816	0.50	0.00
TA33	Gen Fund Support-DASAS Technical Adjustments	25,989	0.00	0.00
TA34	Management Info Systems Technical Adjustments	23,401	0.00	0.00
TA35	Public Information Technical Adjustments	6,251	0.00	0.00
TA36	Diversity Initiatives Technical Adjustments	2,659	0.00	0.00
TA37	Board of Health Technical Adjustments	1,897	0.00	0.00
TA38	Admin Long Term Leases Adjustments	(23,276)	0.00	0.00
TA40	PH Salary Adjustments From PSQ to REQ	241,639	0.00	0.00
TA41	Central Rate Adjustments in PH Fund	(37,992)	0.00	0.00
TA42	Convert Temporary Job Classes From 9xxx to 8xxx	(2,643)	0.50	0.00
TA43	PH Departmental Technical Adjustments	(201,205)	0.00	0.00
TA44	Adjustment for Jail Health Central Rate	726,411	0.00	0.00
TA45	Adjustment for Jail Health Transfer	(2,742,917)	0.00	0.00
TA47	Adjustment to PSQ	(584,342)	0.35	0.00
TA50	Adjust Underexpenditure Contra	43,853	0.00	0.00
		(3,679,844)	0.59	(0.10)

HEALTH & HUMAN SERVICES PROGRAM PLAN

Public Health 1800/0800

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Central Rate Adjustments				
CR05	Current Expense Overhead Adjustment	(98,385)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	49,659	0.00	0.00
CR08	Technology Services Infrastructure Charge	(105,621)	0.00	0.00
CR09	Geographic Information Systems Charge	(8,490)	0.00	0.00
CR10	Office of Information Resource Management Charge	(18,079)	0.00	0.00
CR11	Telecommunications Services	(199,413)	0.00	0.00
CR12	Telecommunications Overhead	(40,305)	0.00	0.00
CR13	Motor Pool Usage Charge	1,062	0.00	0.00
CR14	Facilities Management Space Charge	54,847	0.00	0.00
CR15	Insurance Charges	20,009	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	9,379	0.00	0.00
CR21	Debt Service Adjustment	(46,023)	0.00	0.00
CR22	Long Term Leases	44,232	0.00	0.00
CR25	Financial Services Charge	(139,584)	0.00	0.00
CR26	Retirement Rate Adjustment	(861,587)	0.00	0.00
CR31	Cell Phone and Pager Services	(23,816)	0.00	0.00
CR35	CX Underexpenditure 2%	283,030	0.00	0.00
CR36	Property Services Lease Administration Fee	(12,164)	0.00	0.00
CR38	Major Maintenance Repair Fund	2,661	0.00	0.00
CR45	Transfer to Risk Abatement Fund	4,580,000	0.00	0.00
CR46	Countywide Strategic Technology Projects	0	0.00	0.00
CR47	Finance Payroll Projects	531,105	0.00	0.00
		4,022,517	0.00	0.00
Council Changes				
CC01	Restore HIV Aids Prevention Comm Based Contracts	81,838	0.00	0.00
CC02	Partially Restore Medical Interpretation Service	188,635	0.00	0.00
CC03	Enhance Programs Addressing Emerging Health Threats	200,000	0.00	0.00
CC04	Homeless Pop Morbidity and Mortality Report	20,000	0.00	0.00
CC05	Restore Teen Health Centers	281,524	1.00	0.00
CC06	Restore Drinking Water Permitting, Inspections	88,700	1.00	0.00
CC07	Restore Drinking Waterground Water Planning	92,300	1.00	0.00
CC08	Partially restore on-site sewage program	114,000	1.00	0.00
CC09	Reduce Community Partnerships (Local Capacity	(29,350)	0.00	0.00
CC10	Reduce West Nile (local capacity development funds)	(29,350)	0.00	0.00
CC11	Reduce Directors Office - Xfr to Drinking Water	(7,500)	0.00	0.00
CC12	Reduce Directors Office - Xfr to On-Site Sewage	(28,500)	0.00	0.00
CC13	Community Partnerships - Local Capacity	29,350	0.00	0.00
		1,001,647	4.00	0.00
	2004 Adopted Budget	181,809,830	1,221.74	62.75

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Public Health 1800/0800

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
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Proviso(s):

EXPENDITURE RESTRICTION:

Of this appropriation, \$20,000 shall be spent solely for a study of the mortality of homeless persons in King County. The department shall work in coordination with the King County medical examiner's office, the Washington State Center for Health Statistics, Harborview Medical Center and any other appropriate organization to complete a study reviewing the nature and causes of death among the homeless population within King County. The department shall submit the final study report to the council upon completion.

The final study report shall be filed with the clerk of the council for distribution to the lead staff of the law, justice and human services committee or its successor.

EXPENDITURE RESTRICTION:

Of this appropriation, \$88,700 shall be expended by the drinking water program solely to maintain the current level of permitting, inspection and customer service. \$22,500 of this amount shall not be expended until the board of health has approved fee increases for this program.

EXPENDITURE RESTRICTION:

Of this appropriation, \$92,300 shall be expended by the Drinking Water Program solely for implementation of tasks identified in the annual integrated work program for King County groundwater protection developed pursuant to K.C.C. 9.14.050, and for assisting the department of natural resources and parks in the development of the report on long-term groundwater protection needs and funding strategies required by proviso in section 94 of this ordinance.

EXPENDITURE RESTRICTION:

Of this appropriation, \$114,000 shall be expended solely by the On-Site Sewage Program to partially restore the 2003 service level. \$28,500 of this amount shall not be expended until the board of health has approved fee increases for this program:

EXPENDITURE RESTRICTION:

Of this appropriation, \$81,838 shall be expended solely to maintain the 2003 level of support for HIV/AIDS Prevention community-based agency contracts.

EXPENDITURE RESTRICTION:

Of this appropriation, \$200,000 shall be expended solely to augment the executive's proposed programs to address emerging health threats.

PROVIDED THAT:

Of this appropriation, \$188,635 shall be expended solely for interpretation services for medical visits. These funds, together with expected savings from efficiencies, are intended to mitigate the effects of possible underfunding for free care visits for people who are uninsured and indigent. No later than June 1, 2004, the executive shall submit to the council a report on how interpretation services have been managed in the first four months of 2004. This report shall include: (1) actual service and expenditure information by month for 2003; (2) a comparison of budgeted to actual service and expenditures for the first four months of 2004; (3) a description of efficiency measures implemented to date and any further measures that may be planned; (4) impact, if any, on the budgets of direct care services and the provision of free care for uninsured, indigent persons; and (5) if needed, further recommendations for minimizing impact on free care.

The report required to be submitted by this proviso must be filed in the form of 15 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the law, justice and human services committee or its successor.

HEALTH & HUMAN SERVICES PROGRAM PLAN

PROGRAM HIGHLIGHTS

Significant Program Reductions

Transfer of Jail Health Budget to Current Expense Fund – Reduction to Public Health Fund - (\$18,423,859)/ (167.15 FTE/1.0 TLT). In order to make expenditures related to Jail Health more transparent, the Jail Health budget has been isolated from Public Health and moved to its own appropriation unit within the Current Expense fund. Public Health will continue to manage the day-to-day operations and provide financial and policy oversight of Jail Health Services.

Underexpenditure Adjustment - (\$1,848,516). This item reflects a 1 percent underexpenditure on the department's 2004 Executive Proposed Budget of \$180 million. This underexpenditure is based on a variety of cost savings initiatives such as the reexamination of Public Health priorities and overhead methodologies and anticipated salary savings due to vacancy rates within the department.

Seattle General Fund Interpretation Services Reduction – (\$337,270). In 2003, the City of Seattle eliminated half of its Seattle General Fund support for interpretation services. In 2004, the City of Seattle eliminates all Seattle General fund support for interpretation services, a critical Public Health program. This reduction in funding and staffing levels will result in decreased Public Health services to residents of Seattle and King County.

Elimination of Current Expense for School Linked Health Centers – (\$281,524 Current Expense/1.0 FTE). In order to maintain core, critical health services to all County residents, this proposal eliminates King County Current Expense support for the Highline and Renton School-Linked Health Centers. School-Linked Health Centers are an enhanced public health service.

Clinical Laboratory Redesign - (\$190,903 Current Expense/3.00 FTEs). This proposal reflects the reengineering of Public Health's clinical lab services to sustain a more cost-effective model without reduction of services. Responding to the changing dynamics of medical coverage and to more fully utilize the services of the contracted external lab vendor, four medical technician positions have been eliminated at the three PH clinics with internal labs.

Mandatory Additions

Commission Step and COLA Increases - \$54,469. This item funds step and COLA adjustments for the Children and Family Commission for 2004 from Solid Waste rent backed Children and Family Set Aside revenue. All 2004 Children and Family Commission costs are funded by the Solid Waste rent backed Children and Family Set Aside revenue.

Program Changes

Emerging Health Threats - \$377,096/3.50 TLT. This additional Current Expense will allow Public Health to address the outbreak of tuberculosis among the homeless in King County. Due to the high demands of case management and investigation of tuberculosis cases, the dramatic increase in TB cases has an acute impact on service demand and workload. This request adds funding for TLT staff who will manage and control this outbreak through diagnosis and treatment, contact investigations, counseling, screenings, and case management. They will directly observe therapy, medical services and supplies (chest x-rays, HIV tests, medications), and incentives to ensure our ability to track and treat these individuals such as housing and food coupons. 2003 staffing levels and operating expenses are insufficient to provide the necessary services for this outbreak in a hard-to-reach, multiple affected, homeless population.

Maintain Immunizations – \$425,000. This adjustment maintains a critical, core Public Health program for the citizens of King County. Faced with cuts in state Local Capacity Development Fund and Seattle General Fund revenue, Public Health will receive \$425,000 of new Current Expense funds to preserve needed immunization services for children and adults.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Significant Program Additions

Health Insurance Portability and Accountability Act (HIPAA) Add - \$1,792,008/4.30

FTE/4.50TLT. This revenue backed addition supports Public Health compliance with the Federal Health Insurance Portability and Accountability Act (HIPAA) of 1996. Under HIPAA, administrative simplification provisions intend to streamline the health care system through standardized electronic data and to protect the confidentiality of personal health information. The health care industry, including the services provided by Public Health, is federally mandated to comply with HIPAA. The regulation imposes extensive requirements on every area within healthcare, governing the use, transmission, maintenance, security and privacy of health care information. HIPAA compliance is both a one-time and on going activity, thus some expenditures are one-time and some ongoing. One-time expenditures will be funded through the use of Public Health Fund balance. The majority of one-time funds will support the update of the physical and technical infrastructure at Public Health. One-time only costs of \$1.3 million will support three TLTs for operating system implementation and three part-time TLTs to develop policies and procedures. There are also one-time technical infrastructure costs including hardware/software upgrades, IT security software, and project management for implementation of operating system upgrades. The on-going expenses include increases for personnel, operating costs, supplies and EDP costs and are fully revenue backed through the use of the department's overhead recovery structure. PH proposes a total of 4.3 FTE's for ongoing HIPAA compliance. These FTEs will include designation of a Privacy Official (1.0 FTE) and Security Official (1.0 FTE), both of which are mandated by privacy and security regulations. It also includes a Privacy and Security Training Manager (1.0 FTE) to comply with the HIPAA requirement to provide ongoing role-based training for current department staff and initial training for all new hires at PH. A Project Manager (.80 FTE) for management and accountability is also requested.

Communicable Disease Section Additions and Adjustments - \$329,397/1.45 FTE.

This revenue backed addition makes several staffing adjustments, adding a net 1.45 FTE. The Communicable Disease Epidemiology and Immunization Section budget proposal adds a full-time Medical Epidemiologist (Senior Physician) to the Communicable Disease Epidemiology program, partially funded by federal bioterrorism response grant funds, to assist in development of communicable disease and incident response capabilities and communicable disease outbreaks. Also added is a Project/Program Manager III and contracted services with a pediatric association to conduct an immunization grant project funded by Centers for Disease Control and Prevention. The immunization project will provide child immunization education and outreach services to health care providers and targeted populations. The communicable disease section is responsible for disease surveillance, case investigation and intervention activities for existing and emerging communicable diseases. These additions are necessary to enable Public Health to meet state requirements for reportable illnesses. Reports of notifiable diseases have increased 250 percent over the last three years in King County, due in part to increases in pertussis, chronic hepatitis B, chronic acute hepatitis C, as well as the emergence of Severe Acute Respiratory Syndrome (SARS).

Chronic Disease Coalition Grant - \$765,867/3.05 FTE. This new grant, funded by the Centers for Disease Control and Prevention, designates Public Health as the lead agency of the King County Healthy Steps Consortium. This coalition will implement targeted interventions addressing asthma, diabetes, obesity, nutrition, physical activity, and tobacco in an area covering southern Seattle and six adjacent suburban cities. Grant funding is guaranteed for a minimum of five years.

Eastgate Sewage Grant - \$266,076/1.00 FTE/.75 TLT. This new grant from the Washington State Department of Ecology will enable Public Health to scan, index, and post wastewater as-built records to a public access web site. This project will make public access to the more than 30,000 hard copy and over 119,000 microfilm records of on-site sewage disposal systems in King County.

Technical Adjustments

Family Support and Women, Infants and Children Adjustments – (\$503,794)/(1.86 FTE/1.0

TLT). This technical adjustment consolidates adjustments made to revenues, personnel, operating supplies and capital to balance revenues and operating costs. The adjustment will not affect program

HEALTH & HUMAN SERVICES PROGRAM PLAN

performance. The previously grant-funded position of asthma education coordinator has been eliminated. With the 2004 increases in salary/benefit costs throughout the program, Family Support Services is unable to support this position. While asthma education coordination has changed, Public Health is pursuing alternative opportunities for funding asthma activities.

Medical Examiner Technical Adjustments – \$91,628. This technical adjustment reflects an increase in the Medical Examiner's (ME) Office revenue receipts from autopsy reports, fee collections from death investigation revenue and a Stanley Foundation Institute grant. Death Investigation revenue was increased due to the increased work that the contracting expert physicians provide the ME office. The death investigation revenue increase also includes funding the ME office receives from a new legislative bill that was implemented in late 2002, providing a total reimbursement on all Sudden Infant Death Syndrome (SIDS) cases. Autopsy report fees (print fees) are projected to increase by 25% due to the increased volume of requests in the first six months of 2003. This increase in revenue was able to meet the increased expenditure impact due to higher benefit costs, salaries, and medical supplies.

Site Management Technical Adjustments – \$208,193/2.50 FTE. This technical adjustment standardizes the Public Health site management team model across all ten of the Public Health Centers, ensuring the effective operations and delivery of personal health services to King County residents. One new nursing supervisor is added at two centers. Two Administrator I positions that were previously split among four of the centers will be consolidated into Community Health Services division operations for deployment to all sites as needed.

Public Health Salary Adjustments Since PSQ – \$241,639. This technical adjustment corrects the salaries/benefits/Cost of Living Adjustments (COLA) for individual staff within the Public Health Fund. Salaries were corrected in multiple projects.

Central Rates – \$4,022,517. Central rate adjustments include CX Overhead, ITS Operations and Maintenance, ITS Infrastructure, GIS, Office of Information Resource Management, Telecommunications Services and Overhead, Motor Pool Adjustment, Facilities Management Space Charge, Insurance Charges, Prosecuting Attorney Rates, Debt Service Adjustment, Long Term Leases, Finance Rates, Retirement Rate Adjustment, Cell Phone and Pager Services, CX Underexpenditure, Property Services Lease Administration Fee, Major Maintenance Repair Fund, Transfer to Risk Abatement, and Finance Payroll Projects.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Financial Plan Notes:

¹ 2002 Actuals are from the 2002 CAFR.

² 2003 Estimated is based July 2003 ARMS.

³ 2005 and 2006 Projected are based on on 3% growth in most revenues and expenditures, except the CX transfer revenue. HIPAA compliance costs budgeted in 2004 are one time and not reflected in out year estimates. Assumes expenditure reductions to maintain fund balance.

⁴ Target Fund Balance goal is \$1,000,000.

⁵ Not a new revenue in 2004; previously budgeted in "other financing sources". Allocation increased in 2004 due to \$2.1M increase in solid waste backed CFSA to PH for the Children and Family Commission.

⁶ Current expense revenue is budgeted at 98% in operating funds; 2% is held centrally.

⁷ CX underexpenditure obligation of (\$239,177) is captured in Public Health's contra expenditure total and not separately itemized as an underexpenditure in the Financial Plan.

⁸ Beginning in 2004, PH will show grand account revenues by type in financial plan.

COUNCIL ADOPTED BUDGET

Council Changes – \$1,001,647. Council made the following changes to the Public Health Fund for the following items:

HIV/AIDS Prevention- \$81,838. Council restored \$81,838 to HIV/AIDS community contracts.

Medical Interpretation Services- \$188,635. Council restored \$188,635 for Medical Interpretation Services.

Emerging Health Threats-\$200,000. Council provided an additional \$200,000 for program enhancements to emerging health threat issues.

Homeless Task Force-\$20,000. Council provided an additional \$20,000 for a study of the homeless population in cooperation with SHARE/WHEEL.

Teen Health Center-\$281,524. Council restored \$281,574 to Teen Health Centers; \$213,000 of the funds are from the Children and Family Set Aside fund and \$68,574 comes via leveraged HCFA match.

Drinking Water Permitting-\$88,700. Council restored \$88,700 of expenditure authority to Public Health for drinking water permitting and inspections. \$29,350 is backed by additional CX transfer to Public Health with \$59,350 funded by other sources, including reallocation of existing department revenues and/or new fees to be established by the department and the Board of Health.

Drinking Water Planning-\$92,300. Council restored \$92,300 of Current Expense funding to the drinking water planning program.

On Site Sewage-\$114,000. Council restored \$114,000 of expenditure authority to Public Health for the on site sewage program. This addition is funded the reallocation of existing department revenues and/or new fees to be established by the department and the Board of Health.

Reduce West Nile-(\$29,350). Council reduced the department allocation of state Local Capacity Development Funds to the West Nile program and reallocated the funds to other Council additions within the department.

Reduce Director's Office-(\$36,000). Council reduced the Current Expense to the Office of the Director and reallocated the funds to other Council additions within the department. \$7,500 is allocated to support the drinking water addition and \$29,350 is allocated to support on site sewage addition.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Emergency Medical Services (EMS) 1190/0830

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	34,854,283	91.12	0.00
HHS	Status Quo **	(3,748)	0.25	0.00
	Status Quo Budget	34,850,535	91.37	0.00
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Revenue Backed				
RB01	Expansion of ALS Paramedic Unit in South King	737,131	4.00	.50
RB02	Increase for 2004 ALS Allucation	86,534	0.50	0.00
RB03	2004 CPI Increase to Advanced Life Support Service	383,059	0.00	0.00
RB04	Basic Life Support; Adjustment per EMS Strategic	183,529	0.00	0.00
RB05	Deputy Operations and Administrator Positions for	(165,034)	2.00	2.50
RB06	Add FTE for Succession Planning for Paramedics	590	1.00	0.00
		1,225,809	7.50	3.00
Technical Adjustment				
TA01	Increase EMS Support to Departmental Overhead	134,807	0.00	0.00
TA02	EMS Salary Adjustments Not Made in PSQ Phase	22,162	0.00	0.00
TA03	Adjustment to EMS Long-term Lease Rates	(6,829)	0.00	0.00
TA04	Technical Adjustment for TLT Conversion and Minor	(42,249)	0.00	0.00
TA05	Expenditure Adjustment	100	0.00	0.00
		107,991	0.00	0.00
Central Rate Adjustments				
CR05	Current Expense Overhead Adjustment	45,559	0.00	0.00
CR09	DNRP GIS	(963)	0.00	0.00
CR15	Insurance Charges	(931)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	2,650	0.00	0.00
CR21	Debt Service Adjustment	(11)	0.00	0.00
CR22	Long Term Leases	8,233	0.00	0.00
CR25	Financial Services Charge	(4,775)	0.00	0.00
CR26	Retirement Rate Adjustment	(96,345)	0.00	0.00
CR36	Property Services Lease Administration Fee	(1,028)	0.00	0.00
CR45	Transfer to Risk Abatement	80,000	0.00	0.00
CR47	Finance Payroll Projects	15,604	0.00	0.00
		47,993	0.00	0.00
	2004 Adopted Budget	36,232,328	98.87	3.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Emergency Medical Services

Significant Program Additions

Expansion of Advanced Life Support Paramedic Unit in South King County - \$737,131/4.0 FTEs/0.5 TLT. This change supports the increase of Medic 12 Advanced Life Support (ALS) service from 12 hours to 24 hour-per-day service. Medic 12 serves the Enumclaw Plateau. This change was recommended in the 2002 EMS Strategic Plan Update.

King County Medic One Advanced Life Support – \$86,534 and 0.50 FTE. This proposal increases King County Medic One’s 2004 Executive Proposed Budget to include the 2004 ALS allocation, replacement of two medic vehicles, and reimbursable contracts. It includes increasing an existing 0.50 FTE clerical position to 1.00 FTE to support expanded clerical and administrative needs.

2004 CPI Increase to Advanced Life Support Service Costs - \$383,059. This proposal increases the ALS allocation by 2.1 percent based on projections of the per-unit cost increase due to inflation, an increase of \$37,383 per unit. Planned medic unit replacement, per the EMS vehicle replacement plan, is included.

Basic Life Support – Adjustment per EMS Strategic Plan - \$183,529. This proposal provides funding for Basic Life Support services at the level recommended by the EMS Strategic Plan with adjustments for projected 2004 CPI.

Deputy Operations and Administrator Positions for Regional EMS – (\$165,034)/2.00 FTE/2.50 TLT. This proposal allocates funds from elimination of 2.50 TLT positions to create a 1.0 FTE deputy operations position for regional system management and a 1.0 FTE administrator position. The administrator will oversee training and recertification of the County's 3,500 EMTs. This item also reallocates 2.00 existing TLT positions for technology information processing, supporting a transition from paper to electronic data submission, and increases an existing 0.50 TLT position to 1.0 TLT for the support of strategic initiatives in the community programs section.

Add FTE for Succession Planning for Paramedics - \$590. This proposal adds 1.00 FTE to manage an increased workload relating to succession planning for paramedics. The increased cost of salary and benefits is offset by the use of a budgeted contingency reserve.

Technical Adjustments

Increase EMS support to Public Health departmental overhead- \$134,807. This technical adjustment reflects a revised allocation of Public Health Department administrative overhead among the various divisions.

EMS salary adjustments since PSQ - \$22,162. This adjustment reflects step increases and COLA for paramedic and instructor salaries not included in the agency’s PSQ phase budget.

Adjustment to EMS long-term Lease Rates - (\$6,829). This adjustment reflects reallocation of divisional Lease Rates within the several sub-units of Public Health to align with actual space charges.

Central Rate Adjustments – \$47,993. Central rate adjustments include changes in Current Expense Overhead Adjustment, Insurance Charges, Prosecuting Attorney Civil Division Charge, Long-term Lease Rates, Financial Services Charge, Property Services Lease Administration Fee, and Finance Payroll Projects.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Emergency Medical Services Fund /1190

	2002 Actual ¹	2003 Adopted	2003 Estimated ²	2004 Adopted	2005 Projected ³	2006 Projected ³
Beginning Fund Balance	3,668,830	5,570,178	6,403,462	7,252,431	7,407,942	7,780,434
Revenues						
* Taxes	33,508,955	34,102,283	35,000,086	35,501,328	36,393,512	37,134,609
* Intergovernmental Payments	1,262	-	-	-	-	-
* Charges for Services	881	-	-	-	-	-
* Miscellaneous Revenue	360,118	350,000	342,001	348,000	349,276	350,580
* Other Financing Sources	57,398	27,000	8,000	8,000	8,176	8,356
* CX Transfer ⁴	831,067	375,000	375,000	375,000	375,000	375,000
* Designated Reserve						
Total Revenues	34,759,681	34,854,283	35,725,087	36,232,328	37,125,964	37,868,545
Expenditures						
* EMS Basic Life Support	(8,538,208)	(8,739,491)	(8,739,491)	(8,923,020)	(9,119,327)	(9,319,952)
* EMS Paramedic Services	(20,422,428)	(21,510,206)	(21,510,206)	(22,747,245)	(23,541,771)	(26,024,620)
* EMS Budget Reserve	-	(590,109)	(417,684)	(602,501)	-	-
* EMS Regional Services	(3,064,413)	(4,014,477)	(3,714,477)	(3,959,562)	(4,092,374)	(4,130,232)
* Encumbrances			(317,111)			
* Designated for Reappropriation			(177,149)			
Total Expenditures	(32,025,049)	(34,854,283)	(34,876,118)	(36,232,328)	(36,753,472)	(39,474,804)
Estimated Underexpenditures						
Other Fund Transactions						
* Taxes to Designated Reserve				155,511		
Total Other Fund Transactions	-	-	-	155,511	-	-
Ending Fund Balance	6,403,462	5,570,178	7,252,431	7,407,942	7,780,434	6,174,175
Reserves & Designations						
* Reserve for Encumbrances	(317,111)					
* Designated for Reappropriation	(177,149)					
* Designated for Future Services			(3,800,000)	(3,850,000)	(4,200,000)	(2,350,000)
Total Reserves & Designations	(494,260)	-	(3,800,000)	(3,850,000)	(4,200,000)	(2,350,000)
Ending Undesignated Fund Balance	5,909,202	5,570,178	3,452,431	3,557,942	3,580,434	3,824,175
Target Fund Balance ⁵	2,668,800	2,314,415	2,906,340	3,019,360	3,062,790	3,289,570

Financial Plan Notes:

1. 2002 Actuals are from the 2002 CAFR.
2. 2003 Estimated is based on Actual 2003 Assessor's information and EMS Financial Plan
3. 2005 and 2006 Projected are based on EMS Financial Plan
4. No underexpenditure is required for the EMS CX transfer.
5. Target Fund Balance is equal to 1/12 yearly expenditures

COUNCIL ADOPTED BUDGET

Council made no changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Local Hazardous Waste 1280/0860

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	12,486,814	0.00	0.00
HHS	Status Quo **	106,936	0.00	0.00
	Status Quo Budget	12,593,750	0.00	0.00
	Contra		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Direct Service Reductions				
DS01	LHW Management Plan Changes	(71,356)	0.00	0.00
		(71,356)	0.00	0.00
Technical Adjustment				
TA01	Revenue Adjustment	0	0.00	0.00
		0	0.00	0.00
Central Rate Adjustments				
CR25	Financial Services Charge	(2,478)	0.00	0.00
CR47	Finance Payroll Projects	(38)	0.00	0.00
		(2,516)	0.00	0.00
	2004 Adopted Budget	12,519,878	0.00	0.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

Local Hazardous Waste Program

Significant Program Reductions

This proposal represents a 2004 budget that is essentially unchanged from 2003. The minor change taken in the 2004 Executive Proposed Budget, proposed by and agreed to by the Local Hazardous Waste Management Program's partners, aligns expenditures and revenues by making reductions in contributions to the illegal drug abatement fund, King County Solid Waste Fund, and the Public Health Fund. The impact of this adjustment will be primarily in the Healthy Homes project in Public Health.

LHW Management Plan changes - (\$71,356). This net reduction includes increases to City of Seattle contract services and contributions to the Surface Water Management Fund, offset by reductions in contributions to the Solid Waste and Public Health Funds.

Technical Changes

Central Rate Adjustments – (\$2,516). Central rate adjustments include changes in Financial Services Charge and Finance Payroll Projects.

Local Hazardous Waste Fund/1280

	2002 Actual 1	2003 Adopted	2003 Estimated 2	2004 Adopted	2005 Projected 3	2006 Projected 3
Beginning Fund Balance	9,400,289	6,063,382	7,949,950	5,244,029	2,474,672	182,845
Revenues						
* Fund Balance Usage	-	-	-	-	-	-
* State Grants	908,549	560,438	560,438	560,438	566,476	560,438
* Intergovernmental Payments	3,231,313	-	-	-	-	-
* Charges for Services	5,793,479	9,081,835	9,081,835	9,024,791	9,057,791	11,717,423
* Miscellaneous Revenue	894,554	242,402	242,402	165,292	106,300	100,000
Total Revenues	10,827,895	9,884,675	9,884,675	9,750,521	9,730,567	12,377,861
Expenditures						
* Services and Other Charges	(2,199,118)	(2,686,275)	(2,738,166)	(2,707,939)	(2,707,939)	(2,707,939)
* Intragovernmental Charges	(9,975,866)	(9,791,691)	(9,791,691)	(9,811,977)	(9,314,455)	(9,814,455)
* Intra-county Contributions	-	-	-	38	-	-
* Contingencies	-	(8,848)	(8,848)	-	-	-
* Encumbrances	-	-	(51,891)	-	-	-
Total Expenditures	(12,174,984)	(12,486,814)	(12,590,596)	(12,519,878)	(12,022,394)	(12,522,394)
Estimated Underexpenditures						
Other Fund Transactions						
* Adjustments to GAAP Basis (unrealized loss on investments)	(103,250)	-	-	-	-	-
Total Other Fund Transactions	(103,250)	-	-	-	-	-
Ending Fund Balance	7,949,950	3,461,243	5,244,029	2,474,672	182,845	38,312
Reserves & Designations						
* Reserve for Encumbrances	(51,891)	-	-	-	-	-
Total Reserves & Designations	(51,891)	-	-	-	-	-
Ending Undesignated Fund Balance	7,898,059	3,461,243	5,244,029	2,474,672	182,845	38,312
Target Fund Balance ⁴						

Financial Plan Notes:

1. 2002 Actuals are from the 2002 CAFR.
2. 2003 Estimated is based on June ARMS
3. 2005 and 2006 projectons are based on LHWMP fees increasing (based on review) and the expenditures remaining at 2004 levels.
4. Target Fund Balance - none required.

COUNCIL ADOPTED BUDGET

Council made no changes to the 2004 Executive Proposed Budget.

HEALTH & HUMAN SERVICES PROGRAM PLAN

PH and EMS Fund Transfers 0010/0696

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
Program Area	2003 Adopted	14,017,261	0.00	0.00
HHS	Status Quo **	(1,745,604)	0.00	0.00
	Status Quo Budget	12,271,657	0.00	0.00
	Contra	1,500,000		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
Program Change				
PC02	Jail Health Reduction	(68,406)	0.00	0.00
PC03	Emerging Health Threats	377,096	0.00	0.00
PC05	Maintain Immunizations	425,000	0.00	0.00
		733,690	0.00	0.00
Technical Adjustment				
TA01	Reduction in CX Transfer	(2,171,510)	0.00	0.00
		(2,171,510)	0.00	0.00
Central Rate Adjustments				
CR35	Underexpenditure (1.25%)	(149,485)	0.00	0.00
		(149,485)	0.00	0.00
Council Changes				
CC01	CX Xfr transfer to Public Health for HIV/AIDS	81,838	0.00	0.00
CC02	CX Xfr to Public Health for Medical Interpretation	188,635	0.00	0.00
CC03	CX Xfr to Public Health for Emerging Health Threats	200,000	0.00	0.00
CC04	CX Xfr to Public Health for WHEEL/Interfaith Task	20,000	0.00	0.00
CC05	CX Xfr to Public Health for Teen Health Clinics	213,000	0.00	0.00
CC06	CX Xfr to Public Health for Ground Water Planning in	92,300	0.00	0.00
CC07	Move Xfr for Teen Health Clinics to CFSA Xfrs	(213,000)	0.00	0.00
CC08	Drinking Water - Permitting, Inspecting and Customer	29,350	0.00	0.00
		612,123	0.00	0.00
	2004 Adopted Budget	12,796,475	0.00	0.00

* FTEs do not include temporaries and overtime.

** Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

HEALTH & HUMAN SERVICES PROGRAM PLAN

PROGRAM HIGHLIGHTS

Public Health and Emergency Medical Services General Fund Transfers

The 2004 Executive Proposed budget includes General Fund Transfers to the Public Health and Emergency Medical Services fund.

Public Health Transfer Additions

Emerging Health Threats – \$377,096. This item reflects additional Current Expense funds targeted for use by Public Health to address the tuberculosis outbreak in King County. This request adds funding for TLP staff who will manage and control this outbreak through diagnosis and treatment, contact investigations, counseling, screenings, and case management. They will directly observe therapy, medical services and supplies (chest x-rays, HIV tests, medications), and incentives to ensure our ability to track and treat these individuals such as housing and food coupons.

Maintain Immunizations – \$425,000. This additional Current Expense funding will maintain a critical, core Public Health program for the citizens of King County. Faced with cuts in State Local Capacity Development Fund and Seattle General Fund revenue, Public Health will receive \$425,000 of new Current Expense funds to preserve needed immunization services for children and adults.

Public Health Transfer Reduction

Jail Health Reduction – (\$68,406). This reduction reflects a reduction in the CX transfer to Public Health related to the transfer of Jail Health to the Current Expense Fund. Public Health uses CX transfer funds to pay for general government costs. As general government costs were reduced with the transfer of Jail Health to the CX fund, there is a subsequent reduction of CX transfer to Public Health

Reduction for CX Transfer (\$2,171,510). There are no service reductions associated with this revenue change to Public Health. This item reflects the replacement of Current Expense funding with solid waste backed Children and Family Set Aside revenue. Expenditures related to the Children and Family Commission and transfers to community health centers are now funded via the Children and Family Set Aside Fund instead of Current Expense Transfer funds.

Technical Adjustments

1.25 Percent Underexpenditure Requirement – (\$28,186). This reflects adjustment of the budgeted underexpenditure requirement.

COUNCIL ADOPTED BUDGET

Council Changes – \$612,123. Council provided additional Current Expense funding to the Public Health Fund for the following items:

CC01-HIV/AIDS Prevention:	\$81,838
CC02-Medical Interpretation Services:	\$188,635
CC03-Emerging Health Threats:	\$200,000
CC04-Homeless Task Force:	\$20,000
CC06-Ground Water Planning:	\$92,300
CC08-Drinking Water Permitting:	\$29,350

HEALTH & HUMAN SERVICES PROGRAM PLAN

Health and Human Service Program Area

	2002 Adopted		2003 Adopted		2004 Adopted	
	Expenditures	FTEs	Expenditures	FTEs	Expenditures	FTEs
Community and Human Service						
SPECIAL PROGRAMS	655,221	0	480,376	0	473,441	0
COMMUNITY SVCS DIV	10,602,832	27.95	7,796,553	19.90	0	0
HUMAN SERVICES/CJ	893,165	0	748,624	0	748,624	0
VETERANS RELIEF	1,966,727	7.00	2,057,218	7.00	2,089,737	7.00
DEVELOPMENTAL DISABILITY	20,088,883	24.75	19,561,901	24.75	18,944,636	24.75
MENTAL HEALTH	104,519,999	95.25	93,796,933	91.75	94,700,094	80.25
ALCOHOLISM/SUBSTANCE ABUSE	21,459,599	82.00	17,739,296	33.00	18,379,361	45.30
WORK TRAINING PROGRAM	6,205,320	27.58	6,781,617	43.58	7,408,613	43.58
DISLOCATED WKR PROG ADMIN	4,344,801	52.00	11,344,501	52.00	10,631,620	58.00
FED HOUSNG & COMM DEV FND	21,220,823	36.17	18,640,735	36.17	20,226,461	37.00
HOUSING OPPORTUNITY ACQSN	0	4.50	0	0	0	0
	191,957,370	357.20	178,947,754	308.15	173,602,587	295.88
Public Health						
EMERGENCY MEDICAL SERVICE	33,671,968	92.75	34,854,283	91.12	36,232,328	98.87
LOCAL HAZARDOUS WASTE FD	12,706,510	0	12,486,814	0	12,519,878	0
PUBLIC HEALTH POOLING	183,926,498	1,406.28	187,919,027	1,383.84	181,809,830	1,221.74
	230,304,976	1,499.03	235,260,124	1,474.96	230,562,036	1,320.61
Grants						
HEALTH & HUMAN SERVICE GRANTS	1,787,904	9.00	0	0	0	0
	1,787,904	9.00	0	0	0	0
Total Health and Human Services	424,050,250	1,865.23	414,207,878	1,783.11	404,164,623	1,616.49

Public Defense division of DCHS and Jail Health Services division of DPH are reported out in the Law, Safety and Justice program plan area.